

# Victor Primary School

## VPS Building Council Minutes - DRAFT

December 12, 2019

VPS Room 101

7:45 a.m.

**Facilitator:** Jen Check

**Notetaker:** Jen Check

**Members:** Hari Ahluwalia, ~~Holly Boisvert~~, Mary Anne Buckley, Jen Check, ~~Julie Larson~~, Gina Peterson, ~~Dawn Pierson~~, ~~Marissa Smith~~, Chris Space, Sarah Stockman, Dana Zink

**Guests:** Cindy Riley

### Minutes

#	Topic/Subject			
<b>Opening</b>				
1	Welcome	Facilitator	1 min	
2	Approve minutes	Facilitator	3 min	Members approved the minutes from the meeting on November 5, 2019. Motion by Dana Zink. Seconded by Gina Peterson and Mary Anne Buckley. All in favor.
3	Review agenda	Facilitator	1 min	<ul style="list-style-type: none"> <li>• Minutes</li> <li>• Subcommittee Updates</li> <li>• Goal Work: Field Trips</li> <li>• Round Table</li> </ul>
4	Introductions	Facilitator	5 min	
<b>Guest Presentation</b>			<b>0 min</b>	None
5				
<b>Old Business</b>			<b>40 min</b>	None
<b>New Business</b>			<b>15 min</b>	
6	Subcommittee Update			<p>An invitation for subcommittees (Special Guest Day, Studio Days) was sent to VPS staff and families.</p> <p>Members of the Studio Days Subcommittee include: Hari Ahluwalia, Kelly Gelinas, Gina Peterson, Sarah Stockman, Leah Kedley, and Jen Check.</p> <p>One parent expressed interest in being part of the Special Guest Day Subcommittee and no staff members. Building Council members will talk with the second grade level team to see if they want to pursue this goal or leave the day as it has been in the past.</p>
7	Goal Work: Field Trips			<p><b>K/1 Multiage Field Trip Information and Feedback:</b></p> <ul style="list-style-type: none"> <li>• K/1 classes historically have tried to link with the kindergarten and first grade field trip taking place for classes at the Early Childhood School and rotate from year to year. For the past few years, the K/1</li> </ul>

classes have not had a field trip. We want to be more intentional to be sure children have this opportunity.

- In the past, the ECS kindergarten and first grade classes have gone to Tinker Park, the Public Market, and the Seneca Park Zoo.
- K/1 teachers will reach out to the ECS to see what field trips are being scheduled this year.

**Second Grade Field Trip Information and Feedback:**

- In the past, second grade classes have gone to the Victor Town Hall, the Rochester International Airport, Casella Waste, SUNY Geneseo (stations), and Granger Homestead.
- Grade level feedback: teachers would like to take their classes to a park to do centers. Building Council would like to move forward in planning for this trip for second grade. Council brainstorming included the following ideas:
  - Consider Victor Municipal Park or Pinnacle (would not be weather dependent)
  - Consider bringing in Wings of Prey or the Zoo Mobile to be a station
  - Consider inviting High School students to lead stations

**Third Grade Field Trip Information and Feedback:**

- In the past, third grade classes have gone to Foodlink. Fifth Grade classes are now going to Foodlink and this will not be a consideration for VPS.
- Last year, third grade classes had a field trip in a park with nature centers. It was well received, but did require pre-work and was weather-dependent.
- Third Grade classes will be going to the George Eastman House this year with the cost being paid for by the Victor Education Foundation. Steve Fish will be planning this trip with the third grade team. Cindy shared her understanding is the intent is that the Foundation would be paying for this trip each year.
- Third grade teachers also expressed interest in attending a show as a field trip (ex. Performance at Nazareth College, Geva Theater, or Planetarium).
- Third Grade teachers can also take their classes on a walking field trip that does not have financial implications.

**Possible Free Field Trip Considerations:**

- Victor Town Hall (walking trip)
- Victor Recycling Center (walking trip)
- Victor Farmington Library (walking trip)

				<ul style="list-style-type: none"> <li>○ Perhaps 1-2 classes could go at a time.</li> <li>○ Perhaps the Children’s Librarian could teach a lesson to children.</li> <li>● Victor Fire Station (walking trip) <ul style="list-style-type: none"> <li>○ Consider linking this trip with a visit to the library</li> </ul> </li> <li>● Ambulance Station</li> <li>● Partnership with Senior Citizen Center (Legacy?)</li> </ul> <p><b>Possible Field Trip Funding From PTSA:</b></p> <ul style="list-style-type: none"> <li>● PTSA has \$1,500 for VPS field trips built into their budget for the year. There is also money available in other VPS lines in the PTSA budget that could possibly be allocated for field trips if needed, including \$400 for an assembly or guest speaker.</li> </ul>
<b>Closing</b>			<b>5 min</b>	
8	Review assigned tasks	Minute Taker	1 min	<p>Teacher members will gather feedback from second grade teachers about whether to pursue changes to Special Guest Day or leave the day as it has been in the past.</p> <p>K/1 multiage teachers will reach out to the ECS to see what field trips are being planned for children in kindergarten and first grade this year.</p> <p>Mary Anne Buckley will reach out the Victor Farmington library to learn more about what would be required to offer walking field trips to the library.</p>
9	Set agenda and roles for next mtg.	Facilitator	2 min	<p>Review Minutes</p> <p>Board of Education Policy Review</p> <p>Subcommittee Update</p> <p>Goal Work: Field Trips</p> <p>Goal Work: Creating Child Connections, Continued</p> <p>Add Meeting Dates, If Needed</p> <p>Roundtable</p>
10	Parking Lot Attendant	Facilitator	2 min	
11	Roundtable	All	4 min	

**Next Meeting Dates:**

Thursday, January 9, 2019: 3:30 - 4:30 p.m. in Room 101  
Tuesday, February 4, 2019: 7:45 - 9:00 a.m. in Room 101  
Tuesday, March 3, 2019: 3:30 - 4:30 p.m. in Room 101  
Thursday, April 2, 2019: 7:45 - 9:00 a.m. in Room 101  
Thursday, May 14, 2019: 3:30 - 4:30 p.m. in Room 101  
Tuesday, June 2, 2019: 7:45 - 9:00 a.m. in Room 101