

Students

Bus Conduct

Bus Rider Rules

All passengers on a school bus shall be under the direct authority and responsibility of the driver. The authority of the school bus driver extends to the loading and unloading of students.

Because school bus passengers' behavior directly affects their safety and the safety of others, the following rules apply at all times when students are riding a Lompoc Unified School District school bus, or any other bus when on school sponsored trips:

1. Riders shall follow the instructions and directions of the bus driver at all times.

(cf. 3542 - School Bus Drivers)

2. Riders should arrive at their designated bus stop on time and stand in a safe place off the roadway to wait for the bus. Student behavior rules and expectations at school also apply at the bus stop.

(cf. 3541 - Transportation Routes and Services)

3. Riders shall enter the bus in an orderly manner and go directly to their assigned seat.

4. Riders shall sit down and fasten any passenger restraint systems. Riders shall remain seated while the bus is in motion.

5. Riders shall not block the aisle or emergency exit with their body or personal belongings. Riders may bring large or bulky items such as class projects or musical instruments on the bus but only if the item does not displace any other rider or obstruct the driver's vision.

6. Riders should be courteous to the driver and to fellow passengers. School behavior and electronic device rules apply during bus travel and any violation may lead to a bus citation and/or suspension of riding privileges.

7. Any noise or behavior that could distract the driver, such as loud talking, yelling, singing, whistling, scuffling or fighting, throwing objects, or standing or changing seats is prohibited and may lead to a bus citation and/or suspension of riding privileges.

(cf. 5144 - Discipline)

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8. Riders shall not use tobacco products, eat, or drink while riding the bus.

(cf. 5131.62 - Tobacco)

9. Riders may bring electronic devices onto the bus only if such devices are permitted at school. Use of electronic devices is only permitted with permission from the driver.

(cf. 5131 - Conduct)

10. Riders shall not put any part of the body out of the window nor throw any item from the bus.

11. Riders shall help keep the bus and the area around the bus stop clean. Riders shall not damage or deface the bus or tamper with bus equipment. A student who is found damaging, defacing or tampering with the bus or bus equipment shall be subject to discipline and shall be responsible for the repair/replacement costs.

12. Service, guide and signal animals are permitted on school transportation services; all other animals are prohibited. (Education Code 39839; 13 CCR 1216)

(cf. 6163.2 - Animals at School)

13. Upon reaching their destination, riders shall remain seated until the bus comes to a complete stop and upon the signal from the driver, unfasten any restraint system, enter the aisle, and go directly to the exit.

14. Riders should be alert for traffic when leaving the bus and shall follow the district's transportation safety plan when crossing the road and exiting the bus.

(cf. 3543 - Transportation Safety and Emergencies)

Riders who fail to comply with the above rules shall be reported to the Transportation Supervisor or Transportation Manager; who will then notify the school principal or the Director of Pupil Support Services. In all instances of misconduct, the school principal or designee, notifies the rider and his or her parent/guardian. Violations, warnings, and suspensions are documented in writing to the school, Director of Pupil Support Services and parents/guardians.

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In the case of a severe violation or repeated offenses, the rider may be denied transportation for a duration determined by school principal or the Director of Pupil Support Services/assistant superintendents utilizing the following guidelines:

- First violation results in a warning.
- Second violation results in a three day denial of all transportation privileges.
- Third violation results in a five day denial of all transportation privileges.
- Fourth violation results in a ten day denial of all transportation privileges.
- Fifth violation results in a twenty day denial of all transportation privileges.
- Sixth violation results in a denial of all transportation privileges for the remainder of the school year.

Denial of all transportation privileges includes district provided home-to-school transportation, field trips, sporting events, and other transportation on Lompoc Unified School District buses/vehicles. When a disabled student is excluded from school bus transportation due to expulsion, the district shall provide alternative transportation at no cost to the student or parent/guardian. (Education Code 48915.5)

Bus drivers shall not deny transportation services except as directed by the Superintendent or designee.

(13 CCR 1217(i) – Ejection of Pupils)

### Bus Surveillance Systems

The Superintendent or designee shall monitor the use and maintenance of the district's bus surveillance system. Students are prohibited from tampering with the bus surveillance system. Any student found tampering with the system shall be subject to discipline and shall be responsible for the costs for any necessary repairs or replacement.

(cf. 3515.4 - Recovery for Property Loss or Damage)

(cf. 5131.5 - Vandalism and Graffiti)

The content of any recording is a student record and may only be accessed in accordance with the district's policy and administrative regulation concerning student records.

(cf. 5125 - Student Records)

(cf. 5125.1 - Release of Directory Information)

The Superintendent or designee shall routinely review videos taken on school buses

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and shall document any evidence of student misconduct. Following this review, the Superintendent or designee may erase any videos that do not show incidents of misconduct.

Videos retained as part of an individual student's disciplinary record shall be maintained in accordance with law and Board policy governing the access, review and release of student records. Videos retained as part of an expulsion record are non-privileged, disclosable public records pursuant to Education Code 48918. (cf. 5125 - Student Records)

Videos may be viewed by persons other than the Superintendent or designee under the following conditions:

1. When student misconduct is revealed as a result of a school bus video or reported to the Superintendent or designee by a student, staff member or parent/guardian, students involved in the incident and their parents/guardians may ask the Superintendent or designee for an opportunity to view the video.
  - a. Requests for viewing must be made within five school days of receiving notification that misconduct occurred. Such requests must be made through the director of Pupil Support Services.
  - b. A viewing shall be provided or denied within five days of the request.
  - c. Viewing will be limited to those frames containing the incident of misconduct.
2. Bus drivers and school administrators may view a video in order to observe a specific situation.
3. Viewing bus videos shall occur only at a district facility and in the presence of the Superintendent or designee.
4. All persons who view a video shall be identified in a written log.

Legal Reference:

CALIFORNIA ADMINISTRATIVE CODE - TITLE 5  
Chapter 2, Article 1 14100 - 14103

Lompoc Unified School District  
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