



**Minutes
Policy Committee**

**Avon Board of Education
34 Simsbury, Avon, Connecticut 06001
Meeting Room One
Tuesday, March 10, 2020 - 6:30 p.m.**

Attendance

Members Present: Laura Young, Chair; David Cavanaugh; Jason Indomenico; Lisa Seminara

Member(s) Absent: None

Administration Present: Dr. Bridget Heston Carnemolla, Superintendent of Schools; Roberto Medic, Director of Human Resources; Heather Michaud, Director of Fiscal Affairs

Others Present: Deb Chute, Board Chair; Shirley Moy, Recording Secretary

I. Call to Order

The meeting was called to order by Laura Young, Policy Committee Chair, at 6:43 pm.

II. Approval of February 4, 2020 Minutes

Jason Indomenico moved, David Cavanaugh seconded, to approve the minutes of the February 4, 2020 Policy Committee meeting.

The motion passed 4-0-0.

III. Communication from Public

There was no comment from the public.

IV. Old Business – Items for Continued Review and Discussion

a. Policy 5131.911 – Bullying Prevention and Intervention

Dr. Carnemolla reviewed the changes made from the last meeting which mostly related to the timeline of reporting incidences of bullying especially in regards to notifying parents. Time requirements will be referenced by school day instead of hours. The last line of the second paragraph on page 8 of the packet will be revised for clarity. Additional changes include page 5, #8; page 13, A; page 32, D; page 33, A.

The Board will be presented with the original version of the policy with redline changes as well as the summary. Mr. Medic will review the policy for consistency of time requirements which is to be referred by increments of one school day.

David Cavanaugh moved to bring Policy 5131.911 as revised to the full Board as a first read.

Jason Indomenico seconded the motion.

The motion passed 4-0-0.

b. Bylaw 9132 – Standing Committees

Dr. Carnemolla informed the committee that no further changes to the Bylaw was made from the previous Policy meeting. The changes were made to be in compliance with Freedom of Information Act.

c. Bylaw 9133 – Ad Hoc Committees

The change to this Bylaw as also for FOIA compliance explained the Superintendent.

d. Bylaw 9325 – Meeting Conduct

The Superintendent reviewed the change to this Bylaw was to address smoking and vaping. A sign was also ordered for the meeting area addressing this issue.

e. Bylaw 9325.2 – Agenda Format

The Superintendent explained that the changes to this Bylaw was to ensure the Order of Business recognized the order of way meetings are currently held though items can always be added to the agenda even if not listed in the Bylaw. Also added was an item stating that any vote that is not unanimous may be by roll call.

David Cavanaugh moved to bring Bylaws 9132, 9133, 9325 and 9325.2 as revised to the full Board as a first read. Lisa Seminara seconded the motion. The motion passed 4-0-0.

V. New Business - Items for Review and Discussion

a. Policy 3300 Purchasing

Dr. Carnemolla shared that this topic was brought up during the February Finance Committee meeting due to the audit conducted by Blum Shapiro. It was found that Avon's purchasing policy created by the District's legal counsel and recently adopted by the Board in 2018 was found lacking in language as it did not cover some checkpoints regarding Federal funds. The appendix presented is Shipman & Goodwin's resolution to Blum Shapiro's findings. Ms. Michaud also added that the policy meets or exceeds general practice standards and the appendix only speaks towards Federal funds that the district may receive (IDEA 611 and 619; Title I, II and III). Ms. Michaud also brought to the Committee's attention OMB 200.320 (c) which talked about the procurement by micropurchases and how Avon was actually more stringent than what the appendix now requires.

David Cavanaugh moved to bring to the full Board a request to add appendix to Policy 3300 as presented. Jason Indomenico seconded the motion. The motion passed 4-0-0.

VI. Communication from Public

There was no communication from the public.

VII. Future Items for Review

a. Staff/Student Relationships

b. School Volunteers & Parent Involvement

Committee Chair, Laura Young, stated that it was not determined if a meeting would be held in April due to the many Town Budget meetings.

VIII. Adjournment

***Jason Indomenico moved, Lisa Seminara seconded, to adjourn the meeting.
The meeting adjourned by unanimous consent at 7:15 pm.***

Minutes prepared by Shirley Moy, Recording Secretary

Minutes respectfully submitted by Laura Young, Policy Committee Chair
Laura Young, April 14, 2020

Minutes respectfully received by Jeffrey S. Fleischman, Board Secretary
Jeffrey S. Fleischman, April 14, 2020

Minutes are approved at the next Policy meeting, and any corrections to the minutes, if needed, will be made at that time.