

Academic & Student Support Services

Academic Support	Where and When	Contact/Coordinator
College & School Counseling The Office of College and School Counseling includes a professional staff of experienced counselors dedicated to the college, career, and personal needs of our students. Counselors also work closely with administration, faculty, and parents to provide a supportive environment for all students.	Meeting Times Before, during and after school appointments available. Counselors are also available for urgent appointments if needed. Location 2 nd Floor Academic Wing, and Google Meet	Contact your individual School Counselor to schedule or Mrs Mallon, Counseling Secretary at lmallon@sjcadets.org .
International Student Coordinator The International Student Coordinator supports the social, academic and cultural transition of all international students. He serves as the student-agency-school liaison. He maintains all I-20 and SEVIS data and assists with travel documents for international students.	Meeting Times Before, during and after school appointments available. Location OK3, and Google Meet	Mr Delancy Mandarin Teacher International Student Coordinator mdelancy@sjcadets.org
Class-Specific Extra Help If a student has questions or concerns regarding a specific class, the student should identify what questions or issues are causing difficulty and approach the teacher for that specific class.	Meeting Times Teachers are available to work with students before school and during free periods by appointment and until 2:45pm on a regular school day. However, a student should check faculty availability in case a meeting or prior commitment disrupts their schedule. Location Teacher's Classroom, and Google Meet	Email or speak to your teacher to arrange a meeting time.
Social Worker Our school social worker provides counseling and psycho-social services in regard to mental health, social and emotional development within the school community and serves as a family-school liaison.	Meeting Times Before, during and after school appointments available. Mrs Seperak is also available for urgent appointments if needed. Location 2 nd Floor Academic Wing, and Google Meet	Contact Mrs Mallon, Counseling Secretary at lmallon@sjcadets.org or Mrs Seperack, MSW, Social Worker kseperack@sjcadets.org



Academic and Student Support Services (continued)

Academic Support	Where and When	Contact/Coordinator
Academic Center The center offers one-on-one tutoring for each subject, organization and study skills, writing and research assistance, and presentation coaching after school. The center also welcomes students looking for a quiet sanctuary for completing homework or reading. In addition, The Academic Center will host bi-monthly workshops based on student, parent and faculty feedback.	Meeting Times Monday, Wednesday 2:25-2:55pm Location Student Commons, Google Classroom, Google Meet	Ms Conetta, M.A.E. English Teacher Academic Center Director lconetta@sjcadets.org
Writing Center The Writing Center is a learning environment where students can seek help in writing skills for expository essays, creative assignments, research/term papers. The program provides support during any stage of the writing process: idea generation, brainstorming, outlining, drafting, or revision.	Meeting Times Monday: 2:00-3:00pm Tuesday: 2:00-2:30pm Tuesday Online Tutoring Sessions: 2:00-7:00pm Thursday: 2:00-3:00pm Friday: 2:00-2:30pm Location Room 310, Google Meet	Ms Lowell English Teacher tlowell@sjcadets.org Ms Spano English Teacher jspano@sjcadets.org
Peer to Peer Tutoring National Honor Society students are available to share one-on-one tutoring in various subjects, study tips, organizational skills, and learning strategies that have worked for them in high school.	Meeting Times Before, during and after school appointments available Location Media Center, Student Commons, Google Meet	Contact your College & School Counselor to connect you with a personal NHS tutor.