

**Meeting Minutes – Open Session
Meeting of the Board of Directors
Pine Lake Preparatory, Inc.
Wednesday, November 20th, 2019**

Attendees: Sarah Phillips, Jason Yanni, Jeremy Shook, Pamela Frost-Shirley, Emily Fowler, Katie Davidson, Jessica Bronzert, Sara Thomas, Bill Aull

Absent: Katie Davidson, Bill Aull, Jeremy Shook,

School Leadership Present: Andrew Mocerri, Shelly Sims, Sam Ranallo, Tim Hoffman, Sherri Fletcher

1. Call to Order and Attendance:

- 2. Conflict of Interest Reminder per NCGS 138A-15(e):** *In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.*

3. Public Comment

None.

4. Board Business

- a. Approval of Meeting Minutes – Sarah Phillips and Jessica Bronzert (5 minutes)
 - i. Approval of Open Session Meeting Minutes from the October 30th Open Session Meeting.
 - ii. Approval of Closed Session Meeting Minutes from the October 30th Closed Session Meeting.

Move to motion made by: Sarah Phillips

Second motion made by: Jason Yanni

Motion Passed: Yes, unanimously

Any one abstained: No

5. Administrative Matters

- a. Monthly Financial Report
 - i. October 2019 Dashboard
 - ii. October 2019 Capital Campaign Update
 - iii. Fall Fundraising Recap/Update
 - iv. Capital Outlay Plans

Our net position is about \$300,000 more than last year. The audit showed no findings.

- b. Legislative Update

There's still no state budget approved.

c. State Superintendent Visit to PLP

The purpose of the visit was to learn more about the "Say Something" campaign created by Sandy Hook Promise.

d. Good News

Good news from the Lower, Middle, and Upper schools was shared.

e. Annual Operating Plan (Quarter 1: Part B.)

Updates were provided on Part B of the Annual Operating Plan.

- 6. Executive Session:** Motion to move into Executive Session b. § 143-318.11(a)(6) *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.*

Move to motion made by: Sarah Phillips

Second motion made by: Emily Fowler

Motion Passed: Yes, unanimously

Any one abstained: No

- 7. Resumed Open Session:** *I move that the minutes of the closed session held on (10/30/19) be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.*

Move to motion made by: Sarah Phillips

Second motion made by: Jessica Bronzert

Motion Passed: Yes, unanimously

Any one abstained: No

8. Vote on Executive Session Items:

Vote to release mid-year quarterly MICP payment.

Move to motion made by: Sarah Phillips

Second motion made by: Emily Fowler

Motion Passed: Yes, unanimously

Any one abstained: No

9. Adjourn

Move to motion made by: Sarah Phillips

Second motion made by: Jessica Bronzert

Motion Passed: Yes, unanimously

Any one abstained: No