

**Meeting Minutes – Open Session
Meeting of the Board of Directors
Pine Lake Preparatory, Inc.
Wednesday, October 30th, 2019**

Attendees: Katie Davidson, Jeremy Shook, Jessica Bronzert, Jason Yanni, Pamela Frost-Shirley, Sarah Phillips, Bill Aull, Sara Thomas, Emily Fowler

Absent: n/a

School Leadership Present: Andrew Mocerri, Tim Hoffman, Sam Ranallo, Shelly Sims, Sherri Fletcher, Lori Reuter

1. Call to Order and Attendance (6:31)

- 2. Conflict of Interest Reminder per NCGS 138A-15(e): (6:31 pm)** *In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.*

None noted.

3. Public Comment

None.

4. Board Business (6:33pm)

- a. Approval of Meeting Minutes – Sarah Phillips and Jessica Bronzert (5 minutes)
 - i. Approval of Open Session Meeting Minutes from the September 25th Open Session Meeting.
 - ii. Approval of Closed Session Meeting Minutes from the September 25th Closed Session Meeting.

Move to motion made by: Sarah Phillips

Second motion made by: Jason Yanni

Motion Passed: Yes, unanimously

Any one abstained: Bill Aull

5. Administrative Matters (6:35pm)

- a. Monthly Financial Report
 - i. September 2019 Dashboard
 - ii. September 2019 Capital Campaign Update
 - iii. 2018-2019 Financial Audit Update

Audit was approved.

iv. Legislative Budget Update

NC budget still not approved.

b. Good News

Good news from the Lower School, Middle School, and Upper School was shared.

c. School Based Therapy

PLP is putting agreements into place with two therapy groups that can provide therapy on campus at school. The goal is to reduce barriers to accessing social/emotional therapy for students.

d. Annual Operating Plan (Quarter 1: Part A.)

Quarter 1 progress against the Annual Operating Plan Part A was reviewed.

e. Policy Review:

i. Attendance Policy Update (For Approval)

ii. Student Concussion Management Policy (For Approval)

Move to motion made by: Sarah Phillips
Second motion made by: Jessica Bronzert
Motion Passed: Yes, unanimously
Any one abstained: No

6. Executive Session (7:50 pm): Motion to move into Executive Session b. § 143-318.11(a)(7) *To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.*

Move to motion made by: Sarah Phillips
Second motion made by: Jason Yanni
Motion Passed: Yes, unanimously
Any one abstained: No

7. Resumed Open Session (8:10 pm): *I move that the minutes of the closed session held on (10/30/19) be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.*

Move to motion made by: Sarah Phillips
Second motion made by: Jessica Bronzert
Motion Passed: Yes, unanimously
Any one abstained: No

8. Adjourn

Move to motion made by: Sarah Phillips
Second motion made by: Jason Yanni
Motion Passed: Yes, unanimously
Any one abstained: No