

LAKE WASHINGTON SCHOOL DISTRICT NO. 414

BOARD OF DIRECTORS' MEETING

Due to current social distancing precautions, all meeting participants will be joining the meeting remotely in alignment with current proclamation issued by Governor Inslee. The board meeting will be livestreamed and viewable on the [district website](#). If you are unable to live stream the meeting, you may call (425) 936-2805 or (425) 936-2809/Conference ID: 471683 to listen to the meeting in alignment with the Governor's proclamation.

There will be no in-person public comment to ensure social distancing. All public comments should be submitted in writing to djenkins@lwsd.org by 1:00 p.m. on the day of the board meeting.

April 20, 2020

CONSENT AGENDA

A consent agenda has been established by the board in order to eliminate the time-consuming task of acting on routine and repetitive business items. These items are now placed in a consent agenda package and will be voted on at one time. If you see an item on the consent agenda that you would like to have publicly discussed, please discuss your concern with a board member prior to action on the consent agenda.

Lake Washington School District Acronyms

AP: Advanced Placement

AVID: Advancement Via Individual Determination

B/SR: Board/Superintendent Relationship

CADR: College Academic Distribution Requirements

CDSA: Common District Summative Assessments

CEDARS: Comprehensive Education Data and Research System (CEDARS)

CIA: Certificate of Individual Achievement

CLT: Central Leadership Team

COE: Collection of Evidence

CTE: Career & Technical Education

DIBELS: Dynamic Indicators of Basic Early Literacy Skills

DLT: District Leadership Team (manager level and above, includes both certified and classified)

ELL: English Language Learners

ELPA21: English Language Proficiency Assessment for the 21st Century

eMAS: Elementary Mobile Access for Students

ESEA: Elementary and Secondary Education Act

ESSA: Every Student Succeeds Act

GC: Governance Culture (See Policy Governance)

GC/CM: General Contractor/Construction Management

HiCap: Highly Capable Program

HSBP: High School and Beyond Plan

KISN: Kindergarten Intensive Safety Net

KPI: Key Performance Indicators

LDA: Locally Determined Assessment

LEAP: Learning Enhancement & Academic Planning

MTSS: Multi-Tiered Systems of Support

NSBA - National School Board Association

OE: Operational Expectations (See Policy Governance)

OSPI: Office of Superintendent of Public Instruction

PBIS: Positive Behavioral Interventions and Supports

PCC: Professional Community & Collaboration

PDSA: Plan, Do, Study, Act

PLC: Professional Learning Community

Policy Governance: A governance process used by the school board. This sets forth “Results (R)” that the superintendent must reach, while abiding by “Operational Expectations (OE).” R include the district’s mission. OEs provide the boundaries for how the superintendent and staff can get to the goals. See the board policy section on web site for more information.

Quest: Highly Capable program for students in gr. 2-8

Results (R): Results (*See Policy Governance - formerly known as End Results*). Goals set forth by the board, including the mission of the district.

RCW: Revised Codes of Washington

RTI: Response to Intervention

SALT: Strategic Advisory Leadership Team

SBA: Smarter Balanced Assessment

SBE: State Board of Education

SCAP: School Construction Assistance Program

SEL: Social Emotional Learning

SGP: Student Growth Percentile

SIOP: Sheltered Instruction Observation Protocol

SIP: School Improvement Plan

sMAS: Secondary Mobile Access for Students

STEM: Science, Technology, Engineering, and Mathematics

UDL: Universal Design for Learning

WA-AIM: Washington – Access to Instruction and Measurement

WAC: Washington Administrative Codes

WaKIDS: Washington Kindergarten Inventory of Developing Skills

WaNIC: Washington Network for Innovative Careers

WCAS: Washington Comprehensive Assessment of Science

WCAP: Washington Comprehensive Assessment Program

WIDA AMS: Alternative ELL Assessment

WSIF: Washington School Improvement Framework

WSSDA: Washington State School Directors Association

April 16, 2020

Siri Bliesner
President, Board of Directors
Lake Washington School District No. 414
Redmond, WA 98052

Dear Ms. Bliesner

I am transmitting herewith the agenda for the Board of Directors' regular meeting of April 20, 2020 beginning at 5:00 p.m. in the Board Room of the Resource Center, 16250 NE 74th Street, Redmond, WA.

Due to current social distancing precautions, all meeting participants will be joining the meeting remotely in alignment with current proclamation issued by Governor Inslee. The board meeting will be livestreamed and viewable on the [district website](#). If community members are unable to live stream the meeting, they may call (425) 936-2805 or (425) 936-2809/Conference ID: 471683 to listen to the meeting in alignment with the Governor's proclamation.

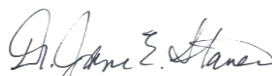
There will be no in-person public comment to ensure social distancing. All public comments should be submitted in writing to djenkins@lwsd.org by 1:00 p.m. on the day of the board meeting.

In addition, the board meeting schedule has been revised. Study sessions will be limited during this time and updates on the district closure will be provided during the regular board meetings. Board meetings in May will be held at 5:00 p.m. and be held remotely

Order of Business

1. Convene, Roll Call
2. Approve Agenda
3. Public Comment
4. Consent Agenda
5. Non-Consent Agenda
6. Superintendent Report
7. Board Member Comments
8. Executive Session
9. Adjourn

Sincerely,



Dr. Jane Stavem
Superintendent

LAKE WASHINGTON SCHOOL DISTRICT

Board of Directors' Meeting

L.E. Scarr Resource Center

April 20, 2020

The board meeting will be livestreamed and viewable on the [district website](#). If you are unable to live stream the meeting, you may call (425) 936-2805 or (425) 936-2809/Conference ID: 471683

<u>Action</u>	<u>Tab</u>	<u>Page</u>
5:00 p.m. Convene, Roll Call		
Approve Agenda		
Public Comment – <i>[only to be submitted in writing or phone message. There will be no in-person public comment to ensure social distancing due to the Coronavirus]</i>		
Consent Agenda		
▪ Vouchers – March 2020		
▪ Minutes {April 13 Board Meeting}	1	1
▪ Human Resources Report	2	4
▪ Donations	3	5
Non-Consent Agenda		
▪ Strategic Plan Connection – Legislative Update	4	
Superintendent Report		
▪ Remote Learning Update		
Board Member Comments		
Executive Session for the purpose to review the performance of public employee		
Adjourn		
Next Board Meetings:		
May 4, 2020		
5:00 p.m. Board Meeting – Location: Meeting held remotely		
May 18, 2020		
5:00 p.m. Board Meeting – Location: Meeting held remotely		
L.E. Scarr Resource Center		
16250 NE 74 th Street		
Redmond, WA 98052		

OFFICIAL MINUTES
LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Meeting
April 13, 2020

The board meeting was called to order on April 13, 2020 by President Siri Bliesner at 5:00 p.m.

CALL TO ORDER

Due to current social distancing precautions because of the Coronavirus, all meeting participants will be joining the meeting remotely in alignment with current proclamation issued by Governor Inslee. The board meeting will be livestreamed and viewable on the [district website](#). Viewers could call (425) 936-2805 or (425) 936-2809, Conference ID: 471683, to listen to the meeting in alignment with the Governor's proclamation.

There will be no in-person public comment to ensure social distancing. All public comments should be submitted in writing to djenkins@lwsd.org by 1:00 p.m. on the day of the board meeting.

Members present remotely: Siri Bliesner, Mark Stuart, Chris Carlson, Eric Laliberte, and Cassandra Sage.

ROLL CALL

Present: Superintendent Jane Stavem

Mark Stuart moved to approve the agenda. Seconded by Chris Carlson.

APPROVAL OF AGENDA

Motion carried.

Siri Bliesner read public comment from A.J. Ritter expressing his concerns regarding the timeframe for the delivery of the remote-based instruction.

PUBLIC COMMENT

Cassandra Sage moved to approve the consent agenda. Seconded by Chris Carlson.

CONSENT AGENDA

Siri Bliesner, yes; Mark Stuart, yes; Chris Carlson, yes; Eric Laliberte, yes; and Cassandra Sage, yes.

Motion carried.

Approves minutes of the April 6 board meeting.

APPROVAL OF MINUTES

Approves April 13, 2020 Human Resources Report.

APPROVAL OF HUMAN RESOURCES REPORT

SUPERINTENDENT
REPORT

Dr. Stavem reported that there has been a lot of activity in preparation for ramping up to provide curriculum-based remote learning beginning on April 20.

UPDATE ON SCHOOL
CLOSURE

Principals and staff at the elementary, middle school, and high school levels shared their perspective on what has been occurring in preparation for providing curriculum-based remote learning on April 20. Staff have been collaborating to prepare teachers to use available tools to create content and activities. Principals are working with staff to deploy technology, implementation of professional development activities, communication with families, identification of best practices to support remote-based instruction, creation of schedules, how to monitor and review student progress, etc. Intervention teachers and specialists are working to support the general education teachers to meet the needs of all students. A variety of efforts are being used to communicate with families who have limited English proficiency. Tracking tools will be used to ensure that all families have been contacted. Certificated and classified staff are contacting students and families through a variety of means – email, phone calls, and mail. Counselors and staff are making connections to support the mental health of students, how to help struggling students, and ensuring that juniors and seniors are on-track for graduation. Staff responded to board members questions.

The board convened into executive session for 60 minutes at 7:00 p.m. to discuss potential litigation and qualifications of a public employee for employment and reconvened at 8:00 p.m.

EXECUTIVE SESSION

LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Meeting
April 13, 2020

Chris Carlson moved to adjourn. Seconded by Eric Laliberte.

ADJOURNMENT

Motion carried.

The meeting was adjourned at 8:00 p.m.

Siri Bliesner, President

Jane Stavem, Superintendent

Diane Jenkins
Recording Secretary

Human Resources Board Report

April 20, 2020



NEW PERSONNEL

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary/Rate</u>	<u>Start Date</u>	<u>Reason</u>
Bahm, Ryan	Tech System Administrator II	Resource Center	\$106,585.00	12/10/19	Repl. M. Sheeks
Burke, Kirsten	Instructional Assist	Timberline MS	\$19.42	10/17/19	Budgeted
Cheek, Lai Leng	Instructional Assist	Timberline MS	\$19.42	10/28/19	Repl. B.L. Todd
Gamble, Erica	Instructional Assist	Lakeview Elem	\$19.42	11/02/19	Repl. P. Liaw
Jones, Leah	Admin Prof III	Resource Center	\$29.57	11/18/19	Repl. W. McCrain
Keddy, Perpetual	Custodian	Muir Elem	\$24.68	09/30/19	Repl. D. Fairclough
Kollmorgen, Kent	Special Ed Para Ed	Transition Academy	\$22.50	11/04/19	Budgeted
Roper, Jennifer P3	Teacher	SpEd Pool	C-0	08/24/20	Budgeted
Stapleton, Haley P3	Teacher	SpEd Pool	C-0	08/24/20	Budgeted
Walker, Nicole	Instructional Assist	Lakeview Elem	\$19.42	11/06/19	Budgeted

RETIREMENTS/RESIGNATIONS/TERMINATIONS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start</u>	<u>Effective Date</u>	<u>Reason</u>
Biddle, Barbara	Payroll Accountant	Resource Center	11/21/05	06/30/20	Retirement
Fullerton, Marilyn	Teacher	Community School	09/02/93	06/30/20	Retirement
King, Justyna	Associate Principal	Lake Washington HS	07/01/18	06/30/20	Resignation
Lucke, L. Eric	Teacher	Finn Hill MS	08/31/89	06/30/20	Retirement
Sharif, Sarra	Teacher	Kirkland MS	08/10/09	06/30/20	Resignation

CHANGE OF CONTRACTUAL STATUS

<u>Name</u>	<u>Location</u>	<u>Change</u>	<u>Effective Date</u>
Endres, Tiffany	Redmond HS	.8C to .8C/.2NC	12/10/19
Hoffmann, Sandra	Redmond HS	.8C to .8C/.2NC	12/10/19

SUPERINTENDENT'S CONTRACT

Approval of Superintendent's Contract	07/01/20
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CHANGE OF POSITION

<u>Name</u>	<u>Old Position</u>	<u>New Position</u>	<u>Effective Date</u>	<u>Reason</u>	<u>New Salary</u>
Biesinger, Megan	Admin Prof III	HR Specialist	01/16/20	Repl. J. Jordan	\$82,220.00
Crum, Jamie	Health Room Secretary/ IA	Office Manager II	11/01/19	Repl D. Tipple	\$30.07

DONATIONS

April 20, 2020

SITUATION

Individuals and/or groups periodically desire to make monetary donations to the school district. Monetary donations which exceed \$1,000 are submitted for board approval. Following is a list of those requests for the time period including the individual or group making the request, the amount of donation and the purpose for which the funds are to be used.

<u>From</u>	<u>Amount</u>	<u>Purpose</u>
Lake Washington Schools Foundation to Eastlake High School	\$1,325.00	To support classroom enrichment.
Clara Barton PTSA to Clara Barton Elementary School	\$1,260.00	To purchase Nature Vision program.
Albert Einstein PTSA to Einstein Elementary School	\$2,883.26	To purchase chairs for assemblies (\$1,133.26) and site licensing for Lexia (literacy curriculum) (\$1,750.00).
Juanita Schools Foundation to Juanita Elementary School	\$2,690.00	To support professional development.
International Community School PTSA to ICS	\$4,542.38	To purchase classroom supplies (\$1,374.38); and support extracurricular activities (\$3,168.00).
TOTAL	\$12,700.64	

RECOMMENDATION

The Board of Directors accepts the donations as identified at the April 20, 2020 board meeting.