

Hanford Elementary School District

REGULAR BOARD MEETING AGENDA

Wednesday, April 22, 2020

HESD District Office Board Room

714 N. White Street, Hanford, CA

In accordance with Governor Newsom's Executive Order N-29-20 Paragraph 3, the April 22, 2020 HESD Board of Education meeting will have teleconferencing available for Board Members calling in and for members of the public interested in listening to the meeting:

Teleconference Line

Dial in: +1 669-900-9128

Meeting ID: 821 797 952#

Password: 226966#

Individuals who wish to address the Board may do so by

- Submitting an email to public-comment@hanfordesd.org
- Leaving a voice message by calling 559-585-3604 (voice message will be transcribed).

Please include your name, agenda item number or subject matter being addressed, along with a 250-word description of the subject matter being addressed. Emails and voicemails must be received no later than 3:30 p.m. on April 22, 2020 in order to be part of the record for the Board's information and/or discussion, will be posted on www.hanfordesd.org and will be included in the minutes. Please note that consistent with Board Bylaw 9323, any statements submitted for public comment that are inappropriate in nature, including, but not limited to statements that are obscene, threatening or substantially disruptive to school operations, will either be redacted, or will not be posted.

OPEN SESSION

5:30 p.m.

- Call to Order
- Members Present
- Pledge to the Flag

1. PRESENTATIONS, REPORTS AND COMMUNICATIONS

(In order to insure that members of the public are provided an opportunity to address the Board on agenda items or non-agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public comments portion of the agenda, or at the time the matter is taken up by the Board. A person wishing to be heard by the Board shall first be recognized by the President and identify themselves. Individual speakers are allowed three minutes to address the Board. The Board shall limit total time for public input on each item to 20 minutes.)

- a) Public comments
- b) Board and staff comments
- c) Requests to address the Board at future meetings
- d) Review Dates to remember

2. CONSENT ITEMS

(Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by any Board member and made a part of the regular business.)

- a) Accept warrant listings dated March 20, 2020; March 27, 2020 and April 3, 2020.
- b) Approve minutes of the Emergency Meeting held on March 17, 2020 and the Regular Board Meeting held on March 25, 2020.
- c) Approve donation of \$9,449.34 from the Committee to Support Measure H.
- d) Approve donation of 300 coloring books and 300 sticker books from International of Electrical Workers Fresno Chapter.

3. INFORMATION ITEMS

- a) Receive for information the monthly financial reports for the period of 07/01/2019 – 03/31/2020 (Endo)
- b) Receive for information the District's initial proposal to Hanford Elementary Teachers Association (HETA) for 2020-21 amendments to the Collective Bargaining Agreement (reopened articles) (Martinez)
- c) Receive for information the HETA's Initial proposal for the 2020-21 amendments to the Collective Bargaining Agreement between HESD and HETA (reopened articles)

4. BOARD POLICIES AND ADMINISTRATION

- a) Consider for approval the Resolution No. 20-20: Actions in Response to COVID-19 (Gabler)
- b) Consider approval of the services agreement with CTL Inc. Consolidated Testing Laboratories for the Lincoln Modernization Project (Mulligan)
- c) Consider approval of services agreement with Forensic Analytical Consulting Services for the Lincoln Modernization Project (Mulligan)
- d) Consider accepting payment of \$200.00 for participating in the English Language Proficiency Assessment of CA Computer Based Field Test (Gomez)

5. PERSONNEL (Martinez)

- a) Employment
 - Temporary Employees/Substitutes
 - Chandler Contente, Short-term Bus Driver – 4.5 hrs., Transportation/DSF, effective 3/18/20 to 6/5/20
 - Violeta Naranjo, Short-term Yard Supervisor – 2.0 hrs., Roosevelt, effective 3/17/20 to 6/5/20
- b) Resignations Rescinded
 - Nicole Cartledge, Teacher, Washington, effective 6/5/20 (rescind)
- c) Retirement
 - Ray Mueller, Personnel Specialist – 8.0 hrs., Human Resources, effective 5/8/20
 - Blanche VanLandingham – Food Service Worker I – 3.0 hrs., Hamilton, effective 6/5/20
- d) Leave of Absence
 - Erica D'Souza, Teacher, King, effective 2020-2021 school year, child rearing

6. FINANCIAL (Endo)

- a) Consider approval of the Comprehensive Maintenance Plan
- b) Consider approval of the 2020-2021 Local Control Accountability Plan and District's Budget Public Hearing date of June 10, 2020 at 5:30 pm
- c) Consider adoption of the Resolution No. 21-20

ADJOURN MEETING

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 04/09/2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 04/22/2020

ITEM:

Consider approval of warrants.

PURPOSE:

The administration is requesting the approval of the warrants as listed on the registers dated: 03/20/20, 03/27/20 and 04/03/20.

FISCAL IMPACT:

See attached.

RECOMMENDATIONS:

Approve the warrants.

Warrant Register For Warrants
Dated 03/20/2020

Warrant Number	Vendor Number	Vendor Name	Amount
12633986	1393	GAS COMPANY – Utilities	\$529.67
Total Amount of All Warrants:			\$529 . 67

Warrant Register For Warrants
Dated 03/27/2020

Warrant Number	Vendor Number	Vendor Name	Amount
12634294	7255	ACER AMERICA CORPORATION - Supplies	\$4,083.27
12634295	59	AMERIPRIDE UNIFORM SERVICES – Laundry/Mop/Map Service	\$608.81
12634296	59	AMERIPRIDE UNIFORM SERVICES – Laundry/Mop/Map Service	\$916.28
12634297	75	LESLIE ARAKELIAN - Mileage	\$71.53
12634298	6404	ARROW RESTAURANT EQUIP & SUPPLIES INC – Food Service Equipment	\$89,222.89
12634299	6253	AT&T - Telephone	\$2,450.32
12634300	3947	ATKINSON ANDELSON LOYA RUUD & ROMO – Legal Services	\$4,461.19
12634301	4983	B & H PHOTO-VIDEO – Supplies	\$1,992.54
12634302	7063	BESTWAY SANDWICHES INC – Food Service/Food	\$6,849.27
12634303	7399	BIMBO BAKERIES USA – Food Service/Food	\$1,641.20
12634304	236	STATE OF CALIFORNIA – Other Services	\$1,618.00
12634305	3822	LINDSEY CALVILLO - Supplies	\$18.20
12634306	3644	TIFFANY D CARPENTIERI - Mileage	\$71.53
12634307	7495	EDITH CARRILLO DE TEMORES - Mileage	\$32.20
12634308	6964	CENTRAL VALLEY PRINT SOLUTIONS - Supplies	\$864.44
12634309	303	CHAFFEE ZOO – Study Trip	\$668.00
12634310	1836	CHAMPIONS RECOVERY - Presentation	\$500.01
12634311	7567	DEVIN CHAVARRIA – Other Services	\$25.00
12634312	7568	THOMAS CHAVARRIA – Other Services	\$25.00
12634313	7529	CATHERINE CHEDESTER - Mileage	\$131.10
12634314	3611	CONSCIOUS TEACHING LLC - Supplies	\$1,979.88
12634315	4178	COOK'S COMMUNICATION - Supplies	\$1,835.80
12634316	7333	JOEL COOLEY – Other Services	\$85.00
12634317	3200	CROWN AWARDS - Supplies	\$2,232.97
12634318	7561	LUISA CRUZ - Mileage	\$21.16
12634319	3973	DANIELLE DARPLI – Mileage/Teacher Allowance	\$169.74
12634320	416	DEMCO INC. - Supplies	\$99.16
12634321	2505	DEMSEY FILLIGER & ASSOCIATES – Other	\$5,250.00
12634322	7432	STACEY DENNIS - Mileage	\$16.10
12634323	486	KENNY EGGERT - Supplies	\$407.58
12634324	7456	EIDE BAILLY LLP – Other Services	\$3,201.00
12634325	6412	FATTE ALBERTS PIZZA COMPANY - Supplies	\$172.67
12634326	1769	FRESNO PRODUCE - Food Service/Food	\$14,489.22
12634327	7438	MALIKIA GALLOWAY - Mileage	\$32.20
12634328	7530	ASHLEY GARCIA - Mileage	\$129.95
12634329	562	GRACIELA GARCIA - Mileage	\$178.50
12634330	1393	GAS COMPANY - Utilities	\$1,345.95
12634331	591	GOLD STAR FOODS – Food Service/Food	\$42,793.43
12634332	7233	FRANK GONZALES – Travel/Conference	\$84.06
12634333	4049	SHERI GORDON – Teacher Allowance	\$175.33
12634334	7532	JESSICA GUZMAN - Mileage	\$254.15
12634335	686	JERI HIGDON – Travel/Conference	\$43.03
12634336	7493	JERRY HINOJOS DOMINGUEZ - Mileage	\$48.30
12634337	2188	THE HOME DEPOT PRO - Supplies	\$1,464.77
12634338	7494	MERCEDES HUERTA ROSALES - Mileage	\$17.25
12634339	2528	INDUSTRIAL PLUMBING SUPPLY - Supplies	\$419.55
12634340	7533	LINDSAY KEY- Mileage	\$89.70
12634341	3760	KINGS COUNTY AIR - Services	\$950.00

Warrant Register For Warrants
Dated 03/27/2020

Warrant Number	Vendor Number	Vendor Name	Amount
12634342	801	KINGS COUNTY MOBILE LOCKSMITH - Services	\$489.97
12634343	796	KINGS COUNTY OFFICE OF ED – Other Services	\$224.00
12634344	808	KINGS WASTE & RECYCLING - Utilities	\$602.05
12634345	7522	LANE ENGINEERS INC – Monroe Parking Lot	\$3,450.00
12634346	3719	FLORITA MAGALLON -Travel/Conference	\$82.68
12634347	7569	AMBER MILLER – Other Services	\$25.00
12634348	1058	OFFICE DEPOT - Supplies	\$485.03
12634349	5111	P & R PAPER SUPPLY COMPANY INC – Food Service/Supplies	\$9,334.71
12634350	7565	JENNIFER PAUL SAYLOR - Supplies	\$44.95
12634351	4088	ESTHER PHELPS - Supplies	\$864.64
12634352	7566	MARIA PLACENCIA - Mileage	\$1,369.28
12634353	1144	PORT OF SUBS - Supplies	\$374.00
12634354	1168	PRODUCERS DAIRY PRODUCTS – Food Service/Food	\$16,279.09
12634355	4465	CYNTHIA PURSELL - Supplies	\$150.52
12634356	1901	PYRAMID CABINET SYSTEMS INC. - Supplies	\$160.06
12634357	7570	ELYSSA QUINTERO – Other Services	\$25.00
12634358	1204	SHARON RAMSEIER-WILLIAMS – Other Services	\$1,042.17
12634359	7483	ERICKSON REYES - Mileage	\$11.50
12634360	7535	JESSICA SAIN - Mileage	\$12.65
12634361	7433	ATHEENA SANCHEZ - Mileage	\$23.00
12634362	6574	MARIBEL SANTIAGO – Other Services	\$12.95
12634363	1303	SAVE MART SUPERMARKETS – Food Service/Food	\$115.95
12634364	1325	SCHOOL NURSE SUPPLY - Supplies	\$48.98
12634365	1801	SMART & FINAL STORES (HFD KIT) – Food Service/Food	\$372.06
12634366	3800	SONITROL OF FRESNO - Leases	\$31,382.15
12634367	1392	SOUTHERN CALIFORNIA EDISON CO. - Utilities	\$8,824.38
12634368	4541	STONEYS CONCRETE LLC - Supplies	\$407.00
12634369	1444	SYSCO FOODSERVICES OF MODESTO – Food Service/Food	\$36,419.35
12634370	6944	TETER LLP – Lincoln Kindergarten Building	\$7,335.50
12634371	1508	U.S. POSTAL SERVICE (CMRS-POP) - Postage	\$5,000.00
12634372	7310	SELINA VALLES - Supplies	\$17.42
12634373	6770	RACHELLE VASQUEZ - Mileage	\$69.23
12634374	1558	VERIZON WIRELESS - Utilities	\$904.79
12634375	7247	FREDERICK WILLIAMS – Other Services	\$65.00
12634376	7475	AMANDA ZAYAS - Mileage	\$31.05
Total Amount of All Warrants:			\$320,293.34

Credit Card Register For Payments
Dated 03/27/2020

Document Number	Vendor Number	Vendor Name	Amount
14028411	273	CASBO – Other Services	\$500.00
14028412	5428	CONSERV FLAG COMPANY - Supplies	\$175.54
14028413	6073	FIDELITY SAFETY & TRAINING LLC - Training	\$1,580.00
14028414	599	GOPHER SPORT - Supplies	\$4,677.45
14028415	2321	GRAPHIC ENTERPRISES INC. - Supplies	\$852.05
14028416	652	HANFORD SENTINEL – Other Services	\$208.57
14028417	710	HORIZON SOFTWARE INTERNATIONAL – Food Service/Services	\$8,709.46
14028418	5280	J&E RESTAURANT SUPPLY INC – Food Service/Services	\$58.71
14028419	806	KINGS COUNTY TROPHY - Supplies	\$1,140.07
14028420	827	LA TAPATIA TORTILLERIA INC. – Food Service/Food	\$845.24
14028421	831	LAKESHORE LEARNING MATERIALS - Supplies	\$183.34
14028422	1002	MORGAN & SLATES INC. - Supplies	\$67.49
14028423	1184	PROGUARD SERVICE & SOLUTIONS – Food Service/Supplies	\$1,599.27
14028424	5815	SCHOLASTIC STORE ONLINE - Supplies	\$2,908.00
14028425	1313	SCHOLASTIC TEACHERS STORE - Supplies	\$1,120.14
14028426	1326	SCHOOL SERVICES OF CALIF. INC. – Travel/Conference	\$275.00
14028427	1466	TERMINIX INTERNATIONAL – Food Service/Other Services	\$40.00
Total Amount of All Credit Card Payments:			\$24,940.33

Warrant Register For Warrants
Dated 04/03/2020

Warrant Number	Vendor Number	Vendor Name	Amount
12634985	6431	AMAZON.COM - Supplies	\$4,602.15
12634986	2352	AMS.NET - Services	\$23,234.10
12634987	6253	AT&T - Utilities	\$41.86
12634988	7167	AVERIE GRACE DESIGNS - Supplies	\$493.35
12634989	3258	BANK OF AMERICA – Supplies/Travel	\$3,727.50
12634990	5489	ECS IMAGING INC. - Software	\$10,488.00
12634991	7317	FORENSIC ANALYTICAL SERVICES INC. – Lincoln Modernization	\$4,323.15
12634992	1393	GAS COMPANY - Utilities	\$2,827.62
12634993	632	CITY OF HANFORD - Utilities	\$10,657.34
12634994	4532	HENRY SCHEIN INC - Supplies	\$136.16
12634995	912	MANGINI ASSOCIATES INC. - Facilities	\$20,497.42
12634996	977	ORAL E. MICHAM INC. – Washington Modernization	\$270,009.47
12634997	6368	SINCLAIR RESEARCH GROUP – Other Services	\$4,375.00
12634998	1404	STANISLAUS FOUNDATION – ADMIN – Health/Welfare	\$2,716.75
12634999	1403	STANISLAUS FOUNDATION – DENTAL – Health/Welfare	\$50,669.13
12635000	2138	THE TREE HOUSE - Supplies	\$2,963.32
12635001	4114	TULARE COUNTY OFFICE OF EDUCATION – Other Services	\$2,000.00
12635002	1506	TWB INSPECTIONS – Washington Modernization	\$3,525.00
12635003	1544	VALLEY OAK CABINET MFG. - Supplies	\$2,720.00
12635004	1647	VERITIV OPERATING COMPANY - Supplies	\$768.98
Total Amount of All Warrants:		\$420,776.30	

Credit Card Register For Payments
Dated 04/03/2020

Document Number	Vendor Number	Vendor Name	Amount
14028451	91	AUTOMATED OFFICE SYSTEMS – Copy Services	\$8,500.37
Total Amount of All Credit Card Payments:			\$8,500.37

Hanford Elementary School District
Minutes of the Emergency Board Meeting
March 17, 2020

Minutes of the Emergency Board Meeting of the Hanford Elementary School District Board of Trustees on March 17, 2020 at the District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** President Strickland called the meeting to order at 10:00 a.m. Trustee Garcia and Revious were present. Trustee Hernandez and Garner were connected via telephone.
- Public Comments** April Silva, HETA president, express gratitude to Joy and the District. HETA was happy to see the Superintendent and Administration team giving out lunches in the rain on the first day of closure. They are truly proud of them. She said our Superintendent was ahead of everyone else and had staff stay home to do what is best for the staff and students. They are proud of Joy and are available to help her in any way possible during this closure.
- Board and Staff Comments** President Strickland stated he saw the Superintendent on the Hanford Sentinel. It shows unity of the District.
- Requests to Address the Board** None

INFORMATION TIEMS

- COVID-19** Joy Gabler, Superintend, present for information an update on the COVID-19. She stated she will email a copy to the Board. This update is similar to the email that was sent out to staff to keep them updated. Highlights include:
- They are keeping up with the information and guidance from state and federal officials.
 - At some point today they expect a document from the state with more information and guidance along with a CDE webinar tomorrow.
 - Long-term planning at this point is challenging with the ever-shifting parameters.
- At the end of our 1st day of closure:
HESD Staff:
- This week, they are working on a skeleton crew at the District Office and School Sites consisting primarily of our management team. Jessica is here on a day-by-day basis.
- HESD Meal Program
- Any child ages 0-18 and from any district can be served.
 - Monday, March 16th the District served 442 student lunches at Lincoln.
 - HESD was the only District serving meals in Kings County yesterday on Monday, March 16
 - HESD is bringing on three more sites to serve pick-up lunches - JFK, MLK & Monroe.

- We will be bringing on additional Food Services staff for the essential support we need to run the meal program at our four sites.
- County wide the number of locations for meals is increasing day-by-day, Joy provided a copy of a list of other districts offering meals.

HESD Payroll

- Payroll personnel came in today to handle getting paychecks ready

HESD Curriculum & Instruction

- Grade level outlines for continued learning at home have been created by the HESD C & I Department. These guidelines are now posted on the HESD website and hard copies will be available at the meal locations starting Wednesday. These guidelines for continued learning are encouraged, but not required.
- Right now we are asking teachers to not attempt to continue learning on their own, by sending out assignments or e-mails as it creates an inequity issue and potentially can cause a much larger legal ramification in the long run.

HESD Human Resources

- Certificated Pre-Staffing will take place this week – staff members affected will be contacted by phone by the end of the week.
- Based on the guidance we receive from the state/federal government we'll determine next steps in bringing back all staff and to what degree.

HESD Facilities

- The Washington modernization project is still underway. In the coming days, we'll be reaching out to teachers that are in the affected classrooms to relay next steps in order to keep the project on the established timeline.

President Strickland thanked Joy for the presentation. He said it shows that HESD is leading upfront. Trustee Hernandez thanked Joy for all her hard work and for everyone else helping with this situation. Trustee Garner thanked Joy for her leadership and staff for their awesome job. He then asked if staff is still getting paid. Joy answered yes, all employees are getting paid. The State Governor issued a statement that districts will be funded for the remainder of the year, she expects more direction in the coming days. Trustee Garcia thanked HETA for being present, this is something we have never gone through. April Silva stated Xfinity has stated their hotspots will be free to everyone. Superintendent Gabler stated she will keep the Board up to date. April Silva asked about long-term subs if they are getting paid. Joy answered no, they have been advised to seek unemployment. Trustee Revious stated we don't want to extend the exposure to staff and management. He believes whatever precautions need to take place to keep schools and staff safe. Trustee Strickland agreed and said we don't need to bring staff unless it's absolutely necessary. Superintendent Gabler stated the next Board meeting has only items that are necessary, it is pretty minimal and can be held telephonically.

Adjournment

There being no further business, President Strickland adjourned the meeting at 10:37 p.m.

Respectfully submitted,

Joy C. Gabler,
Secretary to the Board of Trustees

Approved: _____
Greg Strickland, President

Tim Revious, Clerk

Hanford Elementary School District
Minutes of the Regular Board Meeting
March 25, 2020

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on March 25, 2020 at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order	President Strickland called the meeting to order at 5:30 p.m. Trustee Garcia, Hernandez and Revious were present. Trustee Garner joined the meeting at 5:47 pm.
HESD Managers Present	Joy C. Gabler, Superintendent, and the following administrators were present: Gerry Mulligan.
Public Comments	None
Board and Staff Comments	<p>Trustee Garcia asked Joy to pass the word to staff that are serving meals and work packets that they are doing a great job and it's a reflection of our community. He thinks it's a great idea any child can pick up the meals - we are getting participants from other districts. Trustee Strickland agreed with Trustee Garcia. He added they are proud of the administrators being out there in the rain.</p> <p>Superintendent, Joy Gabler, shared a document with the most current update regarding COVID-19. Highlights include:</p> <ul style="list-style-type: none"> • March 23 - Teachers came back on Monday for their district issued laptops and teaching materials. • March 23 - March 27 teachers are reaching out to students. • All staff remains in paid status. • 6,267 meal served last week. This week in just 3-days 6,992 have been served. Meals will be served during Spring Break, but not on Friday, April 10 or Monday, April 13 • Jaime Martinez will hold Zoom interview panels. • Summer Enrichment/Summer School will not take place this summer due to the evolving situation around COVID-19 <p>Trustee Garcia suggested when teachers contact students to inform them about the meal service program.</p>
Requests to Address the Board	None
Dates to Remember	President Strickland reviewed dates to remember: April 6th to 13th - Spring Break, April 10th and 13th - Holidays, April 22nd - Regular Board Meeting.

CONSENT ITEMS

Trustee Revious made a motion to take consent items "a" through "e" together.
Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustee Revious then made a motion to approve consent items "a" through "e".
Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

The items approved are as follows:

- a) Warrant listings dated March 6, 2020 and March 11, 2020.
- b) Minutes of Regular Board Meeting held on March 11, 2020.
- c) Donation of \$450.00 from Edison International.
- d) Donation of 7 yards of soil from Superior Soil.
- e) Donation of \$4,000.00 from Simas PTC.

Trustee Revious thanked donors.

BOARD POLICIES AND ADMINISTRATION

WW Re-Roofing Project Trustee Garcia made a motion to approve the award for the Re-Roof Building Project at Woodrow Wilson Jr High. Trustee Revious seconded; motion carried 5-0:
Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Lincoln Modernization Project Trustee Garcia made a motion to approve the award for the Lincoln Modernization Project. Trustee Revious seconded; motion carried 5-0:
Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

TWB Inspections Agreement Trustee Revious made a motion to approve the agreement with TWB Inspections to oversee the Lincoln Modernization Project. Trustee Garcia seconded; motion carried 5-0:
Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**Gonzalez
Architects
Agreement**

Trustee Garcia made a motion to approve the agreement with Gonzalez Architects for the exterior painting at Simas Elementary School. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

AR 4030

Trustee Garcia made a motion to approve the revised Administrative Regulation 4030 – Nondiscrimination in Employment. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Abstained
Hernandez – Yes
Revious – Yes
Strickland – Yes

BP 4033

Trustee Garcia made a motion to approve the revised Board Policy 4033 – Lactation Accommodation. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

BP 4151

Trustee Garcia made a motion to approve the revised Board Policy 41 – Employee Compensation. Trustee Garner seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

PERSONNEL

Trustee Garcia made a motion to take Personnel items “a” through “g” together. Trustee Revious seconded; the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustee Garcia then made a motion to approve Personnel items “a” through “g”. Trustee Revious seconded; the motion carried 5-0:

Garcia – Yes
Garner – Yes

Hernandez – Yes
Revious – Yes
Strickland – Yes

The following items were approved:

***Item “a” –
Employment***

Classified

- Jennifer Aguirre, READY Program Tutor – 4.5 hrs., Lincoln, effective 3/17/20
- Vicky Eversole, Food Service Worker II – 2.5 hrs., Wilson, effective 3/2/20

Temporary Employees/Substitutes

- Lizeth Barraza Alcala, Substitute Yard Supervisor, effective 3/4/20
- Ashley Elick, Substitute READY Program Tutor, effective 3/9/20
- Selene Oaks, Substitute Educational Tutor K-6, effective 3/2/20; Short-term Educational Tutor K-6 – 3.5 hrs., Washington, effective 3/3/20 to 3/13/20
- Michele Ruble, Substitute Yard Supervisor, effective 3/3/20
- Justin Cantu Salcedo, Substitute Yard Supervisor, effective 3/2/20
- Susanne Springer, Substitute Clerk Typist I/II and Yard Supervisor, effective 3/4/20

***Item “b” –
Certification of
Temporary
Athletic Team
Coaches***

Employment and Certification of Temporary Athletic Team Coaches Pursuant to Title 5 CCR 5594

- Cristian Moreno, 7th Grade Baseball Coach, Kennedy, effective 3/11/20 to 5/13/20
- Nicholas Moreno, 7th Grade Baseball Coach, Kennedy, effective 3/9/20 to 5/13/20

***Item “c” –
Voluntary
Reassignments***

- Natividad George, from Learning Director, Jefferson Academy School, to Classroom Teacher, effective 2020-2021
- Jennifer Henderson, from Learning Director, King School, to Classroom Teacher, effective 2020-2021

***Item “d” –
Resignations***

- Chantel Andresen, Yard Supervisor – 3.5 hrs., Monroe, effective 6/5/20
- Jessica Bosman, Teacher, King School, effective 6/5/20
- Amanda Henderson, Yard Supervisor – 3.5 hrs., Washington, effective 3/13/20

***Item “e” –
Retirement***

- Gerry Mulligan, Director of Facilities and Operations, District Office, effective 7/31/20

***Item “f” –
Temporary Out
of Class***

- Paige Morales, from READY Program Tutor – 4.5 hrs. to READY Site Lead – 5.0 hrs., Monroe, effective 3/2/20 to 3/13/20

***Item “g” –
Volunteers***

<u>Name</u>	<u>School</u>
Kassandra Jimenez	Hamilton
Ashley Lorenz	Hamilton
Israel Luna	Jefferson
Magen Schexnayder	Jefferson
Jeffrey Costa	Monroe
Kathryn Wilder	Monroe
Breanna Aguilar	Richmond
Andrew Arriola	Richmond

Rosa Suarez Meza	Richmond
Elyssa Quintero	Richmond
Deidre Lopez	Roosevelt
Lucette Marquez	Roosevelt
Luz Ponce	Roosevelt
Clara Anguiano	Simas
Aldon Baron	Simas
Raquel Mijangos Pacheco	Simas

Adjournment There being no further business, President Strickland adjourned the meeting at 5:52 p.m.

Respectfully submitted,

Joy C. Gabler,
Secretary to the Board of Trustees

Approved:

Greg Strickland, President

Tim Revious, Clerk

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 04/14/2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 04/22/2020

ITEM:

Consider acceptance of donation from the Committee to Support Measure H in the amount of \$9,449.34.

PURPOSE:

The Committee to Support Measure H had residual funds from the bond campaign and would like to donate to the funds to the District.

FISCAL IMPACT:

Increase to local revenue of \$9,449.34.

RECOMMENDATIONS:

Accept the donation.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Blanca Martinez

DATE: 4/2/2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: April 22, 2020

ITEM: Donation of 300 coloring books and 300 sticker books for students at Lincoln.**PURPOSE:** Accept donation from International Brotherhood of Electrical Workers
Fresno Chapter**FISCAL IMPACT:****RECOMMENDATIONS:** Action to approve

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 04/09/2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☒ Information
☐ Action

Date you wish to have your item considered: 04/22/2020

ITEM:

Receive for information monthly financial reports for the period of 07/01/2019-03/31/2020.

PURPOSE:

Attached are financial summaries for the District's funds for the period of 07/01/2019-03/31/2020.

FISCAL IMPACT:

The financial reports are informational only.

RECOMMENDATIONS:

Receive the monthly financial reports.

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

March 2020

Page 1 of 13

4/6/2020 2:09:28PM

Fund: 0100 General Fund

		March Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$12,645,653.88	\$12,844,832.80		
REVENUES						
1) LCFF Sources	8010-8099	\$7,524,740.00	\$45,196,694.51	\$62,483,397.00	72.33	27.67
2) Federal Revenues	8100-8299	\$1,068,113.00	\$3,390,423.38	\$4,186,951.74	80.98	19.02
3) Other State Revenues	8300-8599	\$295,925.21	\$2,012,504.80	\$6,406,459.60	31.41	68.59
4) Other Local Revenues	8600-8799	\$179,830.78	\$1,588,569.50	\$3,073,139.71	51.69	48.31
5) Total, Revenues		\$9,068,608.99	\$52,188,192.19	\$76,149,948.05	68.53	31.47
EXPENDITURES						
1) Certificated Salaries	1000-1999	\$2,771,584.81	\$22,198,577.80	\$30,736,780.00	72.22	27.78
2) Classified Salaries	2000-2999	\$1,048,113.20	\$8,941,588.66	\$12,131,392.00	73.71	26.29
3) Employee Benefits	3000-3999	\$1,539,926.04	\$12,046,037.83	\$19,409,829.00	62.06	37.94
4) Books and Supplies	4000-4999	\$114,483.12	\$1,988,193.13	\$3,765,944.87	52.79	47.21
5) Services, Oth Oper Exp	5000-5999	\$196,565.89	\$3,592,473.80	\$5,671,884.89	63.34	36.66
6) Capital Outlay	6000-6999	\$33,330.70	\$977,330.34	\$2,372,097.52	41.20	58.80
7) Other Outgo(excl. 7300`s)	7100-7499	\$107,943.10	\$656,450.29	\$1,661,473.00	39.51	60.49
8) Direct/Indirect Support	7300-7399	\$0.00	\$0.00	(\$157,000.00)	0.00	100.00
9) Total Expenditures		\$5,811,946.86	\$50,400,651.85	\$75,592,401.28	66.67	33.33
OTHER FINANCING SOURCES/USES						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$565,050.00	\$973,418.00	58.05	41.95
3) Contributions	8980-8999	\$0.00	\$0.00	\$0.00	0.00	100.00
4) Total, Other Financing Sources/Uses		\$0.00	(\$565,050.00)	(\$973,418.00)	58.05	41.95
NET INCREASE (DECREASE) IN FUND BALANCE		\$3,256,662.13	\$1,222,490.34	(\$415,871.23)		
ENDING FUND BALANCE			\$13,868,144.22	\$12,428,961.57		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

March 2020

4/6/2020 2:09:28PM

Fund: 0900 Charter Schools Fund

		March Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$200,875.92	\$1,697.00		
REVENUES						
1) LCFF Sources	8010-8099	\$0.00	\$27,473.00	\$0.00	0.00	100.00
3) Other State Revenues	8300-8599	\$0.00	\$3,036.44	\$0.00	0.00	100.00
4) Other Local Revenues	8600-8799	\$0.00	\$2,536.31	\$0.00	0.00	100.00
5) Total, Revenues		\$0.00	\$33,045.75	\$0.00	0.00	100.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	\$33,045.75	\$0.00		
ENDING FUND BALANCE			\$233,921.67	\$1,697.00		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

March 2020

Fund: 1300 Cafeteria Fund

		March Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$1,652,016.26	\$1,652,016.26		
REVENUES						
2) Federal Revenues	8100-8299	\$518,315.86	\$1,880,678.44	\$3,462,604.00	54.31	45.69
3) Other State Revenues	8300-8599	\$38,810.46	\$139,451.36	\$236,668.00	58.92	41.08
4) Other Local Revenues	8600-8799	\$7,549.87	\$78,041.56	\$147,680.00	52.85	47.15
5) Total, Revenues		\$564,676.19	\$2,098,171.36	\$3,846,952.00	54.54	45.46
EXPENDITURES						
2) Classified Salaries	2000-2999	\$100,148.29	\$846,789.50	\$1,175,216.00	72.05	27.95
3) Employee Benefits	3000-3999	\$38,182.44	\$308,662.44	\$452,132.00	68.27	31.73
4) Books and Supplies	4000-4999	\$223,542.37	\$1,355,021.18	\$1,914,991.00	70.76	29.24
5) Services, Oth Oper Exp	5000-5999	\$11,910.86	\$1,681.82	(\$20,474.85)	(8.21)	108.21
6) Capital Outlay	6000-6999	\$89,222.89	\$277,297.85	\$335,000.00	82.78	17.22
8) Direct/Indirect Support	7300-7399	\$0.00	\$0.00	\$157,000.00	0.00	100.00
9) Total Expenditures		\$463,006.85	\$2,789,452.79	\$4,013,864.15	69.50	30.50
NET INCREASE (DECREASE) IN FUND BALANCE		\$101,669.34	(\$691,281.43)	(\$166,912.15)		
ENDING FUND BALANCE			\$960,734.83	\$1,485,104.11		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

March 2020

4/6/2020 2:09:28PM

Fund: 1400 Deferred Maintenance Fund

		March Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$16,440.74	\$16,440.74		
REVENUES						
1) LCFF Sources	8010-8099	\$0.00	\$300,000.00	\$300,000.00	100.00	0.00
4) Other Local Revenues	8600-8799	\$0.00	\$1,404.46	\$4,000.00	35.11	64.89
5) Total, Revenues		\$0.00	\$301,404.46	\$304,000.00	99.15	0.85
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$0.00	\$0.00	\$0.00	0.00	100.00
6) Capital Outlay	6000-6999	\$5,114.79	\$37,823.12	\$320,440.74	11.80	88.20
9) Total Expenditures		\$5,114.79	\$37,823.12	\$320,440.74	11.80	88.20
NET INCREASE (DECREASE) IN FUND BALANCE		(\$5,114.79)	\$263,581.34	(\$16,440.74)		
ENDING FUND BALANCE			\$280,022.08	\$0.00		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

March 2020

4/6/2020 2:09:28PM

Fund: 1500 Pupil Transportation Equip

		March Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$253,505.17	\$253,505.17		
REVENUES						
3) Other State Revenues	8300-8599	\$0.00	\$0.00	\$1,648,163.00	0.00	100.00
4) Other Local Revenues	8600-8799	\$0.00	\$1,760.82	\$5,000.00	35.22	64.78
5) Total, Revenues		\$0.00	\$1,760.82	\$1,653,163.00	0.11	99.89
EXPENDITURES						
6) Capital Outlay	6000-6999	\$0.00	\$0.00	\$1,927,805.64	0.00	100.00
9) Total Expenditures		\$0.00	\$0.00	\$1,927,805.64	0.00	100.00
OTHER FINANCING SOURCES/USES						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$100,000.00	\$100,000.00	100.00	0.00
4) Total, Other Financing Sources/Uses		\$0.00	\$100,000.00	\$100,000.00	100.00	0.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	\$101,760.82	(\$174,642.64)		
ENDING FUND BALANCE			\$355,265.99	\$78,862.53		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

March 2020

Fund: 2000 SPECIAL RESERVE FUND FOR OTHER POSTE

		March Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$5,508,018.03	\$5,508,018.03		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$27,874.69	\$95,000.00	29.34	70.66
5) Total, Revenues		\$0.00	\$27,874.69	\$95,000.00	29.34	70.66
OTHER FINANCING SOURCES/USES						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$465,050.00	\$873,418.00	53.24	46.76
4) Total, Other Financing Sources/Uses		\$0.00	\$465,050.00	\$873,418.00	53.24	46.76
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	\$492,924.69	\$968,418.00		
ENDING FUND BALANCE			\$6,000,942.72	\$6,476,436.03		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

March 2020

4/6/2020 2:09:28PM

Fund: 2100 Building Fund-Local

		March Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$49,829.57	\$49,829.57		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$312.42	\$6,000.00	5.21	94.79
5) Total, Revenues		\$0.00	\$312.42	\$6,000.00	5.21	94.79
EXPENDITURES						
6) Capital Outlay	6000-6999	\$0.00	\$0.00	\$1,665.61	0.00	100.00
9) Total Expenditures		\$0.00	\$0.00	\$1,665.61	0.00	100.00
OTHER FINANCING SOURCES/USES						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$14,163.00	\$48,709.31	29.08	70.92
4) Total, Other Financing Sources/Uses		\$0.00	(\$14,163.00)	(\$48,709.31)	29.08	70.92
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	(\$13,850.58)	(\$44,374.92)		
ENDING FUND BALANCE			\$35,978.99	\$5,454.65		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

March 2020

4/6/2020 2:09:28PM

Fund: 2110 Building Funds - Local 1

		March Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$7,478,537.91	\$7,478,537.91		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$40,687.50	\$150,000.00	27.13	72.88
5) Total, Revenues		\$0.00	\$40,687.50	\$150,000.00	27.13	72.88
EXPENDITURES						
6) Capital Outlay	6000-6999	\$8,632.98	\$8,632.98	\$633,075.53	1.36	98.64
9) Total Expenditures		\$8,632.98	\$8,632.98	\$633,075.53	1.36	98.64
OTHER FINANCING SOURCES/USES						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$800,000.00	\$6,995,462.38	11.44	88.56
4) Total, Other Financing Sources/Uses		\$0.00	(\$800,000.00)	(\$6,995,462.38)	11.44	88.56
NET INCREASE (DECREASE) IN FUND BALANCE		(\$8,632.98)	(\$767,945.48)	(\$7,478,537.91)		
ENDING FUND BALANCE			\$6,710,592.43	\$0.00		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

March 2020

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 4/6/2020 2:09:28PM

Fund: 2120 Building Funds - Local 2

		March Amount	YTD Amount	Revised Budget	% of Budget	% Remain
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$0.00	\$0.00	0.00	100.00
5) Total, Revenues		\$0.00	\$0.00	\$0.00	0.00	100.00
NET INCREASE (DECREASE) IN FUND BALANCE						
		\$0.00	\$0.00	\$0.00		
ENDING FUND BALANCE						
			\$0.00	\$0.00		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

March 2020

4/6/2020 2:09:28PM

Fund: 2500 CapitalFacilities Fund

		March Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$614,871.58	\$614,871.58		
REVENUES						
4) Other Local Revenues	8600-8799	\$22,215.81	\$83,618.01	\$206,000.00	40.59	59.41
5) Total, Revenues		\$22,215.81	\$83,618.01	\$206,000.00	40.59	59.41
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$208.57	\$156,768.57	\$165,000.00	95.01	4.99
9) Total Expenditures		\$208.57	\$156,768.57	\$165,000.00	95.01	4.99
OTHER FINANCING SOURCES/USES						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$0.00	\$300,000.00	0.00	100.00
4) Total, Other Financing Sources/Uses		\$0.00	\$0.00	(\$300,000.00)	0.00	100.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$22,007.24	(\$73,150.56)	(\$259,000.00)		
ENDING FUND BALANCE			\$541,721.02	\$355,871.58		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

March 2020

4/6/2020 2:09:28PM

Fund: 3500 SCHOOL FACILITY PROGRAM

		March Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$418,075.43	\$418,075.43		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$2,692.83	\$10,000.00	26.93	73.07
5) Total, Revenues		\$0.00	\$2,692.83	\$10,000.00	26.93	73.07
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$0.00	\$57,315.60	\$50,000.00	114.63	(14.63)
6) Capital Outlay	6000-6999	\$346,651.98	\$2,698,865.31	\$9,603,321.87	28.10	71.90
9) Total Expenditures		\$346,651.98	\$2,756,180.91	\$9,653,321.87	28.55	71.45
OTHER FINANCING SOURCES/USES						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$2,622,878.59	\$9,244,171.69	28.37	71.63
4) Total, Other Financing Sources/Uses		\$0.00	\$2,622,878.59	\$9,244,171.69	28.37	71.63
NET INCREASE (DECREASE) IN FUND BALANCE		(\$346,651.98)	(\$130,609.49)	(\$399,150.18)		
ENDING FUND BALANCE			\$287,465.94	\$18,925.25		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

March 2020

4/6/2020 2:09:28PM

Fund: 4000 Special Reserve - Capital Outlay

		March Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$3,275,630.82	\$3,275,630.82		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$15,057.32	\$30,000.00	50.19	49.81
5) Total, Revenues		\$0.00	\$15,057.32	\$30,000.00	50.19	49.81
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$0.00	\$0.00	\$0.00	0.00	100.00
6) Capital Outlay	6000-6999	\$6,000.00	\$94,160.96	\$100,000.00	94.16	5.84
9) Total Expenditures		\$6,000.00	\$94,160.96	\$100,000.00	94.16	5.84
OTHER FINANCING SOURCES/USES						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$1,808,715.59	\$1,900,000.00	95.20	4.80
4) Total, Other Financing Sources/Uses		\$0.00	(\$1,808,715.59)	(\$1,900,000.00)	95.20	4.80
NET INCREASE (DECREASE) IN FUND BALANCE		(\$6,000.00)	(\$1,887,819.23)	(\$1,970,000.00)		
ENDING FUND BALANCE			\$1,387,811.59	\$1,305,630.82		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

March 2020

4/6/2020 2:09:28PM


Fund: 6720 Self-Insurance/Other

		March Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$476,891.50	\$476,891.50		
REVENUES						
4) Other Local Revenues	8600-8799	\$8,646.03	\$405,343.80	\$720,000.00	56.30	43.70
5) Total, Revenues		\$8,646.03	\$405,343.80	\$720,000.00	56.30	43.70
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$33,531.57	\$436,609.45	\$711,500.00	61.36	38.64
9) Total Expenditures		\$33,531.57	\$436,609.45	\$711,500.00	61.36	38.64
NET INCREASE (DECREASE) IN FUND BALANCE		(\$24,885.54)	(\$31,265.65)	\$8,500.00		
ENDING FUND BALANCE			\$445,625.85	\$485,391.50		

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Jaime Martinez 
Assistant Superintendent, HR

DATE: April 9, 2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

☒ Information
☐ Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **April 22, 2020**

ITEM: Receive District's Initial Proposal to Hanford Elementary Teachers Association (HETA) for 2020-2021 amendments to the Collective Bargaining Agreement (reopened articles).

PURPOSE: To initiate the negotiation process for 2020-2021 amendments to the Collective Bargaining Agreement between HESD and HETA. The current 3-year agreement allows for re-negotiating Article 11, School Calendar and Work Year, Article 18, Employee Group Health and Welfare Insurance Benefits and Article 20, Salary.

The Rodda Act requires "sunshining" of initial proposal before negotiations commence.

FISCAL IMPACT: Unknown; proposal is subject to negotiation.

RECOMMENDATION: Receive for information only.

**HANFORD ELEMENTARY SCHOOL DISTRICT'S
INITIAL PROPOSAL
FOR REOPENERS
HANFORD ELEMENTARY TEACHERS ASSOCIATION
Effective July 1, 2020**

Article 11: School Calendar

Review calendar recommendations.

Article 18: Health & Welfare Benefits

Discuss current Health & Welfare Benefits contributions and cost increases to health plans.


Article 20: Salary

Discuss salary in combination with any changes to health & welfare benefits as a total compensation package and in light of current economic conditions.

Hanford Elementary School District
HUMAN RESOURCES DEPARTMENT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Jaime Martinez 

DATE: April 9, 2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

☒ Information
☐ Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **April 22, 2020**

ITEM: Receive Hanford Elementary Teachers Association's (HETA's) Initial Proposal for 2020-2021 amendments to the Collective Bargaining Agreement between Hanford Elementary School District (HESD) and Hanford Elementary Teachers Association (HETA) (reopened articles).

PURPOSE: To initiate the negotiation process for 2020-2021 amendments to the Collective Bargaining Agreement between HESD and HETA. The current 3-year agreement allows for re-negotiating Article 11, School Calendar and Work Year, Article 18, Employee Group Health and Welfare Insurance Benefits and Article 20, Salary.

The Rodda Act requires "sunshining" of initial proposal before negotiations commence.

FISCAL IMPACT: Unknown; proposal is subject to negotiation.

RECOMMENDATION: Receive proposal for information only.

TO: Jaime Martinez, Assistant Superintendent, Human Resources
FROM: Gina Young, HETA VP, Negotiations
RE: HETA Contract Reopeners per Article 1 C of the Collective
Bargaining Agreement
DATE: March 10, 2020

Article 11 Calendar

We previously agreed to the calendar with the following information-

Draft # A: Two Years

2020-2021

1st Day for Teachers Aug 6th

1st Day for Students Aug 11th

Last Day June 4th

2021-2022

1st Day for Teachers Aug 5th

1st Day for Students Aug 10th

Last Day June 3rd

Article 18 Employee Group Health and Welfare Insurance Benefits

HETA would like the District to maintain fully District paid Dental, Vision, Life, and Medical insurance premiums, including any increase for the 2020-2021 school year.

Article 20 Salary

The Association proposes that the salary schedule be increased so the District is highly competitive with other school districts in Kings and Tulare Counties in order to retain current employees and continue to attract high quality educators for the future.

Gina Young

HETA VP, Negotiations

Team members-

Garrett Toy

Sarah Crisp

Crystal Avila

Peter Gonsalves

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Joy C. Gabler

DATE: 04/06/20

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 04/22/20

ITEM: Consider approval of Resolution No. 20-20 Actions in Response to COVID-19

PURPOSE: Adoption of this resolution extends the temporary closing of HESD schools and on-site educational programs of the District through June 5, 2020 and continues to authorize the District Superintendent to take all appropriate actions to address the threat of and response to COVID-19.

FISCAL IMPACT: None

RECOMMENDATIONS: Approve

**RESOLUTION NO. 20-20
BEFORE THE GOVERNING BOARD OF THE
HANFORD ELEMENTARY SCHOOL DISTRICT
KINGS COUNTY, CALIFORNIA**

RESOLUTION REGARDING ACTIONS IN RESPONSE TO COVID-19

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a statewide emergency as a result of the threat of COVID-19.

WHEREAS, on March 12, 2020, Governor Gavin Newsom, in Executive Order N-25-20, ordered, among other actions, that all residents in California are to heed any orders and guidance of state and local public health officials, including but not limited to, the imposition of social distancing measures, to control the spread of COVID-19.

WHEREAS, on March 13, 2020, President Donald Trump declared a national emergency arising from the COVID-19 outbreak.

WHEREAS, on March 13, 2020, Governor Gavin Newsom, in Executive Order N-26-20, ordered continuing funding for schools to support educational opportunities and other programs for students during the temporary closure of schools and on-site educational programs.

WHEREAS, on March 13, 2020, the Governing Board of Hanford Elementary School District (District) directed the temporary closing of schools and on-site educational programs within the District effective March 16, 2020 through April 14, 2020 due to the threat of COVID-19. The Board also directed District administration to work quickly to begin delivery of alternate forms of instruction.

WHEREAS, on March 19, 2020, Governor Gavin Newsom ordered all residents within the State of California to heed the State public health directives, stay at home or their place of residence except as needed to maintain continuity of operations of the federal critical infrastructure sectors, and practice social distancing.

WHEREAS, President Donald Trump has issued guidelines, which among other items, state that people are to avoid social gatherings in groups of more than 10 people. In its interim guidance, updated as of March 16, 2020, the Centers for Disease Control and Prevention refers to President Trump's guidelines.

WHEREAS, Education Code section 35161 permits the Board to delegate to an officer or employee of the District any of the Board's powers and duties, and the Board desires to delegate to the District's Superintendent certain powers and duties, as set forth below, to address the threat of and respond to COVID-19.

NOW THEREFORE, BE IT RESOLVED by the Governing Board as follows:

1. The Board extends the temporary closing of schools and on-site educational programs of the District through June 5, 2020. The current temporary closure is effective March 16, 2020 through June 5, 2020. Unless modified by the Superintendent as authorized below in this resolution, schools and on-site educational programs of the District shall resume on August 11, 2020.
2. The Board continues its authorization for the District Superintendent to take all appropriate actions to address the threat of and respond to COVID-19, including but not limited to, supporting educational opportunities for District students to the extent feasible as well as other matters set forth in Governor Newsom's Executive Order N-26-20, including any amendments thereto.
4. If any provisions of this resolution shall be held invalid, such invalidity shall not affect other provisions or applications of this resolution that can be given effect without the invalid provision(s) or application, and to this end, the provisions of this resolution are declared to be severable.
5. This resolution shall be effective immediately upon its adoption and shall remain in effect until such time as schools and on-site educational programs of the District are resumed.

THE FOREGOING RESOLUTION is adopted by the Governing Board of the Hanford Elementary School District at a regular meeting of said Board held on the 22 day of April 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Greg Strickland, President
Governing Board
Hanford Elementary School District
Kings County, California

I, the undersigned, is the Clerk of the Governing Board of the Hanford Elementary School District, County of Kings, State of California, do hereby certify that the foregoing is a true copy of the resolution adopted by said Board at a regular meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

Timothy L. Revious, Clerk
Governing Board
Hanford Elementary School District
Kings County, California

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Gerry Mulligan

DATE: April 6, 2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: April 22, 2020

ITEM: Consider approval for construction inspection services agreement with CTL Inc. Consolidated Testing Laboratories for the Lincoln Campus Modernization Project.

PURPOSE: Services to be performed during construction will include but not limited to: grading observation and testing, compaction testing of trench backfill and concrete sitework, reinforced concrete materials testing, structural steel shop and field welding and special materials testing.

FISCAL IMPACT: The estimated fee for this agreement is \$12,031.00

RECOMMENDATIONS: Approve construction inspection and testing services agreement with CTL Inc. for the Lincoln Campus Modernization Project.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Gerry Mulligan

DATE: 4/8/20

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 4/22/20

ITEM: Lincoln Elementary Modernization: Project Oversight proposal from Forensic Analytical Consulting Services (FACS)

PURPOSE: To provide environmental health consulting services to HESD for project management and oversight during the removal of asbestos-containing materials as part of the modernization of Lincoln School.

FISCAL IMPACT: The project will be billed on a time and materials basis with a not-to-exceed price of \$38,240.00

RECOMMENDATIONS: Recommend Approval with FACS to provide health consulting and oversight services.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Lucy Gomez

DATE: 04/06/20

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: April 22, 2020

ITEM: Accept payment of \$200.00 for participating in the English Language Proficiency Assessment of California (ELPAC) Computer Based Field Test.

PURPOSE: Our district had a total of twenty-five students who participated in the ELPAC Computer Based Field test. This payment is compensation for our district's participation.

FISCAL IMPACT: Additional \$200

RECOMMENDATIONS: Approval

English Language Proficiency Assessments for California (ELPAC)

Computer-based ELPAC Field Test

Participation Summary and Payment Form

Box 1—Local Educational Agency (LEA) Information

LEA or Independent Charter School Name (full name, no abbreviations): Hanford Elementary	
County Code (2 digits): 16	District Code (5 digits): 63917
Independent Charter Code (4 digits): 0000	

Box 2—Participation Summary and Payment Amount

Compensation is based on the number of students tested during the field test.

- LEAs testing 20–39 students would receive \$200
- LEAs testing 40–99 students would receive \$500
- LEAs testing 100–199 students would receive \$800
- LEAs testing 200 or more students would receive \$1000

Number of students to be tested: 25
Amount of compensation: \$200.00

Box 3—Financial Contact for Delivery of Payment

Contact Name: Lucy Gomez		
Department Name: Curriculum and Instruction		
Mailing Address: P.O. Box 1067		
City: Hanford	State: CA	Zip: 93232
Email Address: lgomez@hanfordesd.org		
Phone: 559-585-3638	Ext:	Fax: 559-584-7833


Box 4—Signature of Form Submitter

Signature: Lucy Gomez	Date: 4/03/20
Print Name: Lucy Gomez	

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Jaime Martinez 

DATE: April 9, 2020

RE: ☒ Board Meeting
☐ Superintendent's Cabinet
☐ Information
☒ Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **April 22, 2020**

ITEM: Consider approval of personnel transactions and related matters.

PURPOSE:

a. Employment

Temporary Employees/Substitutes

- Chandler Contente, Short-term Bus Driver – 4.5 hrs., Transportation/DSF, effective 3/18/20 to 6/5/20
- Violeta Naranjo, Short-term Yard Supervisor – 2.0 hrs., Roosevelt, effective 3/17/20 to 6/5/20

b. Resignations

- Nicole Cartledge, Teacher, Washington, effective 6/5/20 (rescind)

c. Retirement

- Ray Mueller, Personnel Specialist – 8.0 hrs., Human Resources, effective 5/8/20
- Blanche VanLandingham – Food Service Worker I – 3.0 hrs., Hamilton, effective 6/5/20

d. Leave of Absence

- Erica D'Souza, Teacher, King, effective 2020-2021 school year, child rearing

RECOMMENDATION: Approve.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 04/09/2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 04/22/2020

ITEM:

Consider approval of the Comprehensive Maintenance Plan.

PURPOSE:

Education Code Section 17014 requires the Board of Education to certify as part of the school district's annual budget process that a plan has been prepared for completing major maintenance, repair, and replacement requirements for state-funded school facilities.

To meet this plan requirement and to ensure that all Hanford Elementary School District (HESD) facilities are maintained in good repair, HESD has (1) established a School Facilities Inspection System to identify, budget, and schedule maintenance needs; (2) established and maintains a Routine Restricted Maintenance account within the General Fund for ongoing and major maintenance of HESD buildings, pursuant to Education Code Section 17070.75; and (3) has established a separate fund for purposes of Deferred Maintenance, pursuant to Education Code Section 17582.

Staff hereby requests that the Board certify that a Comprehensive Facilities Maintenance Plan has been established pursuant to Education Code Section 17014.

FISCAL IMPACT:

None.

RECOMMENDATIONS:

Approve the Comprehensive Maintenance Plan.

**HANFORD ELEMENTARY SCHOOL DISTRICT
COMPREHENSIVE FACILITIES MAINTENANCE PLAN
(ROUTINE RESTRICTED AND DEFERRED MAINTENANCE PROGRAMS)**

1. OVERVIEW

The Hanford Elementary School District (HESD) participates in the State School Facility Program (SFP) and in the Deferred Maintenance Program (DMP). The SFP requires participating districts to assure that State-funded projects are kept in good repair. In order to ensure that facilities are maintained in good repair, the SFP and DMP programs require districts to have a School Facilities Inspection System in place, and also require that funds be budgeted and expended to make necessary repairs.

To meet these requirements, HESD has (1) established a School Facilities Inspection System; (2) established and maintains a restricted account (Routine Restricted Maintenance, Resource 8150) within the General Fund for ongoing and major maintenance of HESD buildings, pursuant to Education Code Section 17070.75; and (3) has established a separate fund for purposes of Deferred Maintenance (Fund 1400), pursuant to Education Code Section 17582.

HESD will identify maintenance concerns through the Facilities Inspection System that utilizes an annual evaluation with the Facility Inspection Tool and a work order system, will plan and schedule the work using routine work orders and the Deferred Maintenance Program, and will fund the necessary repairs using a combination of Routine Restricted Maintenance (RRM) funds and Deferred Maintenance funds.

The HESD shall budget the statutory minimum annually for RRM Projects and shall at least transfer the statutory amount of the unrestricted General Fund revenue into the RRM account, for no less than twenty (20) years. HESD shall set-aside the at least the statutory minimum of its current year revenue limit average daily attendance as its match for DMP projects.

Unexpended balances in the RRM account and the Deferred Maintenance Fund shall be carried forward to be spent on maintenance expenditures in future years.

Annually before September 30, the RRM Account Certification shall be completed and filed by the Chief Business Official when required. The DMP will be updated by the Facilities Department in accordance with the current statute.

2. ROUTINE RESTRICTED MAINTENANCE EXPENDITURES

The RRM Account shall be used for “maintenance” of HESD facilities. The California School Accounting Manual defines maintenance as:

“Activities involved with repairing, restoring, or renovating school property, including grounds, buildings, site improvements, building fixtures, and service systems.”

RRM Account expenditures will be made as allowed by the Office of Public School Construction (OPSC). OPSC has identified four types of maintenance that may be accomplished using RRM Account funds:

1. Breakdown: The emergency maintenance to equipment necessary to continue normal school functions.
2. Operating: Work necessary for a component to function and operate properly (i.e., lubrication, belt replacement, tune up, replacement of lighting ballasts).
3. Preventive: Regularly scheduled maintenance based on life-cycle projection of various components.

4. Overhaul: Periodic major repair or replacement of operating parts and components of equipment.

Education Code Section further defines major maintenance as “*all actions necessary to keep flooring, siding, painting, floor and window coverings, fixtures, cabinets, heating and cooling systems, landscaping, fences, and other items designated by the Governing Board of the school district in good repair.*”

HESD will use the RRM funds for expenditures as indicated above.

In addition to the expenditures indicated above, the expenditures listed below are necessary for maintenance of HESD facilities, are eligible to be paid from RRM funds, and may be partially charged to the General Fund, Resource 8150 as appropriate.

1. Facilities Department management and technicians
2. Facilities Department office staff
3. Contracted maintenance workers
4. Office supplies necessary for maintenance functions
5. Maintenance supplies (nails, hammers, paint, brushes, wood, pipe)
6. Staff development to keep staff up to date on the latest technology
7. Equipment (vehicles, tools, machine rentals)

3. DEFERRED MAINTENANCE EXPENDITURES

Deferred Maintenance projects include but are not limited to major repair or replacement of building parts and components. Major maintenance for Deferred Maintenance purposes includes asbestos abatement, classroom lighting, electrical, floor covering, HVAC, painting, paving, plumbing, roofing, underground tanks, wall systems, and lead based paint abatement.

The Facilities Department will determine whether projects are more appropriately paid through the RRM or the DMP.

4. ANNUAL REVIEW AND UPDATING

The Comprehensive Facilities Maintenance Plan will be reviewed annually as part of the annual budget process and will be updated as needed. This plan, including any components or updates, will be available for public review during normal working hours.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 04/09/2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 04/22/2020

ITEM:

Consider approval of the 2020-2021 Local Control Accountability Plan (LCAP) and District budget public hearing date of June 10, 2020 at 5:30pm.

PURPOSE:

The proposed Local Accountability Plan and District budget can be adopted only after public hearings have been held. The LCAP and District Budget must be adopted by June 30, 2020. The District recommends the public hearings be held during the regular meeting on June 10, 2020. A copy of the public notice that will be published has been included for you reference.

The Superintendent hereby notifies members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the Local Control Accountability Plan (LCAP).

FISCAL IMPACT:

None.

RECOMMENDATIONS:

Approve the public hearing date and time.

PUBLIC NOTICE

2020-2021 Budget Hearing

Public Hearings for the 2020-21 Hanford Elementary School District Local Control Accountability Plan and District Budget will be held by the Trustees of the Hanford Elementary School District on June 10, 2020, at 5:30 p.m. in the District Office Board Room at 714 N. White Street, Hanford, CA 93230.

Any taxpayer directly affected by the Hanford Elementary School District may appear before the Trustees of the Hanford Elementary School District and speak on the proposed budget or any item therein. The proposed budget may be inspected by the public from June 3, 2020, 7:30 a.m. to 4:30 p.m., through June 10, 2020, 7:30 a.m. to 4:30 p.m., in the District Office at 714 N. White Street, Hanford, CA 93230.

Date to Publish: May 27, 2020

Paper to Publish: Hanford Sentinel

Contact: David Endo

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 04/14/2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 04/22/2020

ITEM:

Consider adoption of Resolution 21-20.

PURPOSE:

The District is planning to apply for federal disaster relief funding resulting from the COVID-19 pandemic. The amount of the application will be depend on the excess costs related to distance learning, additional food service costs and cleaning of public facilities. This resolution allows the Chief Business Official or Superintendent to act as an authorized agent of the school district in disaster relief applications for up to three years following the date of adoption.

FISCAL IMPACT:

The fiscal impact will be dependent on amount of the claim and what is funded.

RECOMMENDATIONS:

Adopt Resolution 21-20.

DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE _____ OF THE _____
(Governing Body) (Name of Applicant)

THAT _____, OR
(Title of Authorized Agent)

_____, OR
(Title of Authorized Agent)

(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the _____, a public entity
(Name of Applicant)

established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the _____, a public entity established under the laws of the State of California,
(Name of Applicant)

hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

☐ This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

☐ This is a disaster specific resolution and is effective for only disaster number(s) _____

Passed and approved this _____ day of _____, 20____

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

CERTIFICATION

I, _____, duly appointed and _____ of
(Name) (Title)

_____, do hereby certify that the above is a true and correct copy of a
(Name of Applicant)

Resolution passed and approved by the _____ of the _____
(Governing Body) (Name of Applicant)

on the _____ day of _____, 20____.

(Signature)

(Title)

Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted Resolution is older than three (3) years from the last date of approval, is invalid or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on page 1. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California. Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the Governor's Office of Emergency Services regarding grants applied for by the Applicant. There are two ways of completing this section:

1. **Titles Only:** If the Governing Body so chooses, the titles of the Authorized Agents would be entered here, not their names. This allows the document to remain valid (for 3 years) if an Authorized Agent leaves the position and is replaced by another individual in the same title. If "Titles Only" is the chosen method, this document must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency and does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document or their title changes.

Governing Body Representative: These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents, and a minimum of two or more approving board members need to be listed.

Certification Section:

Name and Title: This is the individual that was in attendance and recorded the Resolution creation and approval.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member (if a person holds two positions such as City Manager and Secretary to the Board and the City Manager is to be listed as an Authorized Agent, then the same person holding the Secretary position would sign the document as Secretary to the Board (not City Manager) to eliminate "Self Certification."