

*Adopted: August 26, 2003*

INDEPENDENT SCHOOL DISTRICT NO. 761  
OWATONNA, MINNESOTA

*Revised:*

## **203.2 ORDER OF THE REGULAR SCHOOL BOARD MEETING**

### **I. PURPOSE**

The purpose of this policy is to ensure consistency in the order of business at regular school board meetings.

### **II. GENERAL STATEMENT OF POLICY**

It is the policy of the school board to consider matters that come before it in a consistent and orderly manner.

### **III. ORDER**

A. The school board shall conduct an orderly school board meeting. The school board will, at all regular school board meetings, follow an agenda order similar to:

1. Call to order
2. Preliminary Actions
  - a. Pledge of Allegiance
  - b. Public Comment
  - c. Approval of Agenda
3. Consent Agenda
  - a. Previous Minutes
  - b. Personnel Report
  - c. District Disbursements
  - d. Treasurer's Report
  - e. Open Enrollment Applications
  - f. Other items that are routine in nature
4. Reports
5. Recommended Actions
6. Committee Reports
7. Superintendent's Report
8. Adjournment

B. The school board may depart from the order of business with the consent of the majority of members present.

***Legal References:*** Minn. Stat. 123B.09, Subds. and 7 (School Board Powers)

***Cross References:***