

Olentangy Facilities Committee Meeting
January 13, 2016 @ 6:00 p.m.
Olentangy Administrative Offices

In attendance for the Facilities Committee were:

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| <input checked="" type="checkbox"/> Au, Ralph | <input checked="" type="checkbox"/> Hart, Bob |
| <input checked="" type="checkbox"/> Bryant, Angie | <input type="checkbox"/> Jurawitz, Sharon |
| <input type="checkbox"/> Cailteux, Andy | <input checked="" type="checkbox"/> Lowry, Alyssa |
| <input checked="" type="checkbox"/> Eisenhower, Frank | <input checked="" type="checkbox"/> Seils, Rich |
| <input checked="" type="checkbox"/> Fuller, Robert | <input checked="" type="checkbox"/> Scott, Mark |

Also in attendance were Dave King (BOE), Roger Bartz (BOE), Brian Coghlan (member candidate), Jeff Gordon (Business Office), and Michelle Murphy (Business Office).

Ralph Au called the meeting to order and asked for a motion to approve the agenda and the minutes.

Rich Seils moved and Angie Bryant seconded the motion to approve the agenda. Motion carried.

Angie Bryant moved and Mark Scott seconded the motion to approve the minutes of the December 2, 2015 meeting. Motion carried.

General Business

BOE members Dave King and Roger Bartz advised that they would be returning in 2016 to oversee the Facilities Committee meetings.

Chairman Au advised members in attendance that there had been several changes impacting the Committee within the past month. He shared that both Gene Oliver and Eric Bull had resigned as members of the Committee. He also introduced Mr. Brian Coghlan to members. Mr. Coghlan is a Civil Engineer and a former graduate of Olentangy High School. He resides within the district and has two children currently attending OLSD.

Chairman Au provided Mr. Coghlan with a brief summary of the projects that the Committee has been working on during the past year. Mr. Coghlan expressed interest in becoming a member of the Facilities Committee. Members in attendance were in favor of Mr. Coghlan becoming a member of the Committee. No members were opposed.

Chairman Au asked that Mr. Coghlan's name be submitted by the Business Office to the Superintendent's Office to be included on the 1/28/2016 BOE agenda for BOE approval.

Energy Initiative and Projects

Energy Project RFP submittals are due into the Business Office on Friday, 1/15/2016 by 4:00 p.m. Mr. Gordon plans to have a subcommittee score the submittals in early February, to begin vendor interviews mid-February, and to award the project by the end of March 2016.

District Expansion/High School #4

Construction Manager at Risk (CMR Submittals) for the High School #4 project were received and scored by a subcommittee of Facilities Committee members on 1/12/2016. Four vendors (Gilbane, Elford, Ruscilli, and Turner) submitted RFQ's by the deadline for the district to review. Nine individuals participated on the subcommittee for the scoring and review of the CMR submittals. All submittals received were comprehensive and the final scores very close when tallied. Individuals present at the meeting who had reviewed the submittals felt that all of the submittals were strong and too close in scoring to make any determinations based upon scoring alone.

Members present discussed their personal and professional experience with each of the vendors that had submitted RFQ's. Members believed each of the companies to have specific strengths that would be beneficial to the High School #4 project. After much discussion, it was determined that all four companies that had submitted CMR RFQ's should be asked to participate in the interview rounds for the project.

As a result, Chairman Au called for a motion to allow all four firms (Gilbane, Elford, Ruscilli, and Turner) that had submitted CMR RFQ's to proceed to the interview phase of the review selection process for CMR Services related to the High School #4 project.

Robert Fuller moved and Mark Scott seconded the motion to move all firms that had submitted CMR RFQ's forward to the interview phase of the selection process. All members were in favor of this motion and none were opposed. Motion carried.

Moving forward, Jeff Gordon advised that only one firm, Construction Analysis, had submitted an RFQ for Owner's Representative (OR) services relevant to the High School #4 project. Construction Analysis is operated by Mr. Bill O'Sullivan. Mr. O'Sullivan has been integral to the construction process of past district facilities such as LHS, OOHS, and the LHS Wrestling Room. Mr. O'Sullivan also has extensive experience working with Fanning Howey and Turner Construction. Members in attendance were both comfortable and familiar with Mr. O'Sullivan's professional skills. As a result, members did not believe it to be necessary to conduct an interview with Mr. O'Sullivan as a group. Members asked that Mr. Gordon work with the district's legal team to draft a contract and pricing structure for Construction Analysis for BOE review and approval.

Before completing the discussion on CMR and OR services, members in attendance asked that as many "team members" as possible be present when the CMR firms are interviewed. Members advised that Bruce Runyon and Bill O'Sullivan would be important members of the High School #4 project team and asked that they be included on all relevant interviews and project planning moving forward.

Members also shared that establishing a GMP (Guaranteed Maximum Price) for the project would be imperative. A GMP of 70/30 ratio was suggested to be preferable by members Hart and Scott. Both members would be happy to assist Mr. Gordon with this part of the process when relevant. Mr. Gordon provided members in attendance with a brief update regarding the High School #4 design process. He advised that conceptual planning is currently in process. To date, he and Fanning Howey have met with the district's Administrative Chiefs twice. He and Fanning Howey have also recently met with the district's "Design Team" which is comprised of key individuals from OOHS, LHS, curriculum, athletics, media, and other district specialty areas. Currently, the Design Team is in favor of opening up the computer lab areas. The team is also looking into the widening of hallways. Modifications to the science and music areas are also being investigated. Jeff will present the core changes that are being proposed to the Facilities Committee as the discussions and planning process progresses further.

Technology is another aspect of the High School #4 planning process that is currently being discussed and reviewed. Technology needs for the new school are anticipated to be greater than at OOHS and LHS when they were constructed. Fanning Howey has a Technology Specialist. Bruce Runyon is currently in the process of arranging a meeting with him. Mr. Gordon hopes that the district will experience some savings through the use of wireless systems. When OOHS and LHS were constructed most of the technology was hard-wired at that time; which was costly. Fiber connectivity between OLSD sites has been accounted for in the High School #4 plan. Site-work and utility meetings have also been started with Delaware County and Del-co Water to discuss roads, right-of-ways, utility easements, and similar logistics. Easements may be needed from adjacent property owners to best accommodate the needs of the project. Currently, the easements identified do not pose a scheduling concern at this time. No meetings have yet been arranged with Berlin Township.

Influencers Update

Multiple rumors regarding the levy and the High School #4 project were identified and discussed. OFK is currently in the process of creating and distributing information materials regarding the levy to the public at this time. OFK is in need of volunteers to distribute the information and donations needed to fund the materials. A request was made from members in attendance that the district's energy conservation achievements be also promoted to the public at this time. Members advised that the public needs to be made aware of the fiscal responsibility that the district is exercising and of the savings directly resulting from the energy conservation program.

Ralph Au asked for a motion to adjourn the Facilities Committee meeting.

Robert Fuller moved and Bob Hart seconded the motion to adjourn the meeting at 7:36 p.m. Motion Carried.

The next meeting is scheduled for Wednesday, February 3, 2016. The meeting will be the district's Administrative Offices.

Respectfully submitted,
Jeff Gordon