

CARLSTADT-EAST RUTHERFORD REGIONAL BOARD OF EDUCATION

Job Description

EXTRACURRICULAR ACTIVITIES

Administrative Regulations

TITLE: ATHLETIC COACH

- QUALIFICATIONS:
1. Valid New Jersey Instructional Certificate or eligibility* or County Substitute Certificate**
 2. Minimum experience as determined by the board
 3. Demonstrated knowledge of the sport, sports training and conditioning, injury prevention and management and the principles of human growth and development
 4. Ability to maintain a positive learning environment and high standards of conduct for athletes
 5. Required criminal history background check and proof of U.S. citizenship or legal resident alien status

** Current employment by a board of education is required if coaching or instruction will take place during any part of the school day including recess.*

*** Upon approval of the county superintendent, a holder of a county substitute certificate may be employed for a designated sports season.*

REPORTS TO: Athletic Director/Principal

SUPERVISES: All team members

JOB GOAL: To provide leadership in the development and improvement of the sport program by developing athletes' knowledge, skills, sportsmanship, and motivation to excel.

- PERFORMANCE RESPONSIBILITIES:
1. Coaches individual participants in the skills necessary for success in the sport involved.
 2. Assists the athletic director in making arrangements for athletic competitions and related transportation.
 3. Recommends the purchase of equipment, supplies and uniforms as appropriate.

4. Assumes responsibility for team members under his/her supervision; promotes good sportsmanship and enforces all rules and regulations. Complies with board-adopted emergency medical procedures for all practice sessions and competitive levels.
5. Assumes responsibility for the selection of team members and verifies their eligibility according to established physical and academic requirements of eligibility for participation in each sport; obtains written parent permission for students to participate and files team member records with the athletic director.
6. Assists the athletic director in the preparation and administration of the athletic program budget; prepares a budget for the assigned sport.
7. Plans and schedules a regular program of practice in season and attends all contests of the assigned sport.
8. Oversees the safety conditions of the facility or area in which the assigned sport is conducted at all times that students are present
9. Assumes responsibility for all team equipment during practice and contests and assists in the distribution and collection of athletic gear.
10. Upholds and enforces school rules, administrative regulations and board policy and all NJSIAA rules and regulations governing sports.
11. Performs other duties which may be within the scope of his/her employment and certification as may be assigned by the athletic director/principal.

TERMS OF
EMPLOYMENT:

Salary and work year to be determined by the board of education.

EVALUATION:

Performance of this job will be evaluated annually in accordance with state law, administrative code and the provisions of the board's policy on evaluation of coaching staff.

APPROVED BY: Board of Education

DATE: 3/10/10

REVISED: _____

EMPLOYEE SIGNATURE: _____ DATE: _____

Legal References:

<u>N.J.S.A. 2A:62A-6</u>	Athletic officials; immunity
<u>N.J.S.A. 5:17</u>	Athletic code of conduct, permitted, youth sports events defined
<u>N.J.S.A. . 18A:6-7.1</u>	Criminal history record; employee in regular contact with students; grounds for disqualification from employment
<u>N.J.S.A. 18A:16-2</u>	Physical examinations; requirement
<u>N.J.S.A. 18A:25-2</u>	Authority over students
<u>N.J.S.A. 1SA:26-2</u>	Certificates required; exception
<u>N.J.S.A. 18A:27-1</u>	Appointment of teaching staff members; vote required
<u>N.J.S.A. 18A:27-2</u>	Employment without certificate prohibited
<u>N.J.S.A. 18A:27-4</u>	Power of boards of education to make rules governing employment of teacher, etc.; employment thereunder
<u>N.J.A.C. 6A:7</u>	Managing equality and equity in education
<u>N.J.A.C. 6A:9</u>	Professional licensure and standards
<u>See particularly:</u>	
<u>N.J.A.C. 6A:9.-5.19</u>	Athletics personnel
<u>N.J.A.C. 6A-16</u>	Programs to support student development
<u>N.J.A.C. 6A:32-6</u>	School employee physical examinations
<u>N.J.A.C. 6A:32-9</u>	Athletic Procedures

Immigration Reform and Control Act of 1986, 8 U.S.C.A. 1100 et seq.

Krupp v. Bd. of Ed. of the Union County Reg. H.S. District #1, 278 N.J. Super. 31 (App. Div. 1994)

McLouglin V. Bd. of Ed. of the Twp. of Middletown, 96 N.J.A.R. 2d. (EDU) 466, aff'd St. Bd. 97 NJAR 2d (EDU) 250