

Breck expects students will continue to use technology in a considerate, safe and ethical manner both in keeping with the mission and values of Breck, existing school policies, expectations for Academic Integrity and student technology use.

When participating in an online learning space, students will:

- Use Breck technology tools in a manner consistent with the mission and values of Breck
- Seek permission before recording or posting sound, video or images of employees, students or others.
- Not participate in any behavior such as harassment, bullying, lying or otherwise creating a hostile environment for other students.

Online learning is different from face-to-face interactions in the classroom. We are all entering this environment together, but your earnest and positive engagement will help the community learn together.

Here are some expectations to keep in mind as we engage in online learning together.:

Be Honest and Respectful in Communications

Make sure to take turns in an online discussion; don't dominate the conversation or interrupt others. Be aware of your volume and background noise, as well as what may be visible in your webcam. Move to a quiet space, use headphones, mute your mic when not speaking. Say electronically what you would say in person, but remember that digital communication does not always convey tone. Contribute to the conversation in a serious and thoughtful way.

Be responsible for your collaboration

Each of us has responsibility for our digital creations and interactions online. Stay on topic during web conferences and do not engage in side-chats unless given permission. Close other tabs and minimize distractions, both on your laptop and in your physical space. Also, respect the opinions of your classmates and acknowledge their right to an opinion; if you disagree, do so in a courteous manner.

Be responsible for what you create

Use correct spelling and grammar, just as you would when speaking or writing in class. Use a formal voice in emails with your teachers. Write in complete sentences, use appropriate punctuation, and proofread your work. Do not use emoji, gifs, or other material that may imply inappropriate content.

Remember Breck's Values

Distance learning is a new venture for everyone. Remember Breck's values and give your teachers, your classmates and yourself space to learn and make mistakes in this new environment. Pace yourself, and put yourself in an environment that is sustainable, healthy, and effective by managing screen time, taking breaks, and remembering to practice self-care. We are a community and your advisor, teachers, deans and counselors are available to help guide you during this time.