

**Central Davis Junior High Community Council Meeting
Minutes
February 6, 2020
4:30 p.m.
Central Davis Junior High**

In Attendance: Conducting – Kyle Roche, Chair, Parent-Member
 Dr. Lori Hawthorne, Principal
 Kelli Harrison, Vice Chair, Parent-Member
 Nicole Roche, Secretary, Parent-Member
 Melissa Wayment, PTA Representative
 Tobin Hagen, Parent-Member
 Daniela Harding, Parent-Member
 Celia Larson, Parent-Member
 Kathleen Peterson, Parent-Member
 Michelle Downard, Teacher-Member
 Spencer Hadlock, Teacher-Member

Absent: Jana Pendleton, Parent-Member

1. Welcome

The meeting began at 4:33 p.m. Chair Kyle Roche welcomed the members of the Central Davis Community Council (CDCC).

2. Approval of the January 9, 2020 Minutes

Chair Kyle Roche presented the proposed minutes for the January 9, 2020 meeting. A motion to approve the minutes was made by Parent-Member Tobin Hagen. It was seconded by Vice Chair Kelli Harrison. The motion passed without objection.

3. Current LAND Trust Accounting

Chair Kyle Roche turned the time over to Dr. Hawthorne to provide a current accounting of the LAND Trust funds. Dr. Hawthorne presented the LAND Trust expenditures as of February 6, 2020.

Goal #1:

Academic Success: Over the course of the 2019-2020 school year, teachers will draft clear learning targets and collect student examples of success criteria on various levels of achievement for DESK Standards, with an emphasis in core classes.

Budget Category	Expenditures	Description	To Date
Salaries & Benefits	\$4,625.00	Stipends or substitute for teachers to collect or create exemplars/success criteria	\$0.00*
Total	\$4,625.00		

Goal #2:

College and Career Ready:

- 93% of ninth grade students will exit Central Davis Junior High on track for graduation (7+ credits).
- 93% of seventh and eighth graders will pass all classes.

Budget Category	Expenditures	Description	To Date
Salaries & Benefits	\$47,500.00	Cub Skills Teacher Assistants (may include AmeriCorps); Special Session Tutoring	Total encumbered for four Teacher Assistants: \$36,797.21 (Leaves \$10,702.79 for tutoring)
Transportation/Travel	\$150.00	College Campus Visit (will be May 15 or 19, 2020)	
General Supplies	\$23,000.00 + \$11,505.00 = \$34,505.00	Classroom supplies, subject to further CC approval	\$28,610.69
Total	\$82,155.00		

Mini Grant Awards	Actual to Date*
Hicken – Classroom Library (\$350)	\$348.42
Pendleton – cloudbook & cart (\$5,560)	\$5,589.00
Barber – Apple Pencil (\$90)	\$89.00
Kershaw – iPad, Apple Pencil, Apple TV (\$597)	\$583.00
Campbell – iPads, cart, Logitech crayons, iPad cases, pencil holders (\$21,500)	\$20,101.48
Counselors – Curriculum (\$930)	\$906.95
Hadlock – headphones and microphones (\$575)	\$573.04
Starkey – calculators (\$640)	
Rabe – fetal pigs (\$480)	
Downard – electricity & circuits (\$400)	\$419.80
C. Gardner – field trips (\$600)	
Total	\$28,610.69

Goal #3

Positive and Productive Life: Central Davis Junior High will enhance the learning opportunities for students in the classroom with continued improvements in supplies, materials, experiences, and technology to promote participation in educational programming as measured by equal or increased participation in elective courses and school-sponsored opportunities.

Budget Category	Expenditures	Description	To Date
General Supplies	\$63,857.00	Reality Town; VEX and TSA; Audio Enhancement; computer charging/storage carts; projectors, cloud books/carts; orchestra instruments; band instruments; calculators	\$50,598.51
Textbooks	\$2,945.00	Hi-Lo Books; Scholastic Magazines; Collection text	\$2,503.51
Library Books	\$3,000.00	New library books (emphasis on biography); books for Diverse Book Challenge	\$1,604.95
Total	\$69,802.00		

Budget	Actual to Date*
\$1,200.00 for Reality Town	\$1,176.01
\$2,100.00 for Vex Robotics and TSA	\$1,212.00
\$18,000.00 for Audio Enhancement Includes Fall audio enhancement	\$18,065.31
\$1,252.00 for projectors	\$1,262.00
\$11,505.00 for Cloudbooks and computer storage/charging carts	Paid for from FY 2019 Funding (reallocated to Goal #2)
\$4,200.00 for Orchestra instruments	\$4,195.76
\$22,400.00 for Band instruments	\$23,095.43
\$3,200.00 for graphing and scientific calculators	\$1,592.00
Total	\$50,598.51
\$620.00 for Hi-Lo books	\$621.21
\$825.00 for 2 different Scholastic magazines	\$375.80
\$1,500.00 for 7 th grade Collections classroom textbooks	\$1,506.50 (purchased 23)
Total	\$2,503.51
\$1,500.00 for new library books with an emphasis on biographies	\$1,404.77
\$1,500.00 for books to be used in conjunction with the Diverse Book Challenge	\$200.18
Total	\$1,604.95

Ms. Higgins asked if the remaining \$449.20 from the Scholastic Magazines could be reallocated to purchase more Hi-Lo books. Ms. Haws ask if the remaining \$1,299.82 from books for the Diverse Book Challenge be reallocated to allow for purchases of biographies. It was asked if it was necessary to submit an amendment to the School Board. It is not necessary as both requests remain in the same category in which the funds were initially allocated; however, a rollcall vote is necessary since it is a funding change. A motion was made by Parent-Member

Celia Larson to approve the requested budget changes. The motion was seconded by Tobin Hagen. A roll call vote was held.

Kyle Roche	Yay	Daniela Harding	Yay	Lori Hawthorne	Yay
Kelli Harrison	Yay	Celia Larson	Yay	Michelle Downard	Yay
Nicole Roche	Yay	Jana Pendleton	AB	Spencer Hadlock	Yay
Tobin Hagen	Yay	Kathleen Peterson	Yay	Melissa Wayment	PTA

The motion passed unanimously.

4. SIP Goals/Funding

Chair Kyle Roche turned the time over to Dr. Hawthorne to discuss the proposed SIP Goals and funding. Chair Kyle Roche observed that next year’s proposed funding has not appeared to increase this year by more than 1%. He asked Dr. Hawthorne if she had any objection if he were to contact the district and Asst. Superintendent Logan Toone to determine why such a small increase has been given to Central Davis. Currently, the amount expected for the 2020-2021 school year is approximately \$121,000.00.

Dr. Hawthorne reminded the CDCC of the previous year’s expenditures. These are items that have been long standing costs with the LAND Trust funds. This includes Cub Skills for \$36,797 and technology refreshing for \$53,000.

Discussion was open to the council for suggestion of additions items of goal changes. It was proposed previously that Goal #3 be expanded to include enrichment and a stipend be offered to the AP teachers. The question was raised by Parent-Member Daniela Harding about the possibility of math tutors. There was much discussion about this possibility.

5. SIP Teacher Grants

Some questions were asked about various items, such as departmental headphones and calculators. It was requested that clarification be obtained before voting. Dr. Hawthorne and Teacher-Member Spencer Hadlock will follow up with the teachers to determine costs and actual needs. Clarification was also sought as to what teachers York/Brandt were requesting between their fall and spring requests. There was one request for iPads and one for laptops or cloud books.

Chair Kyle Roche proposed that due to questions about the proposed LAND Trust funding for next year, questions about teacher requests, as well as inquiring of the faculty about the interest in math tutors, that the discussion be tabled until the next meeting when hopefully there would be more information. Chair Kyle Roche made a motion to table the discussion of SIP Funding and Teacher Grants until the March 12, 2020 meeting. The motion was seconded by Parent-Member Daniela Harding. There were no objections. The motion passed unanimously.

6. **Known Issues/Items for Next Meeting**

The next meeting is scheduled for March 12, 2020 at 4:30 p.m. Chair Kyle Roche will call for agenda items as always approximately two weeks prior to the meeting. At the next meeting, the CDCC will review teacher grants and continue the discussion for the SIP.

The known issues for the next meeting include the focus of the SIP and teacher grants, corrected amounts for various expenditures, as well as a corrected amount for allocations.

8. **Adjournment**

Parent-Member Daniela Harding made a motion to adjourn. The motion was seconded by Parent-Member Celia Larson. The motion passed without objection. The meeting adjourned at 5:46 p.m.