
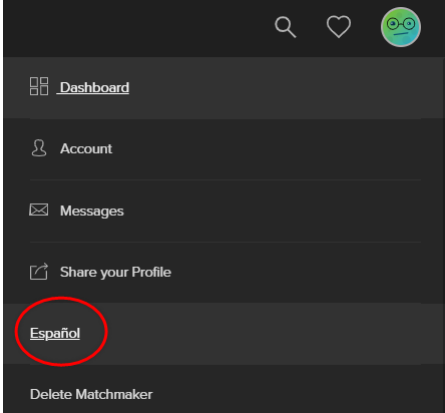
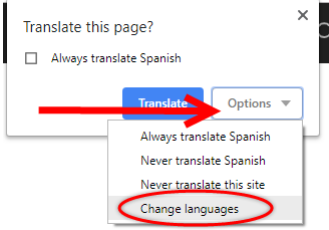
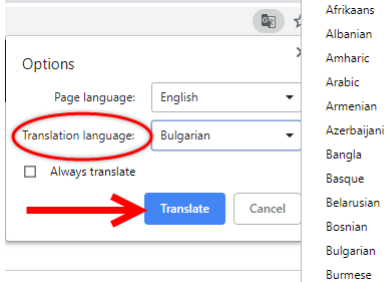


## Student Directions for Translating Xello Dashboard

Below are the steps to access the translation software available on your **student issued LWSD laptop**. Translation software allows you to translate your Xello dashboard in over twenty languages. Follow the directions below to translate your High School and Beyond Plan and Xello dashboard. *Please note: The translation software is downloaded on your **LWSD school laptop**, therefore if you try to access this option from another computer, it will not work unless that computer has the same software.*

<p>1. From your Xello home screen, <b>click on the face icon</b> in the top right corner of the screen (your personal photo may also be displayed here).</p>	
<p>2. From the dropdown menu, <b>click on “Español.”</b></p>	
<p>3. A pop-up window will appear that says, “Translate this page?” <b>Click on “Options,”</b> and then <b>choose “Change Languages,”</b> from the dropdown.</p>	
<p>4. Under “Page Language,” <b>choose the language the page is currently in.</b> Under “Translation language,” <b>choose the language you wish to have your dashboard translated too, then click the blue “Translate” button.</b></p>	
<p>5. You should now see your Xello dashboard translated into your specified language.</p>	