

Olentangy Facilities Committee Meeting
December 2, 2015 @ 6:00 p.m.
Olentangy Administrative Offices

In attendance for the Facilities Committee were:

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| <input checked="" type="checkbox"/> Au, Ralph | <input checked="" type="checkbox"/> Hart, Bob |
| <input checked="" type="checkbox"/> Bull, Eric | <input checked="" type="checkbox"/> Jurawitz, Sharon |
| <input checked="" type="checkbox"/> Bryant, Angie | <input checked="" type="checkbox"/> Lowry, Alyssa |
| <input type="checkbox"/> Cailteux, Andy | <input type="checkbox"/> Oliver, Gene |
| <input checked="" type="checkbox"/> Eisenhower, Frank | <input checked="" type="checkbox"/> Seils, Rich |
| <input checked="" type="checkbox"/> Fuller, Robert | <input checked="" type="checkbox"/> Scott, Mark |

Also in attendance were Dave King (BOE), Jennifer Bickley (OLSD/BMS), Jeff Gordon (Business Office), and Michelle Murphy (Business Office).

Ralph Au called the meeting to order and asked for a motion to approve the agenda and the minutes.

Angie Bryant moved and Mark Scott seconded the motion to approve the agenda. Motion carried.

Alyssa Lowry moved and Mark Scott seconded the motion to approve the minutes of the November 4, 2015 meeting. Motion carried.

ABC Committee Update

Angie Bryant of the Facilities Committee has also been participating on the district's ABC Committee. She shared that at the last ABC Committee meeting four redistricting plans were created and presented in a community forum. Two of the four plans were selected (plans A & C) for presentation to the district's Superintendent. The manner in which CES is redistricted is the largest difference between the final two plans per Ms. Bryant.

Principals from SMS and HMS were in attendance at the last ABC Committee meeting and provided much needed perspective and support regarding the need for change to accommodate the quickly growing student populations. BOE members in attendance at the meeting shared with the public that many of their own kids had been redistricted at some point in their educational careers and that the students adapted well to the changes. Ms. Bryant commented that it was nice to have representatives (and a chairman) on the ABC Committee that had been through the redistricting process before. She shared that she was satisfied with the plans that were selected and that the plans would be shared with the Board of Education at the 12/10/2015 BOE meeting.

District Expansion

Scoring results for architectural and engineering services relevant to the High School #4 project were tallied and shared with Facilities Committee members in attendance at the evening's meeting. Seven architectural and engineering firms provided project submittals to the district by the required deadline. The submittals received were distributed to 14 professionals from the public for review on behalf of the district. Eight of the individuals responded with scoring information and notes relevant to the project submittals. All eight individuals ranked Fanning and Howey as the clear and apparent choice for the High School #4 project by a large margin. Members commented that Fanning Howey's submittal was impressive and thorough. Members also commented that Fanning Howey was the only firm that they felt comfortable with to meet the aggressive planning, design, and construction timeline set for the High School #4 project.

Ralph Au called for a motion to recommend to the Board of Education that Fanning Howey, Inc. be selected as the architectural and engineering firm as the best fit for the High School #4 project and that they be awarded the contract for these services for this project.

Eric Bull moved and Frank Eisenhower seconded the motion to award the contract for architectural and engineering services to Fanning Howey, Inc. for the High School #4 project. All members were in favor of this motion and none were opposed. Motion carried.

Members proceeded to discuss Owner's Representative services that would be needed to oversee the construction process of the High School #4 project. Member's in attendance felt that it was important to schedule a meeting within the next week to discuss Owner's Rep Services and Construction Management Services. A subcommittee meeting was scheduled for Monday night December 7, 2015 at 4:30 p.m. to discuss the options relevant to these services. Dave King, Roger Bartz, Sharon Jurawitz, Mark Scott, Eric Bull, and Bob Hart volunteered to participate in the discussion. It was advised that Bruce Runyon from Fanning Howey should also be in attendance at the meeting.

In a brief discussion relevant to these services, member Eric Bull commented that Construction Manager at Risk (CMR) might be the fastest service method with the least amount of risk to the district. Mr. Bull added that multiple prime services might produce the lowest cost to the district initially, but generally by the end of the contract exhibit costs that are typically higher than other service methods available. Members felt that for the district to be effective regarding this decision that the district needed to prioritize what was most important relevant to these services (quality, cost, or schedule). This should be determined by Monday night's meeting.

Chairman Ralph Au next addressed the committee with a summary of the short-term space solutions that LHS and OHS would need to address expanding student populations at their sites over the next several years until the 4th High School site could be constructed. Mr. Au advised that he, Sharon Jurawitz, and Jeff Gordon had met with Todd Meyer (OLSD Chief Operations Officer), Bill Warfield (LHS Principal), and Tom McDonnell (OHS Principal) on 11/19/2015 to create a list of the short term needs at each site. A copy of the meeting minutes is available from the district's Business Office upon request.

However, in summary the meeting concluded that with internal adjustments to both LHS and OHS that additional students should be able to be accommodated in the short-term without the need for costly additions, modular classrooms, or similar solutions.

Adjustments to LHS included:

- Repurposing of three of the four computer labs to core classroom space.
- Creating additional art room space or limiting course availability.
- Creating additional space for music programs.
- Use of science labs for lab work only and not science lectures.
- Create core classrooms out of study hall spaces.
- Use Wrestling Room facility or Auxiliary Gym for study halls or other compatible uses.
- Add serving lines for lunch periods.
- Use of Auxiliary gym for lunch seating over-flow and/or provide open lunch.
- Hall congestion can be alleviated by using Auxiliary Gym and Wrestling Rooms for additional uses because these rooms are further from the core areas of congestion.
- Additional space for teacher/student collaboration will need to be created.
- There is a possibility to create up to four rooms in the existing library/media center.

Adjustments to OHS included:

- Repurposing of one or two of the six computer labs.
- Creating additional art room space or limiting course availability.
- Creating more space for the band, orchestra, and choir programs.
- Use of science labs for lab work only and not science lectures.
- Convert one of the study hall areas into an additional science room.
- Use of Auxiliary Gym for study halls or other compatible uses.
- Additional space for teacher/student collaboration will need to be created.
- Convert library/media center into additional spaces.
- Assess numerous “offices” in the building for possible repurposing.
- Assess lack of locker usage to create alternative spaces.

Hallway congestion was not believed to be an issue currently at OHS. While congested, parking and traffic at both OHS and LHS was believed to be manageable for the time being. Traveling teachers would also help the situation at both sites, but especially at OHS.

Mr. King thanked Mr. Au for the insightful and quality information that was contained in his report. He was pleased to hear that some small scale adjustments to the LHS and OHS facilities appeared to be workable as a resolution to the district’s short-term space needs at these sites. However, Mr. Au and Mr. King were quick to clarify that if the March 2016 levy for the fourth High School project did not pass, that much larger and much more costly solutions would need to be identified and implemented quickly to accommodate the increase in student population projected for 2018 and beyond.

Jeff Gordon indicated that he was working with Jack Fette to create a “design team” of employees from the district to assist with the design modifications that would be needed for the plan for the fourth High School. Mr. Gordon felt that due to the holidays that the design team would most realistically not be able to meet until January of 2016.

General Business

The membership roster for the 2016 Facilities Committee was reviewed. Ralph Au volunteered to act as Chairman for the Facilities Committee again in 2016. Members in attendance at the evening’s meeting were in support of this.

Members in attendance all agreed to participate on the Facilities Committee again in 2016. Mr. Au asked that Michelle from the Business Office reach out to those members not in attendance at the meeting to confirm their participation for 2016.

Jeff Gordon from the Business Office advised that the deadline for Energy Project submittals had been extended to January 15, 2016 and that submissions would be ready for Facilities Committee discussion at the February or March 2016 meetings.

Non-Traditional Projects

Jeff Gordon provided members with an update regarding the status of projects being donated to the district. He advised that the press box at Olentangy High School is still in the process of having the masonry work sealed and has not yet been donated to the district.

Influencers Update

Dave King advised that OFK was moving full speed ahead with information to the public relevant to the district’s March 2016 levy issue. Members discussed the creation of a “letter to the editor” type document explaining how the Facilities Committee arrived at its recommendation for a fourth high school facility. Members believed this to be a good idea and Ralph Au and Sharon Jurawitz agreed to produce a draft of the proposed letter for review at the 2/3/2015 meeting. Jeff Gordon clarified that all communications relevant to the district or its projects should be vetted through Krista Davis, Director of the district’s Communications Office.

Ralph Au asked for a motion to adjourn the Facilities Committee meeting.

Bob Hart moved and Robert Fuller seconded the motion to adjourn the meeting at 7:31 p.m. Motion Carried.

The next meeting is scheduled for Wednesday, January 6, 2016. The meeting will be the district’s Administrative Offices.

Respectfully submitted,
Jeff Gordon