

Olentangy Facilities Committee Meeting
December 6, 2017 @ 6:00 p.m.
Olentangy Administrative Offices

In attendance for the Facilities Committee were:

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| <input checked="" type="checkbox"/> Au, Ralph | <input checked="" type="checkbox"/> Jurawitz, Sharon |
| <input checked="" type="checkbox"/> Bryant, Angie | <input checked="" type="checkbox"/> Lowry, Alyssa |
| <input checked="" type="checkbox"/> Eisenhower, Frank | <input checked="" type="checkbox"/> McCaughey, Kevin |
| <input checked="" type="checkbox"/> Fuller, Robert | <input type="checkbox"/> Seils, Rich |
| <input type="checkbox"/> Hart, Bob | <input type="checkbox"/> Scott, Mark |

Also in attendance were Bill O'Sullivan (Construction Analysis), Roger Bartz (BOE), Dave King (BOE), Emily Hatfield (OLSD), Jeff Gordon (OLSD), and Michelle Murphy (OLSD).

Ralph Au called the meeting to order and asked for a motion to approve the agenda and the minutes from November 1, 2017.

Robert Fuller moved and Angie Bryant seconded the motion to approve the agenda. Motion carried.

Robert Fuller moved and Angie Bryant seconded the motion to approve the minutes of the November 1, 2017 meeting. Motion carried.

General Business

Identified at the start of the meeting, were retiring committee members and committee members planning to return in 2018. After 21 years of service on the Facilities Committee, Chairman Ralph Au announced his retirement from the committee. Committee members and district staff took a moment to thank Mr. Au for the time and professional contributions that he has made to the committee since 1996. Mr. Au has seen large-scale change within the district. His leadership and insight will be missed. The Board of Education will publically recognize Mr. Au for his time on the committee and his contributions to the community at the 12/7/2017 Board of Education meeting. Members proceeded to discuss general committee business and planning for 2018. A discussion relevant to the open chairperson position resulted. Frank Eisenhower, Angie Bryant, and Sharon Jurawitz all expressed interest in the open chair position. Members discussed the relevance of having both a committee chairperson and vice-chairperson. With the creation of the vice-chair position, Angie Bryant felt that she might be better suited for the secondary position because she had not been on the committee as long as some of the other members that expressed interest in the chair position. In response:

Frank Eisenhower nominated Sharon Jurawitz as 2018 Chairperson for the Facilities Committee. All in attendance were in support of the nomination and none opposed.

Ralph Au nominated Angie Bryant as 2018 Vice-Chairperson for the Facilities Committee. All in attendance were in support of the nomination and none opposed.

The committee proceeded to approve the monthly meeting calendar for 2018 and to review resumes submitted by applicants wishing to participate on the Facilities Committee. Members in attendance reviewed resumes of three interested applicants. Members felt that the resumes of Chuck Blythe and Greg Rogers contained professional experience and skill sets that closely aligned with the needs of the Facilities Committee. Members asked that Michelle Murphy invite these applicants to the Facilities Committee meeting scheduled for 1/3/2018.

The professional experience of the third applicant did not closely align with the projects and needs of the Facilities Committee. Members asked that the Business Office consult with the Superintendent's Office to identify a district committee that may better benefit from the skill sets of the third applicant.

Three additional candidates also expressed interest to the Business Office to participate on the Facilities Committee. However, these individuals have not submitted their resumes for review yet. Any new resumes received will be available for review at the 1/3/2018 meeting.

Energy Project

Jeff Gordon shared that the Energy Project was moving forward. HEAT is currently in the process of working on lighting improvements at several of the district's buildings. Mr. Gordon and his team intend to analyze district energy data at the start of 2018 in attempt to assess the amount of energy and monetary savings the district has obtained to date from the project. Mr. Gordon will share this initial savings information with the Facilities Committee, once it is completed.

Berlin High School

Jeff Gordon advised that the Berlin High School Construction project is proceeding on schedule and under budget. Currently, the moisture levels in the concrete floor slabs are being reviewed for compliance with warranty parameters relevant to flooring installation. The moisture content in the concrete at BHS is still slightly higher than the flooring manufacturers' specifications. The district would not want to wait too much longer to proceed with the installation of the flooring, so as not to delay the construction schedule. Additional coating and floor prep that satisfies the warranty parameters can be purchased to install the floor at this time. However, the additional measures are very costly and may actually cost more than any potential flooring repairs covered under the one-year flooring warranty. Under similar moisture conditions, no flooring failures were experienced at Orange High School. As a result, the district was encouraged not to wait too much longer before beginning flooring installation in order to maintain the current construction schedule. Mr. Gordon shared that some contingency funding may need to be used to purchase additional "repeater equipment" for BHS, in order to comply with new first responder communication standards. The cost for this equipment is based upon the building's square footage. If the district is required to install additional repeaters throughout the building, the cost could exceed \$200,000. However, the district may be able to install repeater equipment in "select" areas of the building as directed by the first responders. This would be more cost effective and make the most sense.

However, this is a fairly new code requirement for additional repeater equipment. As a result, the municipalities and the first responders are still in the process of defining the standards for the new policy. Member Alyssa Lowry shared that she has seen a lot of confusion professionally regarding this new requirement. She believed it to be unfortunate that the code standards would not likely be better defined soon to benefit the completion of Berlin High School.

Permanent Improvements Update

Mr. Gordon shared a copy of his five-year permanent improvement projections with members in attendance. A copy of this document is available upon request through the district's business office. He clarified that this is the first year that technology and bond purchases have been defined on this reporting. Members requested additional detail on the technology budget.

OLSD has already bid out the replacement of the ACES roof for FY18. The replacement of the roof at SRES was not scheduled to be bid out until FY19, but was included as an alternate on the FY18 ACES roof bid. Both roofing projects were bid out early in attempt to avoid the rising cost of asphalt shingles and related roofing materials. There is a \$30,000 savings to the district to replace the SRES roof in FY18 with the ACES roofing project. As a result, the district is moving up the SRES roof replacement project by one year to take advantage of the savings.

The stage roof at LHS is prematurely in need of replacement. Money has been allocated for the replacement of this section of roof from the FY18 asphalt budget. Unfortunately, the "bucket" for asphalt funding is the only one large enough to "borrow" from for unforeseen repairs and equipment replacement. This consequently means that fewer asphalt repairs can be bid out by the district for the summer of FY18. Mr. Gordon will update the committee if any of the findings of the LHS roof inspection prove significant.

Mr. Gordon proceeded to share that he supports the installation of 30-year roofing (as the OLSD budget allows). He indicated that the cost to upgrade the roof from a 15-year warranty to a 30-year warranty has been around 10-15%. This cost is minimal to double the lifecycle of a roof.

Mr. Gordon advised that the relocation the tennis courts from OOHS to OOMS is still proceeding slowly. The district has been struggling to obtain the necessary county direction to commence with this project. The project is planned for the summer of 2018 at this time.

New IP security cameras have been budgeted for the district's buildings. The project is in the middle of a three-year plan to implement them. After this year, the older security cameras can be disconnected at the district's elementary schools.

Mr. Gordon reminded members that the district's buildings/facilities are beginning to approach "middle age". As a result, permanent improvement expenses on exterior items (such as windows and doors) and interior items (such as carpet, tile, painting and plumbing fixtures) will begin to notably increase. As a result, the budget for both interior and exterior finishes has been increased. There was a discussion that the buildings are continuing to age and we are approaching significant increases in the need for additional PI items such as roofs and mechanical equipment. The Board of Education is aware of the approaching need.

Enrollment Planning/Projections

Chairman Ralph Au thanked member Sharon Jurawitz for stepping in for him to present this year's enrollment projects to the Board of Education in November. Sharon advised that the new reporting

format was received very well by the BOE. She would like to start planning for next year's enrollment projections earlier in the year if possible. Also starting next year, there is a need to assess the vendors involved in the enrollment project planning process and to better define their roles.

Influencer's Update

Jeff Gordon shared with members that there is some new land for sale adjacent to the Berlin High School site. This land might better suit the district's future building needs because we have already brought utilities to this site. Mr. Gordon will further research the cost and availability of this land and discuss his findings with the Facilities Committee in early 2018. If viable, the land could potentially be impactful on the planning process for the district's next elementary school since the current site does not have utilities nearby.

Sharon Jurawitz adjourned the Facilities Committee meeting at 7:49 p.m.

The next scheduled meeting is for Wednesday, January 3, 2018 at 6:00 pm. The meeting will be at the district's Administrative Offices in the Berlin Room.

Respectfully submitted,
Jeff Gordon