Title: Site Leadership Representative (SLR)

Reports to: Site Administrator

Purpose of Position: The Site Leadership Representative (SLR) acts as a liaison between grade-level spans and the school site. Monthly meetings will be held for collaborating, evaluating, and analyzing school-site data, curriculum, and best practices for instruction and assessment. The SLR collaborates with administration regarding professional development. The SLR is responsible for communicating regularly with their grade-level span in order to provide teachers with information and to elicit feedback.

Essential Functions:
- Attends monthly site leadership meetings, which are calendared by September 1st
- Acts as liaison between the grade-level span and school site administration
- Communicates the needs of the grade span to administration
- Works with administrator on grade span reports, surveys, District correspondence and assessment data
- Other duties as assigned

Desired Qualifications:
- Experience: Two years teaching experience, preferred
- Skills: Has the ability to:
  a. Make effective decisions based on sound and mature judgments
  b. Implement problem solving techniques
  c. Effectively communicate
  d. Delegate tasks when appropriate

Licenses and Other Requirements:
- Credential as required by law
- Education as required by law

FLSA Status:
Exempt

Board Approved: May 14, 2019