

Consent to Release Data – Request from an Individual

An individual asks the government entity to release his/her private data to an outside entity or person. Because the entity does not have statutory authority to release the data, it must get the individual's written informed consent.

Explanation of Your Rights

If you have a question about anything on this form, or would like more explanation, please talk to the ISD 761 Human Resources Director before you sign it.

I, _____, give my permission for ISD 761 (Owatonna Public Schools)
[name of individual data subject]

to release data about me to _____ as described on this form.
[name of other entity or person]

1. The specific data I want ISD 761 (Owatonna Public Schools) to release

[explanation of data]

2. I understand that I have asked ISD 761 (Owatonna Public Schools) to release the data.

3. I understand that although the data are classified as private at ISD 761 (Owatonna Public Schools), the classification/treatment of the data at _____ depends on
[name of other entity or person]
laws or policies that apply to _____.
[name of other entity or person]

This authorization to release expires _____.
[date/time of expiration]

Individual data subject's signature _____ Date _____

Parent/guardian's signature [if needed] _____ Date _____