



Educational Services Building

25345 Taft Road, Novi, Michigan 48374
(248) 449-1202 • Fax (248) 449-1219

April 17, 2020

To Novi Community School District Parents and Students:

We hope that this letter finds you and your families safe and healthy during such a difficult and unprecedented time. We will get through this together and will be stronger as a result.

Phase 2 of our remote learning program will begin on Monday, April 20, 2020. Much time and energy has been put into creating this Continuity of Learning Plan by our teachers, administrators, and Board of Education members. The goal of this program is to build upon the existing course framework and focus on the most important areas of study left to be covered this school year. In addition, The Continuity of Learning Plan was submitted and approved this week by the Oakland Intermediate School District. No grades will be given for instruction/learning during this Phase 2 timeframe.

Because we are providing new learning using an entirely different method than in-person classroom learning, we ask for patience and flexibility from all parents and families. It is extremely important to allow time and offer grace for students to learn in such circumstances. We appreciate your understanding.

Teachers will be expected to check their school email daily and respond as needed. If a parent has a question, it is best for them to reach out directly to their child's teacher first.

Listed below is an overview of what you can expect over the next eight weeks for the various grade levels and programs:

Grades K-4

On Monday, April 20th, the Continuity of Learning Plan weekly schedule will come out at 8am, via the Seesaw Class App. Please see the NCSD website for a sample Continuity of Learning Plan weekly schedule. All students across the district will be receiving the same activities according to their grade level.

Your child's teacher will be offering a 30 minute session to virtually connect with your child's class each Monday and Friday through either Zoom or Google Meets (the links for these meetings will come from your child's teacher). On Mondays, your child's teacher will provide an overview of the learning plan for the week during this meeting. On Fridays, teachers will use their time together to maintain social-emotional connections they have worked so hard to develop thus far this year. Also on Fridays, our Interventionists, English Language Development teachers, Specials area teachers, and Principals will be joining some of these sessions as special guests.

Students who are passionate, empowered, and prepared for their world and their future.

Dr. R. J. Webber, Asst. Superintendent of Academics • rj.webber@novik12.org



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Grades 5-6

On Monday, April 20th, the Continuity of Learning Plan weekly schedule will come out at 8am, via Seesaw or Google Classroom. Teachers will review the weekly learning plan via Zoom or recorded message on Monday. Teachers who post recorded messages on Monday will connect with students via Zoom during open office hours later in the week. Zoom meetings are intended to help teachers connect socially and emotionally with their students. Zoom meeting links will be shared via Seesaw or Google Classroom. Links for these meetings will come from your child's teachers. Please see the NCS D website for a sample Continuity of Learning Plan weekly schedule. Teachers will also hold two separate office hour sessions (60 min in length) or four separate office hour sessions (30 min in length) throughout the week to provide academic support to students as needed. These sessions will be scheduled by each homeroom teacher and communicated to the students in the weekly learning plan.

The weekly Opportunity for Learning will consist of subject area lessons provided in following way:

- Math/ ELA - 1 to 2 hours to complete per week (Additional learning opportunities for students who would like more are provided in the learning plan)
- Science/Social Studies - 1 hour or less to complete per week (Additional learning opportunities for students who would like more are provided in the learning plan)
- Specials - Daily activities provided for each special (Art, Music, World Language, Physical Education, Band and Orchestra, and Robotics (6th grade only))

Grade 7-12

On Friday, April 17th, at 4pm, Grades 7-12 student Opportunities for Learning for the following week will be available to students and parents, via the Schoology platform. This will continue each Friday for the following week. Office hours will be set by the building and teacher well ahead of time so students and parents can plan ahead. Please see the NCS D website for a sample Continuity of Learning Plan weekly schedule.

Students in these grade levels currently have six periods a day in school and so will have six different teachers preparing content for them. Each subject/period will create 90 to 120 minutes of student learning tasks per week leading to approximately 10 hours of new instruction in total each week. Teachers will build online lessons consisting of activities that can be done online or offline. These lessons will be developed collaboratively by teachers to ensure every child has the same opportunities for learning within a course. Examples include, videos of lectures, how-to., prepared documents, links to online resources such as videos, pictures, etc., reading materials, research projects, reviews of activities, choice board, slideshows, student-led activities, etc.

Teachers will be available "live" to students, via Schoology and email, on Tuesdays and Wednesdays, according to the corresponding class period. Mondays and Thursdays will be student work days. Fridays will be used for students to receive feedback about the week's work.

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English Learners

The English Language Development Program will continue to provide English language instruction and support to English Learners.

To ensure parents who speak a language other than English also have access to district communication, all plans will be also sent to families who have students in the ELD program using a newsletter format that can be automatically translated to different languages. The ELD team will also plan to be available to EL families and utilize our community liaison to continue to communicate our district plans and answer any questions they may have.

Students with IEPs/504s

Our NCSD students with IEPs and 504s will be supported through the school closure via our staff who are committed to their success.

We are currently working to determine additional technology devices and academic material supply needs. A district technology survey was conducted in March and additional devices were distributed. Please look for and complete a hard copy technology and materials survey, to be mailed to your home via the United States Postal Service.

Thank you for your understanding, care, and focus on making your child's education within the Novi Community School District a success.

Be Well,

A handwritten signature in black ink, appearing to read "RJ Webber", written in a cursive style.

Dr. R. J. Webber

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