

**Olentangy Development Committee Meeting
Minutes of December 1, 2010 @ 7:00 p.m.
Olentangy Administrative Offices**

In attendance for the Development Committee were:

- Antronica, Anthony
- Au, Ralph
- Frash, David
- Fuller, Robert
- Hall, Greg
- Jacobs, Marty
- Jurawitz, Sharon
- Lewis, Tony
- Manor, Mike
- Muharrem, Gurgun
- Murnane, Ann
- Norton, Mike
- Reiner, Charles
- Schuette, John
- Seils, Rich
- Thomas, Ron
- Vasbinder, Mike
- Weaver, Deb

Also in attendance were Stacy Dunbar, Kevin O'Brien, Linda Martin, Keith Pomeroy, Terri Shaw and Andy Kerr.

John Schuette moved and Rich Seils seconded the motion to approve the agenda.

Mike Vasbinder moved and Robert Fuller seconded the motion to approve the minutes of the November 3, 2010 meeting.

Ralph Au started the meeting by asking if all members present were interested in serving on the committee next year. He asked the current chairs of the Long Range Planning and Facility Acquisition and Maintenance sub-committees, Rich Seils and Mike Vasbinder respectively, if they would serve again in 2011. All members present agreed to serve again for another year. Ralph requested all other members be contacted to learn their interest in continuing and the roster of Development Committee members be updated with this information and be ready for approval by the BOE during their organizational meeting in January. He also encouraged current members to reach out to other community members to seek those who might be interested in serving.

The 2011 meeting schedule was discussed and it was determined the committee would continue to meet the first Wednesday of the month providing that would be compatible with the new BOE meeting schedule, which will be determined during their first meeting in January. It is important for the Development Committee to be able to meet before the Board of Education's monthly meetings. The Development Committee meeting time and location will not change.

Ralph gave the committee an update on the ten-year enrollment projection presentation he gave to the BOE during their November 17 meeting. The BOE accepted the Development Committee's recommendation with modifications. The middle and high school new building time line did not change; however, changes were made to the elementary schedule. In the half-day kindergarten plan, the opening of Elementary #16 was moved back one year from 2014/15 to 2015/16. In the full day kindergarten plan, both Elementary #16 and #17 were delayed one year and are now scheduled to open in the 2014/15 and 2017/18 school years, respectively. Ralph noted this is a major change from past trends. Andy added, with the move to use seat instead of design capacity to determine utilization, a sensitivity factor needs to be built into the calculation to indicate a maximum seat filled count that will still allow the buildings to operate at a manageable level. As an example, in the school year 2013/14, one year before Elementary #16 opens, the current enrollment numbers show our elementary buildings will be within three percent maximum capacity by the end of that school year. Ralph stated the sensitivity factor will add another element in determining capacity but it will not account for the variance in enrollment across the district from building to building. This is a concern when a seat capacity is used to determine building need.

Andy gave a construction update on Berkshire Middle School and Elementary #15, which has been officially named Heritage Elementary School.

Berkshire Middle School is now enclosed with temporary heating; permanent heat will be connected in six weeks. According to the construction schedule, the permanent heat should be working at this point but the delay has not caused any difficulties. The permanent electricity connection should be completed by the end of next week. The ceiling grids are up in the academic wings and the building is still on schedule to be completed by the contractual date of June 10, 2011. However, with each construction update, there is a loss of one to two days and the additional days built into the timetable are beginning to diminish. Bill O'Sullivan is continuing to provide additional oversight on this project and will know well in advance if there becomes a concern with the completion date. There are a few minor quality concerns but these are being addressed and will be corrected. The quality of this project will meet our expectations before it is finished.

Heritage Elementary School has been a model project so far. Even though there are more new sub-contractors on this job than anytime before, the project continues to move forward smoothly. Currently, this building is on schedule to be completed two weeks early.

Moving on to the HB 264 Project, Ralph reminded the committee this has been in the works since August and after several meetings with the Facilities Acquisition & Maintenance sub-committee and review by the full Development Committee is now moving toward conclusion. Andy noted that this project has been a collaborative effort of many individuals with Terri Shaw being the primary author. Terri handed out the HB 264 Energy Conservation Program material that will be presented to the BOE for their approval during their next meeting. She reviewed the contents noting these items: the general statement outlining the intent of the HB 264 Project; a list of all participants involved in the Olentangy project; Roger D. Fields & Associates design qualifications that was submitted during the initial request for qualifications; the initial presentation given to the Development Committee and sub-committee outlining the project process; Roger D. Fields & Assoc. proposal and contract for the initial energy surveys that determined need; project timeline; building summaries listing improvements, cost and payback for each building; debt service schedule; and the BOE resolution. Out of approximately 600 school districts statewide, about 150 are participating in the HB 264 Project.

The ten-year savings figure of \$1,147,174.70 is a conservative estimate that does not factor in any utility cost increases over the next ten years. Based on current building data, the District should see a greater annual savings than estimated. There are a few improvements that are listed separately since these upgrades will need to be completed regardless of the outcome of the HB 264 Project. Three of the District's older buildings, Alum Creek Elementary, Wyandot Run Elementary and Olentangy High School will need chiller replacements within the next year. If the HB 264 Project is not approved, these upgrades will need to be funded through the next bond package.

Andy shared additional information explaining how the savings will be monitored. There is a process in place through the Treasurer's Office and the Business Office to monitor both a dollar and energy unit savings. There is staff in place at the building level to assure all systems are used in an efficient manner. The upgrade/replacement projects will take place primarily over the next two summers. The District will begin to realize full savings in 2012. All new construction beginning with Elementary #16 will include the new energy efficient equipment.

This proposal will be submitted to OSFC for final approval.

A recap of the HS/MS Utilization project was given by Teri Meider. The initial information was gathered from the master schedule of each middle and high school building. This information was filtered by room number, subject taught, class size, teacher and period being taught. This information was reviewed several times by the building principals or assistants for accuracy. The number of classrooms by building design will be determined as well as the number of core classes taught each period. This information will provide an indication of capacity based on current usage. When determining building capacity, non-classroom spaces such as the commons area, media center, and hallways will be taken into consideration. The Development Committee will play an important role in determining the capacity and maximum capacity of each secondary school building.

Andy gave an update on governmental influencers. He received information on a new commercial development on St. Rt. 23 at Home Road. Menards will be the anchor at this location and a realignment of Home Road to connect with Lewis Center Road is planned, which will be a benefit to the District.

Development activity is on the rise with both commercial and residential in the works.

A capital improvement forecasting model is being developed and will be presented to the committee in February.

There were no future agenda items discussed.

John Schuette moved and Robert Fuller seconded the motion to adjourn the meeting at 8:23 p.m.

The next meeting is scheduled for Wednesday, January 5, 2011.

Respectfully submitted,

Andy Kerr