

# CARLSTADT-EAST RUTHERFORD REGIONAL BOARD OF EDUCATION

## Job Description

### STUDENT SERVICES

### Administrative Regulations

**TITLE:** SPEECH-LANGUAGE SPECIALIST

**QUALIFICATIONS:**

1. Valid New Jersey Educational Services Certificate and Speech-Language Specialist Endorsement
2. Demonstrated comprehensive knowledge in the field of speech-language pathology
3. Ability to effectively apply the principles of assessment, treatment and prevention of speech, language and hearing disorders
4. Strong interpersonal and communication skills
5. Required criminal history background check and proof of U.S. citizenship or legal resident alien status

**REPORTS TO:** Bergen County Special Services Supervisor / Principal

**JOB GOAL:** To help reduce or eliminate speech and hearing impediments that interferes with the students' ability to derive full benefit from the district's educational program.

**PERFORMANCE RESPONSIBILITIES:**

1. Makes assessments, analyses and classifications of students' communication competencies and characteristics.
2. Plans, prepares and delivers treatment programs for children with speech and language deficiencies.
3. Provides diagnostic evaluations of pupils referred to the child study team for communication disorders and participates in team conferences related to those pupils.
4. Develops and implements an individualized educational program (IEP) in conjunction with parents and teachers for pupils who are eligible for speech correction and identifies pupils in need of related services.
5. Provides individual and small group intervention sessions with students who have been classified.

6. Conducts classes in language stimulation.
7. Maintains close liaison with the child study team and serves as a case manager as assigned.
8. Keeps those records necessary for each child and completes all required local, state and federal reports.
9. Participates in the development and improvement of opportunities for disabled exceptional students by providing individual or group inservice experiences for staff and parents.
10. Conducts ongoing evaluation of all children in the program to determine appropriateness of their program.
11. Acts as educational consultant to classroom teachers, guidance counselors and administrators as required.
12. Assists in proper referrals of individuals to agencies and specialists in the community.
13. Assumes primary responsibility for requisitioning and maintaining needed equipment and supplies.
14. Maintains professional competence through inservice education and other professional growth activities.
15. Assumes other related duties as assigned by the superintendent of schools or the student personnel director.

TERMS OF  
EMPLOYMENT:

Work year and salary to be determined by the board.

EVALUATION:

Performance of this job will be evaluated annually in accordance with state law and provisions of the board's policy on evaluation of certified staff.

APPROVED BY: Board of Education

DATE: 3/10/10

REVISED: \_\_\_\_\_

EMPLOYEE SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Legal References:

<u>N.J.S.A. 10:5</u>	Law Against Discrimination
<u>N.J.S.A. 18A:6-7.1</u>	Criminal history record; employee in regular contact with pupils; grounds for disqualification from employment; exception
<u>N.J.S.A. 18A:6-10</u>	Dismissal and reduction in compensation of persons under tenure in public school system
<u>N.J.S.A. 18A:16-2</u>	Physical examinations; requirement
<u>N.J.S.A. 18A:25-2</u>	Authority over pupils
<u>N.J.S.A. 18A:26-1</u>	Citizenship of teachers, etc.
<u>N.J.S.A. 18A:26-1.1</u>	Residence requirement prohibited
<u>N.J.S.A. 18A:26-2</u>	Certificates required; exception
<u>N.J.S.A. 18A:27</u>	Employment and contracts
<u>N.J.S.A. 18A:28-3</u>	No tenure for noncitizens
<u>N.J.S.A. 18A:28-5</u>	Tenure of teaching staff members
<u>N.J.S.A. 18A:28-8</u>	Notice of intention to resign required
<u>N.J.S.A. 18A:46</u>	Classes and facilities for handicapped children
<u>N.J.S.A. 18A:46-19.4</u>	Nonpublic school pupil requiring services of certified speech—language specialist; provision of
<u>N.J.S.A. 6A:7</u>	Managing for equality and equity in education
<u>N.J.S.A. 6A:9</u>	Professional licensure and standards
<u>See particularly:</u>	
<u>N.J.A.C. 6A:9-3.3</u>	Professional standards for teachers
<u>N.J.A.C. 6A:9-5</u>	General certification policies
<u>N.J.A.C. 6A:9-8</u>	Requirements for instructional certificate
<u>N.J.A.C. 6A:9-13.6</u>	Speech-language specialist
<u>N.J.A.C. 6A:9-15</u>	Required professional development for teachers
<u>N.J.A.C. 6A-14</u>	Special education
<u>See particularly:</u>	
<u>N.J.A.C. 6A-14-3</u>	Services
<u>N.J.A.C. 6A:14-4</u>	Program criteria; speech language services
<u>N.J.A.C. 6A:14-6</u>	Requirements for services in nonpublic schools
<u>N.J.A.C. 6A:16</u>	Programs to support student development
<u>N.J.A.C. 6A:32-4</u>	Employment of teaching staff
<u>N.J.A.C. 6A:32-4.4</u>	Evaluation of tenured teaching staff members
<u>N.J.A.C. 6A:32-4.5</u>	Evaluation of nontenured teaching staff members
<u>N.J.A.C. 6A:32-5.1</u>	Standards for determining seniority
<u>N.J.A.C. 6A:32-6</u>	School employee physical examinations
<u>N.J.A.C. 6A:32-7</u>	Student records
<u>N.J.A.C. 6A:32-8</u>	Attendance and pupil accounting

Immigration Reform and Control Act of 1986, 8 U.S.C.A. 1100 et seq.

20 U.S.C. 1400 et sq., Individuals With Disabilities Education Act (IDEA), reauthorized 1997, P.L. 105-17 (formerly the Education for All Handicapped Act)

Manual for the Evaluation of Local School Districts, Revised September 2002

No Child Left Behind Act of 2001, P. L. 107-110, 20 U.S.C.A. 6301 et seq.

20 U.S.C.A. 794 et seq - Section 504 of the Rehabilitation Act of 1973

34 CFR 76.1 et seq - General Administrative Regulation EDGAR

34 CFR 77.1 et seq - General Administrative Regulation EDGAR

Agcjni v. Felton, 65 U.S.L.W. 4524 (1997), overruling gflr v. cpn 473 U.S. 402 (1985)

Honig v. 56 U.S.L.W. 4095 (U.S. January 20,1988)

Oberti v. Board of Education of Clementon School jpic, 995 F.2d 1204, 1216- 17 (3d Cir. 1993)