



January 2020

Welcome Kindergarten Parents,

We would like to welcome you and your child to the Shawnee Mission School District. The Food Service Department offers a nutritious breakfast and lunch daily for your student. Since school is a new experience for your child, the food service staff is always willing to help in any way that we can.

### **Breakfast**

Breakfast is available each school day. The breakfast menu includes an entrée, grain, fruit/juice and milk. A student must choose at least three different items to receive a full breakfast; one of the three items must be ½ cup of fruit or juice. If the student takes both fruit and juice, they count as one of the 3 items.

### **Lunch**

We offer at least 4 entrees each day for lunch, plus numerous side dishes. Your student will select a tray with the entrée on it, and then serve themselves the side dishes from the salad bar. Lunch includes an entrée, grain, fruit, vegetable and milk. Students must have three out of these five components on their lunch tray, with one of them being a ½ cup fruit and/or vegetable. We ask that a student take what they want from the salad bar, but eat what they take in order to keep food waste and costs down.

The “pig” symbol on the menu means that the item contains pork. A student may purchase milk if they bring a sack lunch. If a student has been approved for free or reduced meals and want just milk they must purchase the milk.

All menus are analyzed for nutritional content and meet the USDA guidelines for the student’s age. Monthly menus are available on the Food Service webpage at <https://www.smsd.org>.

### **SchoolCafé**

Parents may monitor student meal activity through their SchoolCafé accounts. This provides a quick and easy access to view account balances at any time, see what items are being purchased, set limits on a la carte purchases, apply for free or reduced meals and view menus with nutrient and allergen information. A username and password is needed for the SchoolCafé set up. The account should be set up in parent’s name. If the parent does not want their child to purchase anything from food service, they need to contact the food service office.

### **Payments**

Payments can be made by check or cash at the school, or by credit card online through E-Funds (fee) at <https://www.smsd.org> or by calling the Food Service office with a credit card (no fee). The student may receive one breakfast and one lunch daily at the student meal price. Second student meals are not allowed. Individual items may be purchased at a la carte prices. Students are not permitted to purchase a la carte items if their account is negative.

Students can use their food service account or cash to purchase items in the cafeteria by entering their student ID number on the PIN pad to make the purchase from their account. All students may receive a full breakfast and a full lunch regardless of the money they have in their account. Reminder phone calls will be made when student accounts are running low or are negative. Account balances (positive or negative) will follow the student each year within the district. Students withdrawn from district with a



positive account balance will be refunded. Negative account balances need to be repaid or the debt will be sent to collections.

**Current Prices for 2019-2020**

|         | Breakfast | Lunch  |
|---------|-----------|--------|
| Regular | \$1.45    | \$2.70 |
| Reduced | \$ .30    | \$ .40 |
| Free    | \$0.00    | \$0.00 |
| Visitor | \$2.45    | \$4.10 |

**Free/Reduced Meal Program**

The free/reduced lunch program is available to anyone who applies and meets the income guidelines set by the USDA. **Applications are filled out online at <https://www.SchoolCafe.com>.** We strongly encourage you to fill out an application after July 13, 2020 and before school starts to receive benefits the first day of school. You are responsible for any meals charged before your application is approved. Processing the application can take up to 10 days. If a student receives free or reduced meals, they are eligible for one breakfast and one lunch per day as part of this benefit. All breakfast and lunch meal choices are available for all students regardless of eligibility status.

**Filling Out Applications**

**Applications are online at <https://www.SchoolCafe.com>.** List all students in Step 1. List other children, all adult household members and their gross income, and how often you are paid in Step 3. Fill in the number of household members box and include either your last 4 digits of your social security number or mark the box indicating no social security number. Lastly, add your signature. You will be notified with the results. If you receive food assistance through the State please call the food service office.

**Verification**

Throughout the year, we will randomly select applications and ask for additional information to prove the information on the application is correct. You are required to comply with the request for the documents or you are removed from the program.

**Automated Phone Calls**

Automated phone calls are sent for the following reasons:

- Approved for free or reduced meals.
- A low account balance. Full price students if below \$8.00 and reduced students if below \$2.00.
- A negative account balance.

**Special Diet**

If you have an allergy or specific dietary concerns, contact your school nurse for a medical form to be filled out by your doctor.

Food service information is available on the district’s web site at <https://www.smsd.org> or you can call the food service office at 913-993-9710.

This institution is an equal opportunity provider