

**Olentangy Development Committee Meeting**  
**January 8, 2014 @ 7:00 p.m.**  
**Olentangy Administrative Offices**

**In attendance for the Development Committee were:**

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| <input checked="" type="checkbox"/> Au, Ralph        | <input type="checkbox"/> Schroeder, Mark        |
| <input checked="" type="checkbox"/> Fuller, Robert   | <input type="checkbox"/> Schuette, John         |
| <input type="checkbox"/> Hart, Bob                   | <input type="checkbox"/> Sebach, Gary           |
| <input checked="" type="checkbox"/> Jurawitz, Sharon | <input checked="" type="checkbox"/> Seils, Rich |
| <input type="checkbox"/> Oliver, Gene                | <input checked="" type="checkbox"/> Thomas, Ron |

Also in attendance were potential new members Brian Lorenz, Andy Cailteux, Angie Bryant, Alyssa Lowry, Eric Bull, and OLSD representatives Stacy Dunbar (BOE), Josh McDaniels (SMS), Jeff Gordon (Business Office), and Michelle Murphy (Business Office).

Ralph Au called the meeting to order and asked for a motion to approve the agenda and the minutes.

**Ron Thomas moved and Rich Seils seconded the motion to approve the agenda. Motion carried.**

**Ron Thomas moved and Rich Seils seconded the motion to approve the minutes of the December 4, 2013 meeting. Motion carried.**

***General Business***

Ralph Au welcomed new member candidates Eric Bull, Andy Cailteux, Brian Lorenz, Angie Bryant, and Alyssa Lowry to the meeting. Candidates individually presented themselves and provided a brief summary of their professional experiences. Chairman Au shared with the candidates that the Board of Education would need to approve their participation on the committee at the next Board of Education meeting. Once approved, candidates would officially become Development Committee members. A copy of the 2014 meeting schedule and 2014 Building Tour schedule was provided to all candidates.

Ralph clarified to the new candidates that the primary role of the Development Committee is as an advisory committee to the Board of Education. Development Committee members review issues such as district enrollment projections, donated facility improvements, capital improvement projects, district energy conservation, 20 year replacement schedules, and new building construction. Representatives from OLSD's Business Office explained some of the tools and processes used to help track and evaluate data related to the above topics.

Stacy Dunbar on behalf of the Board of Education briefly updated the new members pertaining to changes to the charters for all Board of Education committees (to include the Development

Committee). Stacy shared with members that soon the Development Committee will be known as the Facilities Committee. This is because the charter for the committee will be changing from the construction of new buildings for the district to the upkeep and maintenance of the existing district facilities. Stacy advised that the Technology subcommittee has also been eliminated as one of the subcommittees for the Development Committee.

Ralph Au discussed a proposed meeting time change for all future Development Committee meetings. A suggestion was brought forward to start meetings earlier than 7:00 p.m. in an effort to end meetings earlier in the evenings. Members and potential members shared their availability and it was determined that all future Development Committee meetings should be scheduled to start at 6:00 p.m. effective with the February 2014 meeting.

### ***Enrollment Planning and Forecasting***

Jeff Gordon introduced Josh McDaniels (the Principal of Shanahan Middle School) to present to members needs the middle school will have as its enrollment swells beyond 1200 students in the next three years. Shanahan Middle school is the largest (and oldest) of OLSD's middle schools. The enrollment capacity for Shanahan is currently believed to be 1100 students (as opposed to 900 students at most of OLSD's other middle schools).

Enrollment is expected to spike at Shanahan Middle School in the next three years and continue to grow over the next five years. Josh explained that for every 75 kids added to the school, that the school will also need to add three new teachers. Additional classroom and office space will be needed to accommodate the added students and staff. The challenge will be identifying areas within the school that can be reconfigured to create suitable learning environments. Josh will need a minimum of 5-6 classroom spaces in the short term to accommodate initial student growth. A map was presented to committee members showing several spaces within the school that may be able to be renovated to obtain several new classroom and office spaces. Ron Thomas estimated that the cost to renovate the areas identified appeared to be approximately \$111.00 per square foot. This was discussed as a reasonable cost when compared to building a new structure or purchasing a new building.

Josh would like to see renovations to the old east kitchen area first to be able to create a new STEAM learning area for the school. He would also like to see renovations to the east gym for use for wrestling activities and multi-purpose events (with the addition of a stage). Additional seating space for the cafeteria will also be needed. Currently, the cafeteria can serve 400 plus students, but is unable to seat 400 students per lunch period. Committee members suggested wall ledges or tall round tables without stools in nearby spaces to accommodate for some the overflow of students in the café during lunch periods. They also suggested use of the space that Central Office occupies for any overflow growth at the SMS and OHS campuses in the future. However, Josh stressed the importance of maintaining a middle school educational environment as opposed to creating a Jr. High School environment. Regardless of the areas identified for renovation, a need to move into space occupied by the OASIS program may arise for the 2015-2016 school year. Josh also noted that a 2<sup>nd</sup> Assistant Principal will be needed and that the office conference room might have to be converted into an office space for this individual.

Josh shared with members that a separate bell schedule for 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> graders is already in use to reduce congestion in the school hallways. This bell schedule is unique to SMS due to its

already sizeable enrollment. Members requested to know the number of periods per day that classrooms on average are not actively being used for a class. Josh indicated that while there are approximately 2-3 periods per day that rooms do not have classes scheduled, that teachers are almost always still in the room during these times working with students needing additional instruction.

While redistricting is a possibility, it is not the preferred solution at this time if it can be avoided. Jeff Gordon noted to members that Olentangy High School will also be experiencing the effects of the enrollment growth from Shanahan Middle School a few years down the line. As a result, renovations to select areas at Olentangy High School and solutions to increase the serving capacity at the OHS café will be needed going forward. At this time, open lunch is not the preferred solution to this issue at this time; especially since the seating in the OHS café can accommodate some growth in the student population.

After some additional discussion, members deemed space renovations and solutions at Shanahan Middle School to be primary and the needs of Olentangy High School to be secondary at this time. Additional pricing and drawings of the proposed classroom changes at Shanahan Middle School were requested for the February 2014 meeting. Additional discussion to identify the needs of Olentangy High School are also be discussed at the February 2014 meeting.

### ***Capital Improvement Planning***

The discussion on the status of FY14 Capital Improvements was deferred to the next meeting at the request of members.

### ***Non-Traditional Projects***

Jeff Gordon shared with members that the donation for a proposed wrestling room at Liberty High School was again a possibility. However, at this time Jeff is working with several HVAC and architectural professionals to determine the impact that this addition would have on the buildings existing HVAC system and the impact that it would have on the district's maintenance costs. An update will be provided as additional information is obtained.

### ***Influencer's Update***

No new influencers on the district were identified at this time.

Ralph Au asked for a motion to adjourn the Development Committee meeting.

**Ron Thomas moved and Rich Seils seconded the motion to adjourn the meeting at 9:42 p.m. Motion Carried.**

The next meeting is scheduled for Wednesday, February 5, 2014.

Respectfully submitted,  
Jeff Gordon