

FARIBAULT PUBLIC SCHOOLS

Indoor Air Quality Concern Form

This form can be filled out by the building occupant or by a member of the building staff.

Date	Occupant/Member Name and Signature	
Room Number	Name of Building	Voice Mail/Extension Number

Please describe what you think the indoor air quality concern relates to:

Please describe any specific physical symptoms you may be experiencing:

Please describe the weather conditions and make a note of the time of day:

Please estimate the number of building occupants that are located in the area of concern:

Please note any other additional observations you would like to make:

So that we can respond promptly, please return this form to your principal or head custodian in your building, who will forward a copy to the Director of Building and Grounds - Kevin Hildebrandt.

DEPARTMENT USE: Date Received: _____