

# Accredited Boarding Practitioner Application Form



# Application

For accredited boarding practitioner scheme

**STATUS APPLIED FOR – TICK ONE LEVEL ONLY** (see information booklet for details of each status).

- LEVEL 1 – \$100
- LEVEL 2 – \$200
- LEVEL 3 – \$300
- LEVEL 4 – \$400

## PERSONAL DETAILS

Name

Address

Telephone number

Work email

Personal email

Professional qualifications (if any)

Current position

Current school

Total length of boarding service

## BOARDING EXPERIENCE (most recent first)

School name

School address

Position and responsibilities

Time in post **from** \_\_\_\_\_ **to** \_\_\_\_\_

School name

School address

Position and responsibilities

Time in post **from** \_\_\_\_\_ **to** \_\_\_\_\_

School name

School address

Position and responsibilities

Time in post **from** \_\_\_\_\_ **to** \_\_\_\_\_

Please attach an additional sheet giving details of any additional posts held.

## **BOARDING TRAINING**

### **A. Safeguarding/child protection**

Most recent safeguarding or child protection training (name, date and location of course).

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Other safeguarding or child protection training.

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Please sign and date to confirm that you have been cleared to Work with Children in your respective State of Australia, or similar for other countries.

Signed \_\_\_\_\_ Date \_\_\_\_\_

### **B. ABSA training**

Please list all relevant ABSA courses attended/completed, plus relevant ABSA day seminars, conferences or online courses.

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ABSA 'Duty of Care' Certificate Course. Please give workshop date and location.

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ABSA Day Seminars and conferences. Please give event title, date and location  
(continue on a separate sheet if necessary).

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ABSA Online Training. Please give course name and date completed.

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**C. Other training relevant to boarding**

**Please list all relevant non-ABSA training relevant to boarding.**

Please complete on a separate sheet if necessary.

**Residential courses**

Please give course date and location and course tutor.

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**Seminars and Courses**

Please give course title, date and location.

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**Online Training**

Please give course name and date completed.

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Outline your boarding ethos and explain why you believe you are a suitable applicant for Accredited Boarding Practitioner Status (max 100 words):

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## PROFESSIONAL ENDORSEMENT

Please supply the details of a colleague who can be contacted to endorse the application. This should be your immediate line manager, Head of Boarding (or equivalent) or Head/Principal as appropriate. Heads of Schools may ask their Chair of the Board or another professional of suitable standing to whom you are well known. In exceptional circumstances (e.g. if you or your line manager are new in post) please use an appropriate colleague from a current or recent school who knows you and your boarding practice well.

Name

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Job title

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Relationship

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Time known

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Telephone number

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I hereby declare that the details contained in this application are accurate to the best of my knowledge, and I apply for Accredited Boarding Practitioner scheme at the level indicated.

I agree to ABSA undertaking such checks as may be necessary to verify the details of this application, including seeking professional endorsement from my nominated colleague.

- I agree to be invoiced and once accepted and fees paid, the Accredited Boarding Practitioner Certificate will be sent.
- I confirm my commitment to:
  - Safeguarding/Child Protection and promoting the welfare of all children
  - Achieving the best boarding practice and the best outcomes for boarders
  - Reflecting on practice and undertaking regular training
  - Working collaboratively with other boarding colleagues.
- I understand that the Accredited Boarding Practitioner scheme will be withdrawn from any person who fails to keep to these commitments in their everyday practice, or otherwise brings their school or the boarding sector into disrepute.

Signed \_\_\_\_\_ Date \_\_\_\_\_

All applications will be acknowledged within ten working days and processed within thirty working days. For the application to be processed, professional endorsement must be received.

*ABSA is very grateful to all those asked to provide these references for their support of this important new scheme. If you feel unable to provide an appropriate endorsement, please advise ABSA ([absa@boarding.org.au](mailto:absa@boarding.org.au)) and please also tell the applicant whenever possible. In line with accepted best practice, ABSA will verify each endorsement by email or by telephone.*



**ACCREDITED BOARDING PRACTITIONER**

**Australian Boarding Schools' Association**

**PO Box 5569**

**BRENDALE QLD 4500**

**absa@boarding.org.au**

**[www.boarding.org.au](http://www.boarding.org.au)**