

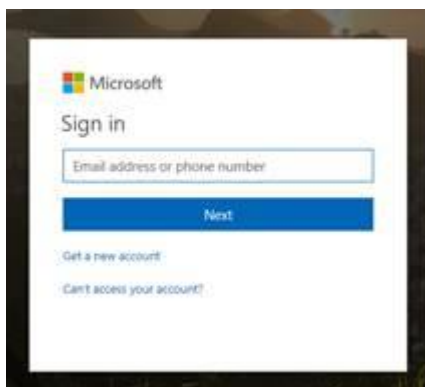
Setting up Office 365 from home using OUTLOOK

The Useful Links page on the school website <http://www.rgs.newcastle.sch.uk/usefullinks> provides links to IT resources you can access from home:



You can access school email and all Office365 apps remotely at <https://outlook.office.com/owa>

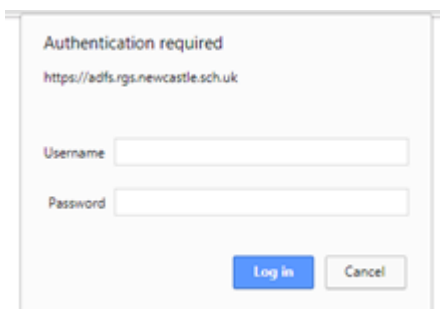
Enter your RGS EMAIL ADDRESS on the login page



or

PLEASE NOTE

You will redirect to a box like this to put your school **Username** (not email address) and **password**



You can then access all your school Office365 account resources such as Teams and OneNote as well as your school email