

## How to Join a Google Classroom

A classroom can be joined from any computer or mobile device using the chrome browser

- Your teacher will send you an email to your hcks.org address
- Login to your hcks.org email account with your username and password

The user name is the first letter of your first name, first letter of your last name and school ID plus @hcks.org (e.g.: John Smith 1234 would be js1234@hcks.org)

- Accept the invitation from your teacher
- Click the join button. You will now see the classroom for that teacher
- If you forget which classroom/classrooms you have joined, you can access it by typing classroom.google.com in the URL of the chrome browser. All classes you have joined will appear.

## How to add the Google Classroom app to a Mobile Device

### For IOS Devices

- Tap on the App Store icon located on the home screen
- Tap on the search button on the lower right corner of the window
- Type google classroom in the search field at the top of the window
- Tap Get
- Tap Install
- You will be prompted to type in the password for your Apple ID
- Once downloaded, tap open. When google classroom opens, tap get started. Choose your hcks.org account. If you don't see your hcks.org account listed, tap add another account and add your hcks.org account and password
- You now have access to your classroom/classrooms

### For Android Devices

- Tap on the Google Play Store icon located on the home screen and follow above instructions

## How to access classroom from Xbox and Playstation

Classroom can be opened on Xbox and Playstation. There isn't an app that the students can add to their consoles. Instead, they are going to have to use the built-in browsers

that come on the two devices. On Xbox, it is Microsoft Edge. On Playstation, it is the “www” browser. Your students will probably know how to find the browsers on their consoles, but if not each one has a search function they can access on the home screen. If students have a keyboard they can plug in, they will have a much easier time of navigation. Otherwise, they will have to use their controllers to click on the classroom tiles, open assignments and type.

Once the browser has opened:

- Type in [classroom.google.com](https://classroom.google.com) in the URL bar.
- A prompt for Google account will appear.
- Type in your school district email and password- it doesn't end in [google.com](https://google.com) and that is ok
- The classroom home screen will open up.