

## Olentangy Local Schools - College Credit Plus

### Dismissal & Probation Appeal Petition regarding Underperforming Students

Ohio Administrative Code 3333-1-65.13

The College Credit Plus Dismissal Appeals policy for Olentangy School District is based on the requirements of Ohio Administrative Code 3333-1-65.13. Students who have been placed on CCP Dismissal or who have been placed on CCP Probation that prohibits the student from taking a course in the same subject and wish to appeal must notify the district superintendent or designee within five business days after being notified of the CCP Dismissal or CCP Probation status. The district will notify the college or university in which a student is enrolled that the student has requested an appeal. The district superintendent or designee will issue a decision on the student's appeal within ten business days after the date of the appeal is made. The decision of the superintendent or their designee is final.

To request an appeal, a student must provide a written explanation of why the student should be 1) removed from CCP Dismissal or 2) permitted to take a course in the same subject while on CCP Probation. The district superintendent will review the written explanation and will consider the following possible activities that a student has taken:

- Completion of high school courses with an established grade point average
- Completion of tutoring, extra course assistance, as available
- Development of an individual pathway plan that includes high school graduation requirements and possible college courses

The district superintendent/designee has the discretion to allow a student to participate in the program if the student meets other factors to demonstrate readiness.

Note: The CCP Probation and CCP Dismissal policy (OAC 3333-1-65.13) does not alter, supersede, or affect any college policy or procedure on academic probation or dismissal through the college. Students wishing to appeal the college's policy must do so by following the college's procedures.

To Appeal a Dismissal or Probation, please complete the following petition and send this form to Peggy McMurry, Curriculum Director, Olentangy Local Schools Administrative Offices, 7840 Graphics Way, Lewis Center, OH 43035 or [Peggy\\_McMurry@olsd.us](mailto:Peggy_McMurry@olsd.us). If you have any questions about this process, please refer to your guidance counselor.

Student Name \_\_\_\_\_ School: \_\_\_\_\_ Date \_\_\_\_\_

University or College: \_\_\_\_\_

Student Appeal (Check One)

- Participate in the program on CCP Probation
- Enroll in Course in Same Subject in which student earned a grade of "D" or "F" or for which the student received no credit
- Participate Without Restrictions

(Continued next page)

Olentangy Local Schools - College Credit Plus

Dismissal & Probation Appeal Petition regarding Underperforming Students

Ohio Administrative Code 3333-1-65.13

Why should you be eligible to move to probation, complete a course in the same subject area or participate without restrictions? What extenuating circumstances have occurred beyond academic performance?

What has changed since you became eligible for restrictions?

What will you do differently so this does not happen again?

Plan for academic success (completed upon approval)

|                      |                     |  |
|----------------------|---------------------|--|
| _____                | _____               | _____  |
| Student Signature    | Parent Signature    | College & Career Pathway Coordinator<br>Signature    |
| _____                | _____               | _____  |
| Student Name Printed | Parent Name Printed | College & Career Pathway Coordinator<br>Name Printed |

Please list the preferred contact for the appeal process:

Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_