

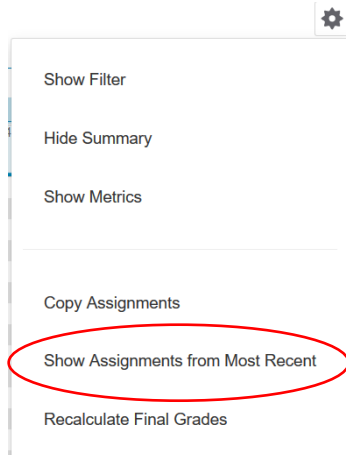
Viewing Assignments for Q4 Distance Learning

Grade Levels 3-12

1. Since the grade calculation changes, you will see assignments from the entire school year under Q4. To show the distance learning assignments first:
2. Make sure you are on the Q4 spreadsheet

CATEGORY	ASSIGNMENTS	SCORED	DUE DATE	SCORE TYPE	EDIT
Summ	1. Benchmark II	26 / 26 ✓	12/17/2019	Points pts: 70	
Summ	2. Exam Review	26 / 26 ✓	12/17/2019	Points pts: 30	
Form	3. Unit 5 Daily Participation	26 / 26 ✓	12/13/2019	Points pts: 10	

3. Click the A+ Grading button in the charms bar on the left
4. Select Scoresheet
5. Click the gear button and select “Show Assignments from Most Recent” option



6. You will now see the latest assignments first

STUDENTS (26)	GRADE	DISTANCE LEA (4/3/2020)	DISTANCE LEA (3/27/2020)	BENCHMARK II (12/17/2019)	EXAM REVIEW (12/17/2019)	UNIT 5 DAILY PA. (12/13/2019)
1.		✓	✓			
2.	sk	✓	✓			
3.		✓	✓			
4.		✓	✓			
5.		✓	✓			
6.	a	✓	✓			
7.		✓	✓			
8.		✓	✓			