

MT. LEBANON SCHOOL DISTRICT
7 HORSMAN DRIVE
PITTSBURGH PA 15228

JOINT DISCUSSION/REGULAR MEETING
OF THE
BOARD OF SCHOOL DIRECTORS

ROOM D205, MT. LEBANON HIGH SCHOOL

TUESDAY, APRIL 14, 2020

7:30 P.M.

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. RESOLVED, that until further action by the Board on the issues addressed in this Resolution, and in light the COVID-19 pandemic and governmental and medical direction and recommendations as to health and safety, the Board suspends the requirements of Policy BEDL (a) that a majority of the Board be physically present at a meeting, and (b) that Board member participation in a meeting by teleconference may be limited to two (2) times per year.
5. Approval of the Minutes: RESOLVED, That the Board approves the minutes of the Policy Committee held on March 9, 2020; the Discussion Meeting held on March 9, 2020; and the Regular Meeting held on March 16, 2020.
6. Board President's Report
7. Superintendent's Report
8. Comments from Residents and Taxpayers Concerning Action Items for This Meeting Who Have Previously Requested to Speak—Presentations or comments are limited to four (4) minutes.
9. Comments from Residents and Taxpayers Concerning Action Items for this Meeting—Presentations or comments are to be limited to four (4) minutes.
10. Unfinished Business for Board Consideration or Action.
11. New Business for Board Consideration and Action.
 - A. Financial Items

- (1) Treasurer's Report – The treasurer's report reflects cash transactions for the month of March, 2020. All activities are typical for this time of year. The Superintendent recommends approval of this report.
- (2) Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between March 12 and April 8, 2020.. All checks are typical for this time of year and have been reviewed by the administration. The Superintendent recommends approval of the list for payment.
- (3) List of Tax Refunds - The list of tax refunds totals \$47.49 for two refunds. The list has been reviewed by the Solicitor's office which recommends its approval. The Superintendent recommends approval of this list for payment.

Financial Reports: RESOLVED, That the Board approves, ratifies and accepts the following financial reports:

- a. **Treasurer's Report dated March 31, 2020,**
 - b. **Monthly List of Bills dated March 31, 2020 and April 8, 2020, and,**
 - c. **List of Tax Refunds dated March 31, 2020.**
- (4) 2020-2021 Proposed Final Budget - The Board will discuss the Proposed Final Budget for the 2020-2021 school year.

2020-2021 Proposed Final Budget: RESOLVED, That the Board approves the 2020-2021 Proposed Final Budget in the amount of \$105,724,915 setting the millage rate at 24.79 mills in the form presented, representing no increase in millage. The Board directs that the budget be placed on the District's website and be made available to the public upon request to jszalinski@mtlsd.net until final approval with such changes as may be directed on May 18, 2020.

B. Personnel Items

- (1) Personnel Report – Enclosed is the Personnel Report dated April 9, 2020, detailing personnel appointments, changes of assignments, leaves of absence, resignations, and retirements to be considered by the Board. The Superintendent recommends approval of this list.

Monthly Personnel Report: RESOLVED, That the Board approves the April 9, 2020, list of personnel changes, as revised April 10, 2020.

C. Other Items

- (1) Revisions to Policy DFAA: The Board will discuss revisions to Policy DFAA, Use of Surplus Funds, for the 2020-2021 fiscal year budget only.

RESOLVED that for purposes of the 2020-2021 fiscal year budget only, the Board hereby supersedes the requirements of Policy DFAA to the extent that they would require an Unreserved Fund Balance of 6% of budgeted expenditures. For purposes of the 2020-2021 fiscal year budget only, the Unreserved Fund Balance will be set at 5% of budgeted expenditures in light of unique

circumstances, including but not limited to the COVID-19 pandemic. Upon completion of the annual fiscal audit for fiscal 2020-2021, all funds in excess of 5% but not more than 6% of budgeted expenditures shall be allocated at the Board's discretion.

FURTHER RESOLVED, that all other provisions of Policy DFAA will remain in effect absent further action by the Board, including but not limited to the following:

1. **Upon completion of the annual fiscal audit for fiscal 2020-2021, all funds in excess of 6% of budgeted expenditures will be transferred as directed by Policy DFAA.**
 2. **For fiscal year 2021-2022 and thereafter, the Unreserved Fund Balance shall again be set at 6% of budgeted expenditures.**
- (2) Class of 2020 Standardized Test Graduation Waiver - The District administration is requesting that the following graduation requirements for those students in the Class of 2020 who have not successfully passed 1 or more of the Keystone Exams be waived:
- *In order to be eligible for graduation, a student must demonstrate mastery on the Keystone Exams: Algebra 1, Literature, and Biology. The Keystone Exams are end-of-course assessments designed to assess proficiency in the subject area. This requirement will be considered a stand-alone graduation requirement and as such, will not be calculated into the final course grade.*
 - *Should a student in the Class of 2020 or 2021 not demonstrate proficiency on a Keystone Exam, the student will be required to participate in a supplemental instruction program and retake the Exam up through and including the student's junior year of high school. A student, in his/her senior year, who does not score proficient on a Keystone Exam, will be eligible to complete a project-based assessment (PBA). A project-based assessment can raise a student's Keystone score to the proficient score but not beyond it.*

Class of 2020 Standardized Test Graduation Waiver: RESOLVED, That the Board approves that Students in the Class of 2020 who have not demonstrated proficiency on one or more Keystone Exams and have not successfully completed the supplemental instruction program will be eligible for graduation, provided that all other graduation requirements have been met.

- (3) Revisions to the 2019-2020 School Calendar*- The District administration is requesting that the Board adopt a revised 2019-2020 school calendar that reflects:
- School closure as directed by the Pennsylvania Department of Education from March 16 - 27, 2020.
 - School at home instruction resumed on March 30, 2020.
 - Schools in session on April 8, 9, 10, and 13 for School at Home (S@H) instruction. Previously spring break.
 - April 28, initially the Primary Election day, will now be a day that schools are in session.

- June 2, the new Primary Election day, will now be an In-Service day.
- Maintain June 9, 2020 as the last day for students.

*This proposed calendar reflects 178 days of instruction for students, permissible under the guidelines provided by the Pennsylvania Department of Education.

Revisions to the 2019-2020 School Calendar: RESOLVED, That the Board approves the revisions to the 2019-2020 School Calendar as presented.

- (4) Pathfinder Budget (South Central Area Special Schools Jointure)- The 2020-2021 Pathfinder Budget is presented for Board consideration at its total amount of \$172,000 but requires no contribution from the member districts. This budget covers operating costs of the facility. Tuition for our students educated at Pathfinder is part of the AIU Special Education budget, not this budget. The Superintendent recommends approval of this budget.

South Central Area Special Schools (Pathfinder) Jointure Budget: RESOLVED, That the Board approves the 2020-2021 South Central Area Special School Jointure Budget of \$172,000 with no cost to the District.

- (5) Approval of Building Permit and Stadium Use Fee Schedules - The fee schedules are presented with **ZERO** increase on all rates, as part of our efforts to aid in the impact COVID-19 has had on our community. A revised fee schedule for the high school stadium turf is included. The Superintendent recommends approval of these schedules.

Building Permit and Stadium Use Fee Schedule: RESOLVED, That the Board approves the Permit and Use Fee Schedule for 2020-2021 as presented effective July 1, 2020.

- (6) Approval of List of Leases - The list of leases is presented for approval at a **0%** increase over last year. The Superintendent recommends approval of this action.

Lease Agreements for 2020-2021: RESOLVED, That the Board approves the lease agreements with Mt. Lebanon Extended Day Program per the 2020-2021 list of leases as presented dated July 1, 2020.

- (7) Harbor Energy Agreement - The Board will consider an agreement for energy supply through Energy Harbor, LLC at a significant cost savings on current rates. Through Harbor Energy, the District will participate while also buying Renewable Energy Certificates (RECs). Any non-sustainable energy will be replaced with available energy produced by wind turbines on our grid. This will ensure that all the energy procured by Mt. Lebanon was produced by a renewable source with zero-emission.

Energy Harbor LLC Agreement: RESOLVED, That the Board approves an agreement with Energy Harbor, LLC. in substantially the form presented to provide Carbon-Free Electricity to the District for the term January 1, 2021 through December 31, 2024, subject to approval of a final agreement acceptable to the Superintendent and the Solicitor.

- (8) Contract with AoPS Online- This contract will allow the District access to online enrichment materials in mathematics to be used as part of our online/remote learning program for elementary students. There is no cost associated with this contract as the company is offering it as a free trial through June 15, 2020.

Contract with AoPS Online: RESOLVED, That the Board approves a contract with AoPS Online to provide an online enrichment program in mathematics through June 15, 2020 with no cost to the District.

D. Discussion

1. Textbook Adoption - In accordance with Section 803 - Pennsylvania School Law - the following basic textbooks are listed for adoption and are being recommended from the respective departments and administration The textbooks are available for public review beginning April 15, 2020. Please contact Rdavis@mtlsd.net to arrange a review.

High School Social Studies:

Title	Publisher	Copyright Date	Author(s)
World History and Geography (Custom Edition)	McGraw Hill	2019	Jackson J. Spielvogel, Ph.D.

High School Science:

Title	Publisher	Copyright Date	Author(s)
Biology	Pearson	2019	Kenneth Miller & Joseph Levine

Middle School Science

Title	Publisher	Copyright Date	Author(s)
Inspire Science - Physical Science	McGraw Hill	2020	Alton Biggs, Ralph Feather, Jr., Ph.D., Doug Fisher, Ph.D., Page Keeley, Michael Manga, Ph.D., Edward Ortleb, & Dinah Zike.

12. Questions or Comments from Residents—Presentations or comments are to be limited to five (5) minutes.

13. Upcoming Public Meetings:

May 11, 2020 – 7:30 p.m.

Board Discussion Meeting
On-line, via telephonic or computer

May 18, 2020 – 7:30 p.m.

Board Regular Meeting
On-line, via telephonic or computer

14. Adjournment