

Olentangy Development Committee Meeting
October 3, 2012 @ 7:00 p.m.
Olentangy Administrative Offices

In attendance for the Development Committee were:

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| <input type="checkbox"/> Antronica, Anthony | <input type="checkbox"/> Lewis, Tony |
| <input checked="" type="checkbox"/> Au, Ralph | <input type="checkbox"/> Muharrem, Gurgun |
| <input type="checkbox"/> Fenske, Chuck | <input type="checkbox"/> Oliver, Gene |
| <input checked="" type="checkbox"/> Frash, David | <input type="checkbox"/> Reiner, Charles |
| <input checked="" type="checkbox"/> Fuller, Robert | <input type="checkbox"/> Schroeder, Mark |
| <input checked="" type="checkbox"/> Hart, Bob | <input checked="" type="checkbox"/> Schuette, John |
| <input type="checkbox"/> Jacobs, Marty | <input checked="" type="checkbox"/> Sebach, Gary |
| <input checked="" type="checkbox"/> Jurawitz, Sharon | <input checked="" type="checkbox"/> Seils, Rich |
| <input checked="" type="checkbox"/> Kroskie, Kelly | <input checked="" type="checkbox"/> Thomas, Ron |
| | <input type="checkbox"/> Vasbinder, Mike |

Also in attendance were Julie Wagner- Feasel (for Stacy Dunbar), Jeff Gordon, Keith Pomeroy, Jim Semans from Energy Education, and Kent Hess from Energy Education.

Ralph Au called the meeting to order and asked for a motion to approve the agenda and minutes.

John Schuette moved and Kelly Kroskie seconded the motion to approve the agenda. Motion carried.

Kelly Kroskie moved and Bob Hart seconded the motion to approve the minutes of the September 5, 2012 meeting. Motion carried.

Energy Conservation

Ralph Au introduced guest presenters Jim Semans and Kent Hess from Energy Education. Jim and Kent addressed the Committee regarding potential energy conservation within OLSD facilities and a conservation program available on a contract basis by Energy Education.

Jim presented the Committee with a PowerPoint presentation (which was a re-cap of the 09/05/2012 presentation).

Jim explained that Energy Education is an energy consulting company that partners with school districts and other businesses to identify their energy usage. They work with them to identify methods in which to use less energy (resulting in lower energy costs). Payment for Energy Education's services is a percentage of the total gross energy savings. If OLSD does not save money, Energy Education would not be paid. OLSD would, however, be required to purchase EnergyCap software and work with 2 full-time energy consultants (employed by Energy Education for the first 5 years of the program) to be eligible to partner with Energy Education.

Jim and Kent advised that Energy Education would determine a baseline of energy usage for OLSD using 12 months of previous energy data from the District. Two years of data could be used if needed. Adjustments to the data would be made to account for variable such as non-standard weather patterns or billing cycle changes. They felt that the sooner an energy program could be implemented, the sooner the savings would begin.

Jim and Kent explained three basic ways in which to save energy.

1. Buy the energy cheaper
2. Create a more efficient infrastructure
3. Consume less energy –(Energy Education assists with this aspect)

Jim and Kent explained that OLSD could assist in the screening/hiring process of the dedicated energy consultants. The energy consultants would proceed to work with OLSD leaders and employees to identify usage habits and materials that could be changed to result in the reduction of energy use. Jim and Kent emphasized that neither the comfort nor the safety of students/staff would be sacrificed to achieve the savings.

Kent explained that the energy consultants would focus on finding many small adjustments, that when combined, would total large energy savings. Actions such as turning off PC's, lights, appliances, and other equipment (when not in use) are some of the areas in which savings are found. He estimated the potential savings for the OLSD District to be at one million dollars per year. Jeff Gordon explained that the soonest (realistically) that an energy conservation program with Energy Education could be started would likely be January 1, 2013. This is due to baseline criteria needed, Board of Education approvals, and other processing needed before a program could be officially started.

Energy Project Status

Upon completion of the presentation by Energy Education the Committee had an open discussion as to what criteria/factors should be considered to establish the “baseline” needed to measure the savings generated from an energy conservation program. The shared concern of the Committee was whether or not an accurate baseline could be determined at this time (due to lack of twelve months of data from recent energy modifications at OLSD facilities).

After review, the Committee determined that the addition of lighting occupancy sensors, HVAC improvements, and other retro-fits were too recent to be able to calculate the actual savings they were producing at this time. As a result, the Committee decided that it was going to take more time before an accurate energy consumption baseline could be established.

The discussion transitioned to focus on the merits of using an energy consulting company (such as Energy Education) for an energy conservation program. The Committee was in agreement that the potential savings generated from an energy conservation program could be significant and may be worth implementing (but without the assistance of Energy Education or similar consulting company). While the Committee felt that Energy Education might provide more “experience” to a conservation program, they believe that an individual could potentially be hired and trained directly by OLSD and still achieve significant savings at a rate that was much less than charged by Energy Education.

Committee members estimated that OLSD could potentially hire a quality individual with an engineering background for less than \$100,000 per year. The use or hiring of existing Maintenance or Custodial staff for the position was also discussed. Jeff Gordon advised that the current workload and skill-sets of existing OLSD staff might not match the criteria of the position being proposed. However, he does foresee the addition of an Engineer to the staff freeing up time for the current OLSD mechanical staff.

Learning curve was identified as a possible factor/challenge for either internal or external candidates. Regardless, it was asked that Jeff Gordon create a job description for the position. It was also suggested that Committee member Ron Thomas be involved with writing the advertisement for the position, as well as, assisting with interviews for the position (due to his professional background in a similar industry).

Members further determined that Energy Cap software (or other energy conservation software) could be purchased to support the tracking of the energy use without a contract with a consulting company. Suggestions were also made that savings from a successful conservation program may be re-directed back to into budgets for future capital improvements or academics.

After much discussion, the Development Committee unanimously passed a resolution that: ***The Committee believes that there are significant monetary savings to be gained from pursuing energy efficiency at OLSD and that OLSD should explore the feasibility of realizing these savings on its own (without the assistance of an energy consulting company).***

Capital Improvements Project Status 2012

Jeff Gordon advised the Committee that the summer 2012 Capital Improvement projects are primarily complete. A few projects planned for 2012 (Asphalt and Concrete improvements) were deferred into 2013 due to the increase in project scope.

A report containing the "Budget vs. Actuals" for 2012 Capital Improvements was presented to the Committee by Jeff Gordon. Jeff explained that the 2012 numbers would be used to assist in planning and budgeting for 2013. He anticipated that the data in the 2012 report would help fine-tune numbers for the 2013 Capital Improvements budget.

Jeff addressed the report's formatting to the Committee. The information on the report is provided in categories by type of work/improvement. The Committee advised Jeff that the formatting was effective and that future reporting in the same manner would be acceptable, but requested that the five largest items on the report be separated out into their own categories. The Committee also requested that if possible any residual from the 2012 budget be carried over into the 2013 capital improvements budget.

Capital Improvements Project Status 2013

Jeff Gordon advised the Committee that planning for 2013 capital improvements is in progress. The Committee requested information pertaining to 2013 capital improvements be presented as soon as possible (November 2012 meeting) so that they have time to review the projects/budgets prior to having to make a recommendation to the BOE.

Enrollment Projections

Jeff Gordon presented the newest OLSD enrollment report dated 10/3/2012 to the Committee. The report showed District enrollment at 17,449. This enrollment number is reflective of continued growth in the District and places OLSD among the top 8 largest for enrollment in Ohio. Ralph Au advised the Committee that the Long Range Planning Sub-Committee had met one hour prior to the Development Committee meeting. He advised that the projection models being used to determine District enrollment seem to be effective. Adjustments are being made at the birth to K level to include 2 years of data for better trending. Kindergarten enrollments have been lower than anticipated. Committee members suggested that OLSD not offering all -day Kindergarten opportunities may factor into lower Kindergarten enrollments because of the scheduling issues that it presents to working parents.

Ralph also discussed adjustments to the model being made at the Pre-School level by Tracy at DeJong-Healy. They are going to be adjusted to be a ratio of the Kindergarten enrollment. Ralph advised the group that it is a goal to provide updated enrollment forecasting by November 2012 so that the BOE can better determine "capacity" for OLSD facilities needs in the future.

Non-traditional Projects – Artificial Turf & LHS Wrestling Room

Jeff Gordon advised the Committee that the Artificial Turf project is still on hold due to funding. Jeff Gordon advised that he has not received any new information pertaining to plans for the Wrestling room at LHS.

Ralph Au requested that the Development Committee be able to review projects needing BOE approval.

Influencers Update

Jeff Gordon discussed with the Committee of various new condominium and apartment projects that are currently entering the zoning processes that could impact OLSD enrollment. 550 apartment units are being proposed for Seldom Seen. 360 apartments are being proposed for Sawmill Parkway near Liberty High School. Additional multi-family development is being proposed for Golf Village and the Lazelle/23 area. The economy seems to be one of the reasons behind the growth of families now residing in apartments vs. single-family homes. The impact on the District varies. Impact calculations have been run for some of the proposed projects. In some cases enrollment doubles the anticipated rate. Additionally, the District will see varying impact on funding/revenue with the implementation of multi-family housing projects.

Ralph Au advised that he will coordinate with DeJong-Healy to research apartment trends on enrollment. Ralph also requested that Jeff Gordon provide the Long Range Planning Sub-committee and DeJong-Healy the Impact Calculations/Apartment Presentation.

Future Agenda Items

Jeff Gordon would like to discuss House Bill reporting and the creation of a Committee to walk-through OLSD buildings.

Ralph Au asked for a motion to adjourn the meeting.

Rich Seils moved and John Schuette seconded the motion to adjourn the meeting at 8:58 p.m.

The next meeting is scheduled for Wednesday, November 7, 2012.

Respectfully submitted,
Jeff Gordon