

Olentangy Facilities Committee Meeting
October 7, 2015 @ 6:00 p.m.
Olentangy Administrative Offices

In attendance for the Facilities Committee were:

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| <input checked="" type="checkbox"/> Au, Ralph | <input type="checkbox"/> Hart, Bob |
| <input type="checkbox"/> Bull, Eric | <input type="checkbox"/> Jurawitz, Sharon |
| <input checked="" type="checkbox"/> Bryant, Angie | <input checked="" type="checkbox"/> Lowry, Alyssa |
| <input checked="" type="checkbox"/> Cailteux, Andy | <input checked="" type="checkbox"/> Oliver, Gene |
| <input checked="" type="checkbox"/> Eisenhower, Frank | <input checked="" type="checkbox"/> Scott, Mark |
| <input checked="" type="checkbox"/> Fuller, Robert | <input checked="" type="checkbox"/> Seils, Rich |

Also in attendance were Dave King (BOE), Roger Bartz (BOE), Tracy Healy (FutureThink) Jeff Gordon (OLSD Business Office), and Michelle Murphy (OLSD Business Office).

Ralph Au called the meeting to order and asked for a motion to approve the agenda and the minutes.

Rich Seils moved and Angie Bryant seconded the motion to approve the agenda. Motion carried.

Alyssa Lowry moved and Rich Seils seconded the motion to approve the minutes of the September 2, 2015 meeting. Motion carried.

Annual Enrollment Projections

Tracy Healy from FutureThink was in attendance at the evening's meeting and presented her annual Enrollment Projection Update for the district. A copy of the FutureThink report is available at this time upon request through the district's Business Office. A copy of the report will also be available on the district's website after it is presented to the Board of Education in November.

Ms. Healy advised members that the accuracy of last year's projections were within four students. With this accuracy rate, Ms. Healy was confident in the enrollment projection modeling methods that were currently being used to create enrollment projection reporting.

Preschool enrollment numbers are up three percent from last year and remain the most difficult to predict. Birth rates for 2013 and building permits issues for 2015 have also increased from last year's review. The current housing model is showing an increase of 11.2% in the next ten years and an increase of 16% in the next fifteen years. Using the Traditional Smoothing Model, overall district enrollment is anticipated to increase by 10% in the next ten years and by 13% over the next fifteen years.

At the conclusion of Ms. Healy's presentation, Chairman Ralph Au presented his annual Facility Capacity Assessment report to committee members in attendance. He voiced that Preschool and Kindergarten enrollment numbers continue to be somewhat unpredictable and worrisome. He shared that a large amount of elementary classroom space was currently be devoted to Pre-K classes. Should enrollments continue to increase at the elementary schools, the space provided

to Pre-K classes may be needed for K-5 classes. He suggested that the district watch the enrollments at the Pre-K and K-5 levels closely.

Chairman Au also noted an imbalance of enrollment at the elementary school buildings. OMES and CES showed the most enrollment stress at this time and SRES and AES appeared to have some extra space to grow currently. Chairman Au did not make a recommendation to add seating capacity to the elementary schools at this time, but advised that elementary school enrollments and the allocation of students at each building should be monitored carefully.

At the middle school level, SMS and BMS are currently showing the most enrollment stress. However, it is believed that there is room for additional students at the remainder of the district's middle schools. It is also believed that adjustments could be made to the coursework offerings at these levels to accommodate additional enrollment growth at the middle school level. As a result, no recommendations to add additional seating at this level are being made at this time.

At the high school level, all three high schools are showing signs of enrollment stress and are predicted to have severe capacity restraints in the ten-year forecast. Three options to expand capacity at the high schools have been provided by the Facilities Committee to the Board of Education. As of this meeting, none of the options proposed by the Facilities Committee have been formally adopted by the Board of Education. Due to continued growth in enrollment anticipated at the high school level, it is the recommendation of the Facilities Committee that action be taken soon to increase the amount of facility space available for coursework at the high school level. It is not believed that administrative and coursework changes alone will produce the space needed for the enrollment levels predicted in the next ten years at the high school level.

The district's Business Office will make arrangements for Chairman Au and FutureThink to present their reports at the November 12, 2015 Board of Education meeting.

ABC Committee Update

Angie Bryant advised members that the ABC Committee will be meeting again this upcoming Monday, October 12th. Members have been told that they will not be analyzing enrollment information relevant to the high schools at this time. Meetings currently scheduled will be to discuss the enrollments at the elementary school level. She anticipates that boundary maps of the elementary school populations will be provided to committee members at the next meeting for review. She believes that OMES and CES will be the primary focus of discussion.

Energy

Jeff Gordon shared with members that a draft of an RFP for a district energy project is currently being reviewed by Facilities Committee Members Frank Eisenhower, Eric Bull, and Mark Scott.

Mr. Gordon hopes to have the document edited to incorporate any suggestions and ready to distribute for project pricing quotes in the near future. Mr. Gordon advised that the project will primarily focus on energy saving fixtures and devices (such as lighting changes) as opposed to large HVAC related equipment at this time.

The district has been very successful with its "in-house" energy conservation initiative to date. The savings for this past year (FY15) totaled slightly over \$589,000. A report detailing the savings was provided to members in attendance at the meeting and is available upon request through the Business Office. Both energy consumption and energy cost were reduced by the district in FY15. The energy conservation program has been in place for nearly 1.5 years and the district has saved around \$900,000 in the 1.5 years that it has been in effect.

Members were extremely pleased with the progress of the program to date and felt that the district should be communicating this information to the public. At very least, members felt that the information should be broadcasted on the district's website.

Capital Improvements

Jeff Gordon shared with members that he had recently created a ten-year and a five-year capital improvements update from the 20-year report that had been previously presented to the Facilities Committee (and Board of Education). A copy of the five-year plan is available upon request through the district's Business Office.

Jeff advised that he was able to get some of the costs down in the newest reports by using "actual" bid numbers as opposed to the OFCC figures that were used to create the original 20-year plan. The actual bid costs made a significant difference in the projected replacement costs, especially in regard to roofs and hot water tanks. Jeff explained to members that for the benefit of the district he tried very hard to get the numbers down. To accomplish this further, he expanded the "lifecycle years" out on the replacement of many items. For instance, the 20-year plan called for the replacement of asphalt in ten-years after installation. This "lifecycle" has now been expanded out to 15-years from installation which resulted in lower costs to the district. Jeff was quick to clarify to members that it was important to understand that the cost savings will ultimately result in visible (and at times functional) imperfections in the district's infrastructure. For instance, asphalt cracking and potholes may become prevalent in the asphalt's surface between the 10-year and 15-year timeframes. The asphalt should still be functional overall, but the asphalt will not look (or at times perform) as it did when it was less than ten-years old. Busses were also expanded out from a 15-year to an 18-year lifecycle. The motors should still perform, however, the bodies of the busses may show signs of failure and wear. Moving forward, the district may need to make provisions to be able to complete more body work on the busses in-house.

Some of the HVAC projects anticipated have been accounted for with the hopes of an upcoming House Bill Project and related funding. Roofs were one of the improvements in which the lifecycle could not be extended out. It was felt that extending the lifecycles on the roofs might inadvertently create more damage to the roofs which would in turn lead to more costly replacement costs.

Mr. Gordon stressed that in the five-year plan provided, it was important to understand that the plan calls strictly for replacing and maintaining the facilities and the equipment that the district already has. The projects identified are "bare necessity" in nature and relevant to the overall maintenance and functionality of the district. Building "wish list" items such as conference rooms and fencing or aesthetic items such as painting were not included in the five-year plan. Jeff has explained this to the principal's at each building in attempt to educate them about the district's capital improvement funding challenges. It is Mr. Gordon's hope that the principals can in turn educate the public about the challenges that the district is facing when they ask questions related to capital improvement items such as parking lots, painting, flooring, etc.

BOE representative Roger Bartz thanked Mr. Gordon and the district for their collective efforts to keep district costs down as much as possible relevant to capital improvements. However, Mr. Bartz also voiced concern that there was a point in which "the blade of efficiency cuts too close to the bone." Roger cautioned that it would not be prudent for the district to be so frugal that the overall effectiveness in certain areas begins to suffer.

Members in attendance at the meeting were in agreement with Mr. Bartz and suggested that the Board take the district's realistic capital improvement needs into perspective when planning funding for the upcoming years.

Procedures for Projects Donated to the District

Members in attendance reviewed a flowchart and a procedures document relevant to the process to donate improvement projects to the district by outside parties. Members discussed and agreed upon final revisions to the documents.

Chairman Au called for a motion to approve the revisions to the donated projects flowchart and procedures document.

Mark Scott moved and Alyssa Lowry seconded the motion to approve the revisions to the flowchart and the procedures documents. All members were in support of the motion and none were opposed. Motion carried.

The committee requested that the district's Business Office make the revisions agreed upon to the documents and keep them on file for use in conjunction with future improvement project applications received.

Non-Traditional Projects

The only non-traditional project still incomplete at this time is the new baseball press box at Olentangy High School. The Boosters are still in the process of "sealing" the masonry on the entire structure. Once this is complete, they plan on deeming the project complete and officially donating it to the district.

Influencers

No influencer's on the district were identified or discussed at this meeting.

Chairman Ralph Au called for a motion to adjourn the meeting.

Gene Oliver moved and Mark Scott seconded the motion to adjourn the meeting at 7:55 p.m. Motion Carried.

The next meeting is scheduled for Wednesday, November 4, 2015. The meeting will be the district's Administrative Offices.

Respectfully submitted,
Jeff Gordon