

Olentangy Facilities Committee Meeting
August 2, 2017 @ 6:00 p.m.
Olentangy Administrative Offices

In attendance for the Facilities Committee were:

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| <input checked="" type="checkbox"/> Au, Ralph | <input checked="" type="checkbox"/> Jurawitz, Sharon |
| <input type="checkbox"/> Bryant, Angie | <input checked="" type="checkbox"/> Lowry, Alyssa |
| <input checked="" type="checkbox"/> Eisenhower, Frank | <input checked="" type="checkbox"/> McCaughey, Kevin |
| <input checked="" type="checkbox"/> Fuller, Robert | <input type="checkbox"/> Seils, Rich |
| <input type="checkbox"/> Hart, Bob | <input checked="" type="checkbox"/> Scott, Mark |

Also in attendance were Dave King (BOE), Emily Hatfield (OLSD Treasurer), Jeff Gordon (OLSD Business Office), and Michelle Murphy (OLSD Business Office).

Ralph Au called the meeting to order and asked for a motion to approve the agenda and the minutes.

Sharon Jurawitz moved and Alyssa Lowry seconded the motion to approve the agenda. Motion carried.

Alyssa Lowry moved and Robert Fuller seconded the motion to approve the minutes of the May 10, 2017 meeting. Motion carried.

Berlin High School Construction Update

Jeff Gordon shared with members in attendance that the Berlin High School project is on (or slightly ahead of) schedule at this time. Mr. Gordon would like to arrange for a construction tour of the facility at the end of September 2017, for Facilities Committee members and Board of Education members. An email with a date and proposed time will follow from the Business Office.

Mr. Gordon also provided members with a handout detailing the expenses for the high school project to date. A copy of the document is available upon request through the district's Business Office. The expenses showed the Berlin High School project to be under budget to date. Some unexpected project expenses included higher than projected tap fees and the use of contingency expenses for unanticipated drainage work adjacent to the high school site. Regardless, the project still remains under budget and a large portion of the contingency funds should remain unused and to be returned to the district by the end of the project.

To date, \$100,000 of the construction contingency funds for the project have been returned to the district from Gilbane Building Company. Additional construction contingency funds are anticipated to be returned to the district toward the end of the project. Mr. Gordon mentioned that perhaps

some of the remaining Owner's contingency funding would be used to purchase a salt barn for the new high school site (because salt storage is limited at the other OLSD facilities). A new salt barn, located at the northern edge of the district, would allow the maintenance staff to more efficiently treat the high school campus (and surrounding school campuses) with needed salt in the winter months.

Mr. Gordon anticipated the practice fields at the Berlin High School site to be seeded in the fall. A well was recently drilled at the high school site to assist with the watering of the new grass seed and to avoid potentially costly Del-co Water fees.

Energy Project Update

Jeff Gordon advised members that work continues to progress on the district's Energy Project. The project is ahead of schedule relevant to lighting replacement. Low flicker LED light bulbs have been obtained and are being installed in OLSD buildings as a part of the Energy Project. HVAC controls systems have now been converted in three buildings within the district. Chillers at LMS and AES, as well as, boilers have been completed. An AHU is the only remaining item at this time.

As a result of the lighting replacements and equipment replacements at SMS, some advance savings from the Energy Project have been already been noted. More savings are anticipated by the district, as additional lighting work is completed and all of the new HVAC controls are installed and functional. OLSD technicians are already training on the new controls systems.

SMS Preschool Conversion

Jeff Gordon shared with members that Central Office had relocated from SMS to 7840 Graphics Way the first week in May of 2017. With the relocation of the staff, the demolition and renovation of the SMS site began right away. The new preschool space is expected to be available by 8/4/2017. OLSD is awaiting the fire department to re-walk the facility for final occupancy.

Both the Central Office move and the SMS Preschool conversion project have come in under budget. Some extra expense was incurred at the SMS site because of layers of unexpected floor tile which needed to be removed. However, overall both the move and the SMS Preschool conversion projects proceeded smoothly and timely.

Enrollment Planning/Projections

Members asked BOE representative Dave King for direction relative to this year's enrollment projection planning process. Mr. King believes that vacant land in the district could continue to play a part in sustained district growth. He shared that the vacant land along Sawmill Parkway, originally zoned industrial, has recently been re-zoned as residential.

Members discussed that they would like for Scott Leopold of Cooperative Strategies to play a larger part of the enrollment forecasting process this year to assist with the projection of area development and growth. They felt that Scott could provide data that would be integral to the planning and projection process.

After some discussion, the following was determined for this year's enrollment planning:

- The first meeting should take place on 9/6/2017 at 4:00 p.m. This will allow for two-hours of discussion prior to the evening's Facilities Committee meeting.

- The Enrollment Planning Subcommittee will consist of Sharon Jurawitz, Angie Bryant, Ralph Au, and Kevin McCaughey.
- Ralph Au will be unavailable to present to the Board of Education on 11/9/2017.
- Members asked Sharon Jurawitz to present the enrollment report to the BOE on 11/9/2017 in Mr. Au's absence.
- Request Jack Fette to attend the 9/6/2017 planning meeting.
- Request both Tracy Healy and Scott Leopold to attend the 9/6/2017 planning meeting.
- Obtain a contract for Scott Leopold for enrollment planning services.
- Determine which forecast model to use (Land Use or Traditional Smoothing).
- Obtain current SLC and enrollment information.
- Obtain current district population and land maps from Scott Leopold.
- Secure both Tracy Healy's and Scott Leopold's availability for the evenings of 9/6/2017 (planning session) and 11/9/2017 (annual BOE report/presentation).
- Center discussions around additional elementary and middle schools that may be needed.
- Obtain more guidance from the BOE as to the information that they are seeking. Ten-year forecast? Twenty-year forecast? Fifty-Year forecast?
- Mr. Leopold's previous report detailed a fifty-year forecast.

Undeveloped District Property

A handout was provided to members in attendance detailing the vacant land currently owned by the district. A copy of the handout is available upon request through the district's Business Office. Members reviewed the information and questioned if additional land should be secured by the district soon, to account for future building growth. Members asked that this discussion be included in the enrollment projection forecasting meetings.

Members recalled that Scott Leopold once advised that a school be placed at the Sweeney/Curve Road site, based upon available land for residential growth. Members would like for Mr. Leopold to update his enrollment yield information by subdivision and housing price by the 9/6/2017 meeting if possible. Members would also like to see more of Mr. Leopold's maps with overlay information relevant to available land, roadways, and building proximities. Members reviewed Mr. Leopold's "Build-Out" projection report from the previous year. If the information in this report could be updated this fall, members advised that it would be helpful to planning process.

Influencer's Update

Per Jeff Gordon, Bruce Runyon shared that standards are being changed for new construction school buildings. Going forward, a tornado shelter will need to be incorporated into new school buildings. This will directly impact the previous cost projections for Elementary School #16. Member Kevin McCaughey added that there are new energy code requirements that will also impact the costs for new buildings. This should also be factored into new building pricing. Members discussed that similar legislation or requirements should also be researched and considered in planning for future bond funding. Mr. Bruce Runyon will be in attendance at the September 6, 2017 Facilities Committee meeting to discuss the changes.

Ralph Au asked for a motion to adjourn the Facilities Committee meeting.

Mark Scott moved and Angie Bryant seconded the motion to adjourn the meeting at 8:02 p.m. Motion Carried.

The next scheduled meeting is for Wednesday, September 6, 2017 at 6:00 pm. The meeting will be the district's Administrative Offices in the Berlin Room.

Respectfully submitted,
Jeff Gordon