

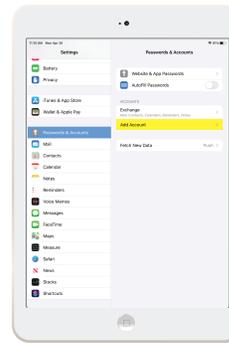
# How to Add Your TSD Email to Your iPad

The steps below will guide you through adding an email account to your iPad Mail app. If you are unable to connect after following these steps, please call or email the **Technology Help Desk (248) 823-5092 - help-desk@troy.k12.mi.us - M-F 7am-3pm**



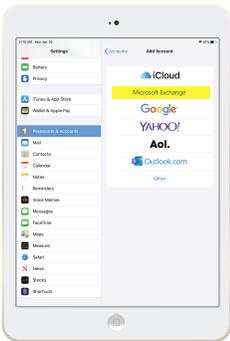
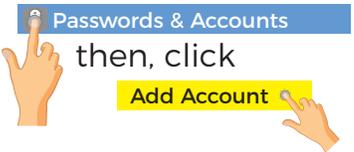
## Step 1

Click the **Settings** icon



## Step 2

Scroll down and click



## Step 3

Click



## Step 4

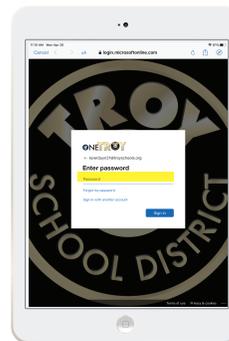
Type your email address then, click



Description will auto-fill



## Step 5

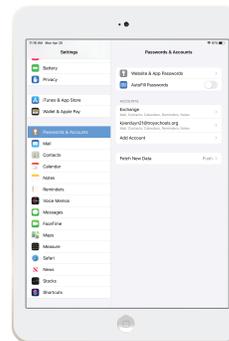


## Step 6

Type your **Password**



## Step 7



## Step 8

Your **Email Account** is now added to the iPad mail app



## Step 9

Click the Home button then, the **Mail app**



## Step 10

You now read, send, and receive email

Reminder: Students can not send to external email addresses such as gmail, hotmail or yahoo