

TRANSFERRING CONCURRENT ENROLLMENT CREDITS

Follow the instructions below to transfer CE credits from Weber State to another university. You will need to access www.weber.edu and log in with your Weber username and Password.

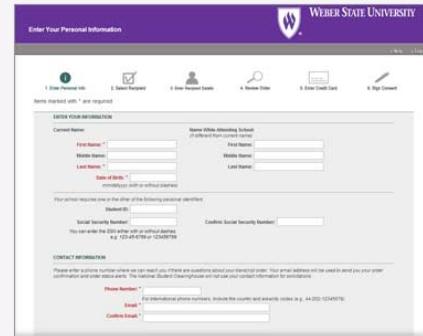
You've earned it. Transfer your credits

So you've decided not to come to Weber State...

It's okay, we don't judge. We're actually really glad you stuck with it and got the credit. Good for you! Now that you're off to college you'll need to transfer your Concurrent Enrollment credits to the university of your choice.

Here are some things to keep in mind about ordering transcripts:

- There currently is a \$5 charge for official transcripts
- Please allow 6-10 business days for processing at the end of each semester
- Please allow 3-5 business days otherwise.
- Picture ID is required to obtain a transcript in person.

A screenshot of the Weber State University transcript ordering form. The page has a purple header with the university's logo and a navigation bar. The main form is titled 'Enter Your Personal Information' and contains sections for 'DETERMINE YOUR INFORMATION' (including fields for First Name, Middle Name, Last Name, Date of Birth, and Address), 'CONTACT INFORMATION' (including fields for Phone Number, Email, and Control Email), and 'Social Security Number' (with a note that it is required). There are also sections for 'Name While Attending School' and 'Middle Name'.

How to order transcripts

» For fastest and easiest ordering, please use your student portal!

- For fastest and easiest ordering, please use your online WSU student portal! You can order a copy of your transcript through the "Official Transcript" app link. Find it fast by typing "transcript" in your portal's search field.

» If you do not have access to your student portal

1. Go to <http://www.weber.edu/records>
2. Click on the link titled "Order a Transcript Online" on the left-hand purple bar
3. Press Start and fill out the information to request your transcripts

*Please note you will need your Social Security Number to complete the request form.

For more information visit weber.edu/records