

## MSDA Remote Learning Phase II Updates - 4/20

### Time Schedule and Calendar Days

The A-G calendar days have not been altered from the originally published schedule. See below.

| April 2020 |       |      |      |      |
|------------|-------|------|------|------|
| Mo         | Tu    | We   | Th   | Fr   |
|            |       | 1 B  | 2 C  | 3 D* |
| 6 E        | 7 F   | 8 G* | 9    | 10   |
| 13         | 14    | 15   | 16   | 17   |
| 20 A       | 21 B* | 22 C | 23 D | 24 E |
| 27 F       | 28 G  | 29 A | 30 B |      |

| May 2020 |      |      |      |      |
|----------|------|------|------|------|
| Mo       | Tu   | We   | Th   | Fr   |
|          |      |      |      | 1 C* |
| 4 D      | 5 E  | 6 F  | 7 G  | 8 A  |
| 11 B     | 12 C | 13 D | 14 E | 15 F |
| 18 E     | 19 G | 20 A | 21 B | 22   |
| 25       | 26 C | 27 D | 28 E | 29 F |

| Remote Learning Schedule |                |
|--------------------------|----------------|
| Period                   | Time           |
| 1a                       | 10:00 – 10:25  |
| 1b                       | 10:25 – 10:50  |
| 2 – Locker Break         | 10:50 – 11:00  |
| 4a / Lunch               | 11:00 – 11:25  |
| 4b / Lunch               | 11:25 – 11:50  |
| 4c / Lunch               | 11:50 – 12:15  |
| 4d / Lunch               | 12: 15 – 12:40 |
| 5 – CAP                  | 12:40 – 1:05   |
| 3a                       | 1:05 – 1:30    |
| 3b                       | 1:30 – 1:55    |
| 6a                       | 1:55 – 2:20    |
| 6b                       | 2:20 – 2:45    |

\*May 18 was previously scheduled as Field Day. We have since changed the date to an “E” letter day which was dropped with our extended spring break.

### Instruction

- In order to provide further support for our freshmen and sophomore students, their classes will move to an instructional delivery model in which three out of four class sessions during a cycle will be delivered via Google Meet. Upperclasswomen courses will continue as they were prior to spring break. Students will only receive assignments or have synchronous learning sessions for classes that fall on that letter day. Synchronous learning sessions will be conducted during the period of the day allotted to that class. Students may use their study periods and CAP to work on class assignments. Time for lunch is built into the schedule.
- Students must be appropriately and fully dressed when participating in a synchronous learning session (Google Meet).
- Faculty will post the weekly learning plan to the PlusPortals “Class Summary” feature on the classroom landing page. Please use this area to plan your learning for the week.
- Daily lessons/assignments should be able to be completed in 45 minutes.
- Teachers may choose to use the following platforms: PlusPortals (LMS), Google Classroom, Gmail, Google Meet and any other regularly used educational tools.
- If a student falls behind in a class, she should notify her teacher immediately to create a make-up plan.
- Students may receive one-on-one extra help via Google Meet with their teacher as long as a parent/guardian is present in the room.

### Attendance

If a student is ill and cannot participate in remote learning for that day, the parent/guardian must send an email by 10:00 am to [mainoffice@msdacademy.org](mailto:mainoffice@msdacademy.org) and the student should email all her teachers for classes scheduled that day. If a student does not report for class or fails to hand in assignments and there has been no communication, their counselor or the Main Office will contact the home for a wellness check.

## **Grading**

Grades for the 4th quarter will be reported based on class engagement, participation in both synchronous and asynchronous learning, and meaningful effort on assignments and assessments. Students will be able to improve on their 3rd quarter grades by demonstrating increased mastery of concepts/skills, and the grade, in most cases, is protected from dropping as long as students sustain their effort and engagement through the 4th quarter.

Students will:

- engage by participating routinely and effectively both in synchronous classes and in asynchronous work
- submit assignments appropriately and on time
- communicate proactively with teachers in the case of challenges
- prepare effectively for and complete assessments

If a student is not engaging at this minimum level, she will not be able to maintain the grade she was earning when we transitioned to remote learning.

*A drop in grade should be a rare occurrence and should only follow if/after clear and concrete feedback from the teacher(s) to the student and parents about the nature of the concern and the way to adjust and recoup.*

## **Whole School Assemblies/Meetings**

We have upgraded a general account to encompass the large group add-on via Zoom (up to 500 users and no time limit). For your knowledge, this email is [msda@msdacademy.org](mailto:msda@msdacademy.org). This will allow us to have assemblies or meetings as an entire school.

## **Co-Curricular Activities**

In order to try to resume some sense of normalcy moving forward, we plan to continue with co-curricular meetings via Google Meet. These meetings can take place after 2:45 pm as they normally do and can be organized by club moderators and/or club presidents.

## **Peer Leadership**

Freshmen will resume meeting with their peer leaders in small groups so that they can continue to discuss the transition, what they are doing at home, and be provided with more support.

## **NHS Tutoring**

Ms. Perez sent out a survey for students who are in need of a National Honor Society tutor. We have many students from NHS who are interested/willing to tutor remotely. Please email your daughter's counselor if you feel she may benefit from this.