

Olentangy Facilities Committee Meeting
December 7, 2016 @ 5:30 p.m.
Olentangy Administrative Offices

In attendance for the Facilities Committee were:

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| <input checked="" type="checkbox"/> Au, Ralph | <input checked="" type="checkbox"/> Hart, Bob |
| <input checked="" type="checkbox"/> Bryant, Angie | <input checked="" type="checkbox"/> Jurawitz, Sharon |
| <input type="checkbox"/> Cailteux, Andy | <input checked="" type="checkbox"/> Lowry, Alyssa |
| <input type="checkbox"/> Coghlan, Brian | <input type="checkbox"/> Seils, Rich |
| <input checked="" type="checkbox"/> Eisenhower, Frank | <input checked="" type="checkbox"/> Scott, Mark |
| <input type="checkbox"/> Fuller, Robert | |

Also in attendance were Dave King (BOE), Roger Bartz (BOE), Jack Fette (OLSD), Todd Meyer (OLSD), Jeff Gordon (Business Office), and Michelle Murphy (Business Office).

Ralph Au called the meeting to order and asked for a motion to approve the agenda and the minutes.

Angie Bryant moved and Sharon Jurawitz seconded the motion to approve the agenda. Motion carried.

Sharon Jurawitz moved and Angie Bryant seconded the motion to approve the minutes of the October 12, 2016 meeting. Motion carried.

District Enrollment Planning

Chairman Au shared that the annual enrollment projection reports had been presented to the Board of Education at the 11/10/2016 BOE meeting. He advised that the BOE had accepted the housing model presented and that the need for additional elementary school capacity was confirmed.

BOE representative Roger Bartz asked the Facilities Committee (on behalf of the BOE) to research, identify, and assess viable options to provide additional elementary school capacity for the district. He clarified that this request was similar to the request that was made in previous years to identify capacity options at the high school level.

Jeff Gordon requested that a subcommittee of Facilities Committee members be created to research viable elementary school capacity options. Members Angie Bryant, Sharon Jurawitz, Ralph Au, Frank Eisenhower, and Mark Scott volunteered to serve as subcommittee members for this project. Mr. Gordon advised that the district's Business Office would be in touch soon to coordinate meeting dates for this subcommittee.

OLSD's Chief Academic Officer, Jack Fette, was in attendance at the evenings meeting. A summary of Mr. Fette's presentation is available upon request through the district's Business Office.

Mr. Fette discussed the capacity impact of the preschool and SLC programs on the district's elementary school's. Mr. Fette shared the following:

- There are a total of 21 SLC classes at OLSD this year (at all OLSD elementary buildings).
- There are approximately 6 students per SLC classroom (which utilizes valuable space).
- The **SLC programs must remain** at the elementary school buildings.
- New students account for a large number of SLC students.
- It is believed that families are moving to OLSD specifically for its SLC programs.
- It is difficult to predict the number of SLC classes needed from year to year.
- The law states that schools must accommodate 3 year olds with disabilities.
- OLSD has been a victim of its own success relevant to SLC growth.
- There are a total of 27 preschool classes this year. (Next year 29-35 classes).
- **Preschool programs can be moved** out of the elementary buildings.
- Shanahan Middle School used to house the preschool program.
- It will be difficult to find "ready-made" space to house a stand-alone preschool facility.
- ACES, AES, SRES, and WRES are best equipped to house preschool programs.

Mr. Fette shared that reducing the number of preschool classrooms within the elementary school buildings would ultimately free up valuable space for elementary school aged children within the buildings. He also discussed the following relevant to moving the preschool programs out of the elementary school buildings:

- Ideally, preschool classrooms should have a restroom in them. This would be difficult to find in an existing office space or expensive to build in a stand-alone building.
- A centralized preschool would bring about staffing and program efficiencies, but would also result in long bus rides for the smallest of OLSD's students.
- Keeping preschool classes in each of OLSD's elementary schools is not really a viable option due to space needs within the elementary buildings. This also further decentralizes the preschool programs which increases the logistics to manage them.
- As of the 2018-2019 school year, the elementary schools will no longer be able to sufficiently handle preschool programs within them as currently configured.
- It is believed that SMS could house at least 12 preschool classrooms. A discussion is needed with the Principal of SMS to see if even more space could be utilized for preschool purposes. This could free up much needed space within the elementary facilities.
- Utilization of SMS for preschool services would most likely get the district to the 2020 school year before needing to reconfigure preschool locations again.
- Utilization of SMS for preschool programs would also allow for east, west, and central locations for the preschool programs. (East- AES & ACES, West- SRES & WRES, and Central- SMS). Mr. Fette believed this preschool distribution to be very effective.
- There is room to potentially build onto SMS at the east end for preschool needs.
- If SMS were to be used for preschool programs, Central Office would need to be relocated. However, it should be much easier to find office space for Central Office than

it would be to find the specialized space needed for a preschool program. A few buildings are currently on the market that may be a good fit.

- It is possible that office space located for Central Office could be shared with the OASIS students from the OASIS program. Regardless, the OASIS program will need to be moved out of Olentangy Academy next school year due to the expanding STEM program.

Mr. Gordon from the district's Business Office added the following to Mr. Fette's presentation:

- Mr. Au's enrollment projections call out the potential need for two more elementary schools in the next ten years.
- The school has an unused bond that was passed for an additional elementary school in the amount of approximately 13.5 million.
- The bond is 3-4 million dollars short of what the projected costs of a new elementary school would be at this time due to inflation rates.
- The bond could potentially be used for a stand-alone preschool facility or other educational facility.
- The district has land on Bean Oller Rd., Bunty-Station Rd., Curve Rd., and at BMS for additional elementary schools.
- Per the current BOE, district land is not to be sold as an asset to raise funds for other uses.
- The preference of OLSD and the BOE is to not have to build any new facilities for 4 or 5 more years if enrollment capacities can be addressed with internal adjustments or leased space solutions.
- If needed, an elementary facility could be constructed in one year's time if the same design were to be utilized.

A brief discussion was held by all members in attendance relevant to the information presented. Jeff Gordon from the Business Office agreed to set up a tour of available office space and to arrange for the subcommittee to meet in the near future.

High School #4 Project Planning Update

Jeff Gordon informed members that construction at High School #4 is going well. The project is on schedule per Gilbane. The site work is complete and the weather has been good. The base course has been laid for the district's portion of Piatt Rd. OLSD hopes to have water to the site by mid-December and permanent electric to the site by the end of December. Winter construction protections have been implemented and Adena has increased their staffing to the site.

Energy Project Update

Jeff Gordon advised members that the district's Energy Project has State of Ohio approval. Both the State of Ohio and Heapy have now vetted HEAT's calculations. Financing for the project is being worked on with the district's Treasury Office and it is anticipated that final contract and financing provisions will be reviewed by the Board of Education at their January 2017 meeting.

Capital Improvements Projects

Jeff Gordon provided members in attendance with a document detailing the district's 5-year Capital Improvement Plan. A copy of the document is available upon request through the district's Business Office. The plan incorporates the unused funds from FY16 into the projects anticipated for FY17. Increased bus parking, additional IP security cameras, new digital hand held radios, and asphalt/ADA improvements are some of the large dollar items that will be addressed in the district's 5-year capital improvement plan. Additionally, the tennis courts at OOHS are in need of relocation due to ground water intrusion issues (which have prematurely broken down the surface of the courts). It is hoped that the courts can be relocated to high ground behind OOMS and that the existing tennis court area at OOHS can be converted into much needed extra parking for the high school. An additional office staff position has also been requested for the Business Office relative to Capital Improvements (due to the continued growth of the district and positions that have not been replaced from the past).

General Business

Chairman Au addressed the need for new Facilities Committee members for 2017. Members Brian Coghlan and Andy Cailteux have resigned from the committee, leaving 9 total members for 2017. Mr. Au encouraged existing members to network for potential new members. Interested candidates should contact Michelle Murphy in the district's Business Office.

Michelle provided members in attendance with the Facilities Committee meeting calendar for 2017 and will email the calendar to those not in attendance at the evening's meeting.

Influencer's Update

No influencers were addressed at the meeting.

Ralph Au asked for a motion to adjourn the Facilities Committee meeting.

Mark Scott moved and Bob Hart seconded the motion to adjourn the meeting at 7:16 p.m. Motion Carried.

The next meeting is scheduled for Wednesday, January 4, 2016 at 6:00 pm. The meeting will be the district's Administrative Offices.

Respectfully submitted,
Jeff Gordon