

CARLSTADT-EAST RUTHERFORD REGIONAL BOARD OF EDUCATION

Job Description

STUDENT SERVICES

Administrative Regulations

TITLE:	SCHOOL PHYSICIAN/MEDICAL INSPECTOR
QUALIFICATIONS:	<ol style="list-style-type: none">1. Valid Medical Certificate, licensed to practice medicine and surgery in New Jersey2. Broad knowledge of child health and development and understanding of laws and code governing school health programs –3. Experience in the delivery of medical services as determined by the board4. Strong interpersonal and communication skills5. Required criminal history background check and proof of U.S. citizenship or legal resident alien status
REPORTS TO:	Superintendent
SUPERVISES:	School nurses and other health services staff
JOB GOAL:	To ensure the health and safety of students and staff through participation in the development of policies and procedures related to physical examinations/health screenings, school site health/safety standards and oversight of the school health services.
PERFORMANCE RESPONSIBILITIES:	<ol style="list-style-type: none">1. Directs and supervises the conduct of physical examinations or health screenings of students and staff and oversees the delivery of school health services.2. Consults with parents of children with identified illness, physical defects or other health-related conditions and makes recommendations for follow-up medical evaluation and/or treatment.3. Provides advice and assistance in the development of district policies and procedures related to health, safety and emergency medical procedures.4. Assists in the development of the <i>district's</i> annual School Nursing Plan.

5. Reviews and approves Do Not Resuscitate (DNR) orders and provides instruction to school staff.
6. Plans and administers a communicable disease control program and reports incidents of disease as required by law.
7. Ensures that all required health records are maintained in the prescribed format and in a manner which retains medical confidentiality.
8. Consults with the school nurse regarding the administration of medication.
9. Participates in case conferences with the child study team, as requested.
10. Examines students to determine medical eligibility to participate in interscholastic sports; reviews reports from other licensed physicians regarding student eligibility and provides parents with written notification of approval or disapproval for athletic participation.
11. Serves as a school district liaison to the state and local departments of health and community health agencies.
12. Responds to emergency medical calls related to injuries, illness or suspected substance abuse.
13. Participates in the development of a comprehensive school health program and services and the planning and implementation of related inservice education activities.
14. Informs the community of the school health program and interprets school health policies and practices.
15. Performs other duties within the scope of certification and contractual agreement.

TERMS OF EMPLOYMENT: Contract and salary to be determined annually by the board.

EVALUATION: Performance of this job will be evaluated annually in accordance with board policy.

APPROVED BY: Board of Education DATE: 3/10/10

REVISED: _____

EMPLOYEE SIGNATURE: _____ DATE: _____

Legal References:

N.J.S.A. 18A:16-2
N.J.S.A. 18A:40

Physical examinations; requirement
Promotion of health and prevention of disease

See particularly:
N.J.S.A. 18A:40-1

Employment of medical inspectors, optometrists, nurses; salaries; terms; rules

N.J.S.A. 18A:40-3
N.J.S.A. 18A:40-4

Lectures to teachers
Examination for physical defects and screening of hearing of pupils; health records

N.J.S.A. 18A:40-12.5

Policy for emergency administration of epinephrine to public school pupils

N.J.S.A. 18A:40-12.6

Administration of epinephrine; primary responsibility; parental consent

N.J.A.C. 40A-12

Reporting of pupils under influence; examination; report; return home; evaluation of possible need for treatment; referral for treatment

N.J.A.C. 6A:16

Programs to support student development

See particularly:
N.J.A.C. 6A:16-1.4

District policies and procedures

N.J.A.C. 6A:16-2

General provisions for school health services

N.J.A.C. 6A:16-3

Comprehensive alcohol, tobacco and other drug abuse programs

N.J.A.C. 6A:16-4

Procedures for alcohol, tobacco and other drug abuse intervention

N.J.A.C. 6A:16-5.1

School safety and security plans

N.J.A.C. 6A:16-5.3

Incident reporting of violence, vandalism and alcohol and other drug abuse

N.J.A.C. 6A:16-8

Intervention and referral services

N.J.A.C. 6A:16-11

Reporting of allegations of child abuse and neglect

N.J.A.C. 12:100-4.2

Safety and health standards for public employees' occupational bloodborne pathogens

Bloodborne Pathogens Standard, 29 CFR 1910.1030

No Child Left Behind Act of 2001, P.L. 107-110, 20 U.S.C.A. 6301 et seq. Title X Part F Section 1061 Health Services and Section 9526 Sex Education

Occupational Exposure to Hazardous Chemicals in Laboratories Standard, 29