

Olentangy Development Committee Meeting
Minutes of March 2, 2011 @ 7:00 p.m.
Olentangy Administrative Offices

In attendance for the Development Committee were:

- Antronica, Anthony
- Au, Ralph
- Frash, David
- Fuller, Robert
- Jacobs, Marty
- Jurawitz, Sharon
- Kroskie, Kelly
- Lewis, Tony
- Muharrem, Gurgun
- Oliver, Gene
- Reiner, Charles
- Schroeder, Mark
- Schuette, John
- Seils, Rich
- Thomas, Ron
- Vasbinder, Mike
- Weaver, Deb

Also in attendance were Kevin O'Brien, Linda Martin, Keith Pomeroy, Terri Shaw, Scott Shively and Andy Kerr.

In Ralph Au's absence, Rich Seils called the meeting to order and asked for a motion to approve the agenda and minutes from the January meeting.

Gurgun Muharrem moved and Mike Vasbinder seconded the motion to approve the agenda. Motion carried.

Gurgun Muharrem moved and Gene Oliver seconded the motion to approve the minutes as amended of the January 5, 2011 meeting. Motion carried.

There were no minutes from the February 2 meeting as the meeting was canceled due to inclement weather.

Rich asked for a motion to approve the new member Kelly Kroskie. Kelly was not able to attend this meeting but she has attended two subcommittee meetings and will be able to join us next month. **Gene Oliver moved and Robert Fuller seconded the motion to approve Kelly Kroskie. Motion carried.**

Ralph Au will give the BOE report update next month.

Keith Pomeroy reported on the Technology Acquisition Committee subcommittee meeting from February 8. The group focused on what kind of new equipment/technology should be planned for classrooms going forward to prepare for the next ten years. Next steps for the subcommittee will be to meet with Dr. Lucas and the Innovation & Creativity Committee to gain more insight on what they see for the future of the District.

Rich brought the group up to date on the Long Range Planning Committee subcommittee progress in regards to HS/MS utilization. Teri Meider presented information from the building master schedules and design plans that have been sorted to show utilization for Liberty High School. The information shows how the classrooms are being used, when they are being used, the number of students in each room and how often subjects are taught during the day. This information was used to compare design capacity to actual use. Gene Oliver shared how he examined the information several ways to determine the utilization rate of core classrooms. He was able to determine that core classroom space was not a constraint when considering building capacity; however, Rich shared that the subcommittee determined that there are multiple limiting factors. Some of the constraining factors appear to be scheduling, circulation space/width of hallways, safety/exits, commons area/lunch room capacity, restroom capacity and locker space. These factors become a concern as the building capacity is increased beyond design and stretch capacity.

Andy shared that on a national basis the general rule of maximum capacity utilization is 90 to 95 percent. Beyond that, scheduling becomes an issue. When the student capacity in the high school buildings increases to between 1,700 and 1,800, the utilization becomes 90 and 95 percent. The design of the high school core classroom space is 800 square feet and is designed to hold 25 students. Some classrooms will be able to accommodate a few more students but not all. Based on the educational specifications OLSD uses today, the design capacity for the high school buildings is 1,600 students.

Rich reviewed the enrollment forecast that predicts 4,792 high school students in the 2013/14 school year, which will bring each high school to full design capacity. By the year 2015/16, enrollment will be 5,689 bringing each of the three high schools beyond stretch capacity. The LRPC determined that the buildings with the current configuration could stretch to a capacity of 1,800 students and function without safety and environmental problems. The capacity of the commons area factors into this number with a seat capacity of 448. With the current lunch schedule of four periods a day, the commons area can accommodate 1,800 students for lunch. Eighteen hundred students brings us to the 90 to 95 percent capacity. To achieve 100 percent, each room would need to seat 25 students every period of each day.

Rich reiterated, the charge of the LRPC was to take the existing program and determine stretch capacity. After considering and exploring all possibilities, the LRPC recommends a stretch capacity for high school buildings to be 1,800 students. To accommodate the expected enrollment for three high schools, a plan would need to be in place that would move students out of the existing buildings.

Andy added that to add restrooms, expand hallways and add more exits would be very expensive. The commons area can be expanded at Liberty and Orange High Schools, but could not be expanded at Olentangy High School. All high school kitchen facilities currently have the ability to serve more lunches each lunch period.

There are other options available and this information may come from the work of the 2020 committee. As an example, a year round school schedule would add 25 percent capacity to every building.

Andy updated the committee on the current construction progress at Heritage Elementary School and Berkshire Middle School and the upcoming district-wide wireless technology upgrade.

HES is scheduled to be completed early despite the recent weather delays. The quality of this building still remains high.

BMS continues to have challenges. An early completion is not likely. The current schedule is showing a June 20 completion date, which is ten days beyond the contractual date of June 10. The contractors are on track to lose a major part, if not all, of the early completion bonuses. A completion date between June 10 and 15 will still give enough time for the building to be ready for the start of school. BMS will open near capacity with a projected enrollment of 800 students.

The district-wide wireless technology upgrade project is expected to be bid in April and on the BOE agenda for approval in May. The overall schedule will be finalized soon and will include timelines for BMS and HES to be completed first, then moving onto the other elementary buildings with second-shift crews. Once the school year has ended, the focus will be on LHS, OOHS, LMS, HMS, SMS, OMS and Central Office. These buildings will be completed prior to the start of school in August 2011. The balance of the elementary buildings will be finished with a second-shift crew after the start of school and will be completed by December 2011. Cheshire Elementary School was used as a pilot program for this project and has gone remarkably well. This building is now complete and the wireless technology is fully functioning.

Scott Shively and Terri Shaw gave the capital improvement project update. The committee reviewed the list of work to be completed, which showed detail by building. The scope of work covers both capital improvements and maintenance upkeep. The building principals were asked for their input and most of the items listed can be addressed through the regular process of creating work orders for maintenance staff to complete. A long-term plan will be created to determine repair versus replacement for future needs on high price items such as roofs and boilers. The total budget for improvements is \$3,900,000 with the projects presented estimated to cost \$1,530,583. About \$90,000 of the estimated cost will be completed in-house saving a considerable amount of money. None of this work, outside of what will be completed in-house, will be possible without the passage of the operating levy in May.

Andy reported on the bid opening for loose furnishings for BMS and HES that took place earlier today. The committee reviewed the bid tabulations and a preliminary look shows School Specialty being the lowest bidder with their combined bid package coming in at \$663,995. Bruce Runyon of Fanning/Howey will meet with this company on Friday to review their submission and evaluate the alternates. The total budget for this project is \$720,000 so the committee was pleased to see the lower bids. This will come to the BOE for approval during their March meeting. Delivery will start the first week of July and will take two to three weeks for HES and four weeks for BMS. The loose furnishings will then be in place by the first of August when the teachers will begin to set up their classrooms.

Under "Current Business," the current enrollment and HB 264 were discussed.

Andy reviewed the current enrollment numbers with the committee. We are now over projected enrollment by 213 students with 106 students at the elementary level, 58 students at the middle school level and 49 at the high school level. Orange Middle School is over capacity by 220 students but approximately 150 of these students (6th grade class) are in Orange High School. The monthly enrollment report will change from actual to forecasted in June.

Terri Shaw gave an update on the HB 264 project. The project was submitted to OSFC and anticipated to be reviewed during their February 24 meeting. However, it was removed from the February agenda and is now scheduled to be reviewed during the March 24 meeting. This project is on hold until we hear from OSFC.

Andy reported that outside influencers include the current changes in education mandates taking place at the State House level. OLSD did receive approval for a waiver for all day kindergarten for year two. There is legislation moving its way through the process that allows school districts to charge a fee for all day kindergarten. There will be more updates next month.

Project 2020 is moving forward and the Development Committee will become more involved as this progresses. The BOE will provide direction to committees for this project.

Jeff Gordon is taking over the daily management of the custodial and field service technicians allowing Andy to spend more time on capital improvement planning.

There has been a slight increase in commercial building activity including the new Menards store. There was a large development approved by Delaware City located at State Route 23 and Peachblow Road behind the Delaware Area Career Center and adjacent to the future hospital site. This will include both commercial and high-density residential development.

There were no future agenda items discussed.

Rich Seils asked for a motion to adjourn the meeting. **Robert Fuller moved and Anthony Antronica seconded the motion to adjourn the meeting at 8:27 p.m.**

The next meeting is scheduled for Wednesday, April 6, 2011.

Respectfully submitted,

Andy Kerr