

CARLSTADT-EAST RUTHERFORD REGIONAL BOARD OF EDUCATION

EXTRACURRICULAR ACTIVITIES

Administrative Regulations

TITLE: WINTER COMPETITION CHEERLEADING ADVISOR

- QUALIFICATIONS:
1. Possesses New Jersey Teacher Certification, Certificate of Eligibility with Advanced Standing, or fulfills qualifications for Substitute teacher in the Carlstadt-East Rutherford Regional High School.
 2. Must be trained in CPR/AED.
 3. Has prior experience in coaching cheerleading or has participated in cheerleading (preferred).
 4. Demonstrates organizational abilities, communication skills, and skills in interpersonal relations.
 5. Such other alternatives to the above qualifications as the Board may find appropriate and acceptable.
 6. Required criminal history background check and proof of U.S. citizenship or legal resident alien status

REPORTS TO: Principal & Athletic Director

Position is responsible for coaching student athletes in competitive Cheerleader techniques to prepare them for event or completion. Position motivates student athletes to develop an appreciation of the sport.

1. Works with cheerleaders during practices and meets.
2. Holds organizational meetings for team prospects and encourages students to participate.
3. Assesses skills and assigns team positions.
4. Develops a regular practice schedule and organizes practice time to provide both individual and team development.
5. Works with the athletic director in scheduling facilities for practices and competitions.
6. Coaches and instructs cheerleaders, individually or in groups, regarding the rules, regulations, equipment, and techniques of the sport.

7. Observes cheerleaders during events and practice to determine the needs for individual or team improvement.

JOB SUMMARY:

8. Establishes and maintains standards of pupil behavior and provides proper supervision of students at all times.

ESSENTIAL DUTIES:

9. Monitors the academic performance of team members to ensure that eligibility requirements are met.

10. Follows established procedures in the event of an injury.

11. Conferences with parents/guardians as necessary regarding the performance of their student.

12. Follows, state, regional, and district regulations governing the program.

13. Models sports-like behavior and maintains appropriate conduct towards cheerleaders, officials, and spectators.

14. Acts as a team representative and promotes the cheerleading program by communicating with the booster clubs, service clubs and other organizations.

15. Follows established procedures for supplies and uniforms.

16. Works with the athletic director to develop a policy for awards and submits a list of award winners at the end of the season.

17. Participates in special activities to include parent's night, award nights, and pep assemblies.

18. Maintains eligibility forms and other related records.

19. Models nondiscriminatory practices in all activities.

20. Assumes other tasks and responsibilities assigned as may reasonable relate to the Competition Cheerleading Program

TERMS OF EMPLOYMENT:

Salary to be established within the agreement between the Carlstadt-East Rutherford Regional Board of Education and the Becton Education Association (BEA).

EVALUATION:

Performance of this job will be evaluated annually in accordance with state law and the provisions of the board's policy on evaluation of certified staff.

APPROVED BY: Board of Education

DATE: July 9, 2014

REVISED: _____

EMPLOYEE SIGNATURE: _____ DATE: _____