

ECS Building Council
Approved Meeting Minutes

Date and Time: 12/12/2019

Location: VECS

Roles:

Facilitator: Kim Dieter

Minute Taker: Kirra Guard

Time Keeper: Rachel Hucko

Members Present: Dorothy DiAngelo, Kim Dieter, Jennifer Eveleigh, Allison Fricano, Melissa Goho, Kirra Guard, Rachel Hucko (Members Absent: Jane Gallina, Erin Kelley, Katie McCarthy, Mike Mussleman)

#	Topic/Subject	Person Responsible (if not all)	Time Allotted	Purpose/ Proposed Action				
				For Info	Work Session	Make Recommendation	Assign Task	Make a Decision
Opening								
1	Welcome/Call to Order	Minutes: Made minor spelling and formatting edits Minutes approved with edits						
2	Approve minutes of prior mtg dated:							
3	Review Agenda							
Guest(s) (if any)		None						
Old Business-For Discussion								
	Building Resources	<ul style="list-style-type: none"> ● Continuing to work on identified areas ● Completed the Following Directions folder ● Moving on to Personal Space folder from shared drive ● Identified tasks for prior to next meeting ● Jane added maps for the new pick-up location ● Went very well with added maps ● Discussed inconsistencies in the requirement for ID, this can cause confusion for new people who are picking up children. Administrators will address this with ensuring ID is required for all people picking up students who are not known to a faculty or staff member ● Teacher Newsletter Reminders: ask teachers to add a reminder regarding pick-up protocol that all adults picking up a child should have their ID 						
	Intervention Manuals							
	Whole Group Building Council Goals							

New Business		
	Bus Dismissal Changes	<ul style="list-style-type: none"> • Dorothy brought up concerns regarding requests for transportation changes and their impact on students. • The group agreed to explore practices in other districts regarding parameters around bus change requests.
Closing		
1 1	Review Assigned Tasks (Action Items)	Next Meeting: 1/9/2020 Facilitator: Mike Musselman Minute Taker: Dorothy DiAngelo Time Keeper: Jen Eveleigh
1 2	Set agenda and roles for next mtg.	

Future Meeting Dates	Facilitator	Minute Taker	Time Keeper
11/8/19	Allison Fricano	Jen Eveleigh	Jane Gallina
12/12/19	Kim Dieter	Erin Kelley	Rachel Hucko
1/9/20	Mike Musselman	Dorothy DiAngelo	Jen Eveleigh
2/6/20	Melissa Goho	Kim Dieter	Erin Kelley
3/5/20	Jen Eveleigh	Melissa Goho	Allison Fricano
4/16/20	Erin Kelley	Allison Fricano	Kim Dieter
5/21/20	Mike Musselman	Dorothy DiAngelo	Rachel Hucko
6/11/20	Jane Gallina	Kim Dieter	Mike Musselman