

MINUTES OF THE REGULAR BOARD MEETING
OF THE
BOARD OF SCHOOL DIRECTORS
MT. LEBANON SCHOOL DISTRICT

March 16, 2020

A Regular Meeting of the Board of School Directors was held at 7:32 p.m. on Monday, March 16, 2020, in Room D205, Mt. Lebanon High School.

Ms. Olbrich called the meeting to order and led the Pledge of Allegiance

ROLL CALL:

Present: Ms. Sarah Olbrich

Present by Phone:

Mr. Hugh Beal, Mrs. Elaine Cappucci, Dr. Aviva Diamond, Ms. Valerie Fleisher, Dr. Justin Hackett, Mr. Michael Riemer, Dr. Stephen Strotmeyer, Mr. Jacob Wyland,

Absent: None

ATTENDING: Dr. Timothy Steinhauer, Superintendent

To balance the need for a public meeting with the unique concerns around the COVID-19 coronavirus pandemic to limit the number of people present, it was moved by Olbrich and seconded by Cappucci that the Board waives the requirement of Policy BEDL that a majority of the Board be present.

MOTION APPROVED UNANIMOUSLY BY VOICE VOTE

MINUTES

It was moved by Olbrich and seconded by Strotmeyer that the Board approves the minutes of the Policy Committee Meeting held on February 10, 2020; the Discussion Meeting held on February 10, 2020; and the Regular Meeting held on February 24, 2020

MOTION APPROVED UNANIMOUSLY BY VOICE VOTE

BOARD PRESIDENT'S REPORT

Ms. Olbrich thanked Dr. Steinhauer and the administrative team for all the hours they have put into planning and re-planning how a closure would look and affect the schools. This a very fluid and changing situation, and Ms. Olbrich asked everyone please heed the suggestions of social distancing. If we all work together we can help our greater community.

The board president invited families to watch Dr. Steinhauer's daily online updates and mindful moments at 9:00 am on MtLsd.org. The link can be found on the district website. Ms. Olbrich thanked Dr. Steinhauer for keeping the children, staff, families and community safe, and thanked him for his leadership.

SUPERINTENDENT'S REPORT

Dr. Steinhauer reported that he appreciates the support of the board toward the staff. These are very fluid time and the district continues to receive information from the Department of

Education on a moment by moment basis, and Dr. Steinhauer and the administration is trying to make correct, accurate decisions.

The superintendent announced that lunches, including a breakfast, will be available for students from 11:00 am to 1:00 pm daily. This is a drive up, free service.

The buildings are officially closed, and only staff members designated by the superintendent are allowed to enter the buildings. If a student or staff member needs to retrieve something from the building, they need to contact their building principal by email only.

NEW BUSINESS

It was moved by Olbrich and seconded by Wyland that the Board approves, ratifies, and accepts the following financial reports: (Copy in official minutes)

- a. Treasurer’s Report dated February 29, 2020,
- b. List of Bills dated March 3, 2020, and March 11, 2020
- c. List of Tax Refunds dated February 29, 2020
- d. List of Budgetary Transfers dated March 5, 2020, and
- e. List of Unusable Equipment dated March 1, 2020.

ROLL CALL: For: Beal, Cappucci, Diamond, Fleisher, Hackett, Riemer, Strotmeyer, Wyland, Olbrich
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Olbrich and seconded by Riemer that the form of amended 403(b) Plan effective January 1, 2010, is hereby approved and adopted in substantially the form presented at this meeting and that an authorized representative of the District is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan as approved by the Superintendent and Solicitor.

ROLL CALL: For: Beal, Cappucci, Diamond, Fleisher, Hackett, Riemer, Strotmeyer, Wyland, Olbrich
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved by Olbrich and seconded by Diamond that the Board approves Zelenkofske Axelrod, LLC as the financial auditors at their quoted price of \$19,900 for 2019-2020, \$20,300 for 2020-2021, and \$20,700 for 2021-2022. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Diamond, Fleisher, Hackett, Riemer, Strotmeyer, Wyland, Olbrich
Against: None
MOTION UNANIMOUSLY APPROVED

It was moved Olbrich and seconded by Beal that the Board approves the March 5, 2020, list of personnel changes as revised March 12, 2020, and March 16, 2020. (Copy in official minutes)

MOTION APPROVED UNANIMOUSLY BY VOICE VOTE

It was moved by Olbrich and seconded by Cappucci that the Board approves revisions to Policy DEAA, Real Estate Tax Collection, in the form presented. (Copy in official minutes)

MOTION APPROVED UNANIMOUSLY BY VOICE VOTE

It was moved by Olbrich and seconded by Fleisher that the Board approves revisions to Policy DEF/GBEBD, Staff Responsibility for Safeguarding District Assets. (Copy in official minutes)

MOTION APPROVED UNANIMOUSLY BY VOICE VOTE

It was moved by Olbrich and seconded by Cappucci that the Board approves revisions to Policy GBECA, Employee Drug and Alcohol Offenses. (Copy in official minutes)

MOTION APPROVED UNANIMOUSLY BY VOICE VOTE

It was moved by Olbrich and seconded by Riemer that the Board approves the AIU Program of Services Budget for 2020-2021 in the amount of \$3,303.973 with an estimated cost to the District of \$81,290. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Diamond, Fleisher, Hackett, Riemer,
Strotmeyer, Wyland, Olbrich
Against: None

MOTION UNANIMOUSLY APPROVED

It was moved by Olbrich and seconded by Diamond that the Board votes for Sarah L. Olbrich as a trustee for the Western Region to the Allegheny County Schools Health Consortium Board for a two-year period effective March 31, 2020. (Copy in official minutes)

MOTION APPROVED UNANIMOUSLY BY VOICE VOTE

It was moved by Olbrich and seconded by Hackett that the Board adopts the Resolution Calling for Charter School Funding Reform in the form presented. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Diamond, Fleisher, Hackett, Riemer,
Strotmeyer, Wyland, Olbrich
Against: None

MOTION UNANIMOUSLY APPROVED

It was moved by Olbrich and seconded by Wyland that the Board awards Bid 21-01-SB, School Bus Purchase, to Myers Equipment in the amount of \$92,849, as the lowest responsible bidder meeting specifications. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Diamond, Fleisher, Hackett, Riemer,
Strotmeyer, Wyland, Olbrich
Against: None

MOTION UNANIMOUSLY APPROVED

It was moved by Olbrich and seconded by Strotmeyer that the Agreement between the District, Allegheny County, Mt. Lebanon Municipality and Asbury Heights of UPMC, Inc. is approved in substantially the form presented, subject to final approval by all parties. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Diamond, Fleisher, Hackett, Riemer,
Strotmeyer, Wyland, Olbrich
Against: None

MOTION UNANIMOUSLY APPROVED

It was moved by Olbrich and seconded by Cappucci that the Board approves an agreement with Lincoln Learning Solutions to provide access to their curriculum and learning management system for special education students in the form presented. (Copy in official minutes)

ROLL CALL: For: Beal, Cappucci, Diamond, Fleisher, Hackett, Riemer,
Strotmeyer, Wyland, Olbrich
Against: None
MOTION UNANIMOUSLY APPROVED

ADJOURNMENT

There being no further business, it was moved by Olbrich and seconded by Cappucci to adjourn the meeting at 7:50 p.m.

Cecile D. Bowman, Secretary
Board of School Director

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