



South Texas ISD

**Science
Academy**

GRADES 9-12 | MERCEDES

Flexible Learning Environment Action Plan

Purpose: The purpose of the flexible learning environment opportunity is for students to continue to receive the instructional supports while away from campus.

Communication: For communication purposes, parents are encouraged to update their Infinite Campus Parent Portal (please call us or email Adrian Caceres at adrian.caceres@stisd.net)-Infinite Campus, Facebook and Twitter will be used as the communication tools between parents and our school. Students should use their official school email to communicate with teachers or a learning platform such as Microsoft Office 365, REMIND, Blackboard and Google Classroom. Each teacher will email students how they will communicate and the platform they will utilize.

Office Hours: Teachers will be available during office hours for 60 minutes, Monday through Wednesday, to support any questions students might have related to their courses. Additionally, teachers will continuously check emails and other means of communication. Teachers will inform their students in advance of any deviations from this schedule. Teachers will use the following office hours:

Office Hours

Time	Department Office Hours
9:00am – 10:00am	Math
10:00am – 11:00am	Science
11:00am – 12:00pm	Social Studies
12:00pm – 1:00pm	English
1:00pm – 2:00pm	Engineering
2:00pm – 3:00pm	Electives (PE, Art and Spanish)

Syllabus: Due to current circumstances, the classroom syllabus will be amended to accommodate flexible learning. Teachers will continue to follow all board policies set forth by our district, including policies related to curriculum, assessment, and grading (**Note:** EOC assessments have been waived). Students are expected to follow timelines set by each course to earn credit.



South Texas ISD

Science Academy

GRADES 9-12 | MERCEDES

EXAMPLES OF TIMELINES

Weeks	Focus	Tasks	Timeline
Week 1 March 24 – 27, 2020	This week you will learn how toYou can choose one of the tasks below to complete	EXAMPLES... <ol style="list-style-type: none"> 1. Read story...review video.. 2. Answer only one of the following questions on the discussion board... 3. Discussion Board...Summarize 4. Conference info.. 5. Assignments 6. Teach the line dance to a family member....how health habits.... 	Due on Next Monday on March 30 th at 5pm.
		You may opt to use a log used in Homework Completion	
		Think about Discussion Board Rubric Examples	

Grading: Teachers are expected to follow all grading policies set forth by our board and campus. Teachers are expected to provide weekly feedback to students on their progress. Additionally, grades must be updated weekly. The 3-week grade-reporting period will continue to be implemented. Grading expectations, such as rubrics, must be shared with students for each assignment given. Teachers must reflect on the expectations set for each grade category. For example, class participation might need to be modified to maybe participation in a forum discussion.

Timelines: If the work requires more than a week to complete, please follow the schedule below. This is to ensure the students complete assignments in a timely manner.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Math	Science	Social Studies	English	Engineering and Electives



South Texas ISD

Science Academy

GRADES 9-12 | MERCEDES

Attendance: Teachers must advise students of their attendance procedures. Some of the forms of attendance are timestamps of student platform logins, student posts, assignment submissions, and discussions. As an example, student submission of the assignment due for the week, can be a form of attendance for the week.

Lesson Plans: Teachers are expected to continue to submit lesson plans on Infinite Campus. *Teachers are expected to develop lesson plans that do not demand or set expectations that are not sensible and realistic to the current and unforeseen situations being experienced by our students and families. Refrain from assignments that require families to make any purchases and/or force them to leave home. Do not give students assignments you would normally give in class considering you are not providing “traditional” instruction. All lesson plans will be reviewed. If needed, some will need to be revised.*

Curriculum & Instruction: A student learning management system will be utilized by teachers to deliver their curriculum. Some of the platforms being utilized are Microsoft Office 365, Blackboard, Google Classroom, ALEKS and PLATO. Students are encouraged to continue to seek support from their teachers through the online platform and during teachers’ office hours. Infinite Campus will continue to be utilized as our grading system to inform students and parents of the progress being made in the courses. At minimum, weekly, department, online, collaborative meetings will be held every Thursday. Team leaders will prepare and follow agendas via chosen platform.

Online Collaboration Meetings

Time	Department Meetings Thursday
9:00am – 11:00am	Math
9:00am – 11:00am	Science
11:00am – 1:00pm	Social Studies
11:00am – 1:00pm	English
1:00pm – 3:00pm	Engineering and Electives
1:00pm – 3:00pm	Electives (PE, Spanish and Art)

Special Needs teachers and staff: Meetings will be held every Friday, starting at 9:00 a.m. During this time teachers and staff are expected to monitor each student’s progress by calling home to check for understanding. This must be documented. This mandate is necessary to support, fulfill and implement students’ Individual Education Plans (I.E.P.).