



## CERTIFICATE OF RESIDENCE

*To be completed by all parents/guardians who are enrolling their student in Keeneyville District 20.*

**NAME OF STUDENT:** \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Grade Level: \_\_\_\_\_

Address: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Father's Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Mother's Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

***Please answer the following questions:***

1. Are the student's parents divorced or separated? Yes \_\_\_\_\_ No \_\_\_\_\_

a) Who has custody of the student? Mother \_\_\_\_\_ Father \_\_\_\_\_ Joint \_\_\_\_\_

b) If custody is jointly held, which parent provides the student's primary regular fixed night-time abode? (i.e., at which parent's residence does the student sleep on a regular basis?)  
\_\_\_\_\_

2. Does the student reside with a person other than his/her parents?

Yes \_\_\_\_\_ No \_\_\_\_\_

***If the answer to Question 2 is "no," please move on to Question 4. If the answer to Question 2 is "yes," please answer the following questions:***

3. What is the name and address of the adult with whom the student now resides?

\_\_\_\_\_  
\_\_\_\_\_

a) Is this person a relative of the student? Yes \_\_\_\_\_ No \_\_\_\_\_

If "yes," what relation is (s)he to the student? \_\_\_\_\_

If "no," who is the adult and why is the student residing with this individual? \_\_\_\_\_

b) Is the person with whom the student resides the legal guardian or custodian of the student? Yes \_\_\_\_\_ No \_\_\_\_\_

***If "yes," please attach a copy of the guardianship or custody order.***

If "no," please explain why: \_\_\_\_\_  
\_\_\_\_\_

c) Has the military service obligation of the individual who has legal custody of the student caused a change in the student's residence such that the student now resides outside the District? Yes \_\_\_\_\_ No \_\_\_\_\_

4. Is the student eligible for special education or other special services?  
Yes \_\_\_\_\_ No \_\_\_\_\_

*If the answer to the above question is "yes", please provide a copy of the student's most recent Individualized Education Program (IEP) or Section 504 Plan and provide us with the name and address of the student's most recent prior school district of attendance. If the student is already enrolled in the District, you do not need to provide copies of the student's most recent IEP or Section 504 Plan.*

5. Does an Illinois public agency have legal guardianship of the student?  
Yes \_\_\_\_\_ No \_\_\_\_\_

*If "yes," please attach proof of that agency's legal guardianship.*

6. Has a court ordered a residential placement for the student? Yes \_\_\_\_\_ No \_\_\_\_\_  
*If "yes," please attach a copy of the court order.*

7. Is the student homeless? Yes \_\_\_\_\_ No \_\_\_\_\_  
If "yes":

a) Is the student currently living in the School District? Yes \_\_\_\_\_ No \_\_\_\_\_

b) In what school district was the student last enrolled? \_\_\_\_\_

c) In what school district was the student enrolled when last permanently housed?  
\_\_\_\_\_

I certify that I am the parent(s)/legal guardian(s) of the above-named student and that this child's residence has not been established solely for the purpose of attending District schools. I further certify that the above information is correct to the best of my knowledge.

\_\_\_\_\_  
Parent(s)/Guardian(s) Signature

\_\_\_\_\_  
Date

**NOTE: It is contrary to the policy of the Board of Education to admit students who do not legally reside with their parents or legal guardians within the District boundaries. The information you provide will be used by school officials to help establish the eligibility of each applicant for admission. Falsification of information on this form or otherwise submitted to the District may result in your child being excluded from school, and may expose you to monetary liability under Illinois law for payment of tuition for such time as your child was illegally enrolled in the District. Further, any person who knowingly enrolls or attempts to enroll a non-resident student in the District or presents to the District any false information regarding the residency of a student commits a Class C misdemeanor**