

UPPER PERKIOMEN SCHOOL DISTRICT

FACILITIES COMMITTEE

February 20, 2020

The Facility Committee Meeting was held at the Upper Perkiomen Education Center with the following committee members attending: Melanie Cunningham (chairperson), Peg Pennepacker, and Raeann B. Hofkin. Absent member was: Mike Elliott. Others in attendance were: Dr. Allyn Roche, Sandy Kassel, Doug Kenwood, Dr. Andrea Farina, Mike Lang, and Joe Soloman.

1. APPROVAL OF MEETING MINUTES

Motion by Peg Pennepacker, seconded by Melanie Cunningham, to approve the January 16, 2020 meeting minutes. Motion carried; all voted aye.

2. PRESENTATION – ENERGY PERFORMANCE CONTRACTING, LLC

a. Provident Energy Consulting, LLC

Provident Energy presented their Energy Consulting options on an energy conservation and facilities improvement project. This is in response to the district looking to proceed with a GESA, Guaranteed Energy savings project. Currently they are the district's consultants in helping the district get the best prices for our energy to run our facilities. Their presentation described what would be involved and the possible value realized from the project. There are no change orders in a GESA project unless the change orders come from the district.

Provident will assist in a benchmarking process, a preliminary analysis leading to an issuance of an RFP, which leads to an investment grade audit, then move into a contract. A measurement and verification analysis will be provided. Provident will work as a go-between for the district and the successful ESCO. The cost for consulting would be approximately 6% of the project total. The cost would include using ICS engineering along with Provident to do the deep dive into our systems. We would ultimately own the engineering. The list for projects would be prioritized and ranked with final determination by the district. The process from the start of the analysis to signing the contract with an ESCO is three to four months. The committee will recommend the agreement for Provident to be placed on the next School Board agenda.

3. OLD BUSINESS

a. Middle School Update

i. Gym Floor Repair

Mr. Kenwood reviewed the options provided by Miller Flooring to do the repairs. Mr. Kenwood was comfortable with Option 1. Option 1 would involve tearing out the middle of the floor and replace the top layer of wood. The only drawback is the last row of tongue in groove will be fastened separately. The whole floor will receive one sanding, removing one of the five lives of the floor. Miller can possibly do it this summer. The cost would be covered by a deduct change order from the general contractor. The target date for the repair is July. It will take three to four weeks to finish.

ii. Outdoor Sports Field at the Middle School will mainly be used for practices due to its limited size.

iii. Punch List – Contractors have completed approximately 30 items out of 90.

b. High School Update

i. Pole Vault Pit is ordered – six to seven weeks until delivery. Ms. Pennepacker raised a comment suggesting storing it in the pole barn during the off season.

ii. Baseball scoreboard is expected to be shipped on April 23rd.

iii. Walt Graber Rd.

A discussion occurred on the previous request from a few homeowners who live on Walt Graber Rd. regarding the district's participation in spreading and paying part of the cost for the stone and the access to retrieve sports balls that cross the road. After a lengthy discussion Dr. Roche will reach out by email to the residents that contacted him regarding possible spreading of stone and gaining access to sports balls.

iv. Pool Level Control Valve

A valve that controls the level of the pool with the relative level of the water in the filter tank is failing. The quotes to replace the valve is between \$13,000 to \$16,000 and needs to be replaced. This will be placed on the Workshop agenda.

v. PA System

A new system was installed but the wiring, which was not replaced, is sporadically failing in various areas of the high school. Mr. Kenwood is working with the company regarding a resolution to this issue.

vi. Parking Lot lights are fixed and are now on timers.

c. 4th & 5th Grade Center

i. School Zone Signs

East Greenville Borough Council contacted Mrs. Cunningham and would like no one on Jefferson Street as far as buses and parents. Dr. Roche reported that administrators met with Mr. Fry in January and felt it is the safest it can be. Mr. Fry met with council to discuss and we will be meeting again in the beginning of March.

d. Staffing

i. Custodial – Update on Staffing

Full-time – Three openings and Part-time – Two openings currently available.

The committee discussed the possibility of outsourcing one building.

ii. Maintenance Mechanic

Mr. Kenwood would like to find someone who may have an electrical license to help with the facilities. This person will be assigned to the 4th & 5th Grade Center.

4. NEW BUSINESS

a. Kindergarten Facilities Considerations for Full-Day Kindergarten

MLB –

- Six classrooms would be needed

Needs would be tables, chairs, some flooring, and new technology.

HFD –

- Need six or seven classrooms depending on enrollment. We would want to be at 22 to 25 students per class.
- Classrooms would need some renovations.
- Need cabinets and some walls.
- MLB and HFD classroom will have deficiencies.

b. Marlborough Elementary Playground

Part of the playground was closed a portion of last year due to safety concerns. The PTFs is willing to contribute towards a new or renovated playground and some of the funds can come from the Marlborough student activity funds. Mr. Kenwood will meet with the building principal. The fence at Marlborough was also discussed. Mr. Kenwood will keep it on the radar.

c. High School Tennis Courts

There is a problem with the surface. Mr. Kenwood has someone coming to look at it. There are small pockets in the surface that need to be repaired or the courts resurfaced.

Ms. Pennepacker asked if the tree near the tennis courts can be trimmed so the sign on the fence is more visible.

d. Middle School Date Stone/Time Capsule Ceremony

Mrs. Siegfried is having student council picking out the items that will be included in the time capsule. The items will be displayed at the Workshop. On February 28th at 1:30pm there will be a ceremony to place the time capsule in the date stone. The General Contractor will have someone on site who can set the stone.

e. Summer Facility Rentals

No rentals will occur on Fridays since buildings are closed. Our focus is to have the buildings ready for the start of school.

OTHER

- Update on the 4th & 5th Grade Center auditorium
Bob from Fidevia emailed Mr. Kenwood that they are researching the situation.
- Mrs. Cunningham asked if there was a room for the quilters. Mr. Kenwood thought a room was located.
- Ms. Pennepacker asked Mr. Kenwood to look at the lighting outside the high school gym entrance and the signage at the high school.

Motion by Peg Pennepacker, seconded by Melanie Cunningham, to **adjourn the meeting at 9:16 pm**. Motion carried; all voted aye.