

Olentangy Local Schools

Food Allergy/Disability/Special Dietary Needs Form for Diet Modification or Substitution

The USDA School Meals Program requires that all questions be answered in order for any diet modification or substitution to be made in schools meals. Please complete and return to your school cafeteria.

**Part A: General Information: To Be Completed by Parent/Guardian**

Student Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Student ID# \_\_\_\_\_  
School: \_\_\_\_\_ Grade: \_\_\_\_\_  
Parent/Guardian: \_\_\_\_\_ Cell phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Home phone: \_\_\_\_\_

**Part B: Life Threatening Food Allergy Medical Professional Statement: To Be Completed by a Medical Professional (If there is no life threatening food allergy, skip this section and go to Part C)**

I declare the student listed above to possess a Life Threatening Food Allergy. \_\_\_\_\_  
Medical Professional's name (printed)

- Life threatening food allergy – circle all foods that must be omitted:  
Milk Peanut Tree Nut Egg Fish Shellfish Wheat Soy  
Other life threatening food allergy, please specify \_\_\_\_\_
- Can the student consume foods where the allergen is an ingredient in the food product? \_\_\_ YES \_\_\_ NO  
(Example: scrambled eggs are omitted but egg as an ingredient in pancakes is allowed)  
Additional detail \_\_\_\_\_
- Explanation of why this disability restricts diet: \_\_\_\_\_
- Major life activity affected by the life threatening food allergy (check all that apply) :  
\_\_\_ eating \_\_\_ caring for oneself \_\_\_ performing manual tasks \_\_\_ walking  
\_\_\_ hearing \_\_\_ speaking \_\_\_ breathing \_\_\_ learning  
\_\_\_ seeing \_\_\_ operation of major bodily function (immune system, bowel, digestive, brain, etc.)  
\_\_\_ Other, specify \_\_\_\_\_
- Foods to substitute:  
\_\_\_\_\_  
\_\_\_\_\_

Medical Professional's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Clinic/Facility Name & Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

**Part C: Disability Medical Professional Statement: To be Completed by a Medical Professional (If there is no disability, skip this section and go to Part D)**

I declare the student listed above to possess a Disability. \_\_\_\_\_  
Medical Professional's name (printed)

- Circle all disabilities requiring meal modification:  
Autism Cancer/leukemia Drug addiction/alcoholism  
Cerebral palsy Traumatic brain injury Metabolic disease,  
Epilepsy Orthopedic impairment specify \_\_\_\_\_  
Speech impairment Intellectual Disability Hemophilia  
Visual impairment Heart disease Rheumatic fever  
Hearing impairment HIV Nephritis  
Muscular dystrophy Tuberculosis Specific learning  
Multiple sclerosis Emotional Disturbance disabilities

**Part C Continued:**

- 2. Explanation of why this disability restricts diet: \_\_\_\_\_
- 3. Major life activity affected by the life threatening food allergy (check all that apply) :  
 eating       caring for oneself       performing manual tasks       walking  
 hearing       speaking       breathing       learning  
 seeing       operation of major bodily function (immune system, bowel, digestive, brain, etc.)  
 Other, specify \_\_\_\_\_
- 4. Foods to omit:  
\_\_\_\_\_  
\_\_\_\_\_
- 5. Foods to substitute:  
\_\_\_\_\_  
\_\_\_\_\_

Medical Professional's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Clinic/Facility Name & Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

**Part D: Other Medical or Special Dietary Needs Medical Professional Statement: To be Completed by a Medical Professional**

I declare the child listed above to possess a medical or special dietary need. \_\_\_\_\_  
Medical Professional's name (printed)

- 1. Specify the medical or special dietary condition: \_\_\_\_\_
- 2. Foods to omit:  
\_\_\_\_\_  
\_\_\_\_\_
- 3. Foods to substitute:  
\_\_\_\_\_  
\_\_\_\_\_

Medical Professional's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Clinic/Facility Name & Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

**Non-Discrimination Statement**

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To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).