

Olentangy Facilities Committee Meeting
April 8, 2015 @ 6:00 p.m.
Olentangy Administrative Offices

In attendance for the Facilities Committee were:

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| <input type="checkbox"/> Au, Ralph | <input type="checkbox"/> Lowry, Alyssa |
| <input checked="" type="checkbox"/> Bull, Eric | <input checked="" type="checkbox"/> Oliver, Gene |
| <input checked="" type="checkbox"/> Bryant, Angie | <input type="checkbox"/> Schuette, John |
| <input type="checkbox"/> Cailteux, Andy | <input checked="" type="checkbox"/> Scott, Mark |
| <input checked="" type="checkbox"/> Eisenhower, Frank | <input type="checkbox"/> Seils, Rich |
| <input type="checkbox"/> Fuller, Robert | |
| <input checked="" type="checkbox"/> Hart, Bob | |
| <input checked="" type="checkbox"/> Jurawitz, Sharon | |

Also in attendance were Dave King (BOE), Jeff Gordon (Business Office), and Michelle Murphy (Business Office).

Bob Hart called the meeting to order and asked for a motion to approve the agenda and the minutes.

Gene Oliver moved and Angie Bryant seconded the motion to approve the agenda. Motion carried.

Gene Oliver moved and Angie Bryant seconded the motion to approve the minutes of the March 4, 2015 meeting. Motion carried.

Review of Policy and Procedure Changes for Projects Donated to the District

Mr. Hart and Mr. Bull led a discussion regarding proposed changes to the review and requirement process for projects donated to the district by outside organizations and individuals. A handout notating "red-lined" changes from the previous month's discussion on the topic was handed out to members in attendance for review and discussion. A proposed flow-chart of the process (created by member Frank Eisenhower) was also handed out to members in attendance for review and discussion.

Members in attendance especially liked the flow-charted version of the new review and requirement process. Several changes to the flow chart and to the written version of the procedures were discussed. Member Frank Eisenhower volunteered to make the relevant changes to both documents for continued review and discussion at the upcoming May 6, 2015 Facilities Committee meeting.

It was requested that Michelle Murphy from the district's Business Office send copies of both process documents to all members not in attendance at the evening's meeting. It was requested that all members review the documents provided and to email any suggestions to Michelle Murphy prior to the May meeting. Members specifically requested that the "project provisions" section on page three of the written document be reviewed by all members for any additional contributions or oversights. The primary goal of the review requested was to identify any other project provisions that might minimize the district's risk relevant to donated projects.

Members discussed that one of the best ways to reduce the district's risk regarding donated projects would be to have the projects publically bid (when applicable) and for the district to manage the bid process and construction process relevant to the project. It was thought that the donor may have up to 60 days after the bid to donate project funds to the district or the bids could be rejected.

It was mentioned by Jeff Gordon that there may be legislation pending that would raise the requirement for public bids from the current \$25,000 project cost to a \$50,000 project cost. Once the legislation was passed, the district would need to change its BOE policy to reflect the change. Members also discussed the importance of clarifying to applicants that the Facilities Committee does not "approve" projects. The Facilities Committee only reviews projects in advance of the Board of Education and makes a recommendation to the BOE for project consideration. Final project approval is ultimately up to the Board of Education. The BOE would need to approve the project, project contracts, and project related donations (to include funding).

Building Expansion Options

A revised version of the document containing proposed building expansion options for the district was presented to members in attendance at the meeting. The document contained revisions by Ralph Au resulting from the discussion at last month's Facilities Committee meeting. Members in attendance briefly reviewed the revised options and thought it best to review more in depth at the May meeting when Mr. Au could be in attendance. Michelle Murphy was asked to email the document to members not in attendance at the April meeting.

Jeff Gordon advised that he was in the process of arranging for Sharon Jurawitz and Angie Bryant to meet with the school principals, Mark Raiff, and Jack Fette to discuss current building usage and anticipated future space needs. He anticipates that the meeting will be scheduled for Tuesday, May 14th. Jeff also advised that there is a nice commercial building now available a little further north off of US 23 that may be able to be adapted to educational use similar to the Graphics Way Facility which is currently housing the OASIS program. Additional research and pricing is pending on this facility.

General Business

Due to PARCC testing, the building tour of Shanahan Middle School is being rescheduled from 4/21/2015 to 5/14/2015 at 9:00 a.m. Those interested in attending the meeting should RSVP with Michelle Murphy prior to 5/14/2015.

Non- Traditional Projects

Jeff Gordon provided members with a brief update regarding the current non-traditional projects in process within the district.

Unfortunately, there is still a roof leak in the OHS baseball press box. Until the leak is resolved, the project can't be considered complete or officially donated to the district.

The 3rd interior punch-out list walk was completed at the LHS Wrestling Room project this week. The exterior punch out walk is still pending. The facility is insured and is being utilized by students at this time. Project donation to the district is expected soon.

The LHS baseball turf is complete and looks great! The teams are currently using the new fields. There is a little seeding and grading that still needs to be completed in the areas adjacent to the fields. Jeff has asked that the organization coordinating the project provide their letter of project completion and donation to the district at this time.

Influencer's Update

Members in attendance at the meeting discussed the following potential influencers on the district:

- If the government raises the construction project bidding limit to \$50,000, OLSD will want to recommend that the BOE change district policy to reflect this.
- Additional apartments appear to be planned for the area around OMES.
- Approximately 1800 homes are in the planning process for the property along Piatt and Hollenback Roads. The project does not have zoning approval at this time.
- The impact of the Home Road extension project appears to be mostly commercial at this time.
- Sewer tap fees are very costly in Delaware County. This may delay some of the development being discussed. However, Frank Eisenhower has worked on many commercial projects in the past in regard to tap fees. It was suggested that the district consult with him regarding sewer tap fees when moving forward with new building projects.

Bob Hart asked for a motion to adjourn the Facilities Committee meeting.

Eric Bull moved and Mark Scott seconded the motion to adjourn the meeting at 7:04 p.m. Motion Carried.

The next meeting is scheduled for Wednesday, May 6, 2015. The meeting will be the district's Administrative Offices.

Respectfully submitted,
Jeff Gordon