

**Olentangy Facilities Committee Meeting**  
**January 7, 2015 @ 6:00 p.m.**  
**Olentangy Administrative Offices**

**In attendance for the Facilities Committee were:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Au, Ralph         | <input checked="" type="checkbox"/> Lowry, Alyssa |
| <input checked="" type="checkbox"/> Bull, Eric        | <input type="checkbox"/> Oliver, Gene             |
| <input checked="" type="checkbox"/> Bryant, Angie     | <input type="checkbox"/> Schuette, John           |
| <input checked="" type="checkbox"/> Cailteux, Andy    | <input checked="" type="checkbox"/> Scott, Mark   |
| <input checked="" type="checkbox"/> Eisenhower, Frank | <input checked="" type="checkbox"/> Seils, Rich   |
| <input checked="" type="checkbox"/> Fuller, Robert    | <input checked="" type="checkbox"/> Thomas, Ron   |
| <input checked="" type="checkbox"/> Hart, Bob         |   |
| <input checked="" type="checkbox"/> Jurawitz, Sharon  |   |

Also in attendance were Dave King (BOE), Jeff Gordon (Business Office), and Michelle Murphy (Business Office).

Ralph Au called the meeting to order and asked for a motion to approve the agenda and the minutes.

**Ron Thomas moved and Rich Seils seconded the motion to approve the agenda. Motion carried.**

**Ron Thomas moved and Rich Seils seconded the motion to approve the minutes of the November 5, 2014 meeting. Motion carried.**

Ralph Au asked for another motion to amend the evening's agenda to include a general discussion (led by Jeff Gordon) regarding a future energy project (item 7.4.).

**Ron Thomas moved and Rich Seils seconded the motion to approve the amendment to the evening's agenda. Motion carried.**

***High School and Middle School Enrollment Growth***

Mr. Dave King attended the evening's meeting for the Board of Education. Mr. King anticipates that the Facilities Committee will be integral in making key recommendations to the Board of Education regarding the management of facility space needed to accommodate student enrollment growth at the middle school and high school levels. The Board of Education will provide the Facilities Committee with a directive regarding enrollment growth in the next month or two. Once provided with the directive, Mr. King would like to see the Facilities Committee interact

with as many of the district's committees as possible. He believes that the best options (and potential solutions) for the district will result from a collaboration of as many of the district's committees as possible. Additionally, Mr. King would like for the Facilities Committee to consider "all options" to manage future growth in the district. No options are "off the table" at this time, not even the use of modular classroom units. Mr. King added that he likes that the district is currently looking for creative ways to manage the projected growth in the district. Concepts such as open lunch, addition of office space, or after school labs may all be concepts that contribute to the successful management of a large (and growing) student population in the future.

Mr. King requested that Facilities Committee members review and discuss vacant land that the district owns when looking at ways to manage the district's growth. The committee asked Michelle Murphy from the district's Business Office to provide them with a list of the district's available land prior to the next meeting. A map of the property locations should also be provided to members.

Mark Raiff and Jack Fette (from the district's Academic Team) are scheduled to attend the February 4<sup>th</sup> Facilities Committee meeting. They should be able to provide an update regarding concepts that are being discussed for future academic programs for the district. They should also be able to provide some perspective relevant to space that will be needed to house academic programs in the future.

### ***Review of Policy and Procedural Changes for Projects Donated to the District***

Committee member Bob Hart shared that he had met with Jeff Gordon and Michelle Murphy from the district's Business Office in December to discuss preliminary parameters for possible changes to the district's donated project requirements and review process. Mr. Hart and Mr. Bull shared a proposed mission statement for the project. The proposed statement is as follows:

"To maximize funds received for donated projects while maintaining project standards set by the Board of Education."

While not able to meet in December to develop a draft for the project, Mr. Hart and Mr. Bull advised that they would be able to provide a draft of their ideas in January of 2015 for review and discussion by the Facilities Committee at the February 4, 2015 meeting.

Jeff Gordon advised that the Business Office had drafted some policy and review concepts in preparation for this evening's meeting. Jeff advised that the information would be forwarded to Mr. Hart and Mr. Bull within the next couple of days so that they could compare or possibly incorporate the concepts into their planning.

### ***General Business***

A copy of the 2015 Facilities Committee meeting schedule was shared with members present and will be mailed to members not in attendance at the meeting.

A copy of the 2015 Facilities Committee membership roster was distributed to members present at the meeting.

Topics for review by the Facilities Committee in 2015 are anticipated to primarily involve facility and space solutions for the district's growing student enrollment population at the middle school

and high school levels. New policies and procedures for project donated to the district are also expected to be a primary area of focus for the committee.

Continuation of the Committee's Building Tour Program was discussed. Members present agreed that the program was still beneficial. However, it was requested that elementary school building tours be discontinued at this time. Members commented that attendance at the daytime tours appeared to be stronger than that of the evening tours. Three tours were proposed for 2015. The building tours were scheduled for the following dates and times:

- February 24, 2015 at 9:00 a.m.- Olentangy High School
- April 21, 2015 at 9:00 a.m.- Shanahan Middle School
- September 22, 2015 at 9:00 a.m.- location to be determined

The Community Action Survey report has not yet been provided to the Board of Education. It is anticipated that this report will be discussed by the BOE in January and that results will be available for discussion by the Facilities Committee in February 2015.

### ***Enrollment Planning and Forecasting***

Mr. Jeff Gordon from the district's Business Office provided members with a brief update relevant to the status of the new Olentangy Academy.

On January 5, 2015, students from the district's Oasis program moved into the new Olentangy Academy facility and successfully resumed classes in their new environment. While OASIS is the primary occupant of the facility at this time, the district anticipates implementation of a STEM program for this site in the near future.

At this time, the former OASIS modular classrooms at Shanahan Middle School are already in use by Intervention Specialists and by district departments needing storage and project space. It is hoped that some renovation will be completed on this space over the summer and that the classrooms will be able to be used to alleviate some of the student enrollment increase from the main Shanahan building starting with the 2015-2016 school year (as SMS is expecting another 100 students next year).

Mr. Dave King advised members that the "Build-out Plan" for the district presented no surprises. He shared that the report was a quality report and that the Board of Education was aware of the enrollment challenges being faced by the district in the years to come. Details of the report will be shared with members over the next several months as the BOE establishes its new directive for the committee in regard to enrollment.

### ***Non-Traditional Projects***

Jeff Gordon updated members on the construction status of several projects being donated to the district. He shared that the new press box at the OHS Varsity Baseball Field was thought to be complete, until a roof leak was experienced. At this time the project's coordinators and vendors are trouble-shooting the leak issue and anticipate that it will be resolved soon. Water testing of the roof has exposed the leak's location to be into the existing dugout itself. It is believed that a gutter system and some minor adjustments will resolve the issue so that the project can be deemed complete and donated/turned-over to the district.

Construction on the LHS Wrestling Room is still underway. The project's coordinators are projecting completion of the project by the end of January or middle of February at this time. The locker rooms will not be completed during this time frame. All inspections and occupancies will be scheduled and completed as required by the local municipalities.

The base and drainage work for the artificial turf project at the LHS Baseball Fields is nearly complete. The project's coordinators are awaiting a break in the winter weather to be able to install the turf fabric.

Mr. Gordon also provided members with an energy program update. Mr. Gordon shared with members that he would like to proceed forward with the start of a new energy project. Review of the previous energy project indicates that it was beneficial to the district. However, because of the lack of monitoring devices at the time, changes in rates, variances in weather, and several other project variables; it is difficult to determine the exact impact of the previous program.

For the new energy project, Mr. Gordon would like to explore the implementation of new types of energy saving lighting, lighting control devices, or similar technology. He believes that these projects will be reasonable to implement and that they will yield the highest savings results. Unfortunately, the district's Permanent Improvement budget is too small to accommodate these costs. As a result, House Bill funding, grant funding, or other funding methods will need to be explored to fund the proposed project. Mr. Gordon asked for 2-3 volunteers from the Facilities Committee to assist with the new energy project. He advised that the volunteers would assist in the research, data collection, and calculations to determine the viability of the project. Members Frank Eisenhower, Mark Scott, and Andy Cailteux volunteered to assist with the energy project.

Member Ron Thomas advised that the district will need to set standards and provide baseline district data so that the calculations can be developed in a consistent and accurate manner. For example, a set number of hours that parking lot lights are lit per night at each site would be needed. In the summer they may be lit for 5 hours, but in the winter they may be lit for 7 hours. As a result, 6 hours might be the baseline number used for the energy calculations.

Maintenance staff time and required product maintenance should also be considered into the calculations. For instance, halide parking lot light bulbs have filaments in them that break frequently when the poles sway in heavy winds. This shortens the projected life of the light bulb product and requires additional maintenance staff time to replace them. LED bulbs for the parking lot lights are more expensive initially, but do not have a filament that can break in the wind and have a much longer life expectancy. Long term this may save both on product and maintenance costs.

**Ralph Au asked for a motion to adjourn the Facilities Committee meeting.**

**Ron Thomas moved and Andy Cailteux seconded the motion to adjourn the meeting at 7:35 p.m. Motion Carried.**

The next meeting is scheduled for Wednesday, February 4, 2015. The meeting will be the district's Administrative Offices.

Respectfully submitted,  
Jeff Gordon