

**Olentangy Development Committee Meeting**  
**March 6, 2013 @ 7:00 p.m.**  
**Olentangy Administrative Offices**

**In attendance for the Development Committee were:**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Antronica, Anthony | <input type="checkbox"/> Oliver, Gene               |
| <input checked="" type="checkbox"/> Au, Ralph          | <input checked="" type="checkbox"/> Reiner, Charles |
| <input type="checkbox"/> Fenske, Chuck                 | <input type="checkbox"/> Schroeder, Mark            |
| <input checked="" type="checkbox"/> Frash, David       | <input type="checkbox"/> Schuette, John             |
| <input checked="" type="checkbox"/> Fuller, Robert     | <input type="checkbox"/> Sebach, Gary               |
| <input checked="" type="checkbox"/> Hart, Bob          | <input checked="" type="checkbox"/> Seils, Rich     |
| <input type="checkbox"/> Jacobs, Marty                 | <input checked="" type="checkbox"/> Thomas, Ron     |
| <input type="checkbox"/> Jurawitz, Sharon              | <input type="checkbox"/> Vasbinder, Mike            |
| <input type="checkbox"/> Lewis, Tony                   |   |

Also in attendance were Stacy Dunbar (BOE Representative), Julie Wagner Feasel (BOE Representative), Keith Pomeroy (OLSD) Jeff Gordon (OLSD), and Michelle Murphy (OLSD-Administrative Minutes).

Ralph Au called the meeting to order and asked for a motion to approve the agenda and minutes.

**Rich Seils moved and David Frash seconded the motion to approve the agenda. Motion carried.**

**Anthony Antronica moved and Rich Seils seconded the motion to approve the minutes of the February 6, 2013 meeting. Motion carried.**

***Enrollment Projections***

Jeff Gordon provided an update to the Committee regarding recent Project 2020 activity. Jeff advised members that prior to the meeting they had been e-mailed the link to the most recent Project 2020 report. Board members (who had recently attended a Board meeting where the report was presented) shared that Project 2020 members had collected and presented a lot of information, but had not provided any statements or recommendations related to the information presented.

Board members were given the impression that Project 2020 members felt that additional space would be needed to accommodate increasing student enrollment in the district, but the space referenced would not necessarily involve building a new facility. It was shared that the relocation of sessions for approximately 600 high school students to other facilities during the peak enrollment years may alleviate district needs for additional facilities. It was believed that the Project 2020 members would continue to assess adjustments that could be made to the

curriculum, as well as, the procurement of off-site learning opportunities. Another report was anticipated by Board members once the academic staffs had time to solidify off-site locations and learning opportunities.

### ***Capital Improvements 2013***

Ralph Au provided a re-cap of the recent tour of Shanahan Middle School by Development Committee members. He shared that he believed the building looked good over-all. He cited only a few minor flooring defects and an interesting lack of doors at several restrooms to accommodate ventilation issues. Bob Hart shared that the SMS Café Renovation was well done. After reviewing the site, he emphasized that he foresaw the challenges that were rapidly upcoming with the limited funding allocated for district capital improvements.

Jeff Gordon advised members that district Administrators have been made aware of the need for additional funding for capital improvements in the future. In doing so, projections as to what it is going to cost to “fix” district facilities will need to be provided. The next OLSD building tour is scheduled for April and will be at Olentangy High School.

### ***Capital Improvement Planning***

Jeff Gordon explained to Development Committee members that a good software program would be essential in providing them, the BOE, OLSD staff, and the public with the capital improvement cost projections that would be needed to obtain the appropriate improvement funding.

On 2/28/2013, several members of the Development Committee, the BOE, the Technology Acquisition Subcommittee, and the Facilities Acquisition and Maintenance Subcommittee had attended a web demonstration for NetRequest. Members of all committees reviewed the software’s capabilities for primary use as a capital planning and projections tool. Members generally believed the software to be a quality product and could foresee many district uses for the product.

On 3/6/2013, members who had attended the web demonstration focused on three areas of discussion pertaining to the product. The product’s over-all suitability for the purpose of capital planning, the plan to implement the district’s data into the software, and the ability to mitigate any data loss (should the vendor go out of business) were discussed in-depth. Members shared that from an external vantage point, it would be difficult to determine if the software could perform every function that would be needed for capital planning. However, it was believed that the hybrid of the database combined with the graphics component of the software offered many opportunities and uses. Keith Pomeroy added that the software appeared to allow opportunities to centralize information from many other areas of the district into the NetRequest software. Due to the comfort level of the OLSD staff with the software, members determined the software to be suitable for the intended purposes and saw the opportunity for expanded uses of the software in the future.

Members proceeded to request information on the department’s plan to implement the vast amount of data into the software’s database that would be necessary to obtain the full benefit from the purchase of the software. Jeff Gordon clarified to members that the collection of data for such a program had already been started. Information for the building components of primary importance (such as roofs, mechanicals, and asphalt) were being compiled into spreadsheets

with the intent of being imported into a software product such as NetRequest. He advised that his office staff would enter much of the primary information into the program and that summer student interns could be utilized for collecting data and inputting information related to other select components. He further addressed that Advanced Planning Technologies (who supports NetRequest) would be inputting the data for the first four “layer-sets” of information so that OLSD would benefit from the use of the data as early as this summer. Members requested that a top ten lists of assets to be tracked by the program be created and submitted to the Committee by July 1, 2013.

A final concern pertaining to the NetRequest software focused on mitigating the loss of any data entered into the product (should the company supporting the product become insolvent).

Although Advanced Planning Technologies has been in business and growing the NetRequest product for K-12 organizations since the early 1990s, concerns over the small size and unknown financial status of the company were discussed. Options to back up the data on a regular basis were requested since the NetRequest software is hosted at Advanced Planning Technologies (and not OLSD). Keith Pomeroy confirmed with members that he felt comfortable that data entered into the software could be retrieved and backed-up on a regular basis. Members asked that Jeff Gordon and his team follow-up with OLSD legal to look at the contract/lease agreement for the product.

Ralph Au requested a motion to recommend that the NetRequest software product be reviewed by the BOE for approval of its purchase with conditions that: OLSD legal reviews the contract documents and that Jeff’s office provides a deployment plan for the software.

**Ron Thomas moved and Robert Fuller seconded the motion to approve the BOE review of NetRequest software for purchase by OLSD to use for capital planning purposes.**

**Motion carried.**

### **Influencers Update**

Jeff Gordon advised members that housing starts and proposed multi-family projects had increased. He shared that he was aware of many HOA’s that were actively meeting to discuss the multi-family projects and the he was scheduled to attend a meeting of the Far North Coalition. Ralph Au expressed to members that he was fearful that the projections developed in the fall could prove to be low with the increase in construction activity being seen. Members shared the concern, but most believed that any impact to the district would still be several years out and that new projections could be addressed in the fall; should the construction activity continue to grow. Members also briefly discussed the origins of a study by Howard Fleeter that indicated that the district would make money from the multi-family projects being proposed.

### **Non-Traditional Projects**

Jeff Gordon shared with members that groups pursuing Synthetic Turf for the district appear to be close to securing funding for several sites (OHS, LHS, and OOHS). Because one group may be prepared to install synthetic turf as soon as this summer, he advised that it is imperative that minimum standards for synthetic turf products to be donated to the district be established.

He reviewed with members that the Facilities Acquisition and Maintenance Subcommittee had met on 2/27/2013 and had been addressed by turf expert Mark Nicholls of TI (TURFindustry). Members attending the meeting were over-whelmed by the all of the elements that needed to be considered to obtain a quality turf vendor, turf base, turf product, turf contract, turf insurance, turf warranty, and turf installation. Liability resulting from synthetic turf was a huge concern of members.

Members believed that OLSD should obtain professional assistance in the review of proposed synthetic turf projects to be donated to the district. Members suggested that a criteria architect be contacted. Rich Seils was aware of a Mr. Gary Collier who may be able to advise OLSD on synthetic turf issues.

Funding for synthetic turf maintenance was also a large concern for members. Members foresaw turf needing a large financial commitment and wanted to ensure that contingency funds and plans to secure future funds for maintenance were in place up-front. Potential funding from OYAA, gate receipts, and user rental fees were discussed.

Overall, it was the preference of members that more time be given to the district to educate itself on synthetic turf products, the synthetic turf process, and for synthetic turf research. Members would like to investigate the experiences that Dublin, Worthington, and Bexley have had with synthetic turf. They would like to know about the “wear” experienced at their fields and the products that were used to construct their fields.

Ron Thomas emphasized the importance of locating a quality vendor for the proposed projects. He shared that many poor vendors have been known to ruin quality products through poor installation practices.

Ralph Au requested that FAMC members remain to re-cap their findings from the 2/27/2013 meeting.

Ralph Au asked for a motion to adjourn the Development Committee meeting.

**Anthony Antronica moved and Rich Seils seconded the motion to adjourn the meeting at 8:46 p.m. Motion Carried.**

The next meeting is scheduled for Wednesday, April 3, 2013.

Respectfully submitted,  
Jeff Gordon