

# **ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT**

## **BOARD OF TRUSTEES**



**Regular Board Meeting  
April 09, 2020**



**Thursday, April 9, 2020  
REGULAR BOARD MEETING AGENDA**

**Type: REGULAR BOARD MEETING AGENDA**

**Time: 5:30 p.m.**

**Code: Regular #14-19/20**

**PURSUANT TO GOVERNOR GAVIN NEWSON'S EXECUTIVE ORDERS NOS. N-29-20 AND N-33-20, AND IN ORDER TO NOT PREVENT, HINDER, OR DELAY APPROPRIATE ACTIONS TO PREVENT AND MITIGATE THE EFFECTS OF THE COVID-19 PANDEMIC, THE APRIL 9, 2020, REGULAR BOARD MEETING WILL BE CONDUCTED EXCLUSIVELY VIA CONFERENCE TELEPHONE AND THROUGH "ZOOM" VIDEO CONFERENCING. THE DISTRICT OFFICE AND BOARD ROOM WILL NOT BE OPEN AND AVAILABLE FOR THE PUBLIC TO ATTEND AND PARTICIPATE IN THE BOARD MEETING AT THE DISTRICT OFFICE. MEMBERS OF THE PUBLIC MAY PARTICIPATE AND COMMENT IN OPEN SESSION**

**1. Email- [publiccomment@arUSD.org](mailto:publiccomment@arUSD.org)**

**2. Text message to phone number- 408-963-0058; No Voicemail or No call.**

**3. Tele conference call number - Dial in (712) 770-4598 ; access code: 133516 for Live Public comments during Board Meeting**

**4. Zoom - Live Board Meeting and community may Raise Hand to ask for public comments.**

**Zoom Meeting ID -375-183-2958 or <https://zoom.us/j/3751832958>**

**Also Live Stream**

**1. Live stream Youtube English Channel "AlumRock TV"**

**2. Live stream - Youtube Spanish Channel**

**<https://youtube.com/channel/UChrGPK9SDiMrejGVglvgTVg>**

**In compliance with the Americans with Disabilities Act and Executive Order N-29-20, If you need Special Assistance, Disability-Related modifications or accommodation, including auxiliary aids or services, in order to participate in the Special Meeting of the Board of Trustees, please contact the office of the District Superintendent at (408) 928-6822 or by email at [maribel.carrillo@arUSD.org](mailto:maribel.carrillo@arUSD.org) immediately and the district will make reasonable arrangements to ensure accommodation and electronic accessibility to this meeting.**

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**1. OPEN SESSION - CALL TO ORDER AND ROLL CALL**

1.01 CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE -- BOARD PRESIDENT ERNESTO BEJARANO.

1.02 DISCUSSION AND/OR MODIFICATION(S) OF THE AGENDA. The Board may change the order of business including, but not limited to, an announcement that an agenda item will be considered out of order, that consideration of an item has been withdrawn, postponed, rescheduled or removed from the Consent Calendar for separate discussion and possible action.

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**2. PUBLIC MEMBERS WHO WISH TO ADDRESS THE BOARD**

2.01 REQUESTS TO ADDRESS THE BOARD provides members of the public an opportunity to speak to the Board about any matter under the jurisdiction of the Board and not otherwise on the agenda. Those who wish to address specific agenda items will have an opportunity to do so when that agenda item is introduced and presented during this meeting. Individuals wishing to speak are requested to proceed to the podium. There is a three-minute time limit for each speaker. The Board will automatically refer to staff any formal written requests that are brought before them at this time. Written matters may be placed on a future meeting.

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**3. COMMENTS AND COMMUNICATION**

3.01 Teamsters.

3.02 California School Employee's Association (CSEA).

3.03 Alum Rock Administrator's Association (ARAA).

3.04 Alum Rock Educator's Association (AREA).

3.05 Superintendent.

3.06 Board of Trustees/Communications/Comments.

**4. CONTRACTS OVER \$100,000-- BOARD DISCUSSION AND/OR ACTION (The Board may take an action on any item in this section, unless it is designated for information only.)**

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4.01 Approve Contract with Springboard Collaborative, Provide Summer Literacy Intervention Program for K-3rd Graders, Academic Services, \$172,500.00

**5. SUPERINTENDENT / BOARD BUSINESS--BOARD DISCUSSION AND/OR ACTION (The Board may take action on any item in this section, unless it is designated for information only.)**

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5.01 Approve Board Member Term Limits of three consecutive four-year terms.

5.02 Approve Amended Board Bylaw 9121 President, Second Reading.

5.03 Approve Board Policy 4119.11/4219.11/4319.11 Sexual Harassment, Second Reading.

5.04 Approve Board Policy 4111/4211/4311 Recruitment and Selection, Second Reading.

5.05 Approve Board Policy 5131 Conduct, Second Reading

**6. INSTRUCTIONAL SERVICES-- BOARD DISCUSSION AND/OR ACTION (The Board may take action on any item in this section, unless it is designated for information only.)**

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6.01 Adelante II TK-8 School Proposal (Information Only).

6.02 INFORMATION/PRESENTATION: Local Control Accountability Plan (LCAP) - Initial findings Presentation.

**7. HUMAN RESOURCES-- BOARD DISCUSSION AND/OR ACTION (The Board may take action on any item in this section, unless it is designated for information only.)**

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7.01 Regarding Resignations (Information Only).

7.02 Approve Resolution # 29-19/20 Classified School Employees Week May 17-23, 2020

**8. CONSENT CALENDAR-- BOARD DISCUSSION AND/ OR ACTION (The Board may take action on any item in this section, unless it is designated for information only.)**

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8.01 Approve Board Meeting Minutes for the following dates: (1)January 21, 2020, Board Study Session and (2) February 13, 2020, Amended Minutes for Regular Board Meeting.

8.02 Approve Acceptance of Donations.

8.03 Approve Fundraising Activities.

8.04 Approve Acceptance of Vendor & Payroll Warrants.

8.05 Approve Acceptance of Enrollment/Attendance Report for Month 7 (February 17, 2020 thru March 13, 2020).

8.06 Approve Contracts for Professional Services - Firms/Organizations

8.07 Approve/Ratify Notices of Employment and Changes of Status/April 9, 2020/Human Resources Department

8.08 ACTION: Approve Out of State Travel, NALEO Conference, Las Vegas, NV, June 23-25, 2020 for Dolores Marquez-Frausto. Estimated cost \$2115.28.

8.09 Resolution No. 25-19/20: Asian Pacific Heritage Month

8.10 Resolution No. 26-19/20: Cinco De Mayo Week; May 4 - May 8, 2020

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## **9. CLOSED SESSION**

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9.01 ANNOUNCEMENT AND PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION (Government Code Section 54957.7).

9.02 RECESS TO CLOSED SESSION: The Board will recess to Closed Session at approximately 9:00 p.m. Open Session will resume at conclusion of Closed Session.

9.03 CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) Name of the cases: Alum Rock Union Elementary School District v. Del Terra Real Estate Services, Inc., et al., Santa Clara County Superior Court case no. 19CV354180; and, Leal & Trejo, APC v. Alum Rock Union Elementary School District, Santa Clara County Superior Court case no. 19CV356647.

9.04 CONFERENCE WITH LEGAL COUNSEL-- ANTICIPATED LITIGATION Significant exposure to Litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: Three (3) potential cases.

9.05 CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION Significant exposure to Litigation pursuant to paragraph (2) or (3) of subdivision (d) of section 54956.9 : Claim for Damages of C. Guerra.

9.06 CONFERENCE WITH LABOR NEGOTIATORS, EMPLOYEE ORGANIZATION: CSEA (California School Employees Association); District Negotiators: (1) Hilaria Bauer, Ph.D., Superintendent; (2) Carlos Moran, Assistant Superintendent, Human Resources and (3) Jess Serna, Lead Negotiator.

9.07 CONFERENCE WITH LABOR NEGOTIATORS, EMPLOYEE ORGANIZATION: AREA (Alum Rock Educators Association); District Negotiators: (1) Hilaria Bauer, Ph.D., Superintendent; (2) Carlos Moran, Assistant Superintendent, Human Resources and (3) Jess Serna, Lead Negotiator.

9.08 CONFERENCE WITH LABOR NEGOTIATORS, EMPLOYEE ORGANIZATION: TEAMSTERS; District Negotiators: (1) Hilaria Bauer, Ph.D., Superintendent; (2) Carlos Moran, Assistant Superintendent, Human Resources and (3) Jess Serna, Lead Negotiator.

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## **10. RECONVENE TO OPEN SESSION - DISTRICT OFFICE BOARD ROOM**

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10.01 REPORT OF ACTION TAKEN IN CLOSED SESSION.

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## **11. RECEIVE REPORTS**

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## **12. FUTURE BOARD AGENDA REQUESTS**

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12.01 Requests from Board of Trustees and/or from the Public. Requests shall be submitted in writing to the Superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. BB 9322

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## **13. ADJOURNMENT**

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13.01 President adjourns the meeting.

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## **14. NEXT MEETING(S)**

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14.01 May 14, 2020 (2019-20 School Year).



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT  
2930 Gay Avenue  
San José, CA 95127

4.01

Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION – BOARD OF TRUSTEES**

To the Board of Trustees:

Date: March 1, 2020

Subject: Springboard Collaborative

Staff Analysis: Springboard Summer is an intensive 5-week summer program that combines daily reading instruction for kindergarten through third graders; weekly parent workshops to teach reading at home; a rigorous coaching cycle for teachers; and an incentive structure that awards learning tools to families in proportion to student reading gains.

This program will benefit 315 students from elementary schools throughout the district.

Recommendation: Staff recommends the Board approve the contract with Springboard Collaborative to provide an intensive 5-week summer program for kindergarten through third graders. Total cost of the contract is \$172,500.00.

Submitted by:

  
Rene Sanchez

Title: Assistant Superintendent, Instructional Services

To the Board of Trustees:

Meeting: April 9, 2020

Recommended Approval

4.01

Agenda Placement

  
Hilaria Bauer, Ph.D., Superintendent

**DISPOSITION BY BOARD OF TRUSTEES**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_



# ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

## INDEPENDENT CONTRACTOR AGREEMENT

TO: DIVISION OF BUSINESS SERVICES CONTRACT NO. \_\_\_\_\_  
FROM: Academic Services (School/Dept.) VENDOR NO. 22493  
PROGRAM MANAGER: Jason Sorich

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Springboard Collaborative

Address: 2 Penn Center, 1500 JFK Blvd, City: Philadelphia State: PA Zip: 19102  
Suite 1160

Phone: ( 908 ) 902-7833 Email Address: j.feinman@springboard  
collaborative.org

SSN: \_\_\_\_\_ or Fed I.D. #: 45-3719806

**Mutually agree and promise as follows:**

2. **CONTRACT TERM:** start date April 10, 2020 end date July 30, 2020

3. **CONTRACTOR'S OBLIGATION:** In consideration of the compensation, the Contractor shall provide the following services, materials, products, and/or reports:

A. Description of services to be provided and expected results (e.g. services, materials, products and/or reports). Attach proposals, exhibits and other documentation if necessary:

Springboard will provide summer literacy intervention for 315 students in grades K-3, with professional development for teachers and parents in the areas of balanced literacy.

4. **COMPENSATION:** In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a, b, or c)

\_\_\_\_\_ a. **Fee Rate:** \$ \_\_\_\_\_ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of \_\_\_\_\_ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

X b. **Other:** \$ 172,500. (describe rate agreement) 315 students / 21 classes

5. **BUDGET CODE:**

FUND	DEPARTMENT	PROG/COUNTER	OBJECT	\$ AMOUNT	PROG. TITLE	BUS OFC
06	360	1190/0	5815	\$172,500.	Title I	

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

8. **COMPLETENESS OF AGREEMENT:** This agreement constitutes the entire understanding of the parties and any change or modification shall be in writing and signed by both parties hereto.

**CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING**

## **SPRINGBOARD COLLABORATIVE MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding (this “**MOU**”) is entered into by **Springboard Collaborative** (“**Springboard**”), a non-profit corporation with its registered office at 2 Penn Center, Suite 1160, 1500 JFK Boulevard, Philadelphia, PA, 19102, and **Alum Rock Union School District** (“**School**”) at 2930 Gay Avenue, San Jose, CA, 95127.

### **Background**

**Springboard** closes the literacy gap by coaching teachers, training family members, and cultivating reading habits. **Springboard** and **School** wish to enter into this **MOU** in connection with the implementation of **Springboard** programming at **School**.

**Springboard** and **School** hereby agree as follows:

#### **1. Definitions.**

- 1.1. “**Coaching Sessions**” means weekly **Springboard Coach** and **Site Leader**-led meetings with teachers during the **Springboard Program** to plan student interventions and improve teachers’ practice.
- 1.2. “**Data System**” means the data management system (SLINKY) provided by **Springboard** that tracks and analyzes all of **Springboard’s** data throughout the **Springboard Program**, including but not limited to student and family demographic information, student reading progress, student and parent attendance, daily family engagement, and teacher observations.
- 1.3. “**Enrollment Coordinator**” means a person, chosen by **Springboard** with input from the **School**, who oversees the student enrollment process at each school. The **Enrollment Coordinator** will be trained, employed, and paid by **Springboard**. At **Springboard’s** discretion, a single person can serve as both the **Enrollment Coordinator** and the **Site Leader** for a school.
- 1.4. “**Parent Workshops**” means interactive training sessions led by teachers to educate parents, guardians, or care-givers about effective strategies for reading with their student and to permit parents, guardians, or care-givers to share their insights and expertise on their student throughout the **Springboard Program**.
- 1.5. “**Professional Development Materials**” means the protocols and written guides developed and delivered by **Springboard** to train teachers on data-driven instruction, effective lesson planning, family communication, and facilitation of **Parent Workshops**.
- 1.6. “**Program Materials**” means items provided to **School** and developed by **Springboard**, including but not limited to, curricula, daily lesson guides,

**Professional Development Materials**, and incentive materials for students, parents, teachers, and **Site Leader**.

**1.7. “Guided Reading Books”** means sets of appropriately leveled books (print or electronic) provided to each **School** for use in small group instruction. **Springboard** will provide a rotating set of books, which **School** will supplement with their existing leveled libraries.

**1.8. “Nonfiction Book Set”** means set of appropriately level books provided to each **School** to supplement existing libraries and build student’s comprehension skills.

**1.9. “Student Assessment Kit”** means the assessment kit provided by **School** to measure students reading levels (e.g.: F&P, DRA2, or other agreed upon assessment).

**1.10. “Site Leader”** means a person recommended by **School** and hired by **Springboard** to lead implementation of the **Springboard Program**. The **Site Leader** oversees student reading assessment, weekly teacher meetings, afterschool reading instruction, and family workshops, ensuring that all classrooms are successful. The **Site Leader** will be hired, trained, employed, and paid by **Springboard**.

**1.11. “Student Reading Scores”** means reading levels measured by assessment which can be used to quantify a student’s reading progress.

**1.12. “Springboard Coach”** means a person hired by **Springboard** to support the **Site Leader** during the 10-week afterschool program.

**1.13. “Springboard Program”** means the 5-week summer program and/or 10-week afterschool program that combines targeted reading instruction, family workshops, teacher coaching, and incentives to achieve lasting results.

## **2. Term.**

**2.1.** The term of this **MOU** shall be as specified in Schedule A to this MOU (“Schedule A”).

## **3. Scope of Work.**

### **3.1. Overview.**

**3.1.1.** **Springboard**, with input from **School**, will select a **Site Leader**. **School** will distribute job description, recommend candidates, and provide space to conduct interviews.

**3.1.2. Springboard**, with input from **School**, will select an **Enrollment Coordinator**.

### **3.2. Responsibilities of Springboard.**

**3.2.1. Curricula.** **Springboard** will provide **School** with access to its student and parent curricula and associated **Program Materials** and **Professional Development Materials**.

**3.2.2. Books.** **Springboard** will provide **School** with a basic set of **Guided Reading Books**, a **Nonfiction Book Set**, and read-aloud texts for the duration of programming. These are intended as a safety net. **School** will supplement with available books to give classrooms the most robust libraries possible.

#### **3.2.3. Marketing**

**3.2.3.1. Springboard** will provide **Enrollment Coordinators** with marketing materials to recruit students and families.

**3.2.3.2. Springboard** will provide **School** with materials and process to support teacher hiring, including job descriptions and offer letters.

#### **3.2.4. Training.**

**3.2.4.1. Springboard** will train the **Enrollment Coordinator** to recruit students and families.

**3.2.4.2. Springboard** will train the **Site Leader** to implement the **Springboard Program**.

**3.2.4.3. Springboard** will conduct training sessions with teachers as described in Schedule A.

#### **3.2.5. Data Collection.**

**3.2.5.1.** The **Site Leader** will ensure that teachers monitor students' reading progress and daily attendance, input required information into the **Data System**, and administer sign-in protocols for **Parent Workshops** during the **Springboard Program**. **Springboard** will share **Student Reading Scores** and the school- and classroom-level data analysis it compiles with **School**.

#### **3.2.6. Management of Site Leader.**

**3.2.6.1. Springboard** will hire, train, and compensate the **Site Leader**.

**3.2.6.2. Springboard** will support the **Site Leader** with leadership development and weekly planning meetings.

**3.2.7. Coaching Sessions.** During the 10-week afterschool program, the **Site Leader** will work with the **Springboard Coach** to co-lead a weekly 60-minute **Coaching Session** during the **Springboard Program**. During the 5-week summer program, the **Site Leader** will conduct two weekly, 60-minute-long **Coaching Sessions** with teachers during the **Springboard Program**.

### **3.3. Confidentiality.**

**3.3.1.** All student data provided by **School** shall be subject to the Family Educational Rights Privacy Act (FERPA), 20 USC §1232g. *et seq.*, and any other federal or state statutes or regulations pertaining to student records.

**3.3.2.** **School** permits **Springboard** to disseminate **Student Reading Scores** and student academic information provided by **School** to teachers, the **Site Leader**, and directors and employees of **Springboard** for the successful operation of the **Springboard Program**. With the consent of families, **School** will provide **Student Reading Scores** during the academic school year to **Springboard** as often as the school reading assessment is administered, within seven (7) days of their distribution to families up and until the time a parent or guardian of a student indicates otherwise.

**3.3.3.** **Springboard** reserves the right to present **Student Reading Scores** in the aggregate, without any personal identifying information, to potential funders, student and parent participants, partnering schools and other parties interested in the mission of **Springboard** to demonstrate the impact of the **Springboard Program** at **School**.

## **4. Responsibilities of School.**

**4.1. Collaboration with Springboard.** **School** will participate in the **Springboard Program** and make its best effort to support successful implementation. This includes granting program staff access to space, materials, books, and available resources.

**4.2. Enrollment.** **School** will identify which students will participate in the **Springboard Program**, prioritizing re-enrolling students. **School** will support **Enrollment Coordinator** as needed in order to meet targets specified in Schedule A.

**4.3. School**, using **Springboard's** hiring materials and process, will select teachers to participate in the **Springboard Program**. Teachers will be responsible for pre-programming professional development, student instruction, data entry into the **Data System**, leading **Parent Workshops**, and administering the Developmental Reading Assessment 2® or another agreed-upon assessment. Teachers must commit to the full duration of programming.

- 4.4. School** will compensate teachers at their customary hourly rate for program-related hours specified in Schedule A. This includes professional development, home visits, assessment, instruction, workshops, and coaching.
- 4.5. Student Information.** **School** will provide to **Springboard** the most current and accurate contact, demographic, and educational information, including whether or not a student has an Individualized Education Program (“IEP”), for student and parent participants. **School** will share enrolled student list including baseline **Student Reading Scores** and demographic information at least 6 weeks in advance of the first day of **Springboard Program**. **School** will provide information regarding reading levels for enrolled students, for any date on which enrolled student reading levels are assessed, within 3 weeks of the assessment.
- 4.6. Legal/Regulatory Compliance.** **School** is exclusively responsible for ensuring its compliance with all applicable legal and regulatory requirements applicable to the **School** and this MOU.
- 4.7. Supplies and Technology.**
- 4.7.1.** **School** will provide to teachers basic classroom materials which include **Guided Reading Books**, available books in classrooms and the library; writing utensils (pencils, crayons, markers); paper (copy, chart, and writing); a **Student Assessment Kit**; and access to copy machines and printers. Should **School** elect not to provide a **Student Assessment Kit**, **School** will elect to rent a **DRA2 Kit** from **Springboard**. Payment Terms and Costs for **DRA2 Kit** rental are specified in Schedule A.
- 4.7.2.** **School** will provide a projector in every classroom during the **Springboard Program**.
- 4.7.3.** **School** will provide every teacher with access to a computer, which it may use at its discretion throughout the **Springboard Program**, including removing the computer from **School** premises. **School** will provide Internet access on premises.
- 4.7.4.** Other requests by **Springboard** will be within the discretion of **School**.
- 5. Payment Terms and Costs.** The Payment Terms and Costs are specified in Schedule A.
- 6. License of Materials.** **Springboard** grants to **School** a non-exclusive, non-transferrable license to use the **Program Materials** for **School** or its personnel until the final day of the **Springboard Program**, including any materials provided in electronic form or computer-readable form, for use only in connection with the **Springboard Program** up to and until such time as **Springboard** decides otherwise. All **Springboard** materials used by **School** shall contain the **Springboard** name and copyright.

**7. Employee Clearances.** **Springboard** will request relevant clearances from all **Springboard Program** employees that work directly with students. **School** is required to confirm that their staff working for the **Springboard Program** have up-to-date clearances on file with **School**. **School** should provide a statement to **Springboard** affirming that employees have required clearances, including a list of relevant employees.

**8. Intellectual Property.**

**8.1. Copyright.** **Springboard** reserves copyright in all written and electronic materials delivered and developed by **Springboard** pursuant to this **MOU**, including materials developed by **Springboard** with input from **School** staff. These materials include, but are not limited to, curricula, lesson plans and instructional material developed by **Springboard** and modified by **School** staff for the purposes of the **Springboard Program**. These items may not be copied or otherwise reproduced (including through electronic media) without the express written permission of **Springboard**.

**8.2. Restrictions.** In no event shall **School** use or permit others to use the **Program Materials** other than as permitted by **Springboard**. In no event may the **Program Materials** be sublicensed, modified, sold or transferred except as agreed by **Springboard**.

**8.3. Trademark and Trade Name.** This **MOU** does not give **School** any ownership rights or interest in **Springboard's** trade name or trademarks.

**9. Independent Contractors.** The employees of one party will not be considered employees of the other party within the meaning of any federal, state or local laws or regulations including, but not limited to, laws or regulations covering unemployment insurance, old age benefits, workers' compensation, labor or taxes of any kind nor within the meaning or application of the other party's employee fringe benefit programs for purposes of vacations, holidays, pension, group life insurance, accidental death and medical benefits. **School's** employees who perform the obligations of **School** hereunder shall be under the employment and ultimate control, management and supervision of **School**. **Springboard's** employees who perform the obligations of **Springboard** shall be under the employment and ultimate control, management and supervision of **Springboard**. Nothing herein shall be construed to imply that **School** and **Springboard** are in a joint venture, partnership or principal-agent relationship, and neither party shall have the right, power or authority to obligate or bind the other in any manner whatsoever, except as otherwise agreed to in writing.

**10. Entire Understanding.** This **MOU** constitutes the entire and sole understanding between the parties with respect to the subject matter hereof and supersedes any prior written agreements and any prior, contemporaneous or subsequent oral understanding, with respect to the subject matter hereof.



**11. Modification, Amendment or Addenda.** There shall be no modifications, amendments, or addenda of this **MOU**, except in writing and signed by the duly authorized representatives of both parties.

**12. Conflict.** In the event of any conflict, ambiguity or inconsistency between this **MOU** and any other document, which may be annexed hereto, the terms of this **MOU** shall govern.

**13. Notices.**

**FOR SCHOOL (include information for invoicing contact(s)):**

Rene Sanchez  
Assistant Superintendent of Instructional Services  
Alum Rock Union School District  
2930 Gay Avenue  
San Jose, CA, 95127  
Phone: (408) 928-6590  
Email: rene.sanchez@arusd.org

**FOR SPRINGBOARD:**

Alejandro Gac-Artigas  
Chief Executive Officer & Founder  
Springboard Collaborative  
2 Penn Center, Suite 1160  
1500 JFK Blvd  
Philadelphia, PA 19102  
Phone: (908) 902-7833  
Email: a.gacartigas@springboardcollaborative.org

**14. Limitations on Liability.** In no event shall either party be liable to the other party under this **MOU** or to any third party for special, consequential, incidental, punitive or indirect damages, irrespective of whether such claims for damages are founded in contract, tort, warranty, operation of law, or otherwise, or whether claims for such liability arise out of the performance or non-performance by such party hereunder.

**15. Governing Law.** This **MOU** shall be construed to be made and interpreted under the laws of the Pennsylvania.

IN WITNESS WHEREOF, the parties, by their duly authorized representatives, have caused this **MOU** to be executed.

**ALUM ROCK UNION ELEMENTARY**

\_\_\_\_\_  
Date

By: \_\_\_\_\_  
Rene Sanchez  
Assistant Superintendent

**SPRINGBOARD COLLABORATIVE**

\_\_\_\_\_  
Date

By: \_\_\_\_\_  
Alejandro Gac-Artigas  
Chief Executive Officer & Founder

**SCHEDULE A:**

**PAYMENT AND TERM OF SERVICE CONDITIONS**

The following terms shall apply to **Alum Rock Union School District (School)** and **Springboard Collaborative (Springboard)**:

- A. TERM:** This section shall encompass the all definitions in the foregoing Memorandum of Understanding (“**MOU**”) and the following:
- A. 1. The MOU** shall commence on the later date it is signed by both the **School** leader and **Springboard** (the “**Execution Date**”) and shall expire 90 days following the end of **Springboard Program**. Both parties may agree to extend the term of the **MOU** by an addendum (as specified in **MOU § 10**).
  - A. 2. School** and teachers will lose access and permission to access **Professional Development Materials** and **Program Materials** on the final day of the **Springboard Program(s)**.
  - A. 3. Springboard** will retain the right to collect educational and demographic data from **School** through the expiration of this **MOU**.
- B. SCHOOL REGISTRATION INFORMATION:**
- Springboard Summer (2020)**
- B.1. Expected Enrollment:** 315 students
  - B.2. Total Number of Classes:** 21 classes

**B.3. Partnership Fee Per Student: \$500**  
**B.4. Site Fee: \$15,000** per site  
**Total Fees: \$202,500**  
**Discount: \$30,000**  
***Final Contract Amount: \$172,500***

**Springboard Afterschool (2020)**

**B.1. Expected Enrollment:** \_\_\_\_\_ students  
**B.2. Total Number of Classes:** \_\_\_\_\_ classes  
**B.3. Partnership Fee Per Student:** \$ \_\_\_\_\_  
**B.4 Student Assessment Kit** (check one):  
\_\_\_\_\_ **School** provides DRA2 kit (or agreed upon alternative)  
\_\_\_\_\_ **School** elects to rent one (1) **DRA2 Kit** at \$100 per site

**C. DEFINITIONS:** This section shall encompass all definitions in the **MOU**, as follows:

**C.1. Average Class Size** means **Expected Enrollment** divided by **Total Number of Classes**. This number shall not exceed 15.

**C.2. Expected Enrollment** means the number of students projected to register in **Springboard Program(s)** as determined by the parties, as specified in Section B.1 of this Schedule A.

**C.3. Extra Enrollment** means students in excess of **Expected Enrollment** that attend twenty-five percent (25%) or more of the **Springboard Program(s)** as determined by **Springboard**.

**D. COSTS.**

**D.1. Itemized School Costs.** In support of the **Springboard Program(s)**, **School** shall pay each teacher:

**D.1.1. Hourly Wage** for daily programming totaling no less than 20 hours per week over a five-week period for **Springboard Summer** and no less than 3 hours per week over a ten-week period for **Springboard Afterschool**;

**D.1.2. Hourly Wage** for Pre-Programming Professional Development Sessions totaling 12 hours for **Springboard Summer** and 10 hours for **Springboard Afterschool**;

**D.1.3. Hourly Wage** for two hour-long weekly Professional Learning Community Sessions for **Springboard Summer** and one hour-long weekly Professional Learning Community Sessions for **Springboard Afterschool**;

**D.1.4. Hourly Wage** for home visits and assessments totaling 20 hours for **Springboard Summer** and 20 hours for **Springboard Afterschool**; and

**D.1.5 Student Assessment Kit Rental Fee** rate charged per **Student Assessment Kit** provided for the course of the program by **Springboard** to **School**.

**D.2. Generalized School Cost.** In support of the **Springboard Program(s)**, **School** shall pay the **Total Payment Amount**, as follows:

**D.2.1. Total Payment Amount** means **Expected Enrollment** multiplied by **Fee Per Student**.

**D.2.2. Payment Adjustment** equals **Extra Enrollment** (if applicable) multiplied by the **Fee Per Student**.

**D.2.3** Payment of the **Partnership Fee** is required for **School** to gain access to the **Springboard** products and services described in the **MOU**. The **Partnership Fee** shall be delivered to **Springboard** (i) in person delivery, overnight courier or U.S. Priority Mail via certified check, or (ii) via online payment (if available).

**D.2.4 Consequences of Delinquent Payment of Partnership Fee**

**D.2.4.1** If **School's** payment is more than fifteen (15) days late, **School** will be deemed to be in default (**Default**).

**D.2.4.2** If in Default, **School** shall pay an additional fee as specified in Section E.2.4 of this Schedule A.

**D.2.4.3** If **School** is in Default, **Springboard** may terminate this **MOU** immediately.

**D.2.4.4** In the event of termination as a result of Default, **School** must return any materials or resources received from **Springboard**, upon demand.

**D.2.4.5** In the event of termination as a result of Default, **School** must assume full responsibility for lost wages to **Site Manager**, teachers, and operations interns.

**E. PAYMENTS.**

**E.1. Invoices.** Except as otherwise provided herein, **Springboard** will send **School** an invoice for each payment designating the payment due date.

**E.2. Payments.** **School** shall pay **Springboard** in three installments as follows:

**E.2.1.** Upon execution of the **MOU**, **School** shall pay **First Payment** (10% of **Total Payment Amount**) to **Springboard**, which is non-refundable. This invoice will also include DRA2 rental fees, if applicable. The invoice will be dated day of first scheduled **Professional Development**..

**E.2.2.** **School** shall pay **Second Payment** (50% of **Total Payment Amount**) upon conclusion of the first week of **programming**. The invoice will be dated first day of instruction.

**E.2.3.** **School** shall pay **Third Payment** (the remainder of **Total Payment** outstanding, plus **Payment Adjustment**, if applicable) upon the last calendar day of instruction of **Springboard Program**. The invoice will be dated last calendar day of instruction.

**E.2.4 Default and Late Payment.** If **School** is in Default, it will pay penalty charges of two percent (2%) per month for every thirty (30) days past the original date of invoice.

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT  
2930 Gay Avenue  
San José, CA 95127

5.01

Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION – BOARD OF EDUCATION**

To the Board of Trustees:

Subject: **Approve Board Member Term Limits of three consecutive four-year terms.**

**Approve**

Submitted by: Hilaria Bauer, Ph.D. Title: Superintendent

To the Board of Trustees:

Meeting:

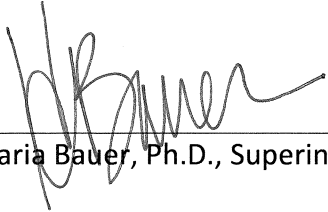
April 9, 2020

Regular Board Meeting

**Approve**

5.01

Agenda Placement

  
Hilaria Bauer, Ph.D., Superintendent

**DISPOSITION BY BOARD OF TRUSTEES**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT  
2930 Gay Avenue  
San José, CA 95127

5.02

Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION – BOARD OF EDUCATION**

To the Board of Trustees:

Subject: **DISCUSSION/ACTION: Board Bylaw 9121, President – Second Reading**

Attached is the second reading for Board Bylaw 9121, President.

Recommendation:

Staff recommends approval of second reading.

Submitted by: Hilaria Bauer Title: Superintendent

To the Board of Trustees:

Meeting:

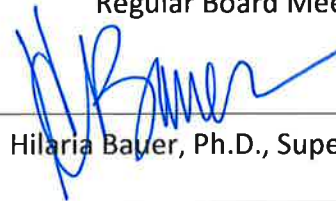
April 9, 2020

**Recommend Approval**

Regular Board Meeting

5.02

Agenda Placement



Hilaria Bauer, Ph.D., Superintendent

**DISPOSITION BY BOARD OF TRUSTEES**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_

# Alum Rock Union ESD

## Board Bylaw

### President and Vice President

BB 9121

#### Board Bylaws

The Board of Trustees shall elect a president and vice president from among its members to provide leadership on behalf of the Board and the educational community it serves.

(cf. 9000 - Role of the Board)  
(cf. 9005 - Governance Standards)  
(cf. 9100 - Organization)

Upon assuming the role of president or vice president, prior to the next regularly scheduled meeting, the president and vice president and the district's General Counsel will schedule and hold an orientation. The orientation shall provide an overview of the president and vice president's roles and responsibilities. Furthermore, the orientation will provide an overview of the pertinent sections of the bylaws that give or limit the authority of the president and vice president. The orientation will take place on an annual basis. General Counsel will provide the president and vice president a select list of bylaws that outline their roles and responsibilities.

On a monthly basis, the Board of Trustees will be provided with a dollar amount and number of hours that the president and vice president has incurred in legal services.

Any and all requests of General Counsel, other than legal advice as currently permitted under the bylaws, that by their nature will incur cost to Alum Rock School District, will be brought to the Board and will proceed only with an affirmative vote of the majority of the Board.

To ensure that Board meetings are conducted in an efficient, transparent, and orderly manner, the president or vice president shall:

1. Call such meetings of the Board as he/she may deem necessary, giving notice as required by law

(cf. 9320 - Meetings and Notices)  
(cf. 9321 - Closed Session Purposes and Agendas)

2. Consult with the Superintendent or designee on the preparation of Board meeting agendas

(cf. 9322 - Agenda/Meeting Materials)

3. Call the meeting to order at the appointed time and preside over the meeting



4. Announce the business to come before the Board in its proper order
5. Enforce the Board's bylaws related to the conduct of meetings and help ensure compliance with applicable requirements of the Brown Act
6. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference
7. Facilitate the Board's effective deliberation, ensuring that each Board member has an opportunity to participate in the deliberation and that the discussion remains focused
8. Rule on issues of parliamentary procedure
9. Put motions to a vote, and clearly state the results of the vote

(cf. 9323 - Meeting Conduct)

The president and vice president shall have the same rights as other members of the Board, including the right to discuss and vote on all matters before the Board.

The president or vice president shall perform other duties in accordance with law and Board policy including, but not limited to:

1. Signing all instruments, acts, orders, and resolutions necessary to comply with legal requirements and carry out the will of the Board
2. Working with the Superintendent or designee to ensure that Board members have necessary materials and information
3. Subject to Board approval, appointing and dissolving all committees

(cf. 9130 - Board Committees)

4. In conjunction with the Superintendent or designee, representing the district as the Board's spokesperson in communications with the media

(cf. 1112 - Media Relations)

5. Leading the Board's advocacy efforts to build support within the local community and at the state and national levels

When the president resigns or is absent, the vice president shall perform the president's duties. When both the president and vice president are absent, the clerk shall perform the president's duties.

(cf. 9123 - Clerk)

Legal Reference:

EDUCATION CODE

35022 President of the board

35143 Annual organizational meetings; dates and notice

GOVERNMENT CODE

54950-54963 Ralph M. Brown Act

Management Resources:

CSBA PUBLICATIONS

Call to Order: A Blueprint for Great Board Meetings, 2015

Board Presidents' Handbook, revised 2002

CSBA Professional Governance Standards, 2000

WEB SITES

CSBA: <http://www.csba.org>

Bylaw ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

adopted: July 2, 2013 San Jose, California

Revised: October 10, 2019

Revised: January 16 February March April 1329, 2020

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT  
2930 Gay Avenue  
San José, CA 95127

5.03

Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION – BOARD OF EDUCATION**

To the Board of Trustees:

Subject: **DISCUSSION/ACTION: Board Policy 4119.11/4219.11/4319.11 Sexual Harassment -  
Second Reading**

Attached is the second reading for Board Policy 4119.11/4219.11/4319.11 – Sexual Harassment.

Recommendation:

Staff recommends approval of second reading.

Submitted by: Hilaria Bauer Title: Superintendent

To the Board of Trustees:

Meeting:

April 9, 2020

**Recommend Approval**

Regular Board Meeting

5.03

Agenda Placement

  
Hilaria Bauer, Ph.D., Superintendent

**DISPOSITION BY BOARD OF TRUSTEES**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_

# Alum Rock Union ESD

## Board Policy

### Sexual Harassment

BP 4119.11/4219.11/4319.11

#### Personnel

The Board of Trustees is committed to providing a safe work environment that is free of harassment and intimidation. ~~–The Board prohibits sexual harassment of against district employees and job applicants. The Board also and prohibits~~ retaliatory behavior or action against ~~district employees or other~~ any persons who complains, ~~testify~~ testifies, or otherwise participates in the complaint process established ~~pursuant to~~ for the purpose of this policy ~~and administrative regulation.~~

Sexual harassment includes, but is not limited to, harassment that is based on the gender, gender identity, gender expression, or sexual orientation of the victim.

This policy shall apply to all district employees and to other persons on district property or with some employment relationship with the district, such as interns, volunteers, contractors, and job applicants.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 4030 - Nondiscrimination in Employment)

Any district employee who engages or participates in sexual harassment or who aids, abets, incites, compels, or coerces another to commit sexual harassment in violation of this policy is subject to disciplinary action, up to and including dismissal.

(cf. 4117.4 - Dismissal)

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

The Superintendent or designee shall take all actions necessary to ensure the prevention, investigation, and correction of sexual harassment, including but not limited to:

1. Providing training to employees in accordance with law and administrative regulation
2. Publicizing and disseminating the district's sexual harassment policy to employees and others to whom the policy may apply  
staff

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

3. Ensuring prompt, thorough, and fair investigation of complaints

4. Taking timely and appropriate corrective/remedial action(s), which may require interim separation of the complainant and the alleged harasser and subsequent monitoring of developments

The Superintendent or designee shall periodically evaluate the effectiveness of the district's strategies to prevent and address harassment. Such evaluation may involve conducting regular anonymous employee surveys to assess whether harassment is occurring or is perceived to be tolerated, partnering with researchers or other agencies with the needed expertise to evaluate the district's prevention strategies, and using any other effective tool for receiving feedback on systems and/or processes. As necessary, changes shall be made to the harassment policy, complaint procedures, or training.

#### Sexual Harassment Reports and Complaints

~~All complaints and allegations of sexual harassment shall be kept confidential to the extent necessary to carry out the investigation or to take other subsequent necessary actions. (5 CCR-4964)~~

Any district employee ~~or job applicant~~ who feels that he/she has been sexually harassed in the performance of his/her district responsibilities or who has knowledge of any incident of sexual harassment by or against another employee, ~~a job applicant or a student~~, shall immediately report the incident to his/her direct supervisor, another supervisor, the principal, district administrator, the district's coordinator for nondiscrimination, or the Superintendent, or, if available, a complaint hotline or an ombudsman.

A supervisor, ~~principal~~ or other ~~district~~ administrator who receives a harassment complaint shall promptly notify the Superintendent or designee coordinator.

Complaints of sexual harassment shall be filed and investigated in accordance with the complaint procedure specified in AR 4031-4030 - Complaints Concerning Nondiscrimination in Employment. An employee may bypass his/her supervisor in filing a complaint where the supervisor is the subject of the complaint.

(cf. 4031-4030 - Complaints Concerning Nondiscrimination in Employment)

All complaints and allegations of sexual harassment shall be kept confidential to the extent



necessary to carry out the investigation or to take other subsequent necessary actions. (2 CCR 11023)

~~Any district employee who engages or participates in sexual harassment or who aids, abets, incites, compels, or coerces another to commit sexual harassment against a district employee, job applicant, or student is in violation of this policy and is subject to disciplinary action, up to and including dismissal.~~

~~(cf. 4117.4—Dismissal)~~

~~(cf. 4118—Suspension/Disciplinary Action)~~

~~(cf. 4218—Dismissal/Suspension/Disciplinary Action)~~

#### Legal Reference:

##### EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

##### GOVERNMENT CODE

12900-12996 Fair Employment and Housing Act, especially:

12940 Prohibited discrimination

12950 Sexual harassment; distribution of information

12950.1 Sexual harassment training

##### LABOR CODE

1101 Political activities of employees

1102.1 Discrimination: sexual orientation

##### CODE OF REGULATIONS, TITLE 2

7287.8 Retaliation

7288.0 Sexual harassment training and education

11009 Employment discrimination

11021 Retaliation

11023 Harassment and discrimination prevention and correction

11024 Sexual harassment training and education

11034 Terms, conditions, and privileges of employment

##### CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

##### UNITED STATES CODE, TITLE 20

1681-1688 Title IX prohibition against discrimination

##### UNITED STATES CODE, TITLE 42

~~2000d-2000d-7 Title VI, Civil Rights Act of 1964~~

2000e-2000e-17 Title VII, Civil Rights Act of 1964, as amended

~~2000h-2-2000h-6 Title IX, 1972 Education Act Amendments~~

##### CODE OF FEDERAL REGULATIONS, TITLE 34

106.1-106.9 Nondiscrimination on the basis of sex in education programs or activities

106.51-106.61 Nondiscrimination on the basis of sex in employment in education program or activities

~~106.9 Dissemination of policy~~

COURT DECISIONS

Department of Health Services v. Superior Court of California, (2003) 31 Cal.4th 1026  
Faragher v. City of Boca Raton, (1998) 118 S.Ct. 2275  
Burlington Industries v. Ellreth, (1998) 118 S.Ct. 2257  
Gebser v. Lago Vista Independent School District, (1998) 118 S.Ct. 1989  
Oncale v. Sundowner Offshore Serv. Inc., (1998) 118 S.Ct. 998  
Meritor Savings Bank, FSB v. Vinson et al., (1986) 447 U.S. 57

Management Resources:

U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION PUBLICATIONS

Promising Practices for Preventing Harassment, November 2017

~~OFFICE OF CIVIL RIGHTS AND NATIONAL ASSOCIATION OF ATTORNEYS-  
GENERAL~~

~~Protecting Students from Harassment and Hate Crime, January, 1999~~

WEB SITES

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

Equal Employment Opportunity Commission: <http://www.eeoc.gov>

U.S. Department of Education, Office for Civil Rights:

<http://www.ed.gov/about/offices/list/ocr/index.html>

Policy ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

adopted: July 2, 2013 San Jose, California

Revised: ~~December 12, 2019~~ January February March 1632 April 9, 2020

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT  
2930 Gay Avenue  
San José, CA 95127

5.04

Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION – BOARD OF EDUCATION**

To the Board of Trustees:

Subject: **DISCUSSION/ACTION: Board Policy 4111/4211/4311, Recruitment and Selection –  
Second Reading**

Attached is the second reading for Board Policy 4111/4211/4311, Recruitment and Selection.

Recommendation:

Staff recommends approval of second reading.

Submitted by: Hilaria Bauer Title: Superintendent

To the Board of Trustees:

Meeting:

April 9, 2020

**Recommend Approval**

Regular Board Meeting

5.04

Agenda Placement

  
Hilaria Bauer, Ph.D., Superintendent

**DISPOSITION BY BOARD OF TRUSTEES**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_



# Alum Rock Union ESD

## Board Policy

### Recruitment And Selection

BP 4111/4211/4311

#### Personnel

~~Cautionary Notice: AB 97 (Ch. 47, Statutes of 2013) repealed Education Code 42605, which provided temporary flexibility for specified "Tier 3" categorical programs, and instead redirects the funding for those categorical programs into the Local Control Funding Formula (LCFF) (Education Code 42238.01-42251). The supplemental and concentration grant portions of the LCFF may be used for any schoolwide or districtwide educational purpose in accordance with state regulations to be adopted by January 31, 2014, with a goal of increasing or improving services for English learners, foster youth, and students eligible for free and reduced-price meals. Certain requirements related to Tier 3 categorical program(s) in the following policy or regulation are no longer applicable.~~

The Board of Trustees is committed to employing suitable, qualified individuals to effectively carry out the district's vision, mission, and goals. ~~to provide high-quality education to its students and to ensure the efficient running of district operations.~~

#### (cf. 0000 - Vision)

(cf. ~~0100-0200~~ - Goals for the School District)

(cf. 4000 - Concepts and Roles)

(cf. 4100 - Certificated Personnel)

(cf. 4200 - Classified Personnel)

(cf. 4300 - Administrative and Supervisory Personnel)

~~(cf. 9000 - Role of the Board)~~

The Superintendent shall develop equitable, fair, ~~open,~~ and transparent recruitment and selection processes and procedures ~~that which~~ ensure ~~that employees individuals~~ are selected based on demonstrated knowledge, skills, and competence and not on any bias, personal preference, or unlawful discrimination.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 4030 - Nondiscrimination in Employment)

~~(cf. 4031 - Complaints Concerning Discrimination in Employment)~~

(cf. 4032 - Reasonable Accommodation)

(cf. 4111.2/4211.2/4311.2 - Legal Status Requirement)

When a vacancy occurs, the Superintendent or designee shall review the job description for the position to ensure that it accurately describes the major functions and duties of the position. He/she ~~also~~ shall also disseminate job announcements to ensure a wide range of candidates.

The district's selection procedures shall include screening processes, interviews, ~~observations,~~ ~~and~~ recommendations from previous employers, and observations when appropriate, -as necessary to identify the best possible candidate for a position.

(cf. 4112.61/4212.61/4312.61 - Employment References)

The Superintendent or designee may establish an interview committee, ~~as appropriate,~~ to rank candidates and recommend finalists. During job interviews, applicants may be asked to describe or demonstrate how they will be able to perform the duties of the job. All discussions and recommendations shall be confidential in accordance with law.

(cf. 2230 - Representative and Deliberative Groups)

~~During job interviews, applicants may be asked to describe or demonstrate how they will be able to perform the duties of the job.~~ No inquiry shall be made with regard to any ~~category of~~ disrimination information prohibited by state or federal nondiscrimination laws.

The Superintendent or designee shall not inquire, orally or in writing, in regard to an applicant's salary history information, including compensation and benefits. He/she shall also not rely on salary history information as a factor in determining whether to offer employment to an applicant or the salary to offer. However, the Superintendent or designee may consider salary information that is disclosable under state or federal law or that the applicant discloses voluntarily and without prompting. Upon request, the Superintendent or designee shall provide the applicant the pay scale for the position to which he/she is applying. (Labor Code 432.3)

For each position, the Superintendent or designee shall present to the Board one candidate who meets all qualifications established by law and the Board for the position. No person shall be employed by the Board without the recommendation or endorsement of the Superintendent or designee.

(cf. 4112 - Appointment and Conditions of Employment)

(cf. 4112.2 - Certification)

(cf. 4112.23 - Special Education Staff)

(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)

(cf. 4212 - Appointment and Conditions of Employment)

(cf. 4312.1 - Contracts)

#### Recruitment Incentives for Teachers

With Board approval and in accordance with district needs, the district may provide incentives to recruit teachers, administrators, or other employees, such as signing bonuses, assistance with beginning teacher induction and/or credential costs, mentoring, additional compensation, and/or subsidized housing.

~~Contingent upon available funding, the Superintendent or designee may provide incentives to recruit credentialed teachers to teach in any district school ranked in the bottom half of the state~~

~~Academic Performance Index. Such incentives may include, but are not limited to, signing bonuses, improved work conditions, teacher compensation, or housing subsidies. (Education Code 44735)~~

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

35035 Responsibilities of superintendent

44066 Limitations on certification requirement

44259 Teaching credential; exception; designated subjects; minimum requirements

~~44735 Incentive grants for recruiting teachers for low-performing schools~~

~~44740-44741 Personnel management assistance teams~~

44750 Teacher recruitment resource center

44830-44831 Employment of certificated persons

44858 Age or marital status in certificated positions

44859 Prohibition against certain rules and regulations re residency

45103-45139 Employment (classified employees)

49406 Examination for tuberculosis

52051 Academic Performance Index

GOVERNMENT CODE

815.2 Liability of public entities and public employees

6250-6276.48 Public Records Act

12900-12996 Fair Employment and Housing Act, including:

12940-~~12956~~-12957 Discrimination prohibited; unlawful practices

HEALTH AND SAFETY CODE

53570-53574 Teacher Housing Act of 2016

LABOR CODE

432.3 Salary information

UNITED STATES CODE, TITLE 5

552 Freedom of Information Act

UNITED STATES CODE, TITLE 8

1324a Unlawful employment of aliens

1324b Unfair immigration related employment practices

UNITED STATES CODE, TITLE 20

1681-1688 Title IX prohibition against discrimination

UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

~~2000h-2-2000h-6 Title IX, 1972 Education Act Amendments~~

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 34



106.51-106.61 Nondiscrimination on the basis of sex in employment in education program or activities

COURT DECISIONS

C.A. v William S. Hart Union High School District et al., (2012) 138 Cal.Rptr.3d 1

Management Resources:

CALIFORNIA COUNTY SUPERINTENDENTS EDUCATIONAL SERVICES ASSOCIATION PUBLICATIONS

Teacher Recruitment in California: An Analysis of Effective Strategies, Research Brief, Veritas Research and Evaluation Group, October 2017

WEB SITES

California County Superintendents Educational Services Association: <http://ccsesa.org/recruit>

California Department of Education: <https://www.cde.ca.gov>

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Education Job Opportunities Information Network: <http://www.edjoin.org>

Teach USA: <https://culturalvistas.org/programs/us/teach-usa>  
<http://www.calteach.org>

U.S. Equal Employment Opportunity Commission: <http://www.eeoc.gov>

Policy ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

adopted: July 2, 2013 San Jose, California

Revised: FebruaryMarchApril 1329, 2020

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT  
2930 Gay Avenue  
San José, CA 95127

5.05

Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION – BOARD OF EDUCATION**

To the Board of Trustees:

Subject: DISCUSSION/ACTION: Board Policy 5131, Conduct – Second Reading

Attached is the second reading for Board Policy 5131, Conduct.

Recommendation:

Staff recommends approval of second reading.

Submitted by: Hilaria Bauer Title: Superintendent

To the Board of Trustees:

Meeting:

April 9, 2020

**Recommend Approval**

Regular Board Meeting

5.05

Agenda Placement

  
Hilaria Bauer, Ph.D., Superintendent

**DISPOSITION BY BOARD OF TRUSTEES**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_

# Alum Rock Union ESD

## Board Policy

### Conduct

BP 5131

#### Students

The Board of Trustees believes that all students have the right to be educated in a safe and positive learning environment free from disruptions. Students shall be expected to exhibit appropriate conduct that does not infringe upon the rights of others or interfere with the school program while on school grounds, going to or coming from school, at school activities, or using district transportation.

(cf. 0450 - Comprehensive Safety Plan)

(cf. 5131.1 - Bus Conduct)

(cf. 5137 - Positive School Climate)

(cf. 6145.2 - Athletic Competition)

The Superintendent or designee shall ensure that each school develops standards of conduct and discipline consistent with Board policies and administrative regulations. Students and parents/guardians shall be notified of district and school rules related to conduct.

Prohibited student conduct includes, but is not limited to:

1. Conduct that endangers students, staff, or others, including, but not limited to, physical violence, possession of a firearm or other weapon, and terrorist threats

(cf. 5131.7 - Weapons and Dangerous Instruments)

(cf. 5142 - Safety)

2. Discrimination, harassment, intimidation, or bullying of students or staff, including sexual harassment, hate-motivated behavior, cyberbullying, hazing or initiation activity, extortion, or any other verbal, written, or physical conduct that causes or threatens to cause violence, bodily harm, or substantial disruption to the school program.

(cf. 5131.2 - Bullying)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

3. Conduct that disrupts the orderly classroom or school environment

(cf. 5131.4 - Student Disturbances)

4. Willful defiance of staff's authority

5. Damage to or theft of property belonging to students, staff, or the district

(cf. 3515.4 - Recovery for Property Loss or Damage)

(cf. 5131.5 - Vandalism and Graffiti)

~~The district shall not be responsible for students' personal belongings which are brought on-campus or to a school activity and are lost, stolen, or damaged.~~

6. Obscene acts or use of profane, vulgar, or abusive language

(cf. 5145.2 - Freedom of Speech/Expression)

7. Possession, use, or being under the influence of tobacco, alcohol, or other prohibited ~~drugs~~substances

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5131.62 - Tobacco)

(cf. 5131.63 - Steroids)

8. Possession or use of a laser pointer, unless for a valid instructional or other school-related purpose with prior permission of the principal or designee (Penal Code 417.27)

~~Prior to bringing a laser pointer on school premises for a valid instructional or school-related purpose, a student shall obtain permission from the principal or designee.~~

9. Use of a ~~cellular/digital telephone~~cell phone, smart watch, pager, or other mobile communications device during instructional time or in an unauthorized manner in violation of district policy

~~Such devices shall be turned off in class, except when being used for a valid instructional or other school-related purpose as determined by the teacher or other district employee, and at any other time directed by a district employee. Any device with camera, video, or voice recording function shall not be used in any manner which infringes on the privacy rights of any other person.~~

~~No student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health and the use of which is limited to purposes related to the student's health. —(Education Code 48901.5)~~

10. Plagiarism or dishonesty on school work or tests

(cf. 5131.9 - Academic Honesty)

(cf. 6162.54 - Test Integrity/Test Preparation)

(cf. 6162.6 - Use of Copyrighted Materials)

11. ~~Inappropriate attire~~ Wearing of any attire that violates district or school dress codes, including gang-related apparel

(cf. 5132 - Dress and Grooming)

12. Tardiness or unexcused absence from school

(cf. 5113 - Absences and Excuses)

(cf. 5113.1 - Chronic Absence and Truancy)

(cf. 5113.11 - Attendance Supervision)

(cf. 5113.12 - District School Attendance Review Board)

13. Failure to remain on school premises in accordance with school rules

(cf. 5112.5 - Open/Closed Campus)

Employees are expected to ~~provide appropriate supervision to~~ enforce standards of conduct and, ~~if when~~ they observe or receive a report of a violation of these standards, to ~~immediately appropriately~~ intervene or ~~call for seek~~ assistance. ~~If an employee believes a matter has not been resolved, he/she shall refer the matter to his/her supervisor or an administrator for further investigation. As necessary, the employee shall refer the matter to a supervisor or the principal or designee.~~

When a school ~~official employee~~ suspects that a search of a student or ~~his/her~~ student's belongings will turn up evidence of the student's violation of the law or school rules, such a search shall be conducted in accordance with BP/AR 5145.12 - Search and Seizure.

(cf. 5145.12 - Search and Seizure)

When a student uses any prohibited device, or uses a permitted device in ~~any unethical or illegal activity~~ an unauthorized manner, a district employee may confiscate the device. The employee shall store the ~~item in a secure manner until an appropriate time~~ device securely until it is returned to the student or turned over to the principal or designee, as appropriate.

Students who violate district or school rules and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, referral to a student success team or counseling services, or denial of participation in extracurricular or cocurricular activities or other privileges in accordance with Board policy and administrative regulation. The Superintendent or designee shall notify local law enforcement as appropriate.

(cf. 1020 - Youth Services)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 5127 - Graduation Ceremonies and Activities)

(cf. 5138 - Conflict Resolution/Peer Mediation)



(cf. 5144 - Discipline)  
(cf. 5144.1 - Suspension and Expulsion/Due Process)  
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))  
(cf. 6020 - Parent Involvement)  
(cf. 6145 - Extracurricular and Cocurricular Activities)  
(cf. 6159.4 - Behavioral Interventions for Special Education Students)  
(cf. 6164.2 - Guidance/Counseling Services)  
(cf. 6164.5 - Student Success Teams)  
(cf. 6184 - Continuation Education)  
(cf. 6185 - Community Day School)

Students also may be subject to discipline, in accordance with law, Board policy, or administrative regulation, for any off-campus conduct during nonschool hours which poses a threat or danger to the safety of students, staff, or district property, or substantially disrupts school activities.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination  
32280-32289 Comprehensive safety plan  
35181 Governing board authority to set policy on responsibilities of students  
35291-35291.5 Rules  
44807 Duty concerning conduct of students  
48900-48925 Suspension and expulsion  
51512 Prohibition against electronic listening or recording device in classroom without permission

CIVIL CODE

1714.1 Liability of parents and guardians for willful misconduct of minor

PENAL CODE

288.2 Harmful matter with intent to seduce  
313 Harmful matter  
417.25-417.27 Laser scope or laser pointer  
647 Use of camera or other instrument to invade person's privacy; misdemeanor  
653.2 Electronic communication devices, threats to safety

VEHICLE CODE

23123-23124 Prohibitions against use of electronic devices while driving

CODE OF REGULATIONS, TITLE 5

300-307 Duties of students

UNITED STATES CODE, TITLE 42

~~2000h~~ 2000h620 USC 1681-1688 Title IX, 1972 Education Act Amendments

COURT DECISIONS

J.C. v. Beverly Hills Unified School District, (2010) 711 F.Supp.2d 1094

LaVine v. Blaine School District, (2000) 2001, 9th Cir.) 257 F.3d 981

Emmett v. Kent School District No. 415, (2000) 92 F.Supp. 1088

Bethel School District No. 403 v. Fraser, (1986) 478 U.S. 675  
New Jersey v. T.L.O., (1985) 469 U.S. 325  
Tinker v. Des Moines Independent Community School District, (1969) 393 U.S. 503

Management Resources:

CSBA PUBLICATIONS

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

Providing a Safe, Nondiscriminatory School Environment for All Students, Policy Brief, April 2010

Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2007

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Bullying at School, 2003

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/lr/ss>

Center for Safe and Responsible Internet Use: <http://cyberbully.org>

<https://www.ewa.org/organization/center-safe-and-responsible-internet-use>

~~National School Boards Association:~~ <http://www.nsba.org>

National School Safety Center: <http://www.schoolsafety.us>

U.S. Department of Education: <http://www.ed.gov>

Policy ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

adopted: July 2, 2013 San Jose, California

revised: ~~February 13~~ ~~March~~ ~~April 12~~ ~~29~~, 2020

6.01

Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION - BOARD OF EDUCATION**

To the Board of Trustees:

Date: **March 24, 2020**

**Subject:** **Adelante II TK-8 School Proposal**

**Staff Analysis:** The staff, parents and families of the Adelante Dual Language Academy community would like to share their plans and aspirations to expand Adelante II to a TK-8 school, allowing their children to enjoy the benefits of this high performing and well-loved community school through 8<sup>th</sup> grade.

**Information Only**

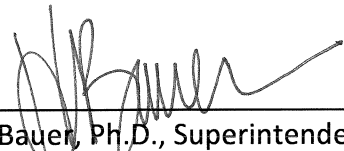
Submitted by: Rene Sanchez  Title: Assistant Superintendent, Instructional Services

To the Board of Trustees:

Meeting: April 9, 2020  
Regular Board Meeting

**Information Only**

6.01  
Agenda Placement

  
Hilaria Bauer, Ph.D., Superintendent

**DISPOSITION BY BOARD OF TRUSTEES**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_

6.02

Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION - BOARD OF EDUCATION**

To the Board of Trustees:

Date: March 26, 2020

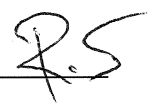
**Subject:** **INFORMATION/PRESENTATION: Local Control Accountability Plan (LCAP) – Initial Findings Presentation.**

**Staff Analysis:** Staff will provide an LCAP Initial Findings summary based on stakeholders' input. All districts are required to include a summary of stakeholders' input as part of their LCAP when submitting their plan to the Santa Clara County Office of Education, as a result of the Local Control Funding Formula (LCFF), per Education Code section 52060. Due to COVID-19 Pandemic, our District is waiting to hear about changes to the 2020-2021 LCAP Timeline. Staff will share any new information received from the California Department of Education (CDE) on this topic.

**Recommendation:** Information/Presentation

Submitted by: Sandra Garcia

Title: Director of State and Federal Programs

Approved by: Rene Sanchez 

Title: Assistant Superintendent, Instructional Services

To the Board of Trustees:

Meeting: April 9, 2020  
Regular Board Meeting

**Information/Presentation**

6.02  
Agenda Placement

  
Hilaria Bauer, Ph.D., Superintendent

**DISPOSITION BY BOARD OF TRUSTEES**

Motion by:

Seconded by:

Approved: \_\_\_\_\_

Not Approved: \_\_\_\_\_

Tabled: \_\_\_\_\_

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT  
2930 Gay Avenue  
San José, CA 95127

7.01

Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION – BOARD OF EDUCATION**

To the Board of Trustees:

Subject: Information Regarding Resignations

Staff Analysis:

Pursuant to Board Policy 4117.2 the Superintendent or her designee has accepted the following resignations.

Submitted by: Carlos Moran



Title: Assistant Superintendent, Human Resources

To the Board of Trustees:

**Information Only**

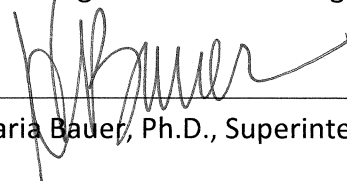
7.01

Agenda Placement

Meeting:

April 9, 2020

Regular Board Meeting



Hilaria Bauer, Ph.D., Superintendent

**DISPOSITION BY BOARD OF TRUSTEES**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved: \_\_\_\_\_

Not Approved: \_\_\_\_\_

Tabled: \_\_\_\_\_

**ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT-  
HUMAN RESOURCES DEPARTMENT  
MEETING OF THE BOARD OF TRUSTEES**

**April 9, 2020**

**CERTIFICATED RESIGNATIONS:**

**I. Resignations:**

1. Corea, Devin	RSP/Aptitud Community at Goss	06/10/2020
2. DeSimone, Vito	Adapted PE/Special Education Dept.	06/09/2020
3. Dhami, Manmit	SDC/Sheppard Middle School	06/30/2020
4. Dumpson, Claudia	5/ADELANTE Academy II	06/09/2020
5. Perez-Carrillo, Jennifer	1 Bilingual/ADELANTE Academy I	06/10/2020
6. Ramirez-Garcia, Kayleen	Psychologist/Special Education Dept.	06/12/2020
7. Rivas, Allison	SDC/Cureton Elementary	06/10/2020
8. Robinson, Amanda	Core/Sheppard Middle School	06/10/2020
9. Shelton, Jennifer	1/Dorsa Elementary	06/09/2020

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT  
2930 Gay Avenue  
San José, CA 95127

7.02

Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION – BOARD OF EDUCATION**

To the Board of Trustees:

Subject: **Approve Resolution # 29-19/20 Classified School Employees Week May 17-23, 2020**

Staff Analysis:

Alum Rock Union Elementary School District hereby recognizes and wishes to honor the contribution of the classified school employees to quality education in the state of California and in the Alum Rock Union Elementary School District and declares the week of May 17, 2020 through May 23, 2020 as *Classified School Employees Week* in the Alum Rock Union Elementary School District.

Recommendation:

District administration is recommending that the Board of Trustees approve Resolution # 29-19/20.

Submitted by: Carlos Moran



Title: Assistant Superintendent, Human Resources

To the Board of Trustees:

**Recommend Approval**

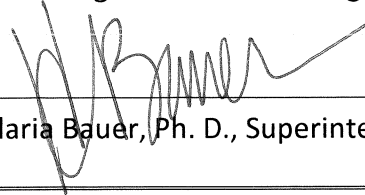
7.02

Agenda Placement

Meeting:

April 9, 2020

Regular Board Meeting



Hilaria Bauer, Ph. D., Superintendent

**DISPOSITION BY BOARD OF TRUSTEES**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_

**ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT**

**Resolution # 29-19/20**

**Proclaiming May 17-23, 2020**

**"CLASSIFIED SCHOOL EMPLOYEES WEEK"**

**WHEREAS**, classified school employees provide valuable services to the schools and students of the Alum Rock Union Elementary School District; and

**WHEREAS**, classified school employees contribute to the establishment and promotion of a positive instructional environment; and

**WHEREAS**, classified school employees serve a vital role in providing for the welfare and safety of Alum Rock Union Elementary School District students; and

**WHEREAS**, classified school employees employed by Alum Rock Union Elementary School District strive for excellence in all areas relative to the educational community;

**NOW, THEREFORE, BE IT RESOLVED**, that the Alum Rock Union Elementary School District hereby recognizes and wishes to honor the contribution of classified school employees to quality education in the State of California and in the Alum Rock Union Elementary School District and declares the week of May 17-23, 2020 as *Classified School Employees Week* in the Alum Rock Union Elementary School District.

**PASSED AND ADOPTED** this 9<sup>th</sup> day of April 2020, by the Board of Trustees of the Alum Rock Union Elementary School District, County of Santa Clara, State of California.

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Ayes \_\_\_\_\_

Noes \_\_\_\_\_

Absent \_\_\_\_\_

Abstain \_\_\_\_\_

Board of Trustees:

Ernesto Bejarano, President

\_\_\_\_\_

Corina Herrera-Loera, Vice President

\_\_\_\_\_

Andrés Quintero, Clerk

\_\_\_\_\_

Linda Chavez, Member

\_\_\_\_\_

Dolores Marquez-Frausto, Member

\_\_\_\_\_

**I HEREBY CERTIFY** that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Board of Trustees of the Alum Rock Union Elementary School District at a public meeting of said Board held on April 9, 2020.

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Hilaria Bauer, Ph.D., Superintendent

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Date



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT  
2930 Gay Avenue  
San José, CA 95127

8.01

Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION – BOARD OF EDUCATION**

To the Board of Trustees:

Subject:

**APPROVAL OF BOARD MEETING MINUTES FOR THE FOLLOWING  
DATES:**

- January 21, 2020, Board Study Session
- Amended February 13, 2020, Regular Board Meeting

**RECOMMEND APPROVAL**

Submitted by: Hilaria Bauer Title: Superintendent

To the Board of Trustees:

Meeting:

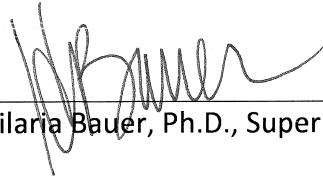
April 9, 2020

Regular Board Meeting

**Recommend Approval**

8.01

Agenda Placement



Hilaria Bauer, Ph.D., Superintendent

**DISPOSITION BY BOARD OF TRUSTEES**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved: \_\_\_\_\_

Not Approved: \_\_\_\_\_

Tabled: \_\_\_\_\_

**AMENDED APPROVED MINUTES  
ALUM ROCK ELEMENTARY SCHOOL DISTRICT  
2930 Gay Avenue  
San Jose, CA 95127**

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
of the Alum Rock Union School District  
Held on Thursday, February 13, 2020, 5:30 p.m. at the Alum Rock Union School  
District Office Board Room, 2930 Gay Avenue, San Jose, CA 95127  
Meeting #11-19/20**

**1. OPEN SESSION**

**1.01 Call to Order/Roll Call/Pledge of Allegiance**

President Ernesto Bejarano welcomed everyone in the audience. President Ernesto Bejarano called the Board Meeting to order at 5:30 p.m. followed by Roll Call.

Board Members Present:

Ernesto Bejarano	President
Corina Herrera-Loera	Vice-President <i>(arrived late at 5:32 p.m.)</i>
Andrés Quintero	Clerk <i>(arrived late at 5:32 p.m.)</i>
Linda Chavez	Member
Dolores Marquez-Frausto	Member

Administrative and Support Staff Members Present:

Dr. Hilaria Bauer	Superintendent
Rene Sanchez	Assistant Superintendent, Instructional Services
Carlos Moran	Assistant Superintendent, Human Resources
Kolvira Chheng	Assistant Superintendent, Business Services
Maribel Carrillo	Sr. Executive Assistant, Superintendent's Office

## **1. OPEN SESSION** *(continued)*

### **1.01 Call to order/Roll Call/Pledge of Allegiance**

President Ernesto Bejarano said there was a quorum.

President Ernesto Bejarano said there were several requests made to move agenda items.

President Ernesto Bejarano asked the Board members if there were any requests to move agenda items.

President Ernesto Bejarano asked to move items 8.01 and 8.02 before item 6.01.

Clerk Andrés Quintero commented to move item 8.01 before the closed session because he feels that there will be more public comment on this item.

Member Dolores Marquez-Frausto said she is not in favor of moving the item 8.02 before closed session. She said there should be comments made by both the public and the Board.

President Ernesto Bejarano replied that there would be discussion from both the Board and the public. He said this item is for discussion only, not action.

President Ernesto Bejarano commented to move the items after the closed session because the closed session will be short.

Member Linda Chavez commented that the items should be addressed beforehand because there is the staff that is on the clock.

Clerk Corina Herrera-Loera apologized for being late. She said her suggestion is to have Public Comment for 20 minutes and she does not feel the need to rush through the items.

President Ernesto Bejarano asked if she was referring to items 4.01 or 8.02.

Vice-President Corina Herrera-Loera said it was important for her to hear the parent's comments and this would allow the parents to speak if they need to leave early.

President Ernesto Bejarano asked what item Vice-President Corina Herrera-Loera was speaking of.

Vice-President Corina Herrera-Loera replied she was speaking about item 4 non agendized items for community members to speak.

## **1. OPEN SESSION** *(continued)*

Vice-President Corina Herrera-Loera said she agrees with what President Ernesto Bejarano said. She would like to have parents speak before the Board goes to closed session.

Member Linda Chavez said there has been discussion on this item and there will not be a vote. This is a discussion only. She asked if the Board can go to closed session and be respectful of the staff's time because there are things that the Board needs to make decisions on.

President Ernesto Bejarano said there is a proposal to move items 8.01 and 8.02 before item 6.01. He said everything else stays the same.

There was consensus from the Board.

Vice-President Corina Herrera-Loera said moving forward, she requests to have 20 minutes for Public Comment before closed session.

President Ernesto Bejarano called for order from the audience.

President Ernesto Bejarano said there would be a 5-minute break to regain order.

President Ernesto Bejarano called the meeting back to order. He said upon speaking to Counsel Rogelio Ruiz, the Board is going to closed session.

## **2. Closed Session**

### **2.01 Announcement and Public Comments Regarding Items to be Discussed In Closed Session**

President Ernesto Bejarano announced the items that would be discussed in Closed Session. There were no public comments from the audience at this time.

### **2.02 Recess To Closed Session: The Board will recess to Closed Session at approximately 5:35 p.m. Open session will resume approximately 1 ½ hours after the start of Closed Session.**

President Ernesto Bejarano announced that the Board would reconvene to Open Session in approximately 1 ½ hours. The Board adjourned to Closed Session at 5:43 p.m.

### **3. RECONVENE TO OPEN SESSION**

#### **3.01 Call to Order / Roll Call**

The Board reconvened to Open Session at 7:39 p.m. President Ernesto Bejarano welcomed everyone and took a second Roll Call in which all Board Members were present. There was a quorum.

President Ernesto Bejarano said he is proposing to move items 8.01 and 8.02 after item 4.01 non agendaized Public Comment.

President Ernesto Bejarano said there is no report of closed session items at this time.

### **4. Public Members Who Wish to Address the Board**

Public Comments:

- 1) Olivia Ortiz said to consider moving Public Comment before going to Closed Session. She said the Board had mentioned they would like to see parents at the Board Meetings but it is really hard for parents to be here for two to three hours. She said hopefully the Board can consider this because kids need to go to school.
- 2) Deliza Gonzalez said there is a new Board but they are going to the old tactics. She said parents are arriving early to make comments but are unable to because they have to leave. She commented the students are bringing in the money and without the students there would be no district. She said parents are getting mad and looking for other options.

President Ernesto Bejarano said he would like to take the responsibility of putting this proposal on the table on the agenda today because his colleagues had brought this to his attention.

- 3) Flor De Leon said she sends out emails to the Board and there is no response to her email. She said she keeps on asking the Board to move Public Comment before the Board goes to closed session. She commented the parents do not participate because they say the Board takes too long during the Closed Session. She asked the Board to please consider moving Public Comment before going to Closed Session.

## **8. Superintendent/Board Business—Board Discussion And/ Or Action**

### **8.01 Update Regarding Board Governance Handbook.**

Superintendent Bauer said she was working on finding the old Board Governance Handbook and was unable to locate it. She was asked to check on a presentation of Board Term Limits with Santa Clara County Office of Education and CSBA. She commented she received a response from CSBA recommending a New Beginnings Training. This training will consist of the Board Governance Handbook, mission and vision statement. She said they will also include Board Term Limits. She commented the cost for this training is 2,700 plus travel fees. She respectfully asked the Board to direct staff and approve this type of training.

**MOTION #01-11 by Member Linda Chavez to have the Superintendent look into the action item 8.01 so we can get the Good Beginnings Governance Handbook and work on the handbook mission, a vision statement. MOTION #01-11 was seconded by President Ernesto Bejarano for the purpose of discussion.**

Clerk Andrés Quintero said he appreciates the research the administration has done but due to the financial constraint the district has, he hesitates to do this. He feels the handbook is necessary and Counsel Rogelio Ruiz can work with a template from another school district in order for the district to have their Governance Handbook.

Vice-President Corina Herrera-Loera said there have been agencies who are willing to give a presentation to the Board regarding term limits. She commented she feels Board Term Limits is more pressing than the Board Governance Handbook.

Superintendent Bauer said she reached out to Santa Clara Office of Education Superintendent Dewan regarding the term limit presentation that staff had offered. She said Superintendent Dewan mentioned she felt that the staff had spoken out of their enthusiasm and willingness to provide a term limit presentation, but the Santa Clara County Office of Education is not the best agency to provide these types of training. She said Superintendent Dewan recommended to reach out to CSBA because their focus is on Board issues

Member Linda Chavez said eleven months ago she and Superintendent Bauer brought this to the Board and no one voted on it. She said now it is being reintroduced because the Board needs to put a plan and strategy for the district to move forward. She said term limits were just a bonus to do the training, but she is still not in agreement to spend money on term limits. She said if the community wants term limits, they need to raise money.

President Ernesto Bejarano said he wants to see if he is understanding his colleague's thought process regarding term limits she feels terms limits are more pressing right now and she does not want to rush through the Board Governance Training. He said he is wondering what is the pressing issue on term limits. He commented the Board is under no obligation or audit recommendation to do term limits. He said there is a recommendation to complete the Board Governance Handbook.

## **8. Superintendent/Board Business—Board Discussion And/ Or Action** *(continued)*

President Ernesto Bejarano said he wants to see if he is understanding his colleague's thought process regarding term limits is more pressing right now and she does not want to rush through the Board Governance Training. He said he is wondering what is the pressing issue on term limits. He commented the Board is under no obligation or audit recommendation to do term limits. He said there is a recommendation to complete the Board Governance Handbook. He said that the Board term limits are an important issue to some segments of our community. He said a decision like this is wide-ranging and long term. He commented he would like to take time with it.

Vice-President Corina Herrera-Loera said President Ernesto Bejarano asked is more important if term limits of Board Governance Handbook is more important. She said to her they are equally important. She said parents are seeking a response from the Board on term limits. She commented she pushed to have it in the January 2020 Board Meeting Agenda and it was taken off. She said the community has been waiting for months for a response on term limits.

Member Dolores Marquez-Frausto said she will not be speaking on term limits because it is not the item the Board is on. She said this is historical because she is going to agree with her colleague Clerk Andrés Quintero. She commented she does not want to spend any more money when there is a 9 million dollar deficit and there are going to be cut. She said the Board should pay Counsel Rogelio Ruiz to ensure the Board Governance Handbook can be done using other templates.

Member Linda Chavez requested that the Board move on with the vote since there is a second on the floor.

President Ernesto Bejarano said there is a motion on the floor to approve. He said direction has been given to staff to inform the Board of term limits.

Member Linda Chavez said she had asked for the Governance Handbook, vision & mission statement and somehow term limits were tagged on. She said this was not what she requested to be on the agenda. She commented to have the Board Governance Handbook completed to know what guidelines to follow.

Superintendent Bauer commented she sent out an email to CSBA asking about training for term limits. She said CSBA responded by saying what would be best would be to have a New Beginnings workshop to create a Board Governance Handbook and the norms of the handbook would discuss term limits. She said she wanted to be very clear for the Board to know how this came to be.



## **8. Superintendent/Board Business—Board Discussion And/ Or Action** *(continued)*

Vice-President Corina Herrera-Loera said she overheard President Ernesto Bejarano say if term limits were dealt with now the Board would not need to discuss item 8.02. She asked Counsel Rogelio Ruiz if the Board was able to discuss 8.02 because she wanted to speak on this item.

President Ernesto Bejarano replied to Vice-President Corina-Herrera-Loera that item 8.02 will be heard.

### **Public Comments:**

- 1) Frank Chavez commented it was obvious that the Board needed a Board Governance Handbook because of the way they were handling this item. He told the Board they need to learn how to govern.

**AMENDED MOTION #02-11 by Member Linda Chavez to support the Good Beginnings workshop in the amount of \$2,700.00 plus travel for the Governance Handbook, mission and vision statement. MOTION #02-11 was seconded by President Ernesto Bejarano.**

*MOTION #02-11 failed with a vote of 1 in favor; four opposition (Member Dolores Marquez-Frausto, Clerk Andrés Quintero, Vice-President Corina Herrera-Loera and President Ernesto Bejarano); no absent; and no abstention.*

**MOTION #03-11 by Clerk Andrés Quintero to have general counsel look into best practices in other districts and put together a handbook. MOTION #03-11 was seconded by Member Linda Chavez.**

Vice-President Corina Herrera-Loera asked if the staff would be able to put the Governance Handbook together and show it to Counsel Rogelio Ruiz for him to review.

**AMENDED MOTION #04-11 by Clerk Andrés Quintero to direct staff to come up with the Governance Handbook based on other templates and to use the current mission and vision statement we have in place knowing full well how it is written. MOTION #04-11 was seconded by Member Linda Chavez.**

**AMENDED MOTION #05-11 by Clerk Andrés Quintero to direct staff to create a Governance Handbook with the current mission and vision statement we have.**

Clerk Andrés Quintero said staff will be gathering our comments and moving in that direction. He said he motion he made was very general and the staff will bring a handbook knowing full well the conversations the Board had.

## **8. Superintendent/Board Business—Board Discussion And/ Or Action** *(continued)*

Superintendent Bauer commented that what she is hearing from the Board is that the district needs to be very frugal. She said she has collected samples of Board Governance Handbooks and she will be sending them to the Board. She commented that Counsel Rogelio Ruiz is an amazing resource but his time adds up pretty fast versus paying \$2,700.

Member Linda Chavez commented that there are other places where money can be saved. She said regarding the Board Governance Handbook, vision and mission statement the Board does not need to be frugal this is worth investing in.

Member Dolores Marquez-Frausto asked Superintendent Bauer to mark the ones that mirror the district population and demographics.

Clerk Andrés Quintero said given the importance of the handbook, there is a need to dedicate a short study session. He said before the study session, the staff would have compiled various options of sample Board Governance Handbooks that mirror the district. He commented the Board has taken on heavier tasks like the hiring of the Superintendent.

President Ernesto Bejarano asked about the cost difference between having the staff or legal counsel work on the Board Governance Handbook versus having CSBA do it at a cost of \$2,700 plus travel.

Counsel Rogelio Ruiz replied that he does not see this as being time-intensive. He said it is just about needing a form that works by incorporating the Board's vision and mission statement.

Member Dolores Marquez-Frausto commented she was told the process of doing the Board Governance Handbook sounds complicated, but after hearing Counsel Rogelio Ruiz explain it, it sounds simpler.

President Ernesto Bejarano said a short study session is warranted. He said whatever CSBA would bring to the Board, it would be missing the specific things that the Board would feel would be important.

Clerk Andrés Quintero commented the Board would be well prepared to have a 1 ½ study session and move forward.

President Ernesto Bejarano asked Clerk Andrés Quintero if what he has said encompasses his motion and if he could repeat his motion.

## **8. Superintendent/Board Business—Board Discussion And/ Or Action *(continued)***

**AMENDED MOTION #06-11 by Clerk Andrés Quintero to give direction to staff to create a Governance Handbook and we will go ahead and move forward with a short maximum of 2 hours study session General counsel will review the final. MOTION #06-11 was seconded by President Ernesto Bejarano.**

Superintendent Bauer said she will be sending recommendations of Governance Handbooks to be considered at the Study Session. She said once the Board has chosen one then she will send it to legal for review.

Public Comment:

- 1) Natalie Ball said she is a parent and it is almost 8:30 pm. Some of the audience has not even had dinner. She asked the Board to be more conscious of this.

***MOTION #06-11 carried with a vote of 5 in favor; no opposition; no absent; and no abstention.***

### **8.02 Board Term Limits (Information Only)**

Superintendent Bauer said she had already provided information regarding this item. She said Santa Clara County Office of Education respectfully declined the request and she had already read the response from CSBA.

Vice-President Corina Herrera-Loera said there was a recent email sent to the Board regarding doing a presentation regarding term limits. She said she wants to make a motion to have an action item placed for the March 2020 Board meeting regarding term limits.

President Ernesto Bejarano commented that this item is not for action.

Vice-President Corina Herrera-Loera asked Counsel Rogelio Ruiz how she can move forward to place term limits as an action item to be heard at the March 2020 Board Meeting.

Counsel Rogelio Ruiz replied the Board has a Board Bylaw that allows a Board member to ask for an action item to be added to the agenda.

Vice-President Corina Herrera-Loera said she had just asked President Ernesto Bejarano to have this item added for the next Board Meeting and he replied this was not the place to do that.

Counsel Rogelio Ruiz said if a Board member asked to have an item to be added to the agenda there could be three Board members who can call out a Special Board Meeting for further action.

## **8. Superintendent/Board Business—Board Discussion And/ Or Action** *(continued)*

Vice-President Corina Herrera-Loera asked if, at this point, she could call out a Special Board Meeting.

Counsel Rogelio Ruiz replied that she could request a Special Board Meeting or three Board Members can call out a Special Board Meeting.

Vice-President Corina Herrera-Loera said she is trying to put it on the agenda for the March 2020 Board Meeting. She said she is requesting it.

Counsel Rogelio Ruiz replied to specify that it will be for action.

President Ernesto Bejarano said he would like to go back to his original request to have the staff bring the Board a package of information that speaks to what the fiscal implications are regarding a decision like this in a school district and what the impact is on children including families. He said he has done his research and it is clear what he thinks about this. He commented that part of the community has set forth its thoughts about what the Board should do.

Vice-President Corina Herrera-Loera is in agreement with President Ernesto Bejarano that we should have all the information in order to make a vote to make a decision. She said her recommendation is to have the presentation in order to have the Board hear the same information. She said the presentation can be given at the March 2020 Board Meeting and the agenda item can be for action after the presentation has been heard.

Superintendent Bauer said the information requested is not something she can put it together. She said there are people who are prepared to do that. She said she would like to ask Counsel Rogelio Ruiz about the presentation together with the pros and cons of having term limits. She said she is not sure she can do this and bring the Board justice. The Board will have questions. She commented she is trying to be very transparent. She said she is respectfully asking the Board to consider this.

Vice-President Corina Herrera-Loera said the Board received an email from Tom Collins who is willing to do a presentation regarding term limits.

President Ernesto Bejarano mentioned he also received the same email. He said the presentation does not offer him the information he needs on what would make more sense for the district. He said he would like a third party opinion.

Vice-President Corina Herrera-Loera commented she is willing to bring someone that could answer President Ernesto Bejarano's questions.

## **8. Superintendent/Board Business—Board Discussion And/ Or Action** *(continued)*

Clerk Andrés Quintero said he made his position very clear back in the November 2019 Board Meeting. He commented that he is concerned about bringing on Tom Collins to do a presentation because he has stated his position. He said he would like someone that is neutral. He said he understands why the Santa Clara Office of Education did not want to do the presentation because they do not have term limits themselves. He said he is not opposed to term limits. He said he supports 3 to 4-year term limits, but less than that, he does not. He commented the Board needs a healthy mix of those who have experience and those coming in to be well trained.

Member Dolores Marquez-Frausto said to Somos parents that they have been very faithful holding the Board accountable. She commented they have told her she has been a Board member for a long time and she said the people keep on putting me here. She commented she does not oppose term limits. She asked Somos parents if they did not support three members of the Board. She said to Somos parents that they need to go back and have a one-on-one with them. She said the Superintendent was asked to do a presentation and she said it was not her expertise. She said if your bosses are asking you to do a presentation, you would need to bring the information. She commented she will be running for school board one more time.

President Ernesto Bejarano said the studies have shown that term limits negatively impact families and students. He thanked Clerk Andrés Quintero for bringing up what Professor Christenson thoughts of term limits. He said that is the kind of third party expert he is looking for. He asked Clerk Andrés Quintero if that was what he said.

Clerk Andrés Quintero said the county had a 2 to 4-year term limit and they bumped it up to a 4-year term limit.

President Ernesto Bejarano said, looking at this district, there have not been candidates that have served more than two terms and the ones that had more than two consecutive terms won in the first place. He said high performing districts have Board members for a minimum of 12 years. He commented on having a discussion that is reasonable according to the data he is open to.

Vice-President Corina Herrera-Loera is in agreement with Clerk Andrés Quintero, Member Dolores Marquez-Frausto and President Ernesto Bejarano on what they have said about term limits. She said she wants to put in the March 2020 meeting to vote on it and move forward.

Member Linda Chavez said at the Board meeting of November 2019, she does not want to spend a dime of Alum Rock's money that is for the student's education. She said if the community wants to raise money or vote the Board member out of office, run it through a campaign and vote them out. She commented if there was a vote today, it would be 3 to 2. She said the district will not be spending money to put this on the ballot. She does support term limits but will not support the district paying for it.

## **8. Superintendent/Board Business—Board Discussion And/ Or Action** *(continued)*

President Ernesto Bejarano commented he did not say if he would vote on this item but he said he would entertain a discussion of it. He did not say he would vote yes to 3 four terms.

Member Linda Chavez said she does not mind discussing this item. She said she will not vote on this item because the Board needs to be wise with money.

President Ernesto Bejarano said Public Comment was agendaized for 3 minutes but he said if it is going to take more time he will allow for two minutes per speaker.

### **Public Comments:**

- 1) Luis Escobar said he is a parent of the Alum Rock School District and his daughter attends Cesar Chavez. He said, as part of the agenda, he believes parents have a voice. He said not having term limits has allowed Board members to hold office at the school board indefinitely. He commented they have seen this school district in state audits. He said they will continue to organize term limits.
- 2) Gabriela Cardoza said she is a parent at Alum Rock School District. She said for the past 15 months they have been asking for the Board to approve a term limit policy for the wellbeing of the community. She said on December 12, 2019, there was a press conference. They collected 550 signatures. On January 16, 2020, they had a visual. She said she feels discriminated against and they are looking forward to working together.
- 3) Flor De Leon said some of the Board members said they would support term limits. She said parents have lost their confidence in the Board members because they feel disrespected and ignored. She said she would like this item to be placed for action. She said they have been knocking on doors to do a presentation.
- 4) Brenda Zendejas said a lot of the Board members went to a training where they took an oath to support term limits except Clerk Andrés Quintero. She asked the Board members that were present why they are changing their minds. She said to have faith in their community. She said there are qualified members of the community to take your seat.
- 5) Alma Fajardo said she is a parent at Painter. She said a lot of the Board members supported term limits. She commented Member Linda Chavez had said she would support us on term limits and now you are saying you are concerned about the money.
- 6) Olivia said she is a parent and she said it is the job of the Board members to research if term limits are a benefit or not. She said most of the Board members said they would support term limits. She said to not just ignore them.

## **8. Superintendent/Board Business—Board Discussion And/ Or Action** *(continued)*

- 7) Sharon Chen said three Board members had said they would support term limits. She said she is disappointed with Member Linda Chavez's position. She commented that President Ernesto Bejarano went to debate and said you would support term limits.
- 8) Silvia Nolasco said she has a son with special needs that is an Alum Rock School District student. She said ever since she has become involved with Alum Rock School District, they are always saying there is no money. She would like to ask Member Dolores Marquez-Frausto what is going on since she has been here for 12 years. She commented that this is the reason why there need to be new Board members.
- 9) Deliza Gonzalez said they are not here as Somos they are here as Empuje. She said that they need term limits to be an action item. She commented to the Board members to listen to the parents.

Clerk Andrés Quintero thanked the person who clarified the situation on one of the forums that took place. He said he was asked if he supported two-year term limits and he said he did not. He said he understands the frustration of the people. He commented he supported his colleague's position that the Board cannot just jump into this. He asked Counsel Rogelio Ruiz to explain the reason why the Board goes behind closed doors during closed session.

Counsel Rogelio Ruiz explained that, by law, closed session needs to be behind closed doors because of confidential matters. He said the Brown Act does not allow discussion on term limits behind closed doors.

Member Linda Chavez said when she was asked if she supported term limits at the forum, she did not know it was going to cost the district 100 thousand dollars. She said she may not agree with the community, but she will listen.

Vice-President Corina Herrera-Loera said she will ask for term limits to be added to the agenda. She commented she will speak to President Ernesto Bejarano about having a presentation. She said to cover all the questions, he may have and put it for action.

President Ernesto Bejarano said he has received several requests on this issue. He said many community members have been asking for term limits before this board. He said he does not remember the specific time limit, but he will go back and check. He said he based his decision on gathering all available information.

Member Dolores Marquez-Frausto thanked the community for coming and speaking. She said she was going to keep her comments short.



## **5. Comments and Communications**

### **5.01 Teamsters**

There were no representatives from Teamsters at this time.

### **5.02 California School Employee's Association (CSEA)**

There were no representatives from CSEA at this time.

### **5.03 Alum Rock Administrator's (ARAA)**

Tara Bickford, ARAA President and Principal of Joseph George, said that the district is celebrating Black History month to push for equality and social justice. She said the district is gearing up for Steam on March 5, 2020.

### **5.04 Alum Rock Educator's Association (AREA)**

There were no representatives from AREA at this time.

### **5.05 Superintendent**

Superintendent Bauer said Member Dolores Marquez-Frausto asked to see what she was doing to increase enrollment and she wanted to thank Director Norma Flores for putting this packet together. She said 49 students have enrolled in TK and Kindergarten.

### **5.06 Board of Trustees/Communication/Comments**

Member Linda Chavez spoke about Board Policy 6020 parent involvement and asked Superintendent Bauer how this is implemented now. She said this is one of the ways the district can improve if the parents get more involved. She mentioned Board Policy 5020 Parents' Rights and Responsibilities. She said the previous Board members got this from the Charters Schools. She said the parents are involved at the Charter Schools.

Clerk Andrés Quintero asked President Ernesto Bejarano to keep the meeting moving. He said there are 20 items more that need equal attention.

Vice-President Corina Herrera-Loera said she had lots to report but she wanted to wish a Happy Birthday to her husband Gerardo Lorea and Senior Executive Assistant Maribel Carrillo.

## **6. Contracts Extensions Over \$100,000**

**6.01 Approve Contract Extension for the 2019/2020 SY with the Accountable Healthcare Staffing which will provide a Registered Behavior Technician required at Ryan Elementary in order to fulfill services per IEP, Special Education, new total cost of this contract \$128,800.00**

**MOTION #07-11 by Member Linda Chavez to approve Action Item 6.01 as presented. MOTION #07-11 was seconded by Clerk Andrés Quintero.**

***MOTION #07-11 carried with a vote of 4 in favor; no opposition; one absent (Dolores Marquez-Frausto); and no abstention.***

## **7. Contracts Over \$100,000**

**7.01 Approve the contract with Orenda Education (Formerly Principals Exchange), to conduct a Discovery Study and capacity building on instructional leadership topics to support implementation of an equity driven system, Academic Services, \$119, 925.00**

**MOTION #08-11 by Member Linda Chavez to approve Action Item 7.01 as presented. MOTION #08-11 was seconded by Clerk Andrés Quintero.**

President Ernesto Bejarano asked if there was a time element.

Superintendent Bauer replied that it needs to be approved before the end of the school year. She said if they wait until March or April of this year, it would cutting it short.

President Ernesto Bejarano said the Board just received the information today and he has questions.

Vice-President Corina Herrera-Loera asked if this contract covers the entire work. She was not expecting to approve it because if the Board approves the first part, they would be tied into the next part.

President Ernesto Bejarano wanted to echo what Vice-President Corina Herrera-Loera said because he had the same thoughts.

Member Linda Chavez said the sooner this is brought to the schools the better it will be for the students.

Clerk Andrés Quintero asked if the funds are coming out of the LCAP.

Superintendent Bauer replied that these specific funds are coming out of the CST. She said Orenda Education is also looking for instructional issues in the schools.

Member Dolores Marquez-Frausto asked how much the CSI will cost.

## **7. Contracts Over \$100,000 (continued)**

Superintendent Bauer replied that those funds are allocated for that.

Assistant Superintendent Sanchez said some of these schools were failing in certain areas and they were identified to receive this type of assistance.

Member Dolores Marquez-Frausto asked Assistant Superintendent Sanchez what department are they coming out of.

Assistant Superintendent Sanchez replied he did know what department they were coming out of but it is targeted for those schools that have some gaps.

Member Dolores Marquez-Frausto asked how many schools.

Assistant Superintendent Sanchez replied three schools.

President Ernesto Bejarano commented he was unable to receive the materials on time and will abstain from voting.

***MOTION #08-11 carried with a vote of 4 in favor; no opposition; no absent; and one abstention (President Ernesto Bejarano).***

## **8. Superintendent/Board Business—Board Discussion And/ Or Action**

### **8.03 Approve Amended Board Bylaw 9323 Meeting Conduct, Third Reading.**

**MOTION #09-11 by Vice-President Corina Herrera-Loera to approve Action Item 8.03 as presented. MOTION #09-11 was seconded by Member Linda Chavez.**

***MOTION #09-11 carried with a vote of 5 in favor; no opposition; no absent; and no abstention.***

### **8.04 Approve Amended Board Policy 3311 Bids, Second Reading—Business and Non Instructional.**

**MOTION #10-11 by Clerk Andrés Quintero to approve Action Item 8.04 as presented. MOTION #10-11 was seconded by Member Linda Chavez.**

***MOTION #10-11 carried with a vote of 4 in favor; no opposition; no absent; and one abstention (Dolores Marquez-Frausto).***

**8. Superintendent/Board Business—Board Discussion And/ Or Action *(continued)***

**8.05 Approve Amended Board Policy 3312 Contracts, Second Reading—  
Business and Non Instructional.**

**MOTION #11-11 by Member Linda Chavez to approve Action Item 8.05 as presented.  
MOTION #11-11 was seconded by Clerk Andrés Quintero.**

***MOTION #11-11 carried with a vote of 4 in favor; no opposition; no absent; and one abstention (Dolores Marquez-Frausto).***

**8.06 Approve Amended Board Bylaw 9121 President, Second Reading.**

**MOTION #12-11 by Member Linda Chavez to approve Action Item 8.06 as presented.  
MOTION #12-11 was seconded by Vice-President Corina Herrera-Loera.**

Clerk Andrés Quintero said Vice-President was left out. He said the language needs to be added and it needs to come back for a third reading.

**8.07 2020 Ballot for CSBA Delegate Assembly- Deadline is March 16, 2020. The Board may vote for no more than 4 candidates in the Region or Subregion as indicated on the ballot. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2020-March 31,2022. Ballots must be postmarked by the U.S. Post Office on or before Friday, March 16, 2020.**

**MOTION #13-11 by Clerk Andrés Quintero to vote for Melissa Baten Caswell, Cynthia Chang, Jodi Muirhead, and Mary Patterson. MOTION #13-11 was seconded by President Ernesto Bejarano.**

President Ernesto Bejarano asked Clerk Andrés Quintero what these candidates bring to the table.

Clerk Andrés Quintero replied they have a good track record. He said they have been supportive of positions that he and other different members have taken.

President Ernesto Bejarano asked if the Board needs to vote on this even if Member Linda Chavez has not been heard.

Counsel Rogelio Ruiz replied per Robert Rules of Order the Board needs to take an action on the motion that is on the floor.

***MOTION #13-11 failed with a vote of 2 in favor; three opposition (Member Dolores Marquez-Frausto, Member Linda Chavez and Vice-President Corina Herrera-Loera); no absent; and no abstention).***

## **8. Superintendent/Board Business—Board Discussion And/ Or Action *(continued)***

**MOTION #14-11 by Member Linda Chavez to vote for Lorena Chavez, Melissa Baten Caswell, Cynthia Cheng, and Jodi Muirhead. MOTION #14-11 was seconded by President Ernesto Bejarano.**

The Board had a discussion.

**MOTION AMENDED #15-11 by Member Linda Chavez to vote for Lorena Chavez, Melissa Baten Caswell, Cynthia Cheng, and Jodi Muirhead. MOTION #14-11 was seconded by President Ernesto Bejarano.**

***MOTION #15-11 carried with a vote of 5 in favor; no opposition; no absent; and no abstention.***

### **8.09 Approve Amended Board Policy 4030 Nondiscrimination in Employment, Second Reading.**

**MOTION #16-11 by Clerk Andrés Quintero to approve Action Item 8.09 as presented. MOTION #16-11 was seconded by Member Linda Chavez.**

***MOTION #16-11 carried with a vote of 5 in favor; no opposition; no absent; and no abstention.***

## **9. Instructional Services**

### **9.01 Board Policy 3513.3, Tobacco-Free-First Reading, Information Only.**

Vice-President Corina Herrera-Loera said she would like to have vaping added.

Member Linda Chavez said she would like it to include the sale of any product as well as vaping.

Member Dolores Marquez-Frausto asked what is the difference between items 9.01 and 9.02.

Superintendent Bauer said one is prevention and one is a policy.

### **9.03 SB 187 Comprehensive School Safety Plans-Schools must routinely write or revise their Comprehensive School Safety Plans.**

Superintendent Bauer said she sent the Board a copy of the safety plans for all 25 schools. She said she is respectfully asking the Board to approve them.

## **9. Instructional Services** *(continued)*

**MOTION #17-11 by Member Dolores Marquez-Frausto to approve Action Item 9.02 as presented. MOTION #17-11 was seconded by Vice-President Corina Herrera-Loera.**

President Ernesto Bejarano asked in the event of an issue what the protocol for each site. He asked if there was a grab-and-go handbook

Director Norma Flores replied that there are protocols that are in the safety plans and they are signed by a police officer.

Vice-President Corina Herrera-Loera asked if there is training for the staff to go through the safety plans.

Director Norma Flores replied that once they are revised, reviewed with staff.

Public Comments:

- 1) Jocelyn Merz thanked the Board for taking this seriously. She commented she has asked teachers if they have seen the safety plans and they said they have not seen them.

**MOTION AMENDED #18-11 by Member Dolores Marquez-Frausto to approve Action Item 9.02 as presented and staff will follow up with site administrators to ensure teachers are trained on their safety plans and that training will be offered to the parents. MOTION #18-11 was seconded by Vice-President Corina Herrera-Loera.**

***MOTION #18-11 carried with a vote of 5 in favor; no opposition; no absent; and no abstention.***

### **9.04 Student and School Progress Report**

Assistant Superintendent Sanchez said the district also gets identified for assistance. He said all the measures help the state determine how well the districts are improving.

Director Barbara Campbell gave a brief presentation and the following are the highlights.

- California Accountable systems of support
- Any School can request any type of assistance
- Suspension data and chronic absenteeism
- Next year trying to strengthen practices

Assistant Superintendent Sanchez said, in 2018, there were 80 homeless students and 62 foster kids.

## **9. Instructional Services (continued)**

Vice-President Corina Herrera-Loera asked if it was all the schools.

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Assistant Superintendent Sanchez replied the plan is to support all schools being submitted for a grant.

**MOTION #19-11 by Clerk Andrés Quintero to extend the meeting to 11:00 pm.**  
**MOTION #19-11 was seconded by Vice-President Corina Herrera-Loera.**

***MOTION #19-11 carried with a vote of 5 in favor; no opposition; no absent; and no abstention.***

Public Comment:

- 1) Flor De Leon thanked the Board for doing this. She said when there is talk of social and emotional programs. There is a need for these types of programs.

### **9.05 Form J-13 A, Request for Allowance of Attendance Due to Emergency Conditions for Preschool Program of Adelante I and Adelante II.**

**MOTION #20-11 by Clerk Andrés Quintero to approve Action Item 9.05 as presented.**  
**MOTION #20-11 was seconded by Member Linda Chavez.**

***MOTION #20-11 carried with a vote of 5 in favor; no opposition; no absent; and no abstention.***

## **10. Bond/ Facilities**

### **10.01 Approve the 2018/19 Annual Performance and Financial Audit of General Obligation Bonds Reports for Measure J and Measure I.**

Assistant Superintendent Chheng introduced Charles Raibley, CPA with Crowe and he gave a presentation. The following are the brief highlights.

- Deliverables of the audit of Measure J
- Proposition 39
- Financial Statements for Measure J



**10. Bond/ Facilities (continued)**

**MOTION #21-11 by Clerk Andrés Quintero to approve Action Item presented. MOTION #21-11 was seconded by Member Linda Chavez.** *Page 20 of 24*

***MOTION #21-11 carried with a vote of 5 in favor; no opposition; no absent; and no abstention.***

**10.02 Update on Request for Proposal (RFP) for Program Management Information Only.**

**11. Human Resources**

**11.01 Information Regarding Resignations**

**12. CONSENT CALENDAR**

*There was a consensus from the Board to combine and take action on Agenda Items 12.01, 12.02, 12.03, 12.04, 12.05, 12.06, 12.07, 12.08, 12.09, 12.10, 12.11, 12.12, 12.13, 12.14, 12.16, 12.17 and 12.19.*

*Member Linda Chavez asked to pull Agenda Item 12.15 Approve Memorandum (s) of Understanding(s) to be discussed separately.*

- 12.01 Approve Board Meeting Minutes for the following dates: (1) November 14, 2019, Regular Board Meeting and (2) January 16, 2020, Regular Board Meeting
- 12.02 Acceptance of Donations.
- 12.03 Approval of Fundraising Activities.
- 12.04 Acceptance of Vendor & Payroll Warrants.
- 12.05 Acceptance of Enrollment/Attendance Report for Month 5 (December 9, 2019 thru January 17, 2020)
- 12.06 Approve Resolution No. 15-19/20- Read Across America-March 2, 2020
- 12.07 Approve Addendum for the extension of B1718-T002 ERate's Basic Maintenance of Internal Connections (BMIC) Bid. This extension would be for an additional two years, from July 1, 2020 through June 30, 2022.
- 12.08 Approve Resolution No. 16-19/20; Women's History Month-March 2020.
- 12.09 Approve Resolution No. 17-19/20; Arts Education Month-March 2020
- 12.10 Approve Resolution No. 18-19/20; Annual Cesar Chavez Community March, 2020
- 12.11 Approve/Ratify Notices of Employment and Changes of Status/February 13, 2020/Human Resources.
- 12.12 Approve Out of State Travel, New Tech Network Leadership Summit, Dallas, TX, March 24-27, 2020 for Katherine Grunewald, George Kleidon and Vivian Nguyen. Estimated Cost \$4750.

## **12. CONSENT CALENDAR *(continued)***

12.13 Approve Out-of-State Travel, City Year Investors Summit, Washington D.C., March 10-13, 2020 for Rene Sanchez. Estimated Cost \$350.

12.14 Approve Out-of-State Travel, School Leaders of Color Conference, Las Vegas, NV, February 7-9, 2020 for Anna Nguyen and Ivan Montes. Estimated cost \$840.

12.16 Approve Contracts for Professional Services- Firm/Organizations

12.17 School-sponsored Field Trip List

12.18 Quarterly Report on Williams Uniform Complaints

***MOTION #22-11 by Clerk Andrés Quintero to approve Agenda Items 12.01, 12.02, 12.03, 12.04, 12.05, 12.06, 12.07, 12.08, 12.09, 12.10, 12.11, 12.12, 12.13, 12.14, 12.16, 12.17 and 12.18 as presented. MOTION #22-11 was seconded by Vice-President Corina Herrera-Loera.***

***MOTION #22-11 carried with a vote of 5 in favor; no opposition; no absent; and no abstention.***

### **12.15 Approve Memorandum(s) of Understanding(s).**

Member Linda Chavez said she pulled item 12.15 because she wants more information on both of the MOU's.

Clerk Andrés Quintero said he appreciates the partnership the district has with TFA.

Member Dolores Marquez-Frausto asked where the 50,000 thousand dollars coming from.

Superintendent Bauer replied LCAP.

Public Comments:

1) Jocelyn Merz asked why it needs to be considered now.

Member Dolores Marquez-Frausto commented that the Board was not willing to spend 2,700 hundred. She said she is not fond of TFA.

Member Linda Chavez commented this is an investment for our kids. She said that the district will not be paying a high salary.

Vice-President Corina Herrera-Loera commented the MOU says not to exceed 50,000 thousand and it is for the 20/21 School Year.

## **12. CONSENT CALENDAR** *(continued)*

Assistant Superintendent Moran said the district is not obligated to use TFA and the district does not need to commit to a group.

Member Dolores Marquez-Frausto said she will like to table this item if there is not an urgency.

Assistant Superintendent Moran commented that for the district to participate in they need to secure TFA people.

Superintendent Bauer commented the poll is for Special Education and Adelante. She asked the Board to consider approving this item.

**MOTION #23-11 by Clerk Andrés Quintero to approve Memorandum(s) of Understanding(s). MOTION #23-11 was seconded by Vice-President Corina Herrera-Loera.**

***MOTION #23-11 carried with a vote of 5 in favor; no opposition; no absent; and no abstention.***

## **13. RECEIVE REPORTS**

There were none.

## **14. FUTURE BOARD AGENDA REQUESTS**

### **14.01 Requests from Board of Trustees and/or from the Public**

Vice-President Corina Herrera-Loera asked to have Board Tem Limits for presentation and action.

Member Linda Chavez said she is requesting information on the Ocala Field, Sheppard, DCP Lease Agreement and she asked Superintendent Bauer for the sites to follow Board Policy 6020

Superintendent Bauer said even though this is a Board Policy they cannot enforce it.

Clerk Andrés Quintero asked what happened to the parent participation and the district use to keep track of the parents' hours.

Superintendent Bauer said she would check on if the parents' hours are being tracked.

## **15. ADJOURNMENT**

### **15.01 President Adjourns the Meeting**

President Ernesto Bejarano adjourned the meeting at 10:58 p.m.

Respectfully submitted,

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Andrés Quintero, Board Clerk  
mc

**DRAFT MINUTES  
ALUM ROCK ELEMENTARY SCHOOL DISTRICT  
2930 Gay Avenue  
San Jose, CA 95127**

**MINUTES OF A SPECIAL BOARD MEETING & BOARD TRAINING  
BOARD OF TRUSTEES  
of the Alum Rock Union School District  
Held on Tuesday, January 21, 2020, 6:30 p.m. at the Alum Rock Union School  
District Office Board Room, 2930 Gay Avenue, San Jose, CA 95127  
Meeting #10-19/20**

**1. OPEN SESSION**

**1.01 Call to Order / Roll Call**

President Ernesto Bejarano welcomed everyone in the audience. President Ernesto Bejarano called the Board Meeting to order at 6:33 p.m. followed by Roll Call.

Board Members Present:

Ernesto Bejarano	President
Corina Herrera-Loera	Vice-President
Andrés Quintero	Clerk
Dolores Marquez-Frausto	Member
Linda Chavez	Member

Administrative and Support Staff Members Present:

Dr. Hilaria Bauer	Superintendent
Rene Sanchez	Assistant Superintendent, Instructional Services
Carlos Moran	Assistant Superintendent, Human Resources
Kolvira Chheng	Assistant Superintendent, Business Services
Maribel Carrillo	Sr. Executive Assistant, Superintendent's Office

**1. OPEN SESSION** *(continued)*

**1.01 Call to Order / Roll Call**

President Ernesto Bejarano said there was a quorum and he read the agenda to the audience.

**2. PUBLIC MEMBERS WHO WISH TO ADDRESS THE BOARD**

**2.01 Requests to Address the Board**

There were no public comments from the audience at this time.

**3. Board Trustees—Topic of Study and Consideration [NO ACTION]**

**3.01 Review and discussion regarding District Facilities Assessment and facilities planning issues.**

Superintendent Bauer introduced Assistant Superintendent Kolvira Chheng and Mr. Matt Anderson, RA of The Bureau of Veritas Group Company.

Assistant Superintendent Chheng said the assessment was done during the spring of 2018 and things might have changed since.

Mr. Matt Anderson said there are different reports to get data out differently.

Mr. Matt Anderson gave a presentation on the District Facilities Assessment and some of the highlights included the following:

**Facility Condition Index**

- 1) FCI is a metric for overall building condition
- 2) FCI= Cost of needed repairs divided by the current replacement value of the building, as a percentage:
  - 0-5% = Good
  - 5-10% = Fair
  - 10% plus = Poor

## **Board Trustees—Topic of Study and Consideration [NO ACTION] (continued)**

### **Categorization of Repair Needs**

- 1) Safety- An observed or reported unsafe condition that if left unaddressed could result in an injury; a system or component that presents a potential liability risk.
- 2) Performance/Integrity-Component or system has failed, is almost failing, performs unreliably, does not perform as intended, and/or poses a risk to overall system stability.
- 3) Accessibility-Does not meet ADA, UFAS, and/or other handicap accessibility requirements.
- 4) Environmental-Improvements to air or water quality, including the removal of hazardous materials from the building or site.
- 5) Modernization/Adaptation-Conditions, systems, or spaces that need to be upgraded in appearance or function to meet current standards, facility usage, or client/occupant needs.
- 6) Lifecycle/Renewal-Any component or system in which future repair or replacement is anticipated beyond the next several years and/or is of minimal substantial early-term consequence.

### **Repairs By Plan Type**

1) Safety	\$418,596
2) Performance/Integrity	\$14,368,126
3) Accessibility	\$803,768
4) Environmental	\$3,745
5) Modernization/Adaptation	\$22,046,072
6) Lifecycle/Renewal	\$120,150,482

President Ernesto Bejarano asked Mr. Anderson if the emergency services look at the district signs.

Mr. Anderson replied that the fire department is trained to know the location, but the ambulance may not know.

Member Dolores Marquez-Frausto said, a few years ago, the water faucets were bad and the district was taking water bottles to the schools.

Superintendent Bauer replied that some of the water faucets were replaced and the district does provide water bottles to the schools when there is a heatwave.

**Board Trustees—Topic of Study and Consideration [NO ACTION] (continued)**

Superintendent Bauer said to the Board that there are 5 million dollars for facilities. She said eventually the administration will need direction on how to use the funds.

Member Linda Chavez said she would like to see the facilities to see how bad they are.

Mr. Anderson replied that it could be arranged.

Clerk Andrés Quintero asked Mr. Anderson if, in his experience working with other school districts, there have been some that may have safety issues but they cannot address them because the budget does not allow them to spend.

Mr. Andreson replied some schools have safety issues and cannot address them because of the budget.

Member Dolores Marquez-Frausto requested to have a modernization sheet all by itself.

Mr. Anderson replied that he can provide that.

President Ernesto Bejarano asked, in terms of assessment, if there is any value in going to each site knowing we can do that on our own.

Mr. Anderson replied that the Board can do it on its own, but there are reoccurring things. He said there are electrical issues at the older schools and the play area has cracks in the pavement.

President Ernesto Bejarano asked if the Board members had any questions.

Member Dolores Marquez-Frausto commented that this is the first time she has seen this packet. She would like to have more time to study it.

Member Linda Chavez asked if Mr. Anderson could tell the Board which is the worst school that needs to be addressed in terms of safety.

Mr. Anderson said he could break down the safety costs and the electrical is the worst.

Member Linda Chavez asked which is the worst school that needs to be addressed.

Mr. Anderson replied that, at the time he did the assessment, Chavez was the worst. Since then, repairs have been done and, in terms of electrical, it is Ryan.



**Board Trustees—Topic of Study and Consideration [NO ACTION] *(continued)***

Superintendent Bauer said that eventually, the Board can direct the staff to bring a program manager to handle all these pieces of raw data. She commented to the Board that whoever they decide to bring, a program manager can guide the staff and set up timelines.

Clerk Andrès Quintero said he appreciated the information given regarding the schools. He said there is a large asset that became the property of Alum Rock years ago, the MACSA building. He commented that it is falling apart every single day and deteriorating. He asked staff how deep the district got into the MACSA building.

Superintendent Bauer said she was turning it over to Assistant Superintendent Chheng to give the new Board members information about the MACSA building.

Member Dolores Marquez-Frausto asked Superintendent Bauer what direction she heard from the Board.

Superintendent Bauer replied the direction was to bring an RFQ to the Board for a program manager, hopefully in February 2020.

Assistant Superintendent Chheng said, in terms of the MACSA building, the district has gone through many phases identifying things that need to be done. He said DSA bid out the cost of the repairs and when the bids came back, the cost was close to 7 million dollars. He said the work on the project needed to stop because there were no finances to finish the project. He commented that the district spent 630 thousand dollars on the MACSA building alone.

Clerk Andrès Quintero said that the district has 5 million dollars to work with. He asked if the district can go with the entire work or if it can begin in phases. He also asked if DSA will negotiate with the district.

Assistant Superintendent Chheng said there are a couple of options to consider. He said the district would need to go with an architect. He said that after speaking to other CBOs, there are options to do it in phases.

Clerk Andrès Quintero said, theoretically, it should be less than 400 hundred thousand dollars.

Assistant Superintendent Chheng said the district needs an architect to come in and review the original design from the original proof and consider what has changed due to vandalism.

**Board Trustees—Topic of Study and Consideration [NO ACTION] *(continued)***

Counsel Rogelio Ruiz replied that the process is transparent. The government requires a public hearing on this and the notice of public hearing needs to be issued a couple of weeks before the hearing.

Member Dolores Marquez-Frausto asked Counsel Rogelio Ruiz what he estimates the cost would be to have solar panels installed for the K-8 schools.

Counsel Rogelio Ruiz replied it was way beyond his scope of work to estimate the cost. He said if the district would be interested in solar panels, he suggested the district pursue an RFQ. He said the district could invite firms to submit proposals.

Member Linda Chavez said Engie submitted a proposal for solar panels for 20 years. She said the equipment would be obsolete in 20 years, and she asked if it would be better to get something for 10 years.

Counsel Rogelio Ruiz said that at East Side Union High School District they did the solar first and it was based on energy savings cost. He said solar panels have a useful life of 25 years.

Member Linda Chavez asked how much the system cost East Side Union High School District.

Counsel Rogelio Ruiz replied that the total combined cost was in two separate phases two years apart. He said the cost was between 40 to 42 million dollars, but it was for 11 sites. He said at the time the solar panels were installed, there were 25 to 26 thousand students--twice the size of Alum Rock School District.

Mr. David Baldwin, Director of Energy Management said the difference is that East Side Union High School District purchased their system and what Engie is proposing is a power service arrangement. He said the district does not need to pay a dime for the system and the district's electric rate enables you to save 400 hundred thousand dollars.

Member Dolores Marquez-Frausto said the Board should focus on what was posted on the agenda for the community and not speak on something that has not been posted.

Vice-President Corina Herrera-Loera said she agreed that there should not be a conversation about the solar panels right now, but she is open to hearing about the solar panels because she does not know anything about them.

Clerk Andr s Quintero said he felt comfortable getting information about the solar panels and that the decisions made should be based on obtaining more information.

**Board Trustees—Topic of Study and Consideration [NO ACTION] *(continued)***

Member Linda Chavez said there was a proposal last year where the district was going to go into debt for 37.7 million dollars and Santa Clara County Office of Education turned it down. She said after a year, the cost has gone up 6 to 7%.

President Ernesto Bejarano asked Member Linda Chavez to be more specific to what she is talking about.

Member Linda Chavez said she had a meeting with Superintendent Bauer and Assistant Superintendent Chheng where she was asked if Engie's proposal could be placed on the agenda. She said the district could not afford it and Santa Clara County of Education had turned it down.

Member Dolores Marquez-Frausto said to Counsel Rogelio Ruiz that solar was not on the agenda. She asked if the Board could have this discussion in a public meeting.

Counsel Rogelio Ruiz said, according to the Brown Act, a general description does not have to be specific or precise. He said the facilities assessment does include electrical issues which are a safety issue.

President Ernesto Bejarano asked Counsel Rogelio Ruiz if it is fine to ask Mr. Baldwin general questions. Counsel Rogelio Ruiz replied that it is fine as long as it is related to the electrical issues that are in the facility assessment.

President Ernesto Bejarano asked Mr. Baldwin if there is differentiation on solar panels and electrical panels.

Mr. Baldwin replied that one-way panels are necessary to be replaced when a solar system goes in, but if there is a need.

Member Linda Chavez asked if the district could provide the paperwork given by Engie regarding solar because she was the only one that saw it.

Assistant Superintendent Chheng said Engie provided several presentations, but he can look.

Member Linda Chavez said that this was not a presentation--it was paperwork shown to her regarding solar.

President Ernesto Bejarano requested that this be brought offline because there is a lot of confusion.

**Board Trustees—Topic of Study and Consideration [NO ACTION] *(continued)***

Vice-President Corina Herrera-Loera said the Board needs to go down the list and, regardless, the children's safety comes first.

Superintendent Bauer said the intention for the Board Study Session is to become familiar with the situation of the sites and she appreciates the questions about the MACSA building. She said now the Board knows how things are. She said the district does need a program manager.

Member Dolores Marquez-Frausto said the district should not plan anything until they speak to a financial advisor. She commented the community should have input in this and it should be transparent.

President Ernesto Bejarano said it becomes an issue of prioritizing among the other stuff due to a limited budget. He said the panels are identified as a high priority. He said there should be more time to explore those costs.

Member Linda Chavez said once the district has a project manager, they would be better able to inform the Board about what is high priority. She said the district should start with the RFQ first and asked how soon that can be out.

Clerk Andrès Quintero said, first of all, he would like to speak about transparency. He said a publicly agendized meeting is available to any member of the public whether they live or do not live in the Alum Rock School District. He said the public can speak if they choose to.

Mr. Anderson said there is some electrical that is old but is still working. He said he did not see any problems with the panels.

Clerk Andrès Quintero said if the Board does not address this because they are holding off, then the district can be in a worse situation because of the safety issues. He said he understands staff is saying not to move too fast, but if the Board lays out their priorities, safety is the priority. He said the district cannot do anything without a project manager. He commented that MACSA is one of our assets.

Assistant Superintendent Chheng said 879 thousand dollars were spent on repairs for the MACSA building.

Clerk Andrès Quintero said the cost of the repairs of the MACSA building was close to a million dollars so it behooves the district to make sure of it. He said the MACSA building needs to be stabilized and it should be accessible to the district's kids.

**Board Trustees—Topic of Study and Consideration [NO ACTION] *(continued)***

President Ernesto Bejarano said that it has become clear that a program manager is key. He said the Board does not have that level of expertise.

Member Dolores Marquez-Frausto said that taxpayers should be included. She asked Superintendent Bauer if she laid off the prior program manager.

Superintendent Bauer replied that the Director of Facilities, Mr. Louie Moran's contract, was terminated.

Counsel Rogelio Ruiz said the 39 month rehire list is the consideration of the position he last held. But, according to Superintendent Bauer, he was the Facilities Director and he was not an employee. He said if the district decides to hire a project manager, that would be different than a facilities director. He said he recommends an RFQ or an RFP for a project manager.

Member Dolores Marquez-Frausto said the program manager will be paid out of the 5 million dollars--that would further reduce the money. She said that is how the district got into a 14 million dollar deficit and now the 9 million dollar deficit.

President Ernesto Bejarano said the direction has been given to staff to look into hiring a program manager and counsel does not seem to see a problem with it. He said he does not see why the Board should not continue with the path they are on now.

Clerk Andrés Quintero said the direction has been given to staff to obtain an RFQ and the district should ask how to move forward with the MACSA building.

Superintendent Bauer said about the guidance that was given tonight, Assistant Superintendent Chheng can do some research in regards to DSA.

Assistant Superintendent Chheng said the district would need direction from the Board at some point in terms of the process the Board would like to interview the company itself.

Member Linda Chavez said it would be better to have the staff interview the companies and then bring a recommendation to the Board.

Member Dolores Marquez-Frausto said, for the record, this is Board business and the Board should select the companies.

**Public Comment**

- 1) Flor De Leon said the school knows what is a priority.

**Board Trustees—Topic of Study And Consideration [NO ACTION] *(continued)***

Director Dan Flores from MOT said that 5 schools were supposed to get air conditioning units last summer and it did not happen. He said he knows safety is first, but this is for the comfort of the students. He mentioned that Assistant Superintendent Chheng has been working on this. When the Board makes those decisions, he requested that it considers making this a priority.

Vice-President Corina Herrera-Loera said she saw this on the report and asked which 5 schools need air conditioning units.

Director Dan Flores replied that Cureton, Ryan, and Russo were 90% done, but the ones that need air conditioning are McCollam, Adelante II, Arbuckle, and Ocala. He said Ocala does not have any heating or air conditioning.

President Ernesto Bejarano asked Mr. Anderson if air conditioning is classified as safety.

Mr. Anderson relied not on safety but short-term repairs. If plug-in heaters are being used, this could be a safety issue.

**4. Adjournment**

**4.01 President Adjourns the Meeting**

President Ernesto Bejarano adjourned the meeting at 8:39 p.m.

Respectfully submitted,

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Andrès Quintero  
Board Clerk  
mc

8.02

Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION - BOARD OF EDUCATION**


To the Board of Trustees:

Date: March 24, 2020

**Subject:**                **Acceptance of Donations**

**Staff Analysis:**      The District has received donations as summarized on the sheet dated April 9, 2020.

**Recommendation:** Staff recommends approval for acceptance of these donations.

Approved by: Kolvira Chheng  Title: Assistant Superintendent, Business Services

To the Board of Trustees:

Meeting:      April 9, 2020  
                 Regular Board Meeting

**Recommend Approval**

8.02  
Agenda Placement

  
Hilario Bauer, Ph.D., Superintendent

**DISPOSITION BY BOARD OF TRUSTEES**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_

**ACCEPTANCE OF DONATIONS**

<b><u>DONOR NAME</u></b>	<b><u>DESCRIPTION OR PURPOSE</u></b>	<b><u>ESTIMATED VALUE</u></b>	<b><u>RECEIVING SCHOOL OR DEPARTMENT</u></b>
Lifetouch	Materials & Supplies	\$ 52.77	Arbuckle Elementary
Dorsa Elementary School Community	Materials & Supplies	\$ 2,208.00	Dorsa Elementary
Foothill-De Anza Colleges Foundation	Materials & Supplies	\$ 1,000.00	Dorsa Elementary
Philanthropic Ventures Foundation	Materials & Supplies	\$ 500.00	Fischer Middle
Philanthropic Ventures Foundation	Materials & Supplies	\$ 1,500.00	L.U.C.H.A.
Philanthropic Ventures Foundation	Materials & Supplies	\$ 500.00	L.U.C.H.A.
YourCause, LLC Trustee for Wells Fargo Community Support	Materials & Supplies	\$ 280.00	Lyndale Elementary
Foothill-De Anza Colleges Foundation	Materials & Supplies	\$ 575.00	Mathson Middle
Silicon Valley Mathematics Initiative	Materials & Supplies	\$ 2,500.00	Ocala STEAM Academy
Philanthropic Ventures Foundation	Materials & Supplies	\$ 500.00	Painter Elementary
Applied Materials Foundation	Materials & Supplies	\$ 200.00	Painter Elementary
DonorsChoose.org	Materials & Supplies	\$ 678.00	Painter Elementary
YourCause, LLC Trustee for Pacific Gas & Electric	Materials & Supplies	\$ 140.00	Ryan Elementary
Philanthropic Ventures Foundation	Materials & Supplies	\$ 500.00	Ryan Elementary
Foothill-De Anza Colleges Foundation	Materials & Supplies	\$ 1,600.00	Ryan Elementary
Spirit and Pride	Materials & Supplies	\$ 20.00	Russo/McEntee Academy
Hoopoe Share Literacy Program	Materials & Supplies	\$ 11,605.35	ARUESD-District Wide





# ARBUCKLE ELEMENTARY

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1970 Cinderella Lane San José, CA 95116 Phone: 408-928-7100 Fax: 408-928-7101 Principal: Diederich Bonemeyer

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To: Board of Trustees

Fr: Arbuckle Elementary School

Date: March 4, 2020

Re: Lifetouch Donation

Please accept the following donation from Lifetouch in the amount of \$52.77 to be deposited into Arbuckle's donation account. The funds will be used for materials, supplies and field trips for the students.

Thank you,

Diederich Bonemeyer  
Principal

2020 MAR -5 A 11:50  
BUSINESS OFFICE  
RECEIVED



# DORSA ELEMENTARY SCHOOL

1290 Bal Harbor Way

San José, CA 95122

Phone: 408•928•7400

Fax: 408•928•7401

March 6, 2020

ARUESD Board Members  
2930 Gay Avenue  
San Jose, CA 95127

Dear Board Members:

On behalf of the Dorsa Elementary School community, I would like to petition your approval to accept the following donation in the amount of \$2,208.00

These donations will be used to pay for classroom materials/Fieldtrips

Thank you in advance for supporting our school by accepting these donations.

Respectfully Yours,

Viviana Garcia, Principal,  
Dorsa Elementary School

VCG/jm

2020 MAR -9 A 11:34  
BUSINESS OFFICE  
RECEIVED



# DORSA ELEMENTARY SCHOOL

1290 Bal Harbor Way

San José, CA 95122

Phone: 408•928•7400

Fax: 408•928•7401

February 26, 2020

ARUESD Board Members  
2930 Gay Avenue  
San Jose, CA 95127

Dear Board Members:

On behalf of the Dorsa Elementary School community, I would like to petition your approval to accept the following donation in the amount of \$1,000.00

These donations will be used to pay for classroom materials/Fieldtrips

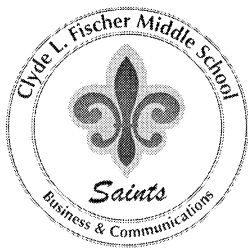
Thank you in advance for supporting our school by accepting these donations.

Respectfully Yours,

Viviana Garcia, Principal,  
Dorsa Elementary School

VCG/jm

BUSINESS OFFICE  
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2020 FEB 28 PM 3:35



**CLYDE L. FISCHER MIDDLE SCHOOL**  
**Business & Communications**

1720 Hopkins Drive, San Jose, CA 95122

Phone: (408) 928-7500

Fax: (408) 928-7501

March 10, 2020

Alum Rock School District  
Board of Trustees  
2390 Gay Ave.  
San Jose, CA 95127

Dear Board of Trustees:

Please accept the following donation for Board approval:

<u>Company/Sponsor(s) Name</u>	<u>Amount</u>	<u>To be Used for:</u>
Philanthropic Ventures Foundation	\$500.00	Art Supplies
<b><u>Total Amount of Donations:</u></b>	<b>\$500.00</b>	

Sincerely,

Dr. George Kleidon  
School Principal

2020 MAR 12 P 12:28  
BUSINESS OFFICE  
RECEIVED

Dr. George W. Kleidon, Principal



# L.U.C.H.A.



## Learning in an Urban Community with High Achievement

1711 East San Antonio St.

San José, CA 95116

Phone: (408) 928-8300

Fax: (408) 928-8301

Alum Rock Union Elementary School District  
Board of Trustees  
2930 Gay Avenue  
San Jose, CA 95127  
(408) 928-6800

March 13, 2020

Dear Members of the Board of Trustees:

I am writing to ask your acceptance of three donations to L.U.C.H.A. Elementary School.

The donations are grants from the Philanthropic Venture Fund for \$500 each. This money will be used towards our future arts programming with the Audacity Performing Arts Project to provide our LUCHA leaders with the opportunity to put on a musical production.

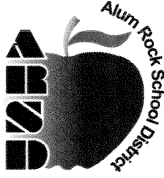
Your support by accepting these donations totaling \$1500 would be greatly appreciated. Thank you in advance for your support.

Sincerely,

Kristin Burt  
Principal of L.U.C.H.A.

BUSINESS OFFICE  
RECEIVED  
2020 MAR 13 P 2:35

*L.U.C.H.A. is empowered students, united with invested parents and families,  
a relentless staff, and the greater community, building social, academic,  
and personal success while developing into conscientious leaders.*



# L.U.C.H.A.



**Learning in an Urban Community with High Achievement**

1711 East San Antonio St.

San José, CA 95116

Phone: (408) 928-8300

Fax: (408) 928-8301

Alum Rock Union Elementary School District  
Board of Trustees  
2930 Gay Avenue  
San Jose, CA 95127  
(408) 928-6800

February 28, 2020

Dear Members of the Board of Trustees:

I am writing to ask your acceptance of a donation to L.U.C.H.A. Elementary School.

The donation is a grant from the Philanthropic Venture Fund for \$500. This money will be used to send one of our kindergarten teachers, Judi Schierling, to a math professional development conference this summer.

Your support by accepting this donation would be greatly appreciated. Thank you in advance for your support.

Sincerely,

Kristin Burt  
Principal of L.U.C.H.A.

BUSINESS OFFICE  
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2020 MAR - 2 P 12:26

***L.U.C.H.A. is empowered students, united with invested parents and families,  
a relentless staff, and the greater community, building social, academic,  
and personal success while developing into conscientious leaders.***



## Lyndale Elementary School

***All Students Can Learn.....All Students Can Succeed***

13901 Nordyke Drive  
San Jose, California 95127  
(408) 928-7900

Ms. Kasturi Basu, Principal  
Ms. Vanessa Esquibel, School Secretary  
February 11, 2020

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Dear Alum Rock School Board,

I am happy to inform you that Lyndale School is the recipient of a \$280.00 donation from YourCause, LLC Trustee for Well Fargo Community support Campaign. Thank you for accepting this donation, and your continued support of Lyndale School.

Sincerely,

A handwritten signature in cursive script that reads "Kasturi Basu.".

Kasturi Basu, Principal

BUSINESS OFFICE  
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2020 FEB 26 A 11:49

Mathson Middle School

BUSINESS OFFICE  
RECEIVED

2020 MAR -2 P 12: 26

March 2, 2020

Alum Rock Unified School Board of Trustees

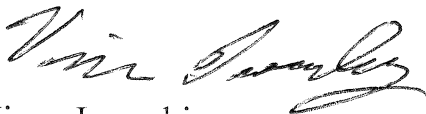
Dear Board of Trustees:

On behalf of Mathson Middle School, please accept this Donation from  
Foothill-De Anza Colleges Foundation:

\$575.00

**This donation will be used for:**

Activities, materials and supplies for science education of Mathson students.



Vince Iwasaki

Principal

Mathson Institute of Technology





2800 Ocala Ave. San Jose, CA. 95148  
Office: 408-928-8350 Fax: 408-928-8351

*Principal: Tracy Leathers*  
*Assistant Principal: Joseph Manluco*

March 12, 2020

Dear members of the Board of Trustees:

Silicon Valley Mathematics Initiative LLC is donating a check for \$2500.00 to Ocala STEAM Academy.

This money should be deposited in the Donations Account of Ocala STEAM Academy.

Sincerely,

Tracy Leathers  
Principal

A handwritten signature in black ink, appearing to be "Tracy Leathers", written over a large, stylized circular flourish.

BUSINESS OFFICE  
RECEIVED  
2020 MAR 13 P 2:44



# PAINTER ELEMENTARY SCHOOL

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500 Rough & Ready Road San Jose, CA 95133

(408) 928-8400

Fax: (408) 928-8401

March 4, 2020

Honorable Board of Trustees  
Alum Rock Union Elementary School District  
2930 Gay Avenue  
San Jose, CA 95127

Dear Board Members:

Please accept the following donation check made to Ben Painter Elementary School from:

Philanthropic Ventures  
Foundation

\$500.00

Check #64593

The donation check is a donation to our school to be towards art supplies for students to connect to science. Thank you in advance for your approval.

Sincerely,

A handwritten signature in black ink, appearing to be 'Mrs. Le Tran', with a large loop and a long horizontal stroke.

Mrs. Le Tran  
Principal

/sna

Attachment



# PAINTER ELEMENTARY SCHOOL

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500 Rough & Ready Road San Jose, CA 95133

(408) 928-8400

Fax: (408) 928-8401

March 6, 2020

Honorable Board of Trustees  
Alum Rock Union Elementary School District  
2930 Gay Avenue  
San Jose, CA 95127

Dear Board Members:

Please accept the following donation check made to Ben Painter Elementary School from:

Applied Materials Foundation  
& Employees

\$200.00

Check #1090045075

The donation check is a donation to our school. Thank you in advance for your approval.

Sincerely,

Mrs. Le Tran  
Principal

/sna

Attachment

BUSINESS OFFICE  
RECEIVED  
2020 MAR - 9 A 11:33



# PAINTER ELEMENTARY SCHOOL

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500 Rough & Ready Road San Jose, CA 95133

(408) 928-8400

Fax: (408) 928-8401

March 2, 2020

Honorable Board of Trustees  
Alum Rock Union Elementary School District  
2930 Gay Avenue  
San Jose, CA 95127

Dear Board Members:

Please accept the following donation check made to Ben Painter Elementary School from:

DonorsChoose.org

\$678.00

Check #0000060043

The donation check is donations to our school to be used supplement the 5<sup>th</sup> grade Science Camp for science education for our students. Thank you in advance for your approval.

Sincerely,

Mrs. Le Tran  
Principal

/sna

Attachment

BUSINESS OFFICE  
RECEIVED  
2020 MAR -3 A 11:45

# Thomas P. Ryan Elementary School

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1241 McGinness Ave San Jose CA 95127

Phone: (408)298-8653 FAX: (408)928-8651

March 9, 2020,

Please accept this donation from PG&E in the form of a check in the amount of \$140.00 (Check#1110173896). The funds will be utilized for classroom supplies and field trips at Ryan Elementary. Please deposit these funds in our donations account# 060-9010-0-8699-00-1110-1000-000000-100-2110

Sincerely,

A handwritten signature in black ink, appearing to read 'Raquel Katz', with a large, stylized flourish extending from the end of the signature.

**Raquel Katz**

**Principal**

BUSINESS OFFICE  
RECEIVED  
2020 MAR 10 P 1:18

# Thomas P. Ryan Elementary School

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1241 McGinness Ave San Jose CA 95127

Phone: (408)298-8653 FAX: (408)928-8651

March 12, 2020,

Please accept this donation from Philanthropic Ventures Foundation in the form of a check for the amount of \$500.00 (Check#64545). The funds will be utilized for purchasing instruments for the band program at Ryan Elementary. Please deposit these funds in our donations account# 06-100-2110-8699

Sincerely,

A handwritten signature in dark ink, appearing to read 'Raquel Katz', with a large, flowing loop at the end.

**Raquel Katz**

**Principal**

BUSINESS OFFICE  
RECEIVED  
2020 MAR 13 P 2:44

# **Ryan STEAM Academy**

---

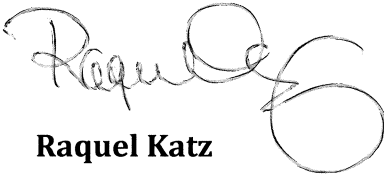
1241 McGinness Ave San Jose CA 95127

Phone: (408)298-8653 FAX: (408)928-8651

March 13, 2020,

Please accept this donation from Foothill-De Anza Colleges Foundation in the form of a check for the amount of \$1600.00 (Check#20008061). The funds will be utilized for science education of the students who participate in The Physics Show. Please deposit these funds in our donations account# 06-100-2110-8699

Sincerely,

A handwritten signature in cursive script, appearing to read 'Raquel Katz', with a large, stylized flourish at the end.

**Raquel Katz**

**Principal**

BUSINESS OFFICE  
RECEIVED  
2020 MAR 16 P 1:15



## Russo/McEntee Academy

---

2851 Gay Ave San Jose, CA 95127

Phone: (408)928-8850

Fax: 408-928-8901

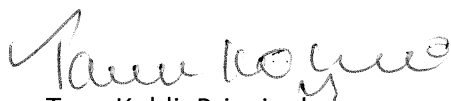
---

March 2, 2020

Board of Education:

Please accept the following donation from Spirit & Pride on the amount of \$20.00 (check). For field trips, admissions, materials and other essentials for Russo/McEntee Academy!

Thank you,

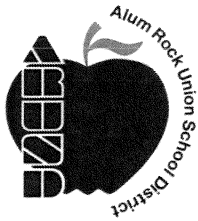
  
Tanu Kohli, Principal

BUSINESS OFFICE  
RECEIVED  
2020 MAR - 2 P 12:25

---

Tanu Kohli, Principal





# ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

2930 Gay Avenue, San José, CA 95127

Phone: 408-928-6800

Fax: 408-928-6416

www.arusd.org

RECEIVED  
2020 MAR 12 A 10:53

Date: March 11, 2020

To: Hilaria Bauer, Ph.D., Superintendent  
Honorable Board Members,  
Alum Rock Union Elementary School District

From: Rene Sanchez *RS*  
Assistant Superintendent, Instructional Services

Re: Book Donation from Share Literacy Program

---

Please accept the following donation valued at \$11,605.35. (Please see attachment)

These books were provided through the generosity of supporters of the Hoopoe Share Literacy program.

Please accept this donation, as submitted.

Thank you in advance for your approval.

---

Hilaria Bauer, Ph.D., Superintendent

Board of Trustees: Linda Chavez, President · Ernesto Bejarano, Vice-President  
Dolores Márquez-Frausto, Clerk · Karen Martinez, Member · Andrés Quintero, Member

8.03

Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION - BOARD OF EDUCATION**

To the Board of Trustees:

Date: March 27, 2020

**Subject:**                    **Approval of Fundraising Activities**

**Staff Analysis:**        The District has received fundraising requests as summarized on the attached sheet dated April 9, 2020.

**Recommendation:** Staff recommends approval of these fundraising event requests.

Approved by: Kolvira Chheng <sup>K</sup> Title: Assistant Superintendent, Business Services

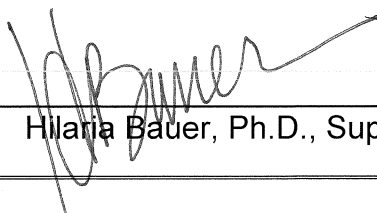
To the Board of Trustees:

Meeting:     April 9, 2020  
                 Regular Board Meeting

**Recommend Approval**

8.03

Agenda Placement

  
Hilana Bauer, Ph.D., Superintendent

**DISPOSITION BY BOARD OF TRUSTEES**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_

**APPROVAL OF FUNDRAISING ACTIVITY**

---

<b><u>SCHOOL</u></b>	<b><u>FUNDRAISING ACTIVITY</u></b>	<b><u>ACTIVITY SPONSOR</u></b>	<b><u>DATE</u></b>
Adelante Academy	Jamba Juice Sales	PTA	03/16/20-05/01/20
Adelante II Academy	Talent Show Sales	PTA	04/29/20-04/29/20
Aptitud	Chuck E. Cheese Family Night Sales	ASB	04/24/20-04/24/20
Aptitud	Spring Dance Sales	PTA	04/30/20-04/30/20
Chavez Elementary	Contributions to the ASB Account	ASB	08/21/19-06/30/20
Renaissance at Mathon	Contributions to the ASB Account	ASB	08/21/19-06/30/20
Ryan Elementary	Yearbook Sales	ASB	04/10/20-06/09/20
Sheppard Middle	Contributions to the ASB Account	ASB	09/01/19-11/30/19
Sheppard Middle	Dance Sales	ASB	08/21/19-06/30/20



## ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

BUSINESS OFFICE  
RECEIVED

### FUNDRAISING EVENT APPROVAL FORM

2020 MAR 12 P 12:28

Fundraiser #: \_\_\_\_\_ (From Financial Plan)

School Name: Adelante I

Date: 3/5/2020

Description of Event: Type Jamba Juice Vendor Jamba Juice

Purpose for Event: Fundraise to fund Science Camp 2020/2021  
School year. (5<sup>th</sup> grade field trip)

If selling food what are the items: N/A Brand and package size: N/A

Jamba Juice Cards

Explain how food is handled/stored prior to or day of event:

N/A

Event Sponsor (please check one) ASB: \_\_\_\_\_ Booster Club ☒ PTA, PTO, Other: PTA

Proposed Date(s) of Event: 3/16 - 5/1/2020 Time of Event: Off Campus / After school

Contact Person: Maribel Martinez / Eddie Correa

Location of Proposed Activity: Off Campus / After school hours.

Status of Event (please check one): ☐ New Event ☒ Held previously (years): 2019 - 2020

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☒ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☒

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☒

ASB Advisor: [Signature] Signature Date 3/11/20

Student Council Approval Date: \_\_\_\_\_ (Middle Schools must attach minutes)

Student Council Representative: [Signature] Signature Date \_\_\_\_\_

Principal Approval: [Signature] Signature Date 3/5/2020

Reviewed by Business Services: [Signature] Signature Date 3/31/20

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,  
CNS \_\_\_\_\_ Date: \_\_\_\_\_  
Approved \_\_\_\_\_ Denied \_\_\_\_\_
- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT  
Director, MOT: \_\_\_\_\_ Date: \_\_\_\_\_  
Operations Mgr.: \_\_\_\_\_ Date: \_\_\_\_\_  
Approved \_\_\_\_\_ Denied \_\_\_\_\_



# ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

## FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: \_\_\_\_\_ (From Financial Plan)

School Name: Adelante II Dual Language Academy Date: 02/26/2020

Description of Event: Type Talent Show fundraiser Vendor \_\_\_\_\_

Purpose for Event: Raise funds for fieldtrips

If selling food what are the items: Drinks, Candy/snacks Brand and package size: Costco water, Caprisun, popcorn, chips, ice cream, Candy Bars

Explain how food is handled/stored prior to or day of event: everything is sealed and remain sealed.

Event Sponsor (please check one) ASB: \_\_\_\_\_ Booster Club (PTA, PTO, Other): PTA

Proposed Date(s) of Event: 04/29/2020 Time of Event: after school 6:00 pm

Contact Person: Erika Valle

Location of Proposed Activity: outside Cafeteria

Status of Event (please check one): ☒ New Event ☐ Held previously (years): \_\_\_\_\_

**Use of Facilities thru Facilitron is required for all events outside the normal school hours.**

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☒ No ☐ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

ASB Advisor: \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Council Approval Date: \_\_\_\_\_ (Middle Schools must attach minutes)

Student Council Representative: \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal Approval: Reidlinh Boney Signature \_\_\_\_\_ Date 3/6/20

Reviewed by Business Services: Maria Dew Signature \_\_\_\_\_ Date 3/31/20

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director, CNS \_\_\_\_\_ Date: \_\_\_\_\_  
Approved \_\_\_\_\_ Denied \_\_\_\_\_
- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT Director, MOT: \_\_\_\_\_ Date: \_\_\_\_\_  
Operations Mgr.: \_\_\_\_\_ Date: \_\_\_\_\_  
Approved \_\_\_\_\_ Denied \_\_\_\_\_

2020 MAR -9 4:11:33  
BUSINESS OFFICE  
RECEIVED



# ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

## FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: \_\_\_\_\_ (From Financial Plan)

School Name: Aptitud Community Academy at Goss

Date: 02/25/2020

Description of Event: Type Chuck E. Cheese Family Night Vendor Chuck E. Cheese

Purpose for Event: To raise money for school supplies and field trips

If selling food what are the items: N/A

Brand and package size: \_\_\_\_\_

Explain how food is handled/stored prior to or day of event: N/A

Event Sponsor (please check one) ASB: ☒

Booster Club (PTA, PTO, Other): \_\_\_\_\_

Proposed Date(s) of Event: 04/24/2020

Time of Event: 3:00PM to 9:00PM

Contact Person: Andrea Gauntt

Location of Proposed Activity: Chuck E Cheese 2445 Fontaine Rd. San Jose CA 95121

Status of Event (please check one): ☐ New Event

☒ Held previously (years): 2018-2019

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed?

Yes ☐

No ☒

N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included)

Yes ☒

No ☐

Other Background information (Is proposed fundraising event on current ASB budget?)

Yes ☒

No ☐

ASB Advisor: \_\_\_\_\_

Signature

Date

Student Council Approval Date: \_\_\_\_\_ (Middle Schools must attach minutes)

Student Council Representative: \_\_\_\_\_

Signature

Date

Principal Approval: \_\_\_\_\_

Signature

Date

Reviewed by Business Services: \_\_\_\_\_

Date: \_\_\_\_\_

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

CNS \_\_\_\_\_

Date: \_\_\_\_\_

Approved \_\_\_\_\_

Denied \_\_\_\_\_

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

Director, MOT: \_\_\_\_\_

Date: \_\_\_\_\_

Operations Mgr.: \_\_\_\_\_

Date: \_\_\_\_\_

Approved \_\_\_\_\_

Denied \_\_\_\_\_

# ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

## FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: PTA 2 (From Financial Plan)

School Name: Aptitud at Goss Date: 03/10/2020

Description of Event: Type Spring Dance K-5 grade Vendor Caprisan/Lays

Purpose for Event: Fundraising for Field trips

If selling food what are the items: Drink price / Frito-lays Brand and package size: Campersou / lays

Event Sponsor (please check one) ASB: ☒ Booster Club (PTA, PTO, Other): ☐

Proposed Date(s) of Event: April 30 Time of Event: 3:00pm to 5:00pm after school

Contact Person: Gaby Fernandez

Location of Proposed Activity: school cafeteria

Status of Event (please check one): ☒ New Event ☐ Held previously (years): \_\_\_\_\_

**A Use of Facilities Form is required for all events outside the normal school hours.**

Is the Use of Facilities Form attached? (Form must be included when required) Yes            No           


Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes            No           

Other Background information (Is proposed fundraising event on current ASB budget?) Yes                      No                     

ASB Advisor: \_\_\_\_\_ Signature \_\_\_\_\_ Date 03/10/2020

Student Council Approval Date: \_\_\_\_\_ (Middle Schools must attach minutes)

Student Council Representative: R. Garcia 03/10/2020  
Signature Date

Principal Approval:  03/10/2020  
Signature Date

Reviewed by Business Services: Maria New L Date: 3/10/20

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

CNS \_\_\_\_\_ Date: \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

Director, MOT: \_\_\_\_\_ Date: \_\_\_\_\_

Operations Mgr.: \_\_\_\_\_ Date: \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_



# ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

## Request for Approval: Contributions to the ASB Account

BUSINESS OFFICE  
RECEIVED

2020 MAR 10 P 1:16

School Site: CESAR CHAVEZ Date: 03/09/2020

Purpose for Contributions: FOR ASB SCIENCE CAMP, FIELD TRIPS, TRANSPORTATIONS, STUDENT REWARDS

Proposed Date(s) of Event: 08/21/2019 THROUGH 06/30/2020

Contact Person: KRYSTAL ESQUIVEZ

Student Body Account Number: 95-0-060-0502-0-4300

Status of Event (please check one): ☐ New Event ☒ Held Previously (Years): 2016/2017/2018/2019

What procedures will be used to account for contributions received?  
RECEIPT BOOK

Other Background Information (such as other schools or clubs that have held similar events):

ASB Advisor

*Sandra L. Ruiz*  
Signature

Date:

3/9/2020

Student Council Approval Date 03/09/2020

Student Council Representative  
School Admin (Elementary)

*Kyrel Egger*  
Signature

Date:

3/9/2020

Principal Approval

*[Signature]*  
Signature

Date:

3/9/2020

Reviewed by Business Services

*Maria Newk*

Date:

3/20/20

Board Approval Date: \_\_\_\_\_





# ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

## Request for Approval: Contributions to the ASB Account

School Site: Renaissance @ Mathson Date: 3/6/2020

Purpose for Contributions: Parents like to contribute with money to help the Science and Art classes. They also donate/contribute money to go towards field trips or extra curriculum activities like sports and end of year or graduation celebrations.

Proposed Date(s) of Event: 8/21/2019 - 6/9/2020

Contact Person: Genesis Sanches / Sarah Kretovics / Anna Nguyen

Student Body Account Number: 95-295-0502-4300

Status of Event (please check one): ☐ New Event ☒ Held Previously (Years): 5 years

What procedures will be used to account for contributions received?  
A receipt will be issued to the parents donating and money will be deposited into ASB account.

Other Background Information (such as other schools or clubs that have held similar events):

ASB Advisor J. Kretovics Signature Date: 3/6/20

Student Council Approval Date 3/6/2020

Student Council Representative Ashley Samario Signature Date: 3/6/20

School Admin (Elementary) [Signature] Signature Date: 3/6/20

Principal Approval [Signature] Signature Date: 3/6/20

Reviewed by Business Services: Maria Newt Date: 3/31/20

Board Approval Date: \_\_\_\_\_

BUSINESS OFFICE  
RECEIVED  
2020 MAR -9 A 11:39



# ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

BUSINESS OFFICE  
RECEIVED

## FUNDRAISING EVENT APPROVAL FORM

2020 MAR 12 P 12:28

Fundraiser #: 9 (From Financial Plan)  
 School Name: Ryan STEAM Academy Date: \_\_\_\_\_  
 Description of Event: Type Yearbook Sales Vendor V#22324 Entourage Yearbooks  
 Purpose for Event: End of year yearbook sales for students TK-5

If selling food what are the items: N/A Brand and package size: N/A

Explain how food is handled/stored prior to or day of event: N/A

Event Sponsor (please check one) ASB: ☒ X Booster Club (PTA, PTO, Other): \_\_\_\_\_  
 Proposed Date(s) of Event: April 10-June 9th 2020 Time of Event: Before and After school  
 Contact Person: Alejandra Basulto  
 Location of Proposed Activity: Ryan STEAM Academy  
 Status of Event (please check one): ☐ New Event ☒ Held previously (years): \_\_\_\_\_

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☒  
 Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☒ No ☐  
 Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☒ No ☐  
 ASB Advisor: Babity Contarzi Signature \_\_\_\_\_ Date 3-11-2020

Student Council Approval Date: \_\_\_\_\_ (Middle Schools must attach minutes)

Student Council Representative: \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal Approval: Raque Signature \_\_\_\_\_ Date 3/11/2020

Reviewed by Business Services Maria Quot Signature \_\_\_\_\_ Date 3/31/20

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,  
 CNS \_\_\_\_\_ Date: \_\_\_\_\_  
 Approved \_\_\_\_\_ Denied \_\_\_\_\_
- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT  
 Director, MOT: \_\_\_\_\_ Date: \_\_\_\_\_  
 Operations Mgr.: \_\_\_\_\_ Date: \_\_\_\_\_  
 Approved \_\_\_\_\_ Denied \_\_\_\_\_



# ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

## FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: \_\_\_\_\_ (From Financial Plan)  
 School Name: Sheppard Middle School Date: 8-22-19  
 Description of Event: Type Donation Drive Contributions Vendor \_\_\_\_\_  
 Purpose for Event: to raise funds for student events, trips + activities Contributions to ASB  
 If selling food what are the items: \_\_\_\_\_ Brand and package size: \_\_\_\_\_

Explain how food is handled/stored prior to or day of event: \_\_\_\_\_

Event Sponsor (please check one) ASB: ☒ Booster Club (PTA, PTO, Other): \_\_\_\_\_  
 Proposed Date(s) of Event: 9/19 - 11/19 Time of Event: 8:40 - 3:00  
 Contact Person: Sarah Jacobs  
 Location of Proposed Activity: Sheppard  
 Status of Event (please check one): ☐ New Event ☒ Held previously (years): 15-19

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☒  
 Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☒ No ☐  
 Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☒ No ☐  
 ASB Advisor: \_\_\_\_\_ Signature \_\_\_\_\_ Date 5-22-19

Student Council Approval Date: 5/22/19 (Middle Schools must attach minutes)

Student Council Representative: Mina Salvador Signature \_\_\_\_\_ Date 5-22-19

Principal Approval: \_\_\_\_\_ Signature \_\_\_\_\_ Date 5/22/19

Reviewed by Business Services: Maura Newk Signature \_\_\_\_\_ Date: 3/31/20

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,  
 CNS \_\_\_\_\_ Date: \_\_\_\_\_  
 Approved \_\_\_\_\_ Denied \_\_\_\_\_
- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT  
 Director, MOT: \_\_\_\_\_ Date: \_\_\_\_\_  
 Operations Mgr.: \_\_\_\_\_ Date: \_\_\_\_\_  
 Approved \_\_\_\_\_ Denied \_\_\_\_\_



# ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

## FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: \_\_\_\_\_ (From Financial Plan)

School Name: Sheppard Date: 5-22-19

Description of Event: Type Dances Vendor none

Purpose for Event: to raise \$ and celebrate students

If selling food what are the items: \_\_\_\_\_ Brand and package size: \_\_\_\_\_

Explain how food is handled/stored prior to or day of event: \_\_\_\_\_

Event Sponsor (please check one) ASB: ☒ Booster Club (PTA, PTO, Other): \_\_\_\_\_

Proposed Date(s) of Event: FY 19/20 Time of Event: 3:00 - 5:00

Contact Person: Jessica Hernandez

Location of Proposed Activity: MP Room Sheppard

Status of Event (please check one): ☐ New Event ☒ Held previously (years): All

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☒ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☒ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☒ No ☐

ASB Advisor: [Signature] 5-22-19  
Signature Date

Student Council Approval Date: 5/22/19 (Middle Schools must attach minutes)

Student Council Representative: Mia Schladon 5-22-19  
Signature Date

Principal Approval: [Signature] 5/22/19  
Signature Date

Reviewed by Business Services: [Signature] 3/31/20  
Signature Date

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,  
CNS \_\_\_\_\_ Date: \_\_\_\_\_  
Approved \_\_\_\_\_ Denied \_\_\_\_\_
- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT  
Director, MOT: \_\_\_\_\_ Date: \_\_\_\_\_  
Operations Mgr.: \_\_\_\_\_ Date: \_\_\_\_\_  
Approved \_\_\_\_\_ Denied \_\_\_\_\_

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT  
2930 Gay Avenue, San Jose, CA 95127

8.04

Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION - BOARD OF TRUSTEES**

To the Board of Trustees:

March 31, 2020

**Subject:** Vendor & Payroll Warrants

**Staff Analysis:** Summary of Vendor and Payroll Warrants issued during March month of Fiscal Year 2019/2020.

Total of vendor warrants	\$	4,981,186.16
Total of payroll warrants	\$	4,450,848.07
<b>Total</b>	<b>\$</b>	<b>9,432,034.23</b>

**Recommendation:** Staff recommends approval of the Vendor & Payroll Warrants for the month of March 2020.

Approved by: Kolvira Chheng



Title: Assistant Superintendent, Business Services

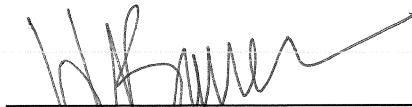
To the Board of Trustees:

Meeting: April 9, 2020  
Regular Board Meeting

**Recommend Approval**

8.04

Agenda Placement



Hilana Bauer, Ph.D., Superintendent

**DISPOSITION BY BOARD OF TRUSTEES**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_

**March 2020**

	<b><u>VENDOR WARRANTS</u></b>	<b><u>AMOUNT</u></b>
Fund		
010,050,060,080	General Fund (Incl Payroll A/P)	\$3,299,189.51
120	Child Development Fund	\$28,094.10
130	Cafeteria Fund	\$271,514.96
140	Deferred Maintenance Fund	\$23,059.08
210	Building Fund	\$1,000.00
250	Capital Facilities Fund	\$0.00
350	County School Facility Fund	\$0.00
400	Special Reserve for Capital Outlay Fund	\$0.00
670	Health and Welfare & Workers Comp	\$1,328,063.72
	<b>Subtotal</b>	<b><u>\$4,950,921.37</u></b>
95	Student Body Fund	\$30,264.79
	<b>Total Vendor Warrants</b>	<b><u>\$4,981,186.16</u></b>
	 <b><u>PAYROLL WARRANTS</u></b>	
	10th of the month	\$379,332.44
	EOM Payroll	\$4,071,515.63
	Manual Checks	\$0.00
	Void Checks	\$0.00
	<b>Total Payroll Warrants</b>	<b><u>\$4,450,848.07</u></b>
	<b>Grand Total All Warrants</b>	<b><u>\$9,432,034.23</u></b>

	From	To
AP Warrants used #	4002455	- 4002802
Payroll Direct Deposit Pay Stub used #	4702393	- 4703823
Payroll Checks used #	4400238	- 4400380

AP Check Register - Pivot Table Summary by Vendor  
March 2020

Vendor Name	Date	Warrant #	Fund	Sum of Amount
ABBY MARGARET HARRIS	3/19/2020	4002716 060	\$	535.55
ABBY MARGARET HARRIS Total			\$	535.55
ABLE MAINTENANCE, INC.	3/5/2020	4002461 010	\$	1,920.00
ABLE MAINTENANCE, INC. Total			\$	1,920.00
ACCOUNTABLE HEALTHCARE	3/12/2020	4002593 080	\$	7,540.00
ACCOUNTABLE HEALTHCARE Total			\$	7,540.00
ACE EMPOWER ACADEMY	3/13/2020	4002648 010	\$	46,157.00
ACE EMPOWER ACADEMY Total			\$	46,157.00
ACHIEVE KIDS	3/13/2020	4002629 080	\$	6,472.00
ACHIEVE KIDS Total			\$	6,472.00
ACME PACIFIC REPAIRS INC.	3/19/2020	4002677 050	\$	300.00
ACME PACIFIC REPAIRS INC. Total			\$	300.00
ACTION TOWING AND ROAD SERVICE	3/5/2020	4002462 010	\$	462.50
		4002482 010	\$	225.00
	3/19/2020	4002724 010	\$	647.50
ACTION TOWING AND ROAD SERVICE Total			\$	1,335.00
ADVERTISERS DIRECT INC	3/12/2020	4002594 010	\$	2,317.19
ADVERTISERS DIRECT INC Total			\$	2,317.19
AIRGAS, INC.	3/19/2020	4002725 010	\$	39.93
AIRGAS, INC. Total			\$	39.93
ALCATRAZ CRUISES LLC	3/5/2020	4002499 060	\$	7,790.00
ALCATRAZ CRUISES LLC Total			\$	7,790.00
ALETTE M. C. BROOKS	3/13/2020	4002663 080	\$	19,500.00
ALETTE M. C. BROOKS Total			\$	19,500.00
ALEXIS PARDO	3/19/2020	4002706 080	\$	46.00
ALEXIS PARDO Total			\$	46.00
ALIMED	3/19/2020	4002707 010	\$	102.68
ALIMED Total			\$	102.68
ALLIANCE FOR YOUTH ACHIEVEMENT	3/27/2020	4002783 010	\$	30.00
ALLIANCE FOR YOUTH ACHIEVEMENT Total			\$	30.00
ALPHA BLANCA ALVARADO(ALPHA1)	3/13/2020	4002649 010	\$	103,307.00
ALPHA BLANCA ALVARADO(ALPHA1) Total			\$	103,307.00
ALPHA JOSE HERNANDEZ (ALPHA	3/13/2020	4002650 010	\$	137,914.00
ALPHA JOSE HERNANDEZ (ALPHA Total			\$	137,914.00
ALUM ROCK #305	3/27/2020	4002784 010	\$	532.00
ALUM ROCK #305 Total			\$	532.00
ALUM ROCK ADMINISTRATORS ASSOC	3/27/2020	4002785 010	\$	525.00
ALUM ROCK ADMINISTRATORS ASSOC Total			\$	525.00
AMAZON WEB SERVICES INC.	3/13/2020	4002664 010	\$	1,820.85
AMAZON WEB SERVICES INC. Total			\$	1,820.85
AMAZON.COM LLC	3/12/2020	4002572 080	\$	29.30
	3/5/2020	4002500 010	\$	75.67
	3/13/2020	4002636 010	\$	445.32
AMAZON.COM LLC Total			\$	550.29
AMERICAN FIDELITY ASSURANCE	3/27/2020	4002786 010	\$	21,275.00
AMERICAN FIDELITY ASSURANCE Total			\$	21,275.00
AMERICAN FIDELITY ASSURANCE CO	3/27/2020	4002787 010	\$	31,508.10

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AMERICAN FIDELITY ASSURANCE CO Total				\$ 31,508.10
AMY ELIZABETH RODRIGUES	3/5/2020	4002483 010	\$	12.76
	3/6/2020	4002542 010	\$	4.60
AMY ELIZABETH RODRIGUES Total			\$	17.36
ANA LILIA ESPINOZA RIOS	3/5/2020	4002517 130	\$	16.68
ANA LILIA ESPINOZA RIOS Total			\$	16.68
ANA LIZBETH GONZALEZ	3/12/2020	4002595 010	\$	47.50
ANA LIZBETH GONZALEZ Total			\$	47.50
ANDRE BOUDIN BAKERIES	3/26/2020	4002759 010	\$	262.54
ANDRE BOUDIN BAKERIES Total			\$	262.54
ANGELA COSTA	3/13/2020	4002637 010	\$	203.40
ANGELA COSTA Total			\$	203.40
ANTHONY COLONNA	3/12/2020	4002573 080	\$	327.47
ANTHONY COLONNA Total			\$	327.47
AON RISK INSURANCE SERVICES	3/26/2020	4002781 010	\$	24,000.00
AON RISK INSURANCE SERVICES Total			\$	24,000.00
APPLE INC.	3/26/2020	4002760 060	\$	64.46
APPLE INC. Total			\$	64.46
ARACELI VILLASENOR	3/5/2020	4002484 130	\$	64.04
ARACELI VILLASENOR Total			\$	64.04
ARAMARK UNIFORM SERVICES	3/20/2020	4002744 130	\$	1,196.97
ARAMARK UNIFORM SERVICES Total			\$	1,196.97
ARCLITE INC	3/5/2020	4002485 050	\$	345.00
ARCLITE INC Total			\$	345.00
ASSOCIATION FOR SUPERVISION	3/13/2020	4002630 010	\$	239.00
ASSOCIATION FOR SUPERVISION Total			\$	239.00
ASSOCIATION OF CALIFORNIA	3/27/2020	4002788 010	\$	3,322.76
ASSOCIATION OF CALIFORNIA Total			\$	3,322.76
AT&T	3/12/2020	4002574 010	\$	1,502.50
		4002596 010	\$	2,340.78
	3/26/2020	4002779 010	\$	479.09
		4002780 010	\$	80.25
AT&T Total			\$	4,402.62
AVID CENTER	3/26/2020	4002761 010	\$	8,559.00
AVID CENTER Total			\$	8,559.00
BARNES AND NOBLE	3/26/2020	4002762 060	\$	447.49
BARNES AND NOBLE Total			\$	447.49
BAUDVILLE INC.	3/26/2020	4002763 010	\$	47.08
BAUDVILLE INC. Total			\$	47.08
BAY AREA FLOOR MACHINE	3/12/2020	4002560 010	\$	771.33
	3/19/2020	4002678 010	\$	114.69
BAY AREA FLOOR MACHINE Total			\$	886.02
BIOMETRICS4ALL INC.	3/5/2020	4002501 010	\$	8.25
BIOMETRICS4ALL INC. Total			\$	8.25
BRETT ALLEN	3/20/2020	4002746 080	\$	1,750.00
BRETT ALLEN Total			\$	1,750.00
BRITTANY MICHELLE RYKELS	3/13/2020	4002672 010	\$	55.88



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BRITTANY MICHELLE RYKELS Total				\$ 55.88
BRUML MANAGEMENT LLC	3/5/2020	4002463 060	\$	288.00
BRUML MANAGEMENT LLC Total				\$ 288.00
CA ASSOCIATION OF DIRECTORS	3/13/2020	4002638 060	\$	900.00
CA ASSOCIATION OF DIRECTORS Total				\$ 900.00
CALIFORNIA ALLIANCE OF AFRICAN	3/6/2020	4002533 060	\$	2,250.00
CALIFORNIA ALLIANCE OF AFRICAN Total				\$ 2,250.00
CALIFORNIA ASSOCIATION OF	3/13/2020	4002631 010	\$	180.00
		4002639 670	\$	90.00
CALIFORNIA ASSOCIATION OF Total				\$ 270.00
CALIFORNIA SPORT DESIGN	3/19/2020	4002698 010	\$	320.03
CALIFORNIA SPORT DESIGN Total				\$ 320.03
CAL-STEAM INC.	3/19/2020	4002679 050	\$	1,573.03
CAL-STEAM INC. Total				\$ 1,573.03
CAMBIUM LEARNING INC.	3/12/2020	4002581 010	\$	4,500.00
CAMBIUM LEARNING INC. Total				\$ 4,500.00
CAPITOL DEL GRANDE 2 INC.	3/19/2020	4002726 010	\$	305.90
CAPITOL DEL GRANDE 2 INC. Total				\$ 305.90
CARLOS C TRIPODI	3/5/2020	4002464 010	\$	57.00
	3/26/2020	4002771 010	\$	62.10
CARLOS C TRIPODI Total				\$ 119.10
CARMELINA BAUTISTA	3/6/2020	4002534 010	\$	35.65
	3/26/2020	4002772 010	\$	41.40
CARMELINA BAUTISTA Total				\$ 77.05
CARMEN RUBIO	3/3/2020	4002455 010	\$	2,438.66
CARMEN RUBIO Total				\$ 2,438.66
CAROLINA BIOLOGICAL SUPPLY	3/12/2020	4002597 060	\$	129.74
CAROLINA BIOLOGICAL SUPPLY Total				\$ 129.74
CARRILLO SYLVIA T.	3/19/2020	4002717 010	\$	28.99
CARRILLO SYLVIA T. Total				\$ 28.99
CELLCO PARTNERSHIP	3/5/2020	4002518 010	\$	4,707.85
	3/6/2020	4002549 010	\$	61.20
CELLCO PARTNERSHIP Total				\$ 4,769.05
CHRISTINE GARCIA-COGLIANDRO	3/5/2020	4002519 130	\$	29.90
CHRISTINE GARCIA-COGLIANDRO Total				\$ 29.90
CINTAS CORPORATION	3/5/2020	4002486 010	\$	854.52
		050	\$	511.93
	3/6/2020	4002550 010	\$	486.62
		050	\$	145.39
CINTAS CORPORATION Total				\$ 1,998.46
CITIZEN SCHOOLS	3/12/2020	4002627 060	\$	159,826.76
CITIZEN SCHOOLS Total				\$ 159,826.76
CITY YEAR INC.	3/5/2020	4002520 060	\$	585,926.21
	3/19/2020	4002708 010	\$	88,595.49
CITY YEAR INC. Total				\$ 674,521.70
COAST DESIGNS	3/26/2020	4002782 060	\$	258.93
COAST DESIGNS Total				\$ 258.93

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Vendor Name	Date	Warrant #	Fund	Sum of Amount
COOK'S AUTOMOTIVE SERVICES	3/5/2020	4002465	010	\$ 952.90
COOK'S AUTOMOTIVE SERVICES Total				\$ 952.90
COUNTY BUILDING MATERIALS INC.	3/5/2020	4002521	050	\$ 69.92
COUNTY BUILDING MATERIALS INC. Total				\$ 69.92
CROWE LLP	3/20/2020	4002745	010	\$ 11,950.00
			210	\$ 1,000.00
CROWE LLP Total				\$ 12,950.00
CROWN AWARDS	3/13/2020	4002632	010	\$ 125.59
CROWN AWARDS Total				\$ 125.59
CROWN CASTLE INTERNATIONAL	3/13/2020	4002665	010	\$ 2,514.70
CROWN CASTLE INTERNATIONAL Total				\$ 2,514.70
CSEA VICTORY CLUB	3/27/2020	4002789	010	\$ 51.00
CSEA VICTORY CLUB Total				\$ 51.00
DANIEL NEGRETE	3/6/2020	4002543	010	\$ 71.00
DANIEL NEGRETE Total				\$ 71.00
DANNY SANCHEZ	3/12/2020	4002601	060	\$ 500.00
	3/5/2020	4002487	060	\$ 2,100.00
		4002511	010	\$ 625.00
			060	\$ 2,700.00
		4002522	060	\$ 500.00
DANNY SANCHEZ Total				\$ 6,425.00
DAVID ANTHONY ALARCON	3/19/2020	4002699	080	\$ 19.44
DAVID ANTHONY ALARCON Total				\$ 19.44
DAYLIGHT FOODS INC	3/13/2020	4002656	130	\$ 29,058.12
DAYLIGHT FOODS INC Total				\$ 29,058.12
DECKER INC.	3/13/2020	4002666	010	\$ 1,533.66
DECKER INC. Total				\$ 1,533.66
DELTA DENTAL	3/13/2020	4002640	670	\$ 657.28
DELTA DENTAL Total				\$ 657.28
DEPARTMENT OF EDUCATION - AWG	3/27/2020	4002790	010	\$ 834.87
DEPARTMENT OF EDUCATION - AWG Total				\$ 834.87
DEPARTMENT OF INDUSTRIAL	3/5/2020	4002523	050	\$ 1,350.00
	3/6/2020	4002551	050	\$ 675.00
DEPARTMENT OF INDUSTRIAL Total				\$ 2,025.00
DOUGLAS KLEINHENZ	3/19/2020	4002700	060	\$ 525.00
DOUGLAS KLEINHENZ Total				\$ 525.00
DURHAM SCHOOL SERVICES LP	3/5/2020	4002502	010	\$ 1,848.50
	3/26/2020	4002764	060	\$ 1,470.00
DURHAM SCHOOL SERVICES LP Total				\$ 3,318.50
EAST SIDE UNION HIGH SCHOOL	3/19/2020	4002718	010	\$ 6,863.00
EAST SIDE UNION HIGH SCHOOL Total				\$ 6,863.00
ECMC POST DEFAULT SERVICES	3/27/2020	4002791	010	\$ 56.78
ECMC POST DEFAULT SERVICES Total				\$ 56.78
EINSTEIN NOAH RESTAURANT	3/5/2020	4002512	010	\$ 217.42
	3/19/2020	4002680	010	\$ 110.48
	3/26/2020	4002755	010	\$ 99.22
EINSTEIN NOAH RESTAURANT Total				\$ 427.12

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Vendor Name	Date	Warrant #	Fund	Sum of Amount
EKON-O-PAC LLC	3/5/2020	4002524	130	\$ 5,464.00
<b>EKON-O-PAC LLC Total</b>				<b>\$ 5,464.00</b>
ENGIE SERVICES U.S. INC.	3/26/2020	4002773	060	\$ 510,185.40
<b>ENGIE SERVICES U.S. INC. Total</b>				<b>\$ 510,185.40</b>
ERIKA ZEPEDA CAMPOS	3/5/2020	4002488	130	\$ 2.90
<b>ERIKA ZEPEDA CAMPOS Total</b>				<b>\$ 2.90</b>
ESTHER B. CLARK SCHOOL AT	3/13/2020	4002667	080	\$ 7,024.18
<b>ESTHER B. CLARK SCHOOL AT Total</b>				<b>\$ 7,024.18</b>
EVELYN H LOUGHRAN	3/13/2020	4002641	010	\$ 23.00
<b>EVELYN H LOUGHRAN Total</b>				<b>\$ 23.00</b>
EVERGREEN ELEMENTARY SCHOOL	3/20/2020	4002747	010	\$ 989.86
<b>EVERGREEN ELEMENTARY SCHOOL Total</b>				<b>\$ 989.86</b>
FACILITRON INC	3/19/2020	4002702	060	\$ 1,155.00
<b>FACILITRON INC Total</b>				<b>\$ 1,155.00</b>
FEDERAL EXPRESS	3/5/2020	4002473	010	\$ 179.55
		4002503	010	\$ 87.81
<b>FEDERAL EXPRESS Total</b>				<b>\$ 267.36</b>
FIRST STUDENT INC.	3/5/2020	4002504	060	\$ 1,659.52
<b>FIRST STUDENT INC. Total</b>				<b>\$ 1,659.52</b>
FOLEY & SONS INC	3/12/2020	4002561	010	\$ 309.58
		4002582	060	\$ 1,261.91
		4002602	060	\$ 94.66
	3/13/2020	4002657	060	\$ 469.00
<b>FOLEY &amp; SONS INC Total</b>				<b>\$ 2,135.15</b>
FOSTER DAIRY FARMS	3/13/2020	4002655	130	\$ 42,802.15
<b>FOSTER DAIRY FARMS Total</b>				<b>\$ 42,802.15</b>
FRANCHISE TAX BOARD -CT ORDER	3/27/2020	4002792	010	\$ 610.00
<b>FRANCHISE TAX BOARD -CT ORDER Total</b>				<b>\$ 610.00</b>
FRANCO, MARIA	3/20/2020	4002748	010	\$ 199.00
<b>FRANCO, MARIA Total</b>				<b>\$ 199.00</b>
GABRIELA AMANDA QUEZADA	3/6/2020	4002544	010	\$ 202.63
<b>GABRIELA AMANDA QUEZADA Total</b>				<b>\$ 202.63</b>
GARDENLAND CENTER INC.	3/19/2020	4002681	050	\$ 1,013.94
<b>GARDENLAND CENTER INC. Total</b>				<b>\$ 1,013.94</b>
GEINAH LIM NIERRA	3/13/2020	4002658	080	\$ 101.78
	3/19/2020	4002709	080	\$ 44.66
<b>GEINAH LIM NIERRA Total</b>				<b>\$ 146.44</b>
GEORGESCO, DAN G.	3/19/2020	4002719	010	\$ 401.78
<b>GEORGESCO, DAN G. Total</b>				<b>\$ 401.78</b>
GERARDO GARCIA GARCIA	3/5/2020	4002474	080	\$ 93.84
<b>GERARDO GARCIA GARCIA Total</b>				<b>\$ 93.84</b>
GLORIA YOLANDA HAYES-PERKINS	3/6/2020	4002535	060	\$ 189.08
<b>GLORIA YOLANDA HAYES-PERKINS Total</b>				<b>\$ 189.08</b>
GOLD STAR FOODS	3/12/2020	4002603	130	\$ 101,745.00
<b>GOLD STAR FOODS Total</b>				<b>\$ 101,745.00</b>
GORDON & REES LLP.	3/5/2020	4002505	010	\$ 2,941.50
<b>GORDON &amp; REES LLP. Total</b>				<b>\$ 2,941.50</b>

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Vendor Name	Date	Warrant #	Fund	Sum of Amount
GRAND LODGE OF THE ENG. LANG.	3/5/2020	4002489 060	\$	296.00
GRAND LODGE OF THE ENG. LANG. Total			\$	296.00
GREENESPORT ASSOCIATION	3/5/2020	4002475 010	\$	1,140.00
GREENESPORT ASSOCIATION Total			\$	1,140.00
GREWAL, KIRANJIT	3/19/2020	4002720 080	\$	69.23
GREWAL, KIRANJIT Total			\$	69.23
GUENDULAIN, VICTOR A.	3/5/2020	4002476 010	\$	68.51
GUENDULAIN, VICTOR A. Total			\$	68.51
HAWTHORNE EDUCATIONAL	3/20/2020	4002749 010	\$	273.13
HAWTHORNE EDUCATIONAL Total			\$	273.13
HAZEL DELA CRUZ	3/13/2020	4002633 080	\$	100.05
HAZEL DELA CRUZ Total			\$	100.05
HOA T. NGUYEN	3/12/2020	4002562 080	\$	69.17
HOA T. NGUYEN Total			\$	69.17
HOME DEPOT U.S.A. INC.	3/12/2020	4002563 010	\$	1,053.30
	3/5/2020	4002466 010	\$	89.79
		4002513 060	\$	329.04
	3/13/2020	4002659 050	\$	638.71
	3/19/2020	4002682 050	\$	80.58
		4002683 010	\$	1,779.71
		4002727 050	\$	124.58
HOME DEPOT U.S.A. INC. Total			\$	4,095.71
HUYNH TUYET	3/12/2020	4002575 080	\$	69.00
HUYNH TUYET Total			\$	69.00
HUYNH, LAP D. AND	3/19/2020	4002721 010	\$	204.18
HUYNH, LAP D. AND Total			\$	204.18
INTERNAL REVENUE SERVICE	3/27/2020	4002793 010	\$	500.00
INTERNAL REVENUE SERVICE Total			\$	500.00
IT MANAGEMENT CORPORATION	3/5/2020	4002506 010	\$	2,922.31
	3/26/2020	4002765 010	\$	56,925.00
IT MANAGEMENT CORPORATION Total			\$	59,847.31
ITSAVVY LLC	3/5/2020	4002507 060	\$	851.95
	3/6/2020	4002536 060	\$	5,701.67
	3/13/2020	4002668 130	\$	211.17
	3/26/2020	4002766 060	\$	2,444.21
ITSAVVY LLC Total			\$	9,209.00
IVANOV, ANDREI AND NATALIA	3/6/2020	4002537 010	\$	204.18
IVANOV, ANDREI AND NATALIA Total			\$	204.18
IXL LEARNING INC.	3/20/2020	4002750 060	\$	449.00
IXL LEARNING INC. Total			\$	449.00
JAMES L. MELIKIAN	3/19/2020	4002728 130	\$	3,024.00
JAMES L. MELIKIAN Total			\$	3,024.00
JASON SORICH	3/12/2020	4002604 010	\$	210.91
JASON SORICH Total			\$	210.91
JAZZY LIEN NGUYEN	3/12/2020	4002605 130	\$	160.14
JAZZY LIEN NGUYEN Total			\$	160.14
JESSE M SERNA	3/5/2020	4002477 010	\$	6,832.00



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Vendor Name	Date	Warrant #	Fund	Sum of Amount
JESSE M SERNA	3/26/2020	4002774 010	\$	4,666.00
JESSE M SERNA Total			\$	11,498.00
JESSICA HERNANDEZ	3/19/2020	4002722 060	\$	246.00
JESSICA HERNANDEZ Total			\$	246.00
JONES SCHOOL SUPPLY CO. INC.	3/13/2020	4002634 010	\$	23.82
JONES SCHOOL SUPPLY CO. INC. Total			\$	23.82
JUANITA SANCHEZ	3/20/2020	4002751 080	\$	2,988.64
JUANITA SANCHEZ Total			\$	2,988.64
KAISER	3/13/2020	4002642 670	\$	197,797.05
KAISER Total			\$	197,797.05
KANGARLOO, JAFAR AND NASRIN	3/19/2020	4002723 010	\$	204.18
KANGARLOO, JAFAR AND NASRIN Total			\$	204.18
KATE ALLISON PARSONS	3/12/2020	4002564 080	\$	69.58
	3/20/2020	4002752 080	\$	43.13
KATE ALLISON PARSONS Total			\$	112.71
KELLY PAPER COMPANY	3/19/2020	4002703 010	\$	519.48
KELLY PAPER COMPANY Total			\$	519.48
KELLY-MOORE PAINT COMPANY INC.	3/19/2020	4002684 050	\$	98.19
KELLY-MOORE PAINT COMPANY INC. Total			\$	98.19
KEVIN DAVID WEBSTER	3/12/2020	4002565 080	\$	44.30
KEVIN DAVID WEBSTER Total			\$	44.30
KEVIN HOMEL	3/12/2020	4002576 010	\$	463.37
KEVIN HOMEL Total			\$	463.37
KIPP HEARTWOOD ACADEMY	3/13/2020	4002651 010	\$	129,718.00
KIPP HEARTWOOD ACADEMY Total			\$	129,718.00
KIPP PRIZE PREPARATORY ACADEMY	3/13/2020	4002652 010	\$	129,679.00
KIPP PRIZE PREPARATORY ACADEMY Total			\$	129,679.00
LAKESHORE EQUIPMENT COMPANY	3/12/2020	4002577 010	\$	124.34
		4002598 010	\$	200.00
	3/5/2020	4002478 010	\$	59.63
		4002508 010	\$	200.00
	3/13/2020	4002669 010	\$	128.23
	3/19/2020	4002701 010	\$	245.76
	3/26/2020	4002767 010	\$	507.45
LAKESHORE EQUIPMENT COMPANY Total			\$	1,465.41
LANGUAGE PEOPLE	3/13/2020	4002643 010	\$	1,547.10
LANGUAGE PEOPLE Total			\$	1,547.10
LATINO FILM INSTITUTE	3/6/2020	4002538 010	\$	21,564.00
LATINO FILM INSTITUTE Total			\$	21,564.00
LAZEL INC	3/6/2020	4002539 060	\$	104.95
	3/13/2020	4002670 060	\$	80.00
LAZEL INC Total			\$	184.95
LDP INC	3/12/2020	4002578 060	\$	5,012.21
LDP INC Total			\$	5,012.21
LET'S TRAVEL	3/5/2020	4002479 060	\$	6,239.84
LET'S TRAVEL Total			\$	6,239.84
LI, PELE	3/5/2020	4002494 060	\$	2,950.00

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Vendor Name	Date	Warrant #	Fund	Sum of Amount
LI, PELE				\$ 2,950.00
LITTLE HEROES INC.	3/6/2020	4002541 010		\$ 5,400.00
		060		\$ 28,200.00
LITTLE HEROES INC.				\$ 33,600.00
LOWES COMPANIES INC.	3/19/2020	4002685 050		\$ 1,122.79
LOWES COMPANIES INC.				\$ 1,122.79
LOZANO SMITH LLP	3/5/2020	4002495 080		\$ 11,572.00
LOZANO SMITH LLP				\$ 11,572.00
LUCILA DELGADO	3/12/2020	4002579 080		\$ 136.85
LUCILA DELGADO				\$ 136.85
MANN, PARVEEN	3/6/2020	4002552 010		\$ 2,000.00
MANN, PARVEEN				\$ 2,000.00
MANSON WESTERN CORPORATION	3/12/2020	4002606 080		\$ 483.11
MANSON WESTERN CORPORATION				\$ 483.11
MARIA AGUILAR SANCHEZ	3/19/2020	4002729 010		\$ 2,000.00
MARIA AGUILAR SANCHEZ				\$ 2,000.00
MARIA C. GOCHEZ BLANCO	3/5/2020	4002525 050		\$ 435.87
MARIA C. GOCHEZ BLANCO				\$ 435.87
MARIA CARMINA OROZCO	3/6/2020	4002545 010		\$ 120.75
MARIA CARMINA OROZCO				\$ 120.75
MCARTHUR & LEVIN LLP	3/12/2020	4002566 080		\$ 987.50
MCARTHUR & LEVIN LLP				\$ 987.50
MCKINLEY ELEVATOR CORPORATION	3/5/2020	4002490 050		\$ 400.00
MCKINLEY ELEVATOR CORPORATION				\$ 400.00
MCSIG	3/12/2020	4002620 670		\$ 31,785.00
MCSIG				\$ 31,785.00
METLIFE SMALL MARKET	3/12/2020	4002621 010		\$ 1,805.33
METLIFE SMALL MARKET				\$ 1,805.33
MID AMERICA ADMINISTRATION	3/9/2020	4002558 010		\$ 7,802.28
	3/27/2020	4002794 010		\$ 2,242.32
MID AMERICA ADMINISTRATION				\$ 10,044.60
MISSION VALLEY FORD TRUCK	3/19/2020	4002730 010		\$ 1,172.30
MISSION VALLEY FORD TRUCK				\$ 1,172.30
MONTES, RAND	3/5/2020	4002526 010		\$ 52.47
MONTES, RAND				\$ 52.47
MOTTER'S MUSIC HOUSE INC	3/12/2020	4002583 010		\$ 113.60
MOTTER'S MUSIC HOUSE INC				\$ 113.60
MUSEUM OF SCIENCE	3/13/2020	4002671 010		\$ 1,150.59
MUSEUM OF SCIENCE				\$ 1,150.59
NASCO MODESTO A DIV.OF	3/19/2020	4002686 010		\$ 86.32
NASCO MODESTO A DIV.OF				\$ 86.32
NCS PEARSON INC.	3/12/2020	4002607 060		\$ 800.15
NCS PEARSON INC.				\$ 800.15
NESTLE WATERS NORTH AMERICA	3/19/2020	4002742 010		\$ 710.25
		050		\$ 48.65
	3/26/2020	4002775 010		\$ 238.93
		080		\$ 17.93

AP Check Register - Pivot Table Summary by Vendor  
March 2020

Vendor Name	Date	Warrant #	Fund	Sum of Amount
NESTLE WATERS NORTH AMERICA Total				\$ 1,015.76
NEXTEL OF CALIFORNIA INC.	3/12/2020	4002584 010	\$	2,339.02
NEXTEL OF CALIFORNIA INC. Total				\$ 2,339.02
NORCAL TRUCK LEASING INC	3/12/2020	4002567 010	\$	740.08
		4002608 010	\$	670.00
	3/13/2020	4002673 010	\$	30.20
	3/26/2020	4002776 010	\$	670.00
NORCAL TRUCK LEASING INC Total				\$ 2,110.28
OCCUPATIONAL HEALTH CTR OF CA	3/13/2020	4002644 010	\$	265.00
	3/26/2020	4002768 010	\$	132.50
OCCUPATIONAL HEALTH CTR OF CA Total				\$ 397.50
OFFICE DEPOT	3/12/2020	4002591 010	\$	630.35
		4002592 010	\$	500.51
		060	\$	161.42
		080	\$	240.34
	3/5/2020	4002456 010	\$	367.10
		4002457 010	\$	823.51
		130	\$	245.60
		4002458 010	\$	296.80
		060	\$	311.56
		4002459 010	\$	984.76
		4002460 010	\$	1,112.79
		060	\$	58.78
		670	\$	30.09
		4002492 010	\$	627.22
		4002493 010	\$	1,074.10
	3/13/2020	4002628 010	\$	679.85
OFFICE DEPOT Total				\$ 8,144.78
ONE STONE APPAREL INC.	3/12/2020	4002585 010	\$	1,771.65
		4002622 060	\$	674.83
	3/19/2020	4002731 010	\$	127.28
ONE STONE APPAREL INC. Total				\$ 2,573.76
O'REILLY AUTOMOTIVE STORES INC	3/5/2020	4002467 010	\$	14.27
	3/26/2020	4002756 010	\$	1,876.77
O'REILLY AUTOMOTIVE STORES INC Total				\$ 1,891.04
OTC DIRECT INC	3/12/2020	4002586 060	\$	242.71
	3/19/2020	4002732 010	\$	91.77
OTC DIRECT INC Total				\$ 334.48
P & R PAPER SUPPLY COMPANY	3/6/2020	4002546 130	\$	15,473.23
P & R PAPER SUPPLY COMPANY Total				\$ 15,473.23
PACIFIC EDUCATORS INC.	3/27/2020	4002795 010	\$	98.58
PACIFIC EDUCATORS INC. Total				\$ 98.58
PALENCIA, FLORENCIO AND	3/6/2020	4002553 010	\$	204.18
PALENCIA, FLORENCIO AND Total				\$ 204.18
PAR INC.	3/19/2020	4002687 080	\$	129.80
PAR INC. Total				\$ 129.80
PATRICIA M TOVAR	3/19/2020	4002733 010	\$	21.18

AP Check Register - Pivot Table Summary by Vendor  
March 2020

Vendor Name	Date	Warrant #	Fund	Sum of Amount
<b>PATRICIA M TOVAR</b>				<b>\$ 21.18</b>
PEARSON EDUCATION INCORPORATED	3/12/2020	4002623 080	\$	908.74
	3/19/2020	4002688 080	\$	2,874.08
	3/26/2020	4002757 080	\$	33.00
<b>PEARSON EDUCATION INCORPORATED Total</b>				<b>\$ 3,815.82</b>
PERSEUS ASSOCIATES	3/19/2020	4002710 010	\$	525.00
<b>PERSEUS ASSOCIATES Total</b>				<b>\$ 525.00</b>
PG&E	3/12/2020	4002599 010	\$	0.93
	3/13/2020	4002635 010	\$	141,199.10
<b>PG&amp;E Total</b>				<b>\$ 141,200.03</b>
PLAY THERAPY SUPPLY LLC	3/6/2020	4002554 060	\$	62.25
<b>PLAY THERAPY SUPPLY LLC Total</b>				<b>\$ 62.25</b>
PRE-PAID LEGAL SERVICES INC.	3/27/2020	4002796 010	\$	278.00
<b>PRE-PAID LEGAL SERVICES INC. Total</b>				<b>\$ 278.00</b>
PRO-ED	3/5/2020	4002514 080	\$	90.20
<b>PRO-ED Total</b>				<b>\$ 90.20</b>
QUADIENT FINANCE USA, INC.	3/5/2020	4002496 010	\$	10,060.00
<b>QUADIENT FINANCE USA, INC. Total</b>				<b>\$ 10,060.00</b>
R & R REFRIGERATION & AIR	3/6/2020	4002547 130	\$	341.00
	3/20/2020	4002753 130	\$	239.00
<b>R &amp; R REFRIGERATION &amp; AIR Total</b>				<b>\$ 580.00</b>
RANDALL E. KLEIN	3/5/2020	4002480 060	\$	394.00
	3/13/2020	4002645 010	\$	688.00
<b>RANDALL E. KLEIN Total</b>				<b>\$ 1,082.00</b>
REALLY GOOD STUFF LLC	3/5/2020	4002527 060	\$	310.08
<b>REALLY GOOD STUFF LLC Total</b>				<b>\$ 310.08</b>
RECOLOGY SOUTH BAY	3/12/2020	4002600 010	\$	20,471.39
	3/13/2020	4002646 010	\$	4,506.33
<b>RECOLOGY SOUTH BAY Total</b>				<b>\$ 24,977.72</b>
RICK DELONG	3/19/2020	4002734 010	\$	1,150.00
<b>RICK DELONG Total</b>				<b>\$ 1,150.00</b>
RMC A RAY MORGAN COMPANY	3/12/2020	4002587 010	\$	514.64
		4002609 010	\$	308.04
		060	\$	250.64
	3/13/2020	4002674 010	\$	224.05
		060	\$	56.54
	3/26/2020	4002758 060	\$	123.94
		4002770 010	\$	1,852.81
		060	\$	130.67
		080	\$	43.57
<b>RMC A RAY MORGAN COMPANY Total</b>				<b>\$ 3,504.90</b>
RO HEALTH INC.	3/12/2020	4002610 010	\$	3,353.25
	3/19/2020	4002689 010	\$	3,412.92
<b>RO HEALTH INC. Total</b>				<b>\$ 6,766.17</b>
ROCKETSHIP FUERZA	3/13/2020	4002653 010	\$	185,019.00
<b>ROCKETSHIP FUERZA Total</b>				<b>\$ 185,019.00</b>
ROCKETSHIP SI SE PUEDE	3/13/2020	4002654 010	\$	101,226.00



AP Check Register - Pivot Table Summary by Vendor  
March 2020

Vendor Name	Date	Warrant #	Fund	Sum of Amount
ROCKETSHIP SI SE PUEDE Total				\$ 101,226.00
ROMERO, JAMES AND STELLA M.	3/6/2020	4002555 010	\$	204.18
ROMERO, JAMES AND STELLA M. Total				\$ 204.18
ROYAL COACH TOURS	3/12/2020	4002611 060	\$	1,229.05
ROYAL COACH TOURS Total				\$ 1,229.05
RUSICH, TONI M.	3/5/2020	4002497 010	\$	197.60
RUSICH, TONI M. Total				\$ 197.60
RUSSELL LEE	3/19/2020	4002704 060	\$	435.56
RUSSELL LEE Total				\$ 435.56
SABINA MURESAN	3/19/2020	4002735 010	\$	33.35
SABINA MURESAN Total				\$ 33.35
SAN JOSE CHARTERS INC	3/19/2020	4002736 060	\$	1,575.00
SAN JOSE CHARTERS INC Total				\$ 1,575.00
SAN JOSE UNIFIED SCHOOL	3/12/2020	4002568 080	\$	34,770.50
SAN JOSE UNIFIED SCHOOL Total				\$ 34,770.50
SAN JOSE WATER COMPANY	3/12/2020	4002580 010	\$	26,863.93
	3/5/2020	4002509 010	\$	3,453.28
SAN JOSE WATER COMPANY Total				\$ 30,317.21
SANTA CLARA COUNTY OFFICE OF	3/12/2020	4002612 060	\$	1,261.87
SANTA CLARA COUNTY OFFICE OF Total				\$ 1,261.87
SANTA CLARA COUNTY SHERIFF DPT	3/9/2020	4002559 010	\$	902.28
	3/27/2020	4002797 010	\$	1,695.07
SANTA CLARA COUNTY SHERIFF DPT Total				\$ 2,597.35
SANTA CLARA UNIVERSITY	3/5/2020	4002498 010	\$	375.00
SANTA CLARA UNIVERSITY Total				\$ 375.00
SARA DE LA CERDA	3/26/2020	4002769 010	\$	92.42
SARA DE LA CERDA Total				\$ 92.42
SCCOE	3/19/2020	4002711 060	\$	5,500.00
SCCOE Total				\$ 5,500.00
SCHOLASTIC	3/19/2020	4002690 010	\$	27.45
SCHOLASTIC Total				\$ 27.45
SCHOOL NURSE SUPPLY INC.	3/12/2020	4002613 010	\$	467.75
	3/5/2020	4002528 060	\$	480.96
	3/19/2020	4002691 060	\$	284.16
SCHOOL NURSE SUPPLY INC. Total				\$ 1,232.87
SCHOOL SERVICES OF CALIFORNIA	3/19/2020	4002692 010	\$	325.00
SCHOOL SERVICES OF CALIFORNIA Total				\$ 325.00
SCHOOL SPECIALTY INC.	3/12/2020	4002588 080	\$	59.62
	3/5/2020	4002491 080	\$	30.25
SCHOOL SPECIALTY INC. Total				\$ 89.87
SECURITY CONTRACTOR SERVICES	3/5/2020	4002529 050	\$	208.90
	3/13/2020	4002675 050	\$	593.49
	3/19/2020	4002693 050	\$	84.38
SECURITY CONTRACTOR SERVICES Total				\$ 886.77
SEEDS COMMUNITY RESOLUTION	3/26/2020	4002777 060	\$	20,300.00
SEEDS COMMUNITY RESOLUTION Total				\$ 20,300.00
SELF INSURED SCHOOLS OF	3/12/2020	4002624 670	\$	852,870.00

AP Check Register - Pivot Table Summary by Vendor  
March 2020

Vendor Name	Date	Warrant #	Fund	Sum of Amount
<b>SELF INSURED SCHOOLS OF</b>	<b>Total</b>			<b>\$ 852,870.00</b>
SERVICE STATION SYSTEMS	3/5/2020	4002468 010	\$	100.00
	3/19/2020	4002737 010	\$	1,279.28
<b>SERVICE STATION SYSTEMS</b>	<b>Total</b>			<b>\$ 1,379.28</b>
SFCC INTERMEDIATEHOLDINGS INC	3/12/2020	4002569 010	\$	251.53
	3/6/2020	4002548 060	\$	215.92
	3/19/2020	4002738 010	\$	108.88
<b>SFCC INTERMEDIATEHOLDINGS INC</b>	<b>Total</b>			<b>\$ 576.33</b>
SHARP ELECTRONICS CORPORATION	3/12/2020	4002614 060	\$	283.66
	3/13/2020	4002660 010	\$	283.34
	3/19/2020	4002694 010	\$	113.31
<b>SHARP ELECTRONICS CORPORATION</b>	<b>Total</b>			<b>\$ 680.31</b>
SILICON VALLEY LOCKMASTERS	3/12/2020	4002589 050	\$	684.97
<b>SILICON VALLEY LOCKMASTERS</b>	<b>Total</b>			<b>\$ 684.97</b>
SILICON VALLEY SECURITY &	3/6/2020	4002556 010	\$	800.00
<b>SILICON VALLEY SECURITY &amp;</b>	<b>Total</b>			<b>\$ 800.00</b>
SPRINGBOARD COLLABORATIVE	3/5/2020	4002469 060	\$	28,125.00
<b>SPRINGBOARD COLLABORATIVE</b>	<b>Total</b>			<b>\$ 28,125.00</b>
SPURR	3/19/2020	4002705 010	\$	20,487.46
<b>SPURR</b>	<b>Total</b>			<b>\$ 20,487.46</b>
SQUARE PANDA, INC.	3/12/2020	4002615 120	\$	28,094.10
<b>SQUARE PANDA, INC.</b>	<b>Total</b>			<b>\$ 28,094.10</b>
STANDARD INSURANCE CO.	3/27/2020	4002798 010	\$	17,443.53
<b>STANDARD INSURANCE CO.</b>	<b>Total</b>			<b>\$ 17,443.53</b>
STARTING ARTS INC.	3/5/2020	4002530 010	\$	2,000.00
		060	\$	1,730.00
<b>STARTING ARTS INC.</b>	<b>Total</b>			<b>\$ 3,730.00</b>
STATE DISBURSEMENT UNIT	3/27/2020	4002799 010	\$	1,083.75
<b>STATE DISBURSEMENT UNIT</b>	<b>Total</b>			<b>\$ 1,083.75</b>
STATE OF CALIFORNIA	3/12/2020	4002625 010	\$	352.00
	3/27/2020	4002800 010	\$	6,434.82
<b>STATE OF CALIFORNIA</b>	<b>Total</b>			<b>\$ 6,786.82</b>
STLR CORPORATION	3/13/2020	4002676 010	\$	2,320.00
<b>STLR CORPORATION</b>	<b>Total</b>			<b>\$ 2,320.00</b>
SUMDOG INC.	3/12/2020	4002616 060	\$	290.00
<b>SUMDOG INC.</b>	<b>Total</b>			<b>\$ 290.00</b>
SUPER DUPER INC	3/12/2020	4002617 060	\$	118.91
<b>SUPER DUPER INC</b>	<b>Total</b>			<b>\$ 118.91</b>
SYSCO SAN FRANCISCO INC.	3/19/2020	4002712 130	\$	71,441.06
<b>SYSCO SAN FRANCISCO INC.</b>	<b>Total</b>			<b>\$ 71,441.06</b>
TALTON, VERONICA	3/12/2020	4002618 010	\$	18.35
<b>TALTON, VERONICA</b>	<b>Total</b>			<b>\$ 18.35</b>
TANKNOLOGY, INC	3/5/2020	4002470 010	\$	1,643.50
<b>TANKNOLOGY, INC</b>	<b>Total</b>			<b>\$ 1,643.50</b>
TANU KOHLI	3/6/2020	4002540 010	\$	61.73
<b>TANU KOHLI</b>	<b>Total</b>			<b>\$ 61.73</b>
TEACHER SYNERGY LLC	3/13/2020	4002661 010	\$	245.89

AP Check Register - Pivot Table Summary by Vendor  
March 2020

Vendor Name	Date	Warrant #	Fund	Sum of Amount
TEACHER SYNERGY LLC Total				\$ 245.89
TEACHERS' CURRICULUM	3/19/2020	4002739 060	\$	3,625.00
TEACHERS' CURRICULUM Total			\$	3,625.00
TEAMSTERS LOCAL #150	3/27/2020	4002801 010	\$	10,653.00
TEAMSTERS LOCAL #150 Total			\$	10,653.00
TEAMSTERS MANAGED TRUST FUNDS	3/12/2020	4002626 670	\$	232,272.00
TEAMSTERS MANAGED TRUST FUNDS Total			\$	232,272.00
TEXAS LIFE INSURANCE	3/27/2020	4002802 010	\$	5,491.28
TEXAS LIFE INSURANCE Total			\$	5,491.28
THE AUDACITY PERFORMING ARTS	3/19/2020	4002713 060	\$	5,000.00
THE AUDACITY PERFORMING ARTS Total			\$	5,000.00
THE GOODYEAR TIRE & RUBBER	3/12/2020	4002570 010	\$	1,495.35
	3/5/2020	4002471 010	\$	1,038.18
THE GOODYEAR TIRE & RUBBER Total			\$	2,533.53
THE PROPHET CORPORATION	3/5/2020	4002481 010	\$	339.05
THE PROPHET CORPORATION Total			\$	339.05
THE TRUST FOR HIDDEN VILLA	3/13/2020	4002647 010	\$	137.00
THE TRUST FOR HIDDEN VILLA Total			\$	137.00
THINK TOGETHER	3/5/2020	4002515 060	\$	1,426.42
		4002531 010	\$	50,855.80
		060	\$	108,656.50
	3/6/2020	4002557 060	\$	1,426.42
THINK TOGETHER Total			\$	162,365.14
THINKING SOCIAL PUBLISHING INC	3/19/2020	4002695 060	\$	53.52
THINKING SOCIAL PUBLISHING INC Total			\$	53.52
THREADWORKZ LLC	3/19/2020	4002714 010	\$	933.09
THREADWORKZ LLC Total			\$	933.09
TXL HOLDING CORPORATION	3/19/2020	4002740 010	\$	425.00
TXL HOLDING CORPORATION Total			\$	425.00
U.S. BANK	3/20/2020	4002743 010	\$	4,533.44
		060	\$	582.04
U.S. BANK Total			\$	5,115.48
UNITED PARCEL SERVICE	3/20/2020	4002754 010	\$	224.34
UNITED PARCEL SERVICE Total			\$	224.34
UNITED REFRIGERATION INC.	3/19/2020	4002696 050	\$	305.59
UNITED REFRIGERATION INC. Total			\$	305.59
VALLEY TRANSPORTATION AUTH.	3/12/2020	4002619 060	\$	515.00
	3/5/2020	4002516 060	\$	2,650.00
VALLEY TRANSPORTATION AUTH. Total			\$	3,165.00
VISION SERVICE PLAN	3/13/2020	4002662 670	\$	12,562.30
VISION SERVICE PLAN Total			\$	12,562.30
VISTA CENTER FOR THE BLIND &	3/19/2020	4002697 080	\$	3,199.40
VISTA CENTER FOR THE BLIND & Total			\$	3,199.40
VITO G DESIMONE	3/12/2020	4002571 080	\$	42.55
VITO G DESIMONE Total			\$	42.55
VIVIAN UYEN NGUYEN	3/5/2020	4002472 060	\$	564.04
VIVIAN UYEN NGUYEN Total			\$	564.04

AP Check Register - Pivot Table Summary by Vendor  
March 2020

Vendor Name	Date	Warrant #	Fund	Sum of Amount
VOLER STRATEGIC ADVISORS	3/26/2020	4002778	010	\$ 8,500.00
VOLER STRATEGIC ADVISORS Total				\$ 8,500.00
W.W. GRAINGER INC.	3/12/2020	4002590	050	\$ 556.62
			140	\$ 23,059.08
	3/5/2020	4002510	010	\$ 346.60
W.W. GRAINGER INC. Total				\$ 23,962.30
YMCA OF SILICON VALLEY	3/19/2020	4002715	010	\$ 55,389.52
			060	\$ 23,549.54
		4002741	060	\$ 2,248.00
YMCA OF SILICON VALLEY Total				\$ 81,187.06
ZAMORA'S OMELETTE HOUSE	3/5/2020	4002532	010	\$ 220.88
ZAMORA'S OMELETTE HOUSE Total				\$ 220.88
Grand Total				\$ 4,950,921.37

Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION - BOARD OF TRUSTEES**

To the Board of Trustees:

March 24, 2020

**Subject:** **Enrollment/Attendance Report for Month 7  
(February 17, 2020 thru March 13, 2020)**

**Staff Analysis:** The Enrollment/Attendance Report for the attendance March 13, 2020 provides information on how many students are enrolled at each school and what percent attended class. This report captures our ADA percentages for the first seven months of the school year. It establishes our Local Control Funding Formula (LCFF) for 2019/2020 school year.

**Month 7**

March 13, 2020

Regular Ed & SDC ADA

95.02%

**Recommendation:** Staff recommends acceptance of this month's Enrollment/Attendance Report.

Submitted by: Doug Durham Title: Student Data Coordinator

Approved by: Kolvira Chheng Title: Assistant Superintendent, Business Services

To the Board of Trustees:

Meeting: April 9, 2020  
Regular Board Meeting

**Recommend Approval**

8.05

Agenda Placement

  
Hilaria Bauer, Ph.D., Superintendent

**DISPOSITION BY BOARD OF TRUSTEES**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_

# Enrollment/ADA 2019-2020 for Elementary and Middle Schools

Elementary	Month 1 8/20-9/13		Month 2 9/16 10/11		Month 3 10/14-11/08		Month 4 11/11-12/06		Month 5 12/09 - 01/17		Month 6 01/20 - 02/14		Month 7 02/17 - 03/13		Month 8		Month 9		Month 10		Month 11	
	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	ADA
School																						
Adelante 2	253	97.69	252	96.69	251	96.67	253	96.38	249	94.91	248	93.86	243	93.05								
Adelante	531	97.92	528	96.95	524	96.78	527	95.58	525	95.18	523	94.68	522	95.80								
Apituid	416	97.14	421	96.31	434	97.40	438	95.83	428	94.91	435	94.94	435	94.67								
Arbuckle	124	98.54	125	97.13	126	97.74	127	97.00	126	94.86	126	94.33	125	95.60								
Cassell	374	96.39	370	94.34	365	95.05	365	94.45	368	93.03	365	91.87	364	93.32								
Chavez	313	97.73	311	95.80	319	95.57	320	95.27	316	93.48	315	93.57	310	95.39								
Cureton	386	97.13	379	96.42	379	96.84	380	96.23	380	94.66	385	94.25	381	96.39								
Dorsa	359	97.94	363	95.93	367	96.57	365	96.16	365	95.22	364	94.47	360	94.82								
Hubbard	601	96.64	606	93.71	598	95.14	597	93.57	592	92.43	592	93.50	594	92.57								
Linda Vista	509	97.60	505	95.49	507	95.49	505	94.07	504	93.28	504	93.38	507	93.53								
Lucha	278	98.21	281	96.55	286	97.34	288	96.31	288	95.33	288	94.76	290	95.10								
Lyndale	289	96.66	306	96.24	308	96.52	308	95.34	309	93.94	312	94.11	314	94.82								
McCollam	545	97.09	549	95.39	547	96.44	547	95.83	541	94.22	538	94.29	542	94.05								
Meyer	367	97.67	367	96.13	366	96.16	363	95.73	355	94.36	355	94.05	361	94.18								
Painter	306	96.77	303	96.08	304	95.80	305	94.74	310	95.07	312	94.38	316	94.89								
Russo/McEntee	419	97.07	415	95.63	416	96.69	416	94.78	423	94.08	425	93.94	422	94.50								
Ryan	319	97.72	316	96.36	312	96.43	314	95.89	316	95.27	317	93.56	318	95.09								
San Antonio	339	97.33	333	95.80	336	95.58	331	95.67	328	93.81	329	93.67	329	95.16								

Middle	Month 1 8/20-9/13		Month 2 9/16 10/11		Month 3 10/14-11/08		Month 4 11/11-12/06		Month 5 12/09 - 01/17		Month 6 01/20 - 02/14		Month 7 02/17 - 03/13		Month 8		Month 9		Month 10		Month 11	
	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	ADA
School																						
Fischer	304	97.33	302	95.47	295	95.60	292	95.46	291	94.32	293	93.90	289	95.14								
George	514	96.55	506	95.30	502	95.06	501	94.89	500	93.91	500	94.36	497	95.17								
Mathson	245	95.05	245	94.52	247	95.00	247	94.56	244	94.80	250	94.40	250	96.01								
Ocala	447	97.54	453	95.33	458	96.04	460	95.13	456	94.97	461	94.88	464	95.60								
Renaissance	294	98.22	293	98.00	295	97.75	296	97.40	294	96.96	294	97.00	293	97.30								
Ren 2	269	97.46	267	96.84	268	97.04	270	98.04	271	97.91	271	98.00	268	97.48								
Sheppard	585	97.69	583	96.58	580	97.03	582	95.98	582	95.81	585	95.85	590	95.90								
Total   Avg	9386	97.32	9379	95.96	9390	96.31	9397	95.61	9361	94.67	9387	94.40	9384	95.02	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

2930 Gay Avenue  
San Jose, CA 95127

8.06

Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION – BOARD OF TRUSTEES**

To the Board of Trustees:

Subject : **CONTRACTS FOR PROFESSIONAL SERVICES – FIRMS/ORGANIZATIONS**

**Staff Analysis:**

The following contracts for professional services are being presented to the Board of Trustees for review and approval.

**Recommendation:**

Staff recommends approval of the following contracts for professional services on the attached sheets.  
Contract details are on file in the Purchasing Office.

Prepared by: Maria Martinez Title: Procurement Manager

Approved by: Kolvira Chheng Title: Assistant Superintendent of Business Services

To the Board of Trustees:

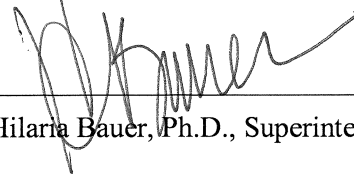
Meeting: April 9, 2020

Recommend Approval

Regular Board Meeting

8.06

Agenda Placement



Hilaria Bauer, Ph.D., Superintendent

**DISPOSITION BY BOARD OF TRUSTEES**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_



**Alum Rock Union Elementary School District**  
**April 9, 2020 Board Meeting**

**PROFESSIONAL CONSULTANT SERVICES – FIRMS/ORGANIZATIONS**

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<b><u>DEPARTMENT</u></b>	<b><u>DATE OF SERVICE</u></b>	<b><u>CONSULTANT NAME</u></b>	<b><u>COST &amp; FUNDING</u></b>	<b><u>PURPOSE</u></b>
Painter Le Tran	04/20/20- 06/30/20	Tran Education Services, LLC.	\$10,000.00	Firm to identify and review instructional material for Kindergarten Vietnamese Dual Immersion program focusing on Language Arts. They will also help develop a pacing guide for Kindergarten Curriculum and conduct site visit to provide professional development for teachers. Funding: Restricted
Maintenance Daniel Flores	08/01/19- 06/30/20	Arclite, Inc.	\$10,000.00	Contract Extension: C1920093 Provide service and repair of fire alarm security and PA intercoms. Inspect, maintain and certify fire alarm systems. Original contract amount \$15,000 New contract amount \$25,000 Funding: Restricted
Student Services Norma Flores	04/10/20- 06/30/21	DivaDiversity	No cost	Counseling services will be offered to enrolled students at selected ARUSD sites which will be determined at a later time. DivaDiversity will provide all materials needed for therapeutic purposes during the 2019/2020, and 2020/2021 school year, including Extended Summer Programs. All services will be financed through family insurance plans. Funding: N/A



**Alum Rock Union Elementary School District**  
**April 9, 2020 Board Meeting**

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**PROFESSIONAL CONSULTANT SERVICES – FIRMS/ORGANIZATIONS**

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Student Services Norma Flores	07/01/20- 06/30/21	Alum Rock Counseling Center Inc.	No Cost	Provide individual and group therapy to students in ARUSD at selected sites. Other services offered are early childhood development, parent support, mentoring program, case management, substance use prevention and community outreach. Funding: N/A
Student Services Norma Flores	09/13/19- 06/30/20	The City Peace Project (TCPP)	\$9,000.00 Per School	Master Contract Extension: C1920174 TCPP serves at-risk youth through small groups, individual pro-social activities, discussions, individual mentoring and home visits. Support for sites who choose to participate. Original NTE amount \$7,000 New NTE amount \$9,000 Funding: Various Funds



# ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

## INDEPENDENT CONTRACTOR AGREEMENT

TO: DIVISION OF BUSINESS SERVICES CONTRACT NO. \_\_\_\_\_

FROM: Painter Elementary (School/Dept.) VENDOR NO. \_\_\_\_\_

PROGRAM MANAGER: Le Tran

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Tran Education Services, LLC.

Address: 9827 Emmons Circle City: Fountain Valley State: CA Zip: 92708

Phone: (714) 656-5850 Email Address: traneduserv@gmail.com

SSN: \_\_\_\_\_ or Fed I.D. #: 82-3800349

**Mutually agree and promise as follows:**

2. **CONTRACT TERM:** start date 4/20/20 end date 6/30/20

3. **CONTRACTOR'S OBLIGATION:** In consideration of the compensation, the Contractor shall provide the following services, materials, products, and/or reports:

A. Description of services to be provided and expected results (e.g. services, materials, products and/or reports). Attach proposals, exhibits and other documentation if necessary:

Identify and review instructional material for Kindergarten Vietnamese Dual Immersion  
program focusing on Language Arts. Help develop a pacing guide for the Kindergarten  
Curriculum. Select 100 books and conduct a site visit to provide PD for teachers.

4. **COMPENSATION:** In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a, b, or c)

\_\_\_\_\_ a. **Fee Rate:** \$ \_\_\_\_\_ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of \_\_\_\_\_ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

☒ b. **Other:** \$ 10,000 (describe rate agreement) \_\_\_\_\_

5. **BUDGET CODE:**

FUND	DEPARTMENT	PROG/COUNTER	OBJECT	\$ AMOUNT	PROG. TITLE	BUS OFC
060	6300	0-5815	00-1110	1000-000000	300	1070

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

8. **COMPLETENESS OF AGREEMENT:** This agreement constitutes the entire understanding of the parties and any change or modification shall be in writing and signed by both parties hereto.

**CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING**

**Vietnamese Dual Language Immersion Program Contract for  
Alum Rock Union School District**

This contract, entered into this 20<sup>th</sup> day of April 2020 by and between Alum Rock Union School District (hereinafter referred to as the DISTRICT), and Tran Education Services, LLC (hereinafter referred to as the CONSULTANT), witnesseth that: WHEREAS, the DISTRICT has determined that it is necessary to retain the services of a qualified person to (see below); WHEREAS, the CONSULTANT is duly qualified to perform these services; NOW THEREFORE, the parties hereto agree as follows:

1. The CONSULTANT shall perform the following task(s):

**Deliverable 1:**

1. Develop pacing guide for Kindergarten Vietnamese Dual Language Immersion Program focusing on Vietnamese Phonics instruction.
  - Identified texts must include vendor contact information and ISBN (when available) so books can be easily purchased.

**Deliverable 2:**

1. Identify and review instructional materials for Kindergarten Vietnamese Dual Language Immersion Program focusing on Vietnamese Language Arts. Align the identified materials with the pacing guide focusing on Vietnamese Language Arts.
  - a. 100 books will be identified.
  - b. Identified materials must include vendor contact information and ISBN (when available) so books can be easily purchased.

**Deliverable 3:** Conduct one-day onsite visit for the purpose of:

- a. Discuss with teachers on how the materials can be used.

On or by June 30, 2020	<ul style="list-style-type: none"><li>• Deliverable 1: Develop pacing guide</li><li>• Deliverable 2: 100 books identified</li><li>• Deliverable 3: Conduct site visit</li></ul>
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2. The total obligation of the DISTRICT under this contract shall not exceed **\$10,000**. Payment shall be made payable to Tran Education Services, LLC. Consultant shall submit an invoice to the District twenty (20) days prior to payment due date.
3. **The contract shall become effective on April 20, 2020 and shall remain in effect until June 30, 2020.** Provided that this contract may be cancelled prior to said termination date by either of the parties hereto, upon thirty (30) days written notice and without showing cause.

**TRAN EDUCATION SERVICES**

P: (714) 656-5850 / Email: traneduserv@gmail.com

Page 2 of 2

4. The CONSULTANT shall neither assign nor transfer any part of his/her interest in this contract without the expressed written consent of the DISTRICT.
5. No changes may be made in the terms or conditions of this contract, except by the mutual written consent of the parties hereto.
6. All services provided under this contract shall be performed in a satisfactory manner, and no payment shall be made for any portion of this project not performed in a satisfactory manner. In the event that this contract is canceled prior to the termination date specified in clause 3, the CONSULTANT shall be entitled to payment, determined on a pro rata basis, for work or services satisfactorily performed.
7. No payment or reimbursement shall be made under this contract for any services performed or expenses incurred in a manner contrary to any provision contained herein or in a manner inconsistent with any federal, state, or local law, rule, or regulation.
8. All materials, publications, and documents, produced as a result of this agreement shall be available for the DISTRICT to use free of any charges or fees, including ongoing distribution and dissemination. CONSULTANT shall retain ownership of such materials, publications and documents.
9. Payment for services under this contract shall be reported to the Internal Revenue Service, as applicable.

In witness whereof, the Parties hereto have caused this Agreement to be executed.

**Tran Education Services, LLC:****Alum Rock Union Elementary School  
District:**

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*Signature*

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*Signature*

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Tran Education Services, LLC

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*Name of Consulting Organization*

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*School/Department*

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9827 Emmons Circle

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*Address*

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*Address*

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Fountain Valley, CA

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92708

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*City*

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*Zip*

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*City*

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*Zip*

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2/12/2020

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*Date*

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*Date*

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Tax ID# 82-3800349

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*Social Security / #/EIN*



# ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

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2930 Gay Avenue, San José, CA 95127 · Phone: 408-928-6800 · Fax: 408-928-6416 · [www.arusd.org](http://www.arusd.org)

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To: Hilaria Bauer, Ph.D., Superintendent

From: Daniel Flores, Director of Maintenance, Operation & Transportation *K*

Re: Contract Adjustment- Arclite, Inc.

Date: April 9, 2020

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*Summary:*

It is necessary for the District to maintain a contract with an experienced and reliable company that can provide fire alarm inspection and maintenance services district-wide.

On August 8, 2019 the Board approved contract C1920093 to provide fire alarm inspection and maintenance services district-wide. Due to extensive needs of fire alarm inspection and intercom system repair, an increase to the current contract is needed.

*Recommendation:*

Staff recommends the Board to approve an increase in the amount of \$10,000.00 for a total expenditure of \$25,000.00 for fiscal year 2019-2020.



# ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

## PURCHASE ORDER / CONTRACT CHARGE ORDER (POCO)

P.O. No. \_\_\_\_\_ Contract No. C1920093 Contract Original Amount: \$15,000.00

Vendor Name: ARCLITE INC Vendor No. 22774

Please check:

- ☐ Cancel P.O. / Contract  
☐ Change Item No.: \_\_\_\_\_  
☒ Increase Amount Line Item No.: 1  
☐ Decrease Amount Line Item No.: \_\_\_\_\_  
☐ Add Line No.: \_\_\_\_\_  
☐ Delete Line No.: \_\_\_\_\_  
☐ Add/Change object code to: \_\_\_\_\_  
☐ Add Freight: \$ \_\_\_\_\_  
☐ Add Tax: \_\_\_\_\_ %  
☐ Disencumber  
☐ Add/Change Prog. No. to: \_\_\_\_\_  
☐ Other \_\_\_\_\_

### CONTRACTS ONLY

Change Orders:

Contracts Original Amount \$ 15,000.00

Change Order #: 1 \$ 10,000.00

Change Order #: \_\_\_\_\_ \$ \_\_\_\_\_

Change Order #: \_\_\_\_\_ \$ \_\_\_\_\_

**New Contract Total** \$ 25,000.00  
(including Change Orders)

FD	RESC	PY	OBJECT	SUB- OBJ	GOAL	FCTN	COST- CNTR	LOC	PROG	\$AMOUNT	PRG. TITLE	BUS. OFC
	0000	0		00	0000		000000			\$10,000		<i>J.B. 4/1/20</i>
	0000	0		00	0000		000000					

Reason for Adjustment:

Please increase the amount on C1920093 by \$10,000.00 to pay for additional services for the remaining 2019 - 2020 FY.

050-8150-0-5815-00-0000-8100-000000-450-8130

School/Dept.: <u>MOT</u>	Requested by: <u>Gloria Fernandez</u>
Approval: <u><i>Kel S.</i></u> (for Contracts Only)	Assistant Superintendent of Business Services
<u><i>[Signature]</i></u>	Program Manager
<u><i>[Signature]</i></u>	Purchasing Manager
Date Requested: _____	Date Entered: _____ Entered By: _____

(Pursuant to Public Contract Code 20118.4, the total cost of change orders shall not exceed the greater of \$15,000.00 or 10% of the original contract amount. The ARUESD Board of Trustees must approve changes exceeding these limits.)

ArcLite L.V. Division( ArcLite)  
915 Boulder drive  
San Jose, CA. 95132  
408-872-2445  
[www.ArcLiteElectric.com](http://www.ArcLiteElectric.com)  
Fax: **1-866-349-8843**

Date : 07/15/19



[allanone@gmail.com](mailto:allanone@gmail.com) contractor Lic. C10 1010150

Customer : Alum Rock Union School District July 1st 2019 till June 30th 2020

#### Scope of work

Fire Alarm ,Intercom Pa and Security systems

ArcLite will service and repair all fire alarm ,security , surveillance equipment any more. We also Inspect, Test, Maintain, and Certify the fire alarm systems detailed o. ArcLite will satisfy requirements of NFPA 72, Chapter 10, conform to the equipment manufacturer's recommendations, and verify operation of the fire alarm systems. Inspection A visual inspection of every device in the "List of Equipment" will be performed to ensure that no facility changes have occurred which could affect equipment or system performance based on the original design. Testing Every device and control function shown in the "List of Equipment" will be physically activated to ensure its functionality as designed and installed. Testing takes into consideration the AHJ (Authority Having Jurisdiction) requirements, local ambient conditions and the manufacturer's recommendations. Contractor will follow NFPA 72 recommended test methods and frequencies as a minimum guideline for system testing. System configuration is verified during quarterly inspections and compared to existing records. Complete documentation of testing and a report of any deficiencies will be presented for review before the Technician leaves the facility. Audible Testing will be conducted during off or non-operational hours and the schedule will be pre-approved by the(OWNER LOCATION). Preventative Maintenance System components will be cleaned, recalibrate and retested if necessary to ensure continued performance and reduce the risk of component or system failure. During scheduled visits, minor repairs will be made, such as replacement of faulty detectors or damaged devices. Smoke Detector Sensitivity Testing Smoke Detector Sensitivity testing will be performed in accordance with NFPA 72 using the manufacturer's recommended test methods and a UL approved testing device. Contractor will provide the necessary documentation to satisfy the AHJ. ArcLite will provide an analysis of the report along with recommendations for detectors that require cleaning or replacement. Corrective Maintenance Necessary repairs for deficient or inoperable devices such as those found during the course of system testing, inspection or preventative maintenance, or have failed during operation will be provided. Only original replacement components manufactured by the original equipment manufacturer or other compatible components are used in order to preserve Underwriters Laboratories (U.L.) Listings and meet NFPA requirements. Emergency Service Emergency service response between scheduled tests

will be available 24 hours a day / 7 days a week to minimize system downtime. Emergencies will be determined by Owner and Subcontractor. On-Site Response will be provided via a telephone response within 30 minutes and Service Technicians will be onsite within four (4) hours. Non-emergency calls, as determined by facility's staff, will be handled the next business day. On Site Staffing Trained and certified personnel for on-site system support will be provided. As part of the services, any additional training will be provided while technicians are on site. List of Equipment Annual Testing Frequencies

We offer \$115.00 per hour ( minimum 2 hours ) for regular hours ( 8:00 am to 4:00 pm ) Monday through Friday except holidays.

Overtime rate time and half ( \$172.50 )(min 3 hours) from 4:00 pm to midnight and Saturday 8:00 am to 4:00 pm.

Double time rate (\$230.) is after midnight to 8:00 am M-F Saturday after 4:00 pm and all Sunday.

Sincerely: Allan Salehi  
Service manager  
Arclite L.V. Division.



07/15/19





# ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

## INDEPENDENT CONTRACTOR AGREEMENT

TO: DIVISION OF BUSINESS SERVICES CONTRACT NO. \_\_\_\_\_  
FROM: Student Services (School/Dept.) VENDOR NO. \_\_\_\_\_  
PROGRAM MANAGER: Norma Flores

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: DivaDiversity  
Address: 1171 Homestead Road, Ste 220 City: Santa Clara State: CA Zip: 95050  
Phone: (833) 256-4225 Email Address: info@divadiversity.org  
SSN: \_\_\_\_\_ or Fed I.D. #: \_\_\_\_\_

**Mutually agree and promise as follows:**

2. **CONTRACT TERM:** start date 4/10/2020 end date 6/30/2021  
3. **CONTRACTOR'S OBLIGATION:** In consideration of the compensation, the Contractor shall provide the following services, materials, products, and/or reports:

A. Description of services to be provided and expected results (e.g. services, materials, products and/or reports). Attach proposals, exhibits and other documentation if necessary:

Counseling services for enrolled students in ARUSD at selected school sites TBD, financed through family insurance plans. DivaDiversity will provide all materials needed for therapeutic purposes. DivaDiversity will also offer summer programming.

4. **COMPENSATION:** In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a, b, or c)

a. **Fee Rate:** \$ \_\_\_\_\_ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of \_\_\_\_\_ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

b. **Other:** \$ \_\_\_\_\_ (describe rate agreement) No cost to district

5. **BUDGET CODE:**

FUND	DEPARTMENT	PROG/COUNTER	OBJECT	\$ AMOUNT	PROG. TITLE	BUS OFC

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.
7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.
8. **COMPLETENESS OF AGREEMENT:** This agreement constitutes the entire understanding of the parties and any change or modification shall be in writing and signed by both parties hereto.

**CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING**

**MEMORANDUM OF  
UNDERSTANDING**

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT  
2930 Gay Avenue  
San Jose, CA 95127

DIVADIVERSITY  
1171 HOMESTEAD ROAD, SUITE 220  
SANTA CLARA CA 95050

**THIS DESCRIPTION OF SERVICES OF AGREEMENT** is executed by and between Alum Rock Union Elementary School District and DivaDiversity for the purpose of providing comprehensive mental health services through the **School Based Mental Health Program**.

**I. Scope of  
Agreement**

A. This agreement forms the basis of a mutual understanding and respective responsibilities between the for providing a **School Based Mental Health Program** that includes mental and behavioral health services on 5-10 school sites beginning the 2019-2020 school year. Additional sites may be added as needed.

B. DivaDiversity is a nonprofit 501(c)(3) corporation. DivaDiversity provides mental health care services to individuals and families in Santa Clara County.

**II. Each agency agrees to participate in the following  
service:**

A. Work together in partnership to provide DivaDiversity services to enrolled students.

B. Develop solutions to unforeseeable situations that negatively impact the wellbeing of students.

**III. Alum Rock Union Elementary School District agrees to the  
following**

A. DivaDiversity staff shall be provided use of designated space that is private and confidential, and is adequate to effectively run mental health program related activities. This will include academic and non-academic sessions based upon agreement of both parties and determined by need.

B. The facility space shall be provided at no cost to DivaDiversity (including rent, utilities, and maintenance).

C. DivaDiversity shall have access to phone, internet usage, and printing capabilities during program hours if available.

D. Individual schools will provide completed mental health referral forms to the assigned DivaDiversity therapist, generated from classroom teachers, principals, other site employees, or parents/guardians.

E. To comply with all applicable laws related to facility management, nondiscrimination, confidential health care services, and federal Health Insurance Portability and Accountability Act (HIPPA) requirements.

F. Will collaborate and cooperate with DivaDiversity in promoting the **School Based Mental Health Program** with the faculty, students, parents, and the community to maximize program benefits and to assist in securing parental/guardian authorization for the treatment of minor students for therapy services.

#### **IV. DivaDiversity agrees to the following:**

A. Provide individual and group program mental health services to the students enrolled in Alum Rock Union Elementary School District on site during extended operational hours. Individual school sites TBD as needs are identified.

B. Ensure that all services provided will meet and comply with all appropriate local, state and federal regulatory standards, policies, rules, and public laws related to mental health delivery, confidential records,

health maintenance, federal Health Insurance Portability and Accountability Act (HIPPA) privacy requirements, and diagnostic therapy.

C. Comply with mandated reporting requirements, including notice to the site administrator as to the nature/reasoning for reports being made.

D. To secure authorization from parents/guardians for treatment, as well as comply and maintain confidentiality of records for minor student patients for sensitive services (family planning, counseling, and treatment programs) required by local and state public health regulatory standards and regulations. Additionally, DivaDiversity personnel will be responsible for obtaining specific and detailed information from the family to fully understand and design appropriate treatment for each student.

G. Background checks: Department of Justice and FBI background checks on all agency staff working within the Alum Rock Union School District through fingerprint analysis.

H. Participate as necessary in faculty and staff meetings, SST and IEP assessments, trainings, and case related consults (within prescribed legal, professional, and ethical boundaries).

I. DivaDiversity will maintain general liability insurance and workers compensation.

## **V. Insurance and Liability and General Agreements:**

A. DivaDiversity shall secure and maintain current comprehensive general liability insurance per occurrence and for the aggregate as appropriate to meet appropriate regulatory standard coverage and protection.

B. DivaDiversity agrees to defend, hold harmless, and indemnify Alum Rock Union Elementary School District, its staff, board of directors, administrators, teachers, employees, and agents, against and from any and all loss, liability, damage, claims, cost, charges, demand, or expenses for injury or death to persons and damage to property caused by the negligent acts of omissions in the performance of this Agreement.

C. DivaDiversity is for all purposes an independent contractor and shall not be deemed employees of the District. The parties of this Agreement agree to hold themselves out as independent contractors and waive any rights to claim that they are employees under common law agency test, the economic realities test, or any other legal test.

D. DivaDiversity will provide mental health services to all eligible students who are covered by the following Health Insurance Programs:

- Santa Clara Family Health Plan
- Magellan(Kaiser, Blue Cross, Blue Shield, Western Health Advantage)
- Cigna
- Optum (United Behavioral Health)
- Aetna
- Tr-Care

E. DivaDiversity will monitor and record program effectiveness by tracking and providing quarterly reports which document number of students receiving services, number of hours of service provided, and outcome measures.

## **VI. Termination of Agreement**

A. If for any reason, the **School Based Mental Health Program** is discontinued or interrupted, DivaDiversity will provide the Alum Rock Union Elementary School District written notice of its intent to terminate this agreement. Upon forty-five (45) days written notice, either party may terminate this agreement.

We, the undersigned, as authorized representatives of Alum Rock Union Elementary School District and DivaDiversity do hereby approve this document. This Agreement will remain in effect from April 10, 2020 to June 30, 2021.

\_\_\_\_\_  
Date:

Dr. Hilaria Bauer  
Superintendent  
Alum Rock Union Elementary School District

\_\_\_\_\_  
Date:

Michele Lei Caban, LMFT  
Program DIVADirector



# ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

## INDEPENDENT CONTRACTOR AGREEMENT

TO: DIVISION OF BUSINESS SERVICES CONTRACT NO. \_\_\_\_\_  
FROM: Student Services (School/Dept.) VENDOR NO. \_\_\_\_\_  
PROGRAM MANAGER: Norma Flores

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Alum Rock Counseling Center, Inc.  
Address: 777 N.First St, Suite 444 City: San Jose State: CA Zip: 95122  
Phone: (408) 294-0500 Email Address: vgamboa@alumrockcc.org  
SSN: \_\_\_\_\_ or Fed I.D. #: 23-7367637

**Mutually agree and promise as follows:**

2. **CONTRACT TERM:** start date 7/1/2020 end date 6/30/2021  
3. **CONTRACTOR'S OBLIGATION:** In consideration of the compensation, the Contractor shall provide the following services, materials, products, and/or reports:

A. Description of services to be provided and expected results (e.g. services, materials, products and/or reports). Attach proposals, exhibits and other documentation if necessary:

Provide individual and group therapy to students in ARUSD at selected sites. Other  
services offered are early childhood development, parent support, mentoring program,  
case management, substance use prevention and community outreach.

4. **COMPENSATION:** In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a, b, or c)

\_\_\_\_\_ a. **Fee Rate:** \$ \_\_\_\_\_ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of \_\_\_\_\_ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

☒ b. **Other:** \$ 0 (describe rate agreement) No Cost to District

5. **BUDGET CODE:**

FUND	DEPARTMENT	PROG/COUNTER	OBJECT	\$ AMOUNT	PROG. TITLE	BUS OFC

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.
7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.
8. **COMPLETENESS OF AGREEMENT:** This agreement constitutes the entire understanding of the parties and any change or modification shall be in writing and signed by both parties hereto.

**CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING**

**Memorandum of  
Understanding BETWEEN  
ALUM ROCK UNION ELEMENTARY SCHOOL  
DISTRICT AND ALUM ROCK COUNSELING CENTER,  
INC. FY 2020-2021**

This Memorandum of Understanding stands as evidence that **Alum Rock Union Elementary School District (ARUESD) and Alum Rock Counseling Center, Inc. (ARCC) intends** to work together to provide multi-disciplinary, integrated school based counseling services to students. Services will be provided through Alum Rock Counseling Center's Prevent and Early Intervention Program (PEI), Community Service Unit (CSU), School Linked Services (SLS) and the Status Offender Services (SOS). SOS will provide services to students that are referred through the Santa Clara County of Behavioral Health call center or school that attend any school in ARUESD. PEI will provide services to the following schools: Fischer Middle School, Renaissance Academy at Fischer, Renaissance Academy at Lee Mathson, Dorsa Elementary School, Hubbard Elementary School, Meyer Elementary School, Lee Mathson Middle School, Arbuckle Elementary School, Chavez Elementary School, Aptitude at Goss Elementary School, and San Antonio Elementary School. CSU will provide services to Ocala Middle School (Mentoring Program). CSU through the Substance Use Prevention program (SUPS) and Substance Use Prevention Services Alternative Activities (SUPS-AA) will provide services to students at ARUESD based on requests for services made by ARUESD. SLS will provide services to Ocala Middle School, Sheppard Middle School, Ryan · Elementary School, Joseph George Middle School, and Lee Mathson Middle School. Each agency agrees to participate in the following services:

**Alum Rock Union Elementary School District shall provide the following:**

- **Use of facilities:** Use of permanent designated space that is adequate to effectively run program related activities and for paperwork. Agency will be given two weeks' notice prior to any necessary moving of space. Space should be confidential, quiet, with no interruptions.
- **Access to phone:** Access to phone during program hours to be used in emergency situations or to fulfill programmatic duties such as calling parents or agency personnel.
- **Bathroom:** Access to school bathrooms during program hours.
- **Referral/Recruitment of participants:** Identify and refer participants or program.
- **Meet Medi-Cal ratios:** SLS and SOS are funded primarily by MediCal required referrals to meet MediCal eligibility. PEI will accept referrals with MediCal and those with no insurance or other insurance based on funding.
- **Meet caseload minimums:** School should assign referrals consistently and ensure caseloads remain full. Caseloads should be full by December; low caseloads will result in decreased services and/or limited staff availability.

**Alum Rock Counseling Center, Inc. shall provide the following:**

- **Administration of program:** Accept referrals made to ARCC by Alum Rock Elementary Union School District. ARCC will provide mental health services: Intake, assessment, group counseling, case management, workshops, outreach and referrals to students at Alum Rock Union Elementary School District.
- **Program days and times:** Agency will not operate program on agency-observed holidays. Students and school will be given notice of scheduled holidays at the beginning of the school year.
- **Program supplies:** ARCC agrees to supply all program-related supplies such as paper, pencils, worksheets, and locked file cabinet.
- **Background checks:** Department of Justice and FBI background checks on all agency staff working at Alum Rock Union School District through fingerprint analysis.
- **Client Screening:** Agency will check Medi-Cal and maintain accurate records of referrals received and clients served.
- Participate, if necessary, in provider meetings, trainings and case related consults (within prescribed legal, professional, and ethical boundaries).
- ARCC will maintain a general liability insurance and workers compensation. Alum Rock Union School District shall be named as additional insured on an endorsement with respect to the liability coverage.
- ARCC programs will contact referrals a total of 3 times within 10 business days and will close the referrals if there is no response.

This Memorandum of Understanding is contingent on continued funding by the Santa Clara County Department of Behavioral Health Services. If for any reason funds for this project are discontinued or interrupted, Alum Rock Counseling Center, Inc. will provide the district written notice of the intent to terminate this agreement. Upon (30) days written notice either party may terminate this agreement.



We, the undersigned, as authorized representatives of **Alum Rock Union School District and Alum Rock Counseling Center, Inc**, do hereby approve this document. This Agreement will remain in effect from **July 1, 2020 to June 30, 2021**.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: Steve Eckert  
Steve Eckert, Chief Executive Officer

Date: 5/9/20

Signature: Veronica Gambon **UMFT**  
Veronica Gambon,  
Chief Program Officer

Date: 3/9/20



# ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

## PURCHASE ORDER / CONTRACT CHARGE ORDER (POCO)

P.O. No. \_\_\_\_\_ Contract No. C19200174 Contract Original Amount: \$ \_\_\_\_\_

Vendor Name: City Peace Project Vendor No. 22679

Please check:

- ☐ Cancel P.O. / Contract  
☒ Change Item No.: 1  
☐ Increase Amount Line Item No.: \_\_\_\_\_  
☐ Decrease Amount Line Item No.: \_\_\_\_\_  
☐ Add Line No.: \_\_\_\_\_  
☐ Delete Line No.: \_\_\_\_\_  
☐ Add/Change object code to: \_\_\_\_\_  
☐ Add Freight: \$ \_\_\_\_\_  
☐ Add Tax: \_\_\_\_\_ %  
☐ Disencumber  
☐ Add/Change Prog. No. to: \_\_\_\_\_  
☐ Other \_\_\_\_\_

### CONTRACTS ONLY

#### Change Orders:

Contracts Original Amount \$ 7,000.00

Change Order #: 1 \$ 2,000.00

Change Order #: \_\_\_\_\_ \$ \_\_\_\_\_

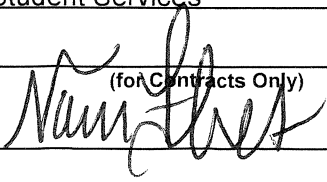
Change Order #: \_\_\_\_\_ \$ \_\_\_\_\_

**New Contract Total** \$ 9,000.00  
(including Change Orders)

FD	RESC	PY	OBJECT	SUB- OBJ	GOAL	FCTN	COST- CNTR	LOC	PROG	\$AMOUNT	PRG. TITLE	BUS. OFC
	0000	0		00	0000		000000			master		
	0000	0		00	0000		000000					

#### Reason for Adjustment:

TCPD serves at-risk youth through small groups, individual pro-social activities, discussions, individual mentoring, and home visits. Increased services at school site-not to exceed \$9,000.00 per site.

School/Dept.: <u>Student Services</u>	Requested by: <u>Norma Flores</u>
Approval: _____ (for Contracts Only) 	Assistant Superintendent of Business Services
_____	Program Manager
_____	Purchasing Manager
Date Requested: _____	Date Entered: _____ Entered By: _____

(Pursuant to Public Contract Code 20118.4, the total cost of change orders shall not exceed the greater of \$15,000.00 or 10% of the original contract amount. The ARUESD Board of Trustees must approve changes exceeding these limits.)



# ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

## Request for Contracted Services

To: BUSINESS OFFICE Contract No.: \_\_\_\_\_ Vendor No.: 22679

Mathson Middle School (School/Dept) and the Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor wishes to enter a:

☐ MOU (negotiated Agreement) ☒ **MASTER CONTRACT PARTICIPATION**  
☐ Exhibit B & C (Fingerprinting and TB Test) ☐ Scope of Work/Proposal

**Note:** All Contracts over \$5,000 require pre-approval.

\* Use Independent Contractor Agreement (PUR-116) for unincorporated individuals or in the absent of negotiated agreement.

Name of Individual/Company: The City Peace Project (TCPP)

Address: P.O. Box 36014 City: San Jose State: CA Zip: 95158

Phone: (408) 797-4274 (Danny Sanchez) Email: ranchel@tcpp.org;danny@tcpp.org

SSN: \_\_\_\_\_ Fed I.D. #: \_\_\_\_\_

**CONTRACT TERM:** start dates Sept 1, 2019 end date June 30, 2020

### CONTRACTOR'S OBLIGATION:

Description of services to be provided: (Please attach proposals, scope of work, and other documentation.)

TCPP serves at-risk youth through small groups, individual pro-social activities, discussions, individual mentoring, and home visits. Support at sites who choose to participate in this master contract. Reference Master Contract C1920174

**COMPENSATION:** In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor, upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a or b)

       a. **Fee Rate:** \$ \_\_\_\_\_ per \_\_\_\_\_ Not to Exceed \_\_\_\_\_ of services.

       b. **Other:** \$ 9,000.00

Describe other related costs: \_\_\_\_\_

BUDGET CODE: 060-3010-0-5815-00-1110-1000-000000- OSD-1190 OSD 3/1/20  
 \_\_\_\_\_ Accountant Initials

Accountant Initials

### APPROVALS:

#### ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT:

Site/Department Administrator: Vince Tursaki Date: 3/19/2020

Director of Fiscal Services: \_\_\_\_\_ Date: \_\_\_\_\_

Asst. Supt., of Business Services: \_\_\_\_\_ Date: \_\_\_\_\_

Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_



## **Scope of Work**

### **Mathson Middle School**

The City Peace Project provides mentorship for at-risk students through weekly small groups to help them develop skills for making healthy decisions, communicating effectively, and setting and tracking goals.

This program will include an empathy-based community service portion. We will also include individualized tutoring for students who may need one-on-one assistance with improving grades.

One weekly group session and 2 check-ins per week as needed. Check-ins consist of one-on-one meetings with any student who requires further attention.

Two or more off-campus educational trips / Pro-social activities per school year included. *Educational trips* may include tours to Silicon Valley tech companies, Police tours, or other career-focused outings. *Pro-social events* are fun, relationship-building experiences including recreational or outdoor activities.

Quarterly phone check-ins for students and updates with principal/ vice-principal or teacher as needed.

Cost = \$900/ month for 10 months

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT  
2930 Gay Avenue  
San José, CA 95127

8.07

Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION – BOARD OF EDUCATION**

To the Board of Trustees:

Subject: **Approve/Ratify Notices of Employment and Changes of Status/April 9, 2020/**  
**Human Resources Department**

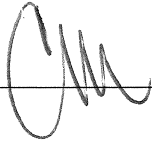
Staff Analysis:

This item includes recommendations such as new hires, leaves of absence, or other changes in employee status.

Recommendation:

The Board is requested to approve the hiring of any new employee, and any change of status for existing employees.

Submitted by: Carlos Moran



Title: Assistant Superintendent, Human Resources

To the Board of Trustees:

**Recommend Approval**

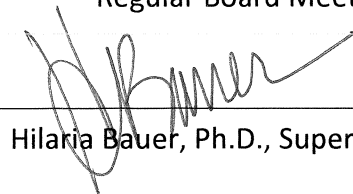
8.07

Agenda Placement

Meeting:

April 9, 2020

Regular Board Meeting



Hilario Bauer, Ph.D., Superintendent

**DISPOSITION BY BOARD OF TRUSTEES**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_

**ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT-  
HUMAN RESOURCES DEPARTMENT  
MEETING OF THE BOARD OF TRUSTEES  
April 9, 2020**

**CERTIFICATED OFFERS OF EMPLOYMENT:**

**I. New Hires- Substitute Teachers:**

1. Garcia, RosaMaria	02/27/2020
----------------------	------------

**II. Retirement:**

1. Aly, Mervat	4/Dorsa Elementary	06/09/2020
2. Garcia, Conrad	Core/Ocala Steam Academy	06/09/2020
3. Jimenez, Anita	3/Meyer Elementary	06/09/2020

**III. One Year Extension Nonpaid Personal Leave of Absence:**

1. Jacinto, Loreliz	.20 FTE PLOA/Speech Therapist	07/01/2020-06/30/2021
2. Moeller, Kristin	.20 FTE PLOA/Lyndale Elementary	07/01/2020-06/30/2021
3. Wesson, Nicole	.40 FTE PLOA/Psychologist	07/01/2020-06/30/2021

**IV. Early Return from 2019/20 PLOA:**

1. Ben-Yonatan, Nathan	.40 FTE PLOA/RSP	04/10/2020
------------------------	------------------	------------

**CLASSIFIED PERSONNEL – April 9, 2020**

**CLASSIFIED OFFERS OF EMPLOYMENT:**

**I. New Employee:**

- |                                |  |            |
|--------------------------------|--|------------|
| 1. Gonzalez, Devon             | Autism Intervention Assistant/<br>Special Education Services | 03/09/2020 |
| 2. Miller, Jasmin-Ruth Maloupu | Paraeducator Special Education II/Cassell                    | 03/03/2020 |

**II. Contracted Employee:**

- |                      |                            |                       |
|----------------------|----------------------------|-----------------------|
| 1. Orozco, Monserrat | Boys Soccer Coach/ Fischer | 03/03/2020-04/05/2020 |
| 2. Tran, Dung Bach   | Wrestling Coach/ Mathson   | 10/01/2019-12/01/2019 |

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT  
2930 Gay Avenue  
San José, CA 95127

8.08

Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION – BOARD OF EDUCATION**

To the Board of Trustees:

Subject: Out of State Travel

**NALEO Conference**  
**Las Vegas, NV**  
**June 23-25, 2020**

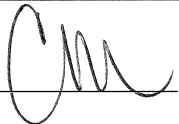
Summary:

The NALEO Conference is a venue for Latino lawmakers, nationwide, to come together to exchange ideas and solutions with colleagues from various levels of government regarding challenges and opportunities facing our communities. Total estimated cost \$2115.28.

Recommendation:

District administration is recommending that the Board of Trustees approve of out-of-state travel for Dolores Marquez-Frausto.

Submitted by: Carlos Moran



Title: Assistant Superintendent, Human Resources

To the Board of Trustees:

**Recommend Approval**

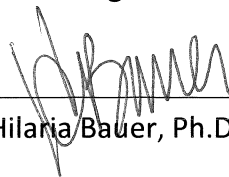
8.08

Agenda Placement

Meeting:

April 9, 2020

Regular Board Meeting



Hilario Bauer, Ph.D., Superintendent

**DISPOSITION BY BOARD OF TRUSTEES**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_





# ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

## TRAVEL APPROVAL FORM Attach Supporting Document

PURCHASING  
MAR 9 2020 AM 11:17  
M.M.

Date of Request: 03/02/2020 ☒ Conference/Workshop ☐ Field Trip ☐ Out of State

1. Program Manager / Principal Signature: \_\_\_\_\_ Dept. / School Site: Supt's office

2. Title of Conference / Meeting: NALED Conference

3. Location: Las Vegas, NV City/State: \_\_\_\_\_

4. Purpose: to attend NALED conference

5. Date (s) of Conference / Meetings: June 23-25, 2020

6. District Office Supervisor Approval: \_\_\_\_\_ Date: \_\_\_\_\_

7. Departure Date / Time: 6/23/2020 Hour: AM ☐ PM ☐

8. Return Date / Time: 6/25/2020 Hour: AM ☐ PM ☐

9. Human Resources:

Names(s) of Employees Attending	Sub? Yes No	Bilingual Yes No	Sub Request?: (Name)	Code Sub To:
<u>Dolores Marquez-Franco</u>	<u>X</u>			

Substitute: ☐ Available ☐ Unavailable ☐ No Sub Needed ☐ Sub Finder: \_\_\_\_\_

Remarks: \_\_\_\_\_

Human Resources Dept. Approval: ☐ Yes ☐ No

Asst. Superintendent of Human Resources Date

### 10. SECTION BELOW MUST BE COMPLETED

Cost Description	Total Estimated Costs
Transportation	\$ <u>437.96</u>
Registration	\$ <u>700.00</u>
Lodging	\$ <u>1,077.32</u>
Meals	\$ <u>240.00</u>
Shuttle / Parking	\$ <u>60.00</u>
Other	
Total	\$ <u>2,515.28</u>

2020 MAR -9 A 11:38  
BUSINESS OFFICE  
RECEIVED

### Attach Conference/Workshop/Meeting Information, Registration Form(s), Quote(s)

11. Account Code: 010-5200-7100-701-7100 Accountant Approval: [Signature] 3/2/20

Approved by: \_\_\_\_\_ Purchasing Superintendent Approval for All Out of State Travel

- This form must be completed and submitted at least 60 days prior to the proposed trip.
- Authorization – (yellow) – All approvals must be obtained BEFORE travel arrangements are made and requisition is entered.

**ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT**

2930 Gay Avenue, San Jose, CA 95127

809

Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION - BOARD OF EDUCATION**

To the Board of Trustees:

Date: March 18, 2019

**Subject:**                    **Resolution No. 25-19/20**  
**Asian Pacific Heritage Month**  
May, 2020, has been proclaimed Asian Pacific Heritage Month.

**Staff Analysis:**        Alum Rock Union School District joins with the California State Board of Education in proclaiming the month of May, 2020, as "*Asian Pacific Heritage Month*" and encourages all educational communities to commemorate this occasion with appropriate instructional activities.

**Recommendation:**    Staff recommends approval of **Resolution No. 25-19/20**, Asian Pacific Heritage Month, as submitted.

Submitted by: Rene Sanchez RS

Title: Assistant Superintendent, Instructional Services

To the Board of Trustees:

Meeting:        April 9, 2020  
                     Regular Board Meeting

**Recommend Approval**

809  
Agenda Placement

[Signature]  
Hilaria Bauer, Ph.D., Superintendent

**DISPOSITION BY BOARD OF TRUSTEES**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Resolution No. 25-19/20  
PROCLAIMING May, 2020,  
“ASIAN PACIFIC HERITAGE MONTH”

**WHEREAS**, the State of California is home to more than 700,000 students of Asian and Pacific Islander descent, kindergarten through grade twelve;

**WHEREAS**, these students reflect the great diversity of culture and heritage of the many countries of Asia and the Pacific Islands;

**WHEREAS**, despite the hardships and barriers of the past, the people of Asia and the Pacific Islands who came to this country and their descendants have made substantial contributions to California’s economic growth and development and have woven clear, distinct threads into the state’s social fabric;

**WHEREAS**, the Alum Rock Union School District and the California State Board of Education recognize in its Policy Statement on Multicultural Education that each student needs an opportunity to understand the common humanity underlying all people; to develop pride in his or her own identity and heritage; and to understand, respect, and accept the identity and heritage of others;

**WHEREAS**, the History-Social Science Framework for California Public Schools, Kindergarten through Grade Twelve states that the history curriculum of community, state, region, nation and world must reflect the experiences of men and women and of different racial, religious, and ethnic groups and must be integrated at every level; and

**WHEREAS**, “Asian Pacific Heritage Month” is celebrated annually at the local, state, and national levels;

**NOW, THEREFORE, BE IT RESOLVED**, that the Alum Rock Union School District joins with the California State Board of Education in proclaiming the month of May, 2020, as “Asian Pacific Heritage Month” and encourages all educational communities to commemorate this occasion with appropriate instructional activities; and be it further

**PASSED AND ADOPTED** this 9<sup>th</sup> day of April, 2020, by the Board of Trustees of the Alum Rock Union School District, County of Santa Clara, State of California.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_

**Board of Trustees:**

Ernesto Bejarano, President	_____
Corina Herrera-Loera, Vice-President	_____
Andrés Quintero, Clerk	_____
Linda Chavez, Member	_____
Dolores Marquéz - Frausto, Member	_____

**I HEREBY CERTIFY** that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Board of Trustees of the Alum Rock Union School District at a public meeting of said Board held on April 9, 2020.

\_\_\_\_\_  
Hilaria Bauer, Ph.D., Superintendent

\_\_\_\_\_  
Date



# Asian Pacific Heritage Month - Teacher Lessons, Resources and Ideas May 2020



Alum Rock is proud to commemorate the spirit of Asian Pacific Heritage Month and encourages teachers to involve students through lessons, activities, and more. Through readings, historical documents, art, videos, class discussions and activities we can, as educators, teach our children about acceptance, diversity and community.

***Attached are links to various online resources to look for ideas, lessons or resources.***

Grade Span	Subject	Link
All	Information Resources	<a href="#"><u>Asian Pacific Heritage Month Background</u></a>
All	Teaching Resources	<a href="#"><u>Teacher Resources</u></a>
Upper Grades	Videos	<a href="#"><u>PBS videos</u></a>
All	Information	<a href="#"><u>Time.com - The Story of Asian Pacific Heritage Month</u></a>
Upper Grades	Resources	<a href="#"><u>NAACP- Resources</u></a>
All	Variety of resources	<a href="#"><u>12 Ways to Enrich Kids Appreciation fo Asian Pacific Heritage Month</u></a>
All	List of Books to use for teaching	<a href="#"><u>Booklist -K-3</u></a>
Grade 6-8	List of Books to use for teaching	<a href="#"><u>Young Adult Books</u></a>
Elementary	Activity Guide	<a href="#"><u>Asian Pacific American Heritage Month Teacher Activity Guide</u></a>
All	Resources	<a href="#"><u>Teacher vision - Resources</u></a>
Upper Grades	Resources	<a href="#"><u>Smithsonian Learning Lab</u></a>
All	Book List	<a href="#"><u>Scholastic Book list</u></a>

**ALUM ROCK UNION SCHOOL DISTRICT**

2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

810

**ITEM REQUIRING ATTENTION - BOARD OF EDUCATION**

To the Board of Trustees:

Date: March 18, 2019

**Subject:** Resolution No. 26-19/20

**Cinco De Mayo Week**

May 4 – May 8, 2020, has been proclaimed as Cinco de Mayo Week.

**Staff Analysis:**

Alum Rock Union School District joins with all other educational agencies, governmental bodies, and community organizations in proclaiming and designating May 4th through May 8th *Cinco de Mayo Week*, and encourages all educational communities to commemorate this time with appropriate instructional activities.

**Recommendation:** Staff recommends approval of **Resolution No. 26-19/20, *Cinco de Mayo Week***, as submitted.

Submitted by: Rene Sanchez 

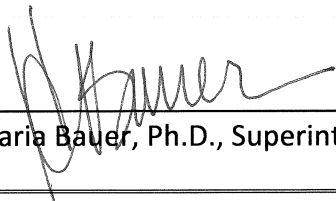
Title: Assistant Superintendent, Instructional Services

To the Board of Trustees:

Meeting: April 9, 2020  
Regular Board Meeting

**Recommend Approval**

  
Agenda Placement

  
Hilaria Bauer, Ph.D., Superintendent

**DISPOSITION BY BOARD OF TRUSTEES**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_

**ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT**

**Resolution No. 26-19/20  
PROCLAIMING May 4 – May 8, 2020,  
“CINCO DE MAYO WEEK”**

**WHEREAS**, the entire southwestern section of the United States of America, including California, has cultural roots in Mexico; and

**WHEREAS**, over thirty-seven percent of the population of California is of Hispanic ancestry; and

**WHEREAS**, many persons of Hispanic ancestry have become world famous in many fields, including politics, labor, religion, education, science, music, art, entertainment, athletics, and scores of other activities; and

**WHEREAS**, the customs, traditions, and national holidays of Mexico are part of the culture of people whose ancestry is Hispanic; and

**WHEREAS**, Cinco de Mayo is a significant celebration in Mexico and throughout the southwestern United States and California which commemorates the battle of May 5, 1862 at Puebla, Mexico where the Mexican armed forces led by General Ignacio Zaragoza, were victorious in driving from Mexican soil the expeditionary forces of Napoleon;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Alum Rock Union Elementary School District joins with all other educational agencies, governmental bodies, and community organizations in proclaiming and designating May 4th through May 8th *Cinco de Mayo Week*, and encourages all educational communities to commemorate this time with appropriate instructional activities.

**PASSED AND ADOPTED** this 9<sup>th</sup> day of April, 2020, by the Board of Trustees of the Alum Rock Union School District, County of Santa Clara, State of California.

Ayes \_\_\_\_\_

Noes \_\_\_\_\_

Absent \_\_\_\_\_

Abstain \_\_\_\_\_

**Board of Trustees:**

Ernesto Bejarano, President

\_\_\_\_\_

Corina Herrera-Loera, Vice-President

\_\_\_\_\_

Andrés Quintero, Clerk

\_\_\_\_\_

Linda Chavez, Member

\_\_\_\_\_

Dolores Marquéz - Frausto, Member

\_\_\_\_\_

**I HEREBY CERTIFY** that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Board of Trustees of the Alum Rock Union School District at a public meeting of said Board held on April 9, 2020.

\_\_\_\_\_  
Hilaria Bauer, Ph.D., Superintendent

\_\_\_\_\_  
Date



# Cinco de Mayo Week-

## Teacher Lessons, Resources and Ideas

### May 2020



Alum Rock is proud to commemorate the spirit of Cinco de mayo Week and encourages teachers to involve students through lessons, activities, and more. Through readings, historical documents, art, videos, class discussions and activities we can, as educators, teach our children about acceptance, diversity and community.

***Attached are links to various online resources to look for ideas, lessons or resources.***

Grade Span	Subject	Link
All	General information	<a href="#">History Channel</a>
All	Resources, lessons	<a href="#">Teacher Planet -Cinco de mayo lessons</a>
Elementary	Activities	<a href="#">Teacher's corner - activities</a>
All	Readings, vocabulary, activities	<a href="#">TeachersFirst-Cinco de mayo</a>
Elementary	Video	<a href="#">PBS-Cinco de mayo video</a>
All	Books	<a href="#">Book List</a>
Upper grades	Articles	<a href="#">Teaching Tolerance -Cinco de mayo</a>
Grades 3-4	Grade 3-4 Mini Unit	<a href="#">Teacher Link - Lesson</a>
Grade 5-6	Lesson	<a href="#">study.com Cinco de mayo lesson plan</a>
Elementary	Reading ideas	<a href="#">Colorin Colorado -Culturally Responsive lessons</a>
Upper Grade	Resources	<a href="#">Smithsonian Learning Lab Resources</a>

**ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT**

2930 Gay Avenue, San Jose, CA 95127

8.11

Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION - BOARD OF EDUCATION**


To the Board of Trustees:

Date: March 18, 2019

**Subject:**                    **Resolution No. 27-19/20**  
**Week of the Teacher**  
May 4 - 8, 2020, has been proclaimed Week of the Teacher.

**Staff Analysis:**        The Superintendent expresses her gratitude and commends the teachers of the Alum Rock Union School District. The District joins the Governor and Legislature of California in designating May 4 - 8, 2020, as the State's 36th Annual *Week of the Teacher*.

**Recommendation:**    Staff recommends approval of **Resolution No. 27-19/20**, Week of the Teacher, as submitted.

Submitted by: Rene Sanchez 

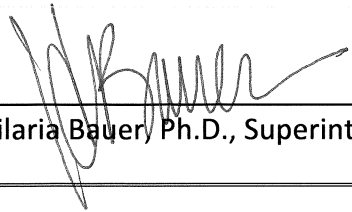
Title: Assistant Superintendent, Instructional Services

To the Board of Trustees:

Meeting:        April 9, 2020  
Regular Board Meeting

**Recommend Approval**

  
Agenda Placement

  
Hilaria Bauer, Ph.D., Superintendent

**DISPOSITION BY BOARD OF TRUSTEES**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_ Tabled: \_\_\_\_\_



**ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT**

**Resolution No. 27-19/20  
PROCLAIMING May 4 – 8, 2020  
“WEEK OF THE TEACHER”**

**WHEREAS**, education is the most vital activity we as a society undertake to ensure the wellbeing of the nation; and

**WHEREAS**, education is in large measure the result of the talent and commitment of teachers and their ability to inspire, encourage and enlighten; and

**WHEREAS**, teaching is a profession characterized by skill, knowledge, discipline, tenacity and creativity in the delivery of instruction; and

**WHEREAS**, teachers are a source of caring, concern, counseling, empathy, warmth and love, and deserve recognition and gratitude for the invaluable work they do; and

**WHEREAS**, teachers at the Alum Rock Union School District, in particular, educate and motivate students who have not succeeded in other educational settings or have special needs that require unique skills and compassion; and

**WHEREAS**, teachers at the Alum Rock Union School District have made a crucial difference in the lives of students and are true champions for children, schools and community;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Alum Rock Union School District and the Superintendent express their gratitude and commend the teachers of the Alum Rock Union School District and join the Governor and Legislature of California in designating May 4-8, 2020, as the State's 36th Annual *Week of the Teacher*; and

**BE IT FURTHER RESOLVED**, that the Board of Trustees of the Alum Rock Union School District and Superintendent encourage activities to recognize and honor teachers on this week.

**PASSED AND ADOPTED** this 9<sup>th</sup> day of April, 2020, by the Board of Trustees of the Alum Rock Union School District, County of Santa Clara, State of California.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_

**Board of Trustees:**

Ernesto Bejarano, President \_\_\_\_\_

Corina Herrera-Loera, Vice-President \_\_\_\_\_

Andrés Quintero, Clerk \_\_\_\_\_

Linda Chavez, Member \_\_\_\_\_

Dolores Marquéz - Frausto, Member \_\_\_\_\_

**I HEREBY CERTIFY** that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Board of Trustees of the Alum Rock Union School District at a public meeting of said Board held on April 9, 2020.

\_\_\_\_\_  
Hilaria Bauer, Ph.D., Superintendent

\_\_\_\_\_  
Date